

CIVIL SERVICE COMMISSION
GENERAL & EXECUTIVE
AGENDA
Thursday, June 29, 2023
2:00 P.M., Training and Safety
107 Bridge View Drive

- I. Approval of the Minutes of the meeting (General and Executive) on May 25, 2023.
- II. Commission Correspondence(s):
- III. Classification/Reclassification(s):

City Council & Clerk/Police Accountability Board Classify (2)	PAB Case Manager Br. 18 (\$49,358 - \$64,418) Competitive
City Council & Clerk/Police Accountability Board Classify (2)	PAB Case Manager/Bilingual Br. 18 (\$49,358 - \$64,418) Competitive
City Council & Clerk/Police Accountability Board Classify (2)	Digital Forensic Analyst Br. 23 (\$62,635 - \$82,588) Competitive
City Council & Clerk/Police Accountability Board Classify (2)	Policy Data Analyst Br. 23 (\$62,635 - \$82,588) Competitive
City Council & Clerk/Police Accountability Board Classify (6)	Investigator Br. 23 (\$62,635 - \$82,588) Competitive
City Council & Clerk/Police Accountability Board Classify (1)	Director of Policy - PAB Br. 28 (\$77,306 - \$101,930) CPNC
City Council & Clerk/Police Accountability Board Classify (1)	Director of Public Affairs & Community Engagement Br. 28 (\$77,306 - \$101,930) Competitive
City Council & Clerk/Police Accountability Board Classify (1)	Director of Investigations/Attorney III Br. 30 (\$83,930 – \$110,667) CPEX
City Council & Clerk/Police Accountability Board Classify (1)	Staff Attorney II Br. 28 (\$77,306 - \$101,930) CPEX
City Council & Clerk/Police Accountability Board Classify (1)	Supervising Case Manager Br. 22 (\$60,027 - \$79,148) Competitive
Administration/Mayor’s Office Classify (1)	Business Analyst I Br. 25 (\$68,199 – \$89,922) Competitive
Administration/Mayor’s Office Classify (1)	Chief Legislative Coordinator Br. 32 (\$90,953 - \$119,924) CPEX

Administration/Mayor's Office Classify (1)	Director of Emergency Management Br. 33 (\$94,692 - \$124,860) CPNC
Administration/Mayor's Office Classify (1)	Manager of Emerging Initiatives Br. 29 (\$80,454 - \$106,079) CPEX
Administration/Mayor's Office Classify (1)	Director of Financial Empowerment Br. 27 (\$74,254 - \$97,907) Competitive
Administration/Mayor's Office Classify (1)	Financial Empowerment Initiatives Coordinator Br. 23 (\$62,635 - \$82,588) Competitive
Administration/Mayor's Office Classify (1)	Program Manager Br. 31 (\$87,366 - \$115,198) Competitive
Administration/Mayor's Office Classify (1)	Project Manager II Br. 27 (\$74,254 - \$97,907) Competitive
Administration/Mayor's Office Classify (1)	Project Manager III Br. 29 (\$80,454 - \$106,079) Competitive
Administration/Mayor's Office Classify (1)	Senior Field Coordinator Br. 20 (\$52,621 - \$69,752) Competitive
Administration/OMB Classify (2)	Senior Budget & Policy Analyst Br. 30 (\$83,930 - \$110,667) Competitive
Administration/DHRM Classify (1)	Application Services Analyst II Br. 27 (\$74,254 - \$97,907) Competitive
Administration/DHRM Classify (1)	Human Resource Assistant Br. 16 (\$46,351 - \$59,494) Competitive
Administration/DHRM Classify (1)	Human Resource Consultant II Br. 21 (\$54,721 - \$72,646) Competitive
Administration/Communications Classify (2)	Communications Specialist Br. 24 (\$65,356 - \$86,174) Competitive
Administration/Communications Classify (1)	Communications Aide Br. 16 (\$46,351 - \$59,494) Competitive
Administration/Communications Classify (1)	Communications Coordinator/Bilingual Br. 18 (\$49,358 - \$64,418) Competitive
Administration/Communications Classify (1)	Communications Project Manager Br. 25 (\$68,199 - \$89,922) Competitive
Administration/Communications Classify (1)	Digital Content Specialist Br. 24 (\$65,356 - \$86,174) Competitive
Administration/Communications Classify (1)	Digital Media Manager Br. 28 (\$77,306 - \$101,930) Competitive

