

CIVIL SERVICE COMMISSION
AGENDA
Thursday, March 27, 2014
3:30 P.M., ROOM 102A, CITY HALL

I. Approval of the minutes of the meeting (regular and executive) on **February 27, 2014.**

II. Commission Correspondence: **None**

III. Classification/Reclassification:

ECD Classify: (1)	911 Shift Supervisor/Temporary (2/25/14 – 5/24/14) Br. 210 (\$47,439 - \$62,920) Competitive
ECD Classify: (2)	911 Telecommunicator Br. 110, \$28,410 - \$43,869 Competitive
DES/Commissioner's Office/Environmental Quality Reclassify: (1)	Senior City Planner Br. 24 (\$54,959 - \$72,467) Competitive To Senior Environmental Specialist/Planner Br. 27 (\$62,442 - \$82,332) Competitive
DES/Operations & Parks/Special Services Classify: (1)	Special Equipment Operator/Temporary/ Three (3) Months Br. 64 (\$17.63 - \$22.40/hr) Non-Competitive
DES/Operations & Parks/Building Services Classify: (1)	Senior Account Clerk/Temporary (2/16/14 – 6/30/14) Br. 10 (\$32,527 - \$41,306) Competitive
DES/Operations & Parks/Building Services Classify: (1)	Assistant HVAC Engineer/Temporary (3/10/14 – 7/12/14) Br. 56 (\$23.61 - \$27.69/hr) Competitive
DES/Water/Upland Classify: (1)	Maintenance Mechanic/Water Treatment /Temporary (3/1/14 – 3/31/14) Br. 61 (\$16.37 - \$20.59/hr) Non-Competitive
DES/Water/Upland Classify: (1)	Water Plant Operator Br. 16 (\$38,976 - \$50,030) Competitive
RPL/Central/Personnel Classify: (1)	Clerk Typist/Part-Time/Temporary (3/17/14 -- 6/30/14) Br. N035 (\$14.56 - \$16.61/hr) Non-Competitive

RPL/Central/Finance Office Reclassify: (1)	Administrative Analyst Br. 20 \$44,249 - \$58,656 Competitive To Senior Administrative Analyst Br. 24 \$54,959 - \$72,467 Competitive
RPL/Central/Shipping Classify: (1)	Mail Room Coordinator PT/Temp (3/31/14 – 6/29/14) Br. N140 \$20.08 - \$22.70 Competitive
RPL/Community/Branch Admin Classify: (6)	Literacy Aide / Seasonal Br. N403 (\$8.88 - \$10.54) Non-Competitive
NBD/Business & Housing Development Classify (1)	Senior Real Estate Specialist/Bilingual Br. 24 (\$54,959 - \$72,467) Competitive
Finance/Parking Classify: (1)	Clerk III / Typing / Temporary Temporary 3/17/14 – 4/27/14 Br. 7, \$30,219 - \$37,778 Competitive
DRYS Classify: (1)	Area Coordinator/Temporary (Temporary 3/3/14 – 5/31/14) Br. 23, \$52,670 - \$69,449 Competitive
DRYS Classify: (1)	Clerk III W/Typing/Temporary (Temporary 2/24/14 – 5/24/14) Br. 7, \$30,219 - \$37,778 Competitive
RPD/Operations/East Classify: (1)	Police Investigator Temporary 3/10/14 – 9/8/14 Br. 191, \$72,665 - \$77,077 Competitive
RPD/Operations/East Classify: (1)	Police Investigator Temporary 3/10/14 – 9/8/14 Br. 191, \$72,665 - \$77,077 Competitive
RPD/Operations/East Classify: (1)	Police Sergeant Temporary 3/10/14 – 9/8/14 Br. 92, \$73,165-\$77,577 Competitive
RPD/Admin/Personnel Classify: (1)	Clerk III/Typing/Temporary Temporary 2/24/14 – 5/23/14 Br. 7, \$30,219 - \$37,778 Competitive
RPD/Admin/TSS Classify: (1)	Clerk II Br. 9, \$31,734 - \$40,063 Competitive Effective 4/1/14

Rochester Housing Authority Classify: (1)	Human Resource Coordinator Salary: \$47,500 - \$61,500 Competitive
Rochester Housing Authority Classify: (1)	Assistant Purchaser Salary: \$31,000 - \$41,000 Competitive

IV. Adoption of Job Specifications:

- Executive Deputy Fire Chief / Administration
- Executive Deputy Fire Chief / Operations
- Graduate Intern
- Recreation Center Director
- Water Plant Operator

V. A. Establishment of Civil Service Eligible List(s):

- 911 Dispatcher I, ELCR1031-1
- 911 Telecommunicator, ELCR-2854-1
- Computer Operations Supervisor, 13EP72493
- Police Officer, ECRT7080J
- Police Officer, ECRT7080M
- Senior Account Clerk/RHA, 13EOC60200

B. Close-out of examination process: **None**VI. Request for Extension of Civil Service Eligible Lists(s): **None**

VII. Request for extension of temporary positions:

- One position of Parking Enforcement Officer/Temporary, (encumbered by Jose M. Reyes) in the Parking/Finance Department.

VIII. Transfers: **None**

IX. Reinstatement requests:

- Stefanie Conte to the title of Clerk II from Administrative Assistant, in the Technical Services Unit, Rochester Police Department.

- X. Signing of the 2013 Annual Report To The New York State Civil Service Commission

THE END