

CIVIL SERVICE COMMISSION  
GENERAL SESSION AGENDA  
**February 22, 2018**  
3:30 P.M., ROOM 102A, CITY HALL

- I. Approval of the minutes of the meeting (regular and executive) on January 25, 2018.
- II. Commission Correspondence: **None**
- III. Classification/Reclassification:

Administration/Communications Classify: (1)	Administrative Analyst/Seasonal (1/22/18 – 3/18/18) Br. N200 (\$26.06 - \$29.46) Competitive
Emergency Communications/911 Center Classify: (1)	911 Telecommunicator Br. 110 (\$30,450 - \$47,020) Competitive
DES/Buildings & Parks/Administration Classify: (1)	Coordinator of Horticulture & Environmental Planning/Temporary (1/8/18 – 1/25/18) Br. 23 (\$56,453 - \$74,437) Competitive
DES/Buildings & Parks/Administration Classify: (1)	Clerk III/Typing/Temporary (1/15/18 – 6/30/18) Br. 7 (\$32,390 - \$40,492) Competitive
DES/Water/Upland Classify: (1)	Graduate Intern/Seasonal Br. N463 (\$17.15) CPNC
Finance/Directors Office Classify: (2)	Judicial Hearing Officer/On Call \$500.00 (Daily) CPEX
Information Technology Classify: (1)	Information Services Analyst II Br. 27 (\$66,925 - \$88,245) Competitive
Information Technology Classify: (1)	IT Security Analyst I Br. 25 (\$61,469 - \$81,048) Competitive
Information Technology Classify: (1)	IT Security Analyst I/Temporary (1 year) Br. 23 (\$56,453 - \$74,437) Competitive
NBD/Buildings & Zoning Classify: (1)	Code Enforcement Officer Trainee/Bilingual Br. 18 (\$44,486 - \$58,062) Competitive
DRYS: BEST/YS Classify: (1)	Executive Assistant/Temporary (2/5/19 - 6/30/18) Br. 20 (\$47,427-\$62,869) Competitive
DRYS: BEST/YS Classify: (1)	OTR Vocational Coordinator/Temporary (2/26/18 - 6/30/18) Br. 23 (\$56,453-\$74,437) Competitive

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Rochester Housing Authority Classify: (1)	Public Participation Coordinator \$39,500 - \$53,000 Competitive
Rochester Housing Authority Classify: (1)	IT Call Center Analyst \$35,500 - \$46,500 Competitive

IV. Adoption of Job Specifications:

- Mentoring Services Coordinator
- Secretary To The Library Director
- Youth Services Associate

V. A. Establishment of Civil Service Eligible List(s): **None**

B. Close-out of examination process: **None**

VI. Request for Extension of Civil Service Eligible Lists(s): **None**

VII. Request for Extension of Temporary positions: **None**

VIII. Transfers: **None**

IX. Reinstatement Requests:

- The Emergency Communication Department is requesting the reinstatement of Ryan Finn to the title of 911 Dispatcher I.

X. Voluntary Demotion:

- The Emergency Communications Department is requesting the Voluntary Demotion of 911 Dispatcher I, Kristina VanSlyke to the title of 911 Telecommunicator.

THE END