Administration/Communications Classify (1)	Principal Communications Specialist Br. 28 (\$77,306 - \$101,930) Competitive
RFD/Administration Classify (1)	Deputy Fire Chief Br. 86 (\$131,648 - \$151,071) Competitive
RFD/Administration Classify (1)	Fire Communications Technician Br. 75 (\$50,968 - \$68,769) Competitive
DES/Commissioner's Office Classify (1)	Associate Environmental Specialist Br. 27 (\$62,635 - \$82,588) Competitive
DES/Commissioner's Office Classify (1)	Senior Administrative Analyst Br. 24 (\$65,356 - \$86,174) Competitive
DES/Architecture & Engineering Classify (1)	Administrative Assistant Br. 16 (\$46,351 - \$59,494) Competitive
DES/Architecture & Engineering Classify (1)	Landscape Architect Br. 24 (\$65,356 - \$86,174) Competitive
DES/Architecture & Engineering Classify (1)	Engineer III Br. 26 (\$71,164 - \$93,834) Competitive
DES/Architecture & Engineering Classify (1)	Engineering Technician Br. 12 (\$40,889 - \$52,412) Competitive
DES/Architecture & Engineering Classify (1)	Senior Finance Clerk Br. 10 (\$38,690 - \$49,120) Competitive
DES/Architecture & Engineering Classify (1)	Senior Landscape Designer Br. 24 (\$65,356 - \$86,174) Competitive
DES/Buildings & Parks Classify (2)	Cemetery Worker Br. 42 (\$19.48 - \$24.58) Non-Competitive
DES/Buildings & Parks Classify (6)	Ground Equipment Operator Br. 56 (\$17.29 - \$21.30) Non-Competitive
DES/Buildings & Parks Classify (1)	Parks Operations Supervisor Br. 19 (\$50,857 - \$67,027) Competitive
DES/Buildings & Parks Classify (1)	Parks Operations Worker Br. 41 (\$18.78 - \$23.55) Non-Competitive
DES/Operations Classify (2)	Operations Worker Br. 41 (\$18.78 - \$23.55) Non-Competitive
DES/Operations Classify (3)	Code Enforcement Inspector Br. 61 (\$19.46 - \$24.49) Competitive
DES/Operations Classify (1)	Fleet Maintenance Technician Br. 16 (\$46,351 - \$59,494) Competitive

DES/Operations Classify	(1)	Ground Equipment Operator Br. 56 (\$17.29 - \$21.30) Non-Competitive
DES/Equipment Services Classify	(3)	Mechanic Supervisor Br. 19 (\$50,857 - \$67,027) Competitive
DES/Equipment Services Classify	(1)	Automotive Parts Clerk Br. 11 (\$39,734 - \$50,649) Competitive
DES/Equipment Services Classify	(1)	Fleet Maintenance Technician Br. 16 (\$46,351 - \$59,494) Competitive
DES/Equipment Services Classify	(1)	Senior Technology Applications Coordinator Br. 27 (\$62,635 - \$82,588) Competitive
DES/Water Classify	(4)	Water Plant Operator Br. 16 (\$46,351 - \$59,494) Competitive
DES/Water Classify	(1)	Administrative Assistant Br. 16 (\$46,351 - \$59,494) Competitive
DES/Water Classify	(1)	Engineer I/Water Br. 21 (\$54,721 - \$72,646) Competitive
DES/Water Classify	(1)	Engineer II/Water Br. 24 (\$65,356 - \$86,174) Competitive
DES/Water Classify	(1)	Senior Engineering Technician Br. 15 (\$44,802 - \$57,505) Competitive
DES/Water Classify	(1)	Water Materials Coordinator Br. 19 (\$50,857 - \$67,027) Competitive
RPL/Central Classify	(1)	Security Guard/Bilingual Br. 52 (\$16.09 - \$19.58) CPNC
RPL/Central Classify	(1)	Library Webmaster & Application Specialist/On Call Br. 23 (\$62,635 - \$82,588) Competitive
RPL/Central Classify	(1)	Library Cloud Services Analyst Br. 24 (\$65,356 - \$86,174) Competitive
RPL/Central Classify	(1)	Area Coordinator/Temporary (July 1 – July 6) Br. 26 (\$71,164 - \$93,834) Competitive
RPL/Central Classify	(1)	Marketing Librarian Br. 20 (\$52,621 - \$69,752) Competitive
RPL/Central Classify	(1)	Technology Services Specialist/Bilingual Br. 14 (\$43,450 - \$55,808) Competitive
RPL/Central Classify	(1)	Business Support Specialist Br. 14 (\$43,450 - \$55,808) Competitive

