

**CITY OF ROCHESTER
MWBE FORM F**

MWBE GOALS: MBE 15%, WBE 15%

REPORT OF MWBE UTILIZATION – PROFESSIONAL CONSULTANT SERVICES

TO: CONTRACT ADMINISTRATOR
 Department of Finance
 City Hall Room 106A
 30 Church Street
 Rochester, NY 14614

Stage of Project Completion: _____%

* ____100%

Project Name _____

Agreement # _____

| MWBE Subcontractor | Scope of Work Performed | Start Date | End Date | Total Amount of MWBE Subcontract | Payments Made to Date | Percentage of MWBE Subcontract Paid to Date |
|---------------------------|--------------------------------|-------------------|-----------------|---|------------------------------|--|
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Consulting Company Name: _____

Prepared by: _____

Signature: _____

Title: _____

Date: _____

Consultant shall submit this form at least quarterly (i.e. every three (3) months after the start of the agreement), or as otherwise requested by MWBE Officer. Reports shall be submitted with each invoice if filed more frequently than once per quarter.