RPL/Central Central	(1)	Principal Staff Assistant Br. 29 (\$80,454 - \$106,079) Competitive
RPL/Central Classify	(1)	Executive Assistant Br. 20 (\$52,621 - \$69,752) Competitive
RPL/Central Classify	(1)	Library Capital Projects Manager/Temporary Br. 25 (\$68,199 - \$89,922) Competitive
RPL/Central Classify	(1)	Librarian III Br. 22 (\$60,027 - \$79,148) Competitive
IT/Networking Classify	(1)	Systems Engineer II Br. 27 (\$62,635 - \$82,588) Competitive
IT/Platform Services Classify	(1)	Systems Engineer III Br. 29 (\$80,454 - \$106,079) Competitive
NBD/Commissioner's Office Classify	(1)	Director of Policy & Strategic Initiatives Br. 29 (\$80,454 - \$106,079) CPNC
NBD/Business & Housing Development Classify	(1)	Program Assistant Br. 16 (\$46,351 - \$59,494) Competitive
NBD/Business & Housing Development Classify	(1)	Senior Economic Development Specialist Br. 24 (\$65,356 - \$86,174) Competitive
NBD/Buildings & Zoning Classify	(1)	Code Enforcement Coordinator Br. 24 (\$65,356 - \$86,174) Competitive
NBD/Buildings & Zoning Classify (1)		Principal Community Housing Planner Br. 28 (\$77,306 - \$101,930) Competitive
NBD/Neighborhood Preservation Classify	(4)	Clerk III Br. 7 (\$35,937 - \$44,926) Competitive
NBD/Neighborhood Preservation Classify	(4)	Code Enforcement Inspector/Part-Time Br. 761 (\$19.46 - \$24.49) Competitive
FIN/Treasury Classify	(1)	Sr. Account Clerk Br. 10 (\$38,680 - \$49,120) Competitive
FIN/Accounting Classify	(1)	Associate Accountant Br. 24 (\$65,356 - \$86,174) Competitive
FIN/Accounting Classify	(1)	Senior Service Assistant Br. 11 (\$39,734 - \$50,649) Competitive
FIN/Assessment Classify	(1)	Clerk III Br. 7 (\$35,937 - \$44,926) Competitive
FIN/Assessment Classify	(1)	Deputy Assessor Br. 30 (\$83,930 - \$110,667) Competitive

FIN/Parking Classify	(1)	Parking Enforcement Officer Br. 10 (\$38,680 - \$49,120) Competitive
FIN/Purchasing Classify	(1)	Purchaser Br. 19 (\$50,857 - \$67,024) Competitive
DRHS/Commissioner's Office Classify	(1)	Shelter Manager/Temporary (6 months) Br. 18 (\$49,358 - \$64,418) Competitive
DRHS/Recreation & Youth Services Classify	(1)	Senior Recreation Assistant/Seasonal (3 months) Br. 810 (\$16.62) Non-Competitive
DRHS/ Classify	(4)	Recreation Assistant/Seasonal (3 months) Br. 815 (\$15.50) Non-Competitive
DRHS/Commissioner's Office Classify	(1)	Project Assistant Br. 12 (\$40,889 - \$52,412) Competitive
DRHS/Commissioner's Office Classify	(1)	Assistant to the Manager of DRHS Administration Br. 18 (\$49,358 - \$64,418) Competitive
DRHS/Recreation & Youth Services Classify	(1)	Senior Recreation Specialist/Bilingual Br. 15 (\$44,802 - \$57,505) Competitive
DRHS/Recreation & Youth Services Classify	(21)	Recreation Specialist Br. 12 (\$40,889 - \$52,412) Competitive
DRHS/Recreation & Youth Services Classify	(7)	Senior Recreation Specialist Br. 15 (\$44,802 - \$57,505) Competitive
DRHS/Recreation & Human Services Classify	(3)	Health Education Associate Br. 13 (\$42,143 - \$53,990) Competitive
DRHS/Recreation & Human Services Classify	(2)	Youth Employment & Training Advisor Br. 18 (\$49,358 - \$64,418) Competitive
DRHS/Recreation & Youth Services Classify	(1)	Youth Services Associate Br. 11 (\$39,734 - \$50,649) Competitive
DRHS/Recreation & Youth Services Classify	(1)	Youth Employment & Training Coordinator Br. 23 (\$62,635 - \$82,588) Competitive
DRHS/ Recreation & Youth Services Classify	(16)	Recreation Assistant/Seasonal Br. 815 (\$15.50) Competitive
DRHS/ Recreation & Youth Services Classify	(1)	Day Camp Supervisor/Seasonal Br. 460 (\$17.73) Non-Competitive
DRHS/ Recreation & Youth Services Classify	(19)	Senior Recreation Assistant/Seasonal Br. 810 (\$16.62) Non-Competitive
DRHS/Recreation & Youth Services Classify	(1)	Youth Leadership Coordinator Br. 23 (\$62,635 - \$82,588) Competitive

DRHS/Recreation & Human Services Classify (2)	Environmental Educator Br. 15 (\$44,802 - \$57,505) Competitive
DRHS/Recreation & Youth Services Classify (2)	LEAP Teacher/Seasonal Br. 180 (\$27.12 - \$35.39) Competitive
DRHS/Recreation & Human Services Classify (1)	ROC Music Artistic Executive Br. 23 (\$62,635 - \$82,588) Competitive
DRHS/Commissioner's Office Classify (1)	Animal Client Specialist Br. 11 (\$39,734 - \$50,649) Competitive
DRHS/Commissioner's Office Classify (2)	Animal Care Technician Br. 2 (\$32,172 - \$39,601) Non-Competitive
DRHS/Recreation & Youth Services Classify (53)	Senior Recreation Assistant/Part-Time Br. 810 (\$16.62) Non-Competitive
DRHS/Recreation & Youth Services Classify (56)	Senior Recreation Assistant/Seasonal Br. 810 (\$16.62) Non-Competitive
DRHS/Recreation & Youth Services Classify (39)	Recreation Assistant/Part-Time Br. 815 (\$15.50) Non-Competitive
DRHS/Recreation & Youth Services Classify (57)	Recreation Assistant/Seasonal Br. 815 (\$15.50) Non-Competitive
DRHS/Commissioner's Office Classify (1)	Animal Services Program Specialist Br. 11 (\$39,734 - \$50,649) Competitive
DRHS/Recreation & Youth Services Classify (10)	Senior Recreation Assistant/Front Desk/Seasonal Br. 810 (\$16.62) Non-Competitive
RPD/Office of the Chief Classify (1)	Digital Media Specialist Br. 24 (\$65,356 - \$86,174) Competitive
RPD/Office of the Chief Classify (1)	Information Services Analyst I Br. 25 (\$68,199 - \$86,174) Competitive
RPD/Administration Classify (1)	Officer Wellness Mental Health Clinician Br. 23 (\$62,635 - \$82,588) Competitive

IV. Adoption of Job Specification(s):

- Library Cloud Service Analyst
- Parking Equipment Maintenance Mechanic
- Recreation Specialist
- Senior Recreation Assistant

V. Establishment of Civil Service Eligible List(s):

- Application Services Analyst I, 23EOC22552
- Automotive Parts Clerk, 23EOC68953
- Automotive Parts & Materials Manager, 23EOC68929
- Computer Communications Technician, 22EOC22514
- IT Call Center Analyst, 23EOC22550
- Librarian I, ECRT1455
- Materials, Equipment, Fleet & Facilities Coordinator, 23EOC68965
- Purchaser/RHA, 23EOC60722
- Purchaser, 23EOC66963
- Purchasing Agent/RHA, 23EOC61475
- Senior Account Clerk, 23EOC65193
- Senior Automotive Parts Clerk, 23EOC69078
- Stock Clerk, 23EOC69144

- Close-out of examination process:

VI. Request for Extension of Civil Service Eligible List(s):

- Accountant, 19EOC63976
- Administrative Assistant, 21EP75600
- Administrative Secretary, 21EP75638
- Architect, 20EP70087
- Battalion Chief, 21EP71407
- Clerk II/Bilingual, 19EOC68809
- Clerk III, 22EOC68793
- Clerk III/Bilingual, 19EOC69125
- Human Resource Consultant II, 21EP70492
- Librarian I, ECRT1455
- Permit Office Manager, 21EP70155
- Property Clerk, 22EOC61948
- Senior Architect, 20EP70107
- Senior Landscape Architect, 20EP70111
- Senior Service Assistant, 22EOC64980
- Senior Service Assistant, 22EP74483
- Youth Services Assistant, 22EOC65406

VII. Request for Extension of Temporary Position(s):

VIII. Transfer(s):

IX. Reinstatement Request(s):

X. Executive Session:

THE END

