

CIVIL SERVICE COMMISSION
GENERAL & EXECUTIVE
AGENDA
Thursday, September 21, 2023
2:00 P.M., Training and Safety
107 Bridge View Drive

I. Approval of the Minutes of the meeting (General and Executive) on August 16, 2023.

II. Commission Correspondence(s):

III. Classification/Reclassification(s):

City Council & Clerk/Police Accountability Board Classify (1)	Investigator/Temporary (Temporary 6 Months) Br. 23 (\$64,671 - \$85,272) Non-Competitive
City Council & Clerk/Police Accountability Board Classify (1)	Community Engagement Manager Br. 22 (\$61,978 - \$81,720) Competitive
City Council & Clerk/Police Accountability Board Classify (1)	Senior Case Manager Br. 22 (\$61,978 - \$81,720) Competitive
DES/Architecture & Engineering Classify (1)	Senior Architect Br. 27 (\$76,667 - \$101,089) Competitive
DES/Architecture & Engineering Classify (1)	Assistant to the City Engineer Br. 16 (\$47,857 - \$61,428) Competitive
RPL/Central Classify (1)	Supervising Security Guard/Temporary (4 months) Br. 16 (\$47,857 - \$61,428) Non-competitive
RPL/Community Classify (1)	Literacy Aide/ Part – Time Br. 403 (\$15.00) Non-competitive
RPL/Community Classify (1)	Librarian I/Part – Time Br. 185 (\$25.02 - \$29.16) Non-competitive
IT/Networking Classify (1)	Systems Engineer I Br. 25 (\$70,415 - \$92,844) Competitive
NBD/Buildings & Compliance Classify (1)	Director of Buildings & Compliance Br. 34 (\$101,802 – \$134,233) CPNC
NBD/Buildings & Compliance Classify (1)	Assistant Director of Buildings & Compliance Br. 31 (\$90,205 – \$118,942) Competitive
FIN/Accounting Classify (1)	Senior Accountant Br. 20 (\$54,331 - \$72,019) Competitive

FIN/Accounting Classify (1)	Accountant Br. 17 (\$49,306 - \$63,887) Competitive
DRHS/Youth Services Classify (1)	Lifeguard Captain/Part-Time/Temporary (11 months) Br. 835 Non-Competitive
RPD/Chief's Office Classify (2)	Police Captain Br. 95 (\$137,159 - \$145,432) Competitive
RPD/Chief's Office Classify (1)	Digital Media Specialist Br. 24 (\$67,480 - \$88,975) Competitive
Rochester Housing Authority Classify (1)	Public Safety Aide/Part-Time \$25.00 - \$35.00 Non-Competitive

IV. Adoption of Job Specification(s):

- Senior Recreation Assistant/Front Desk

V. Establishment of Civil Service Eligible List(s):

- Administrative Assistant/RHA, 23EP70034
- Administrative Assistant, 23EP79443
- Administrative Assistant, 23EP79413
- Clerk I, 23EOC65724
- Clerk II/Typing, 23EDCR2304
- Clerk II/Typing, 23EDCR2303P
- Clerk III/Typing, 23EDCR2301
- Deputy City Treasurer, 23EOC61678
- Executive Assistance, 23EP79411
- Executive Assistance, 23EOC66008
- Grant Support Associate, 23EOC66225
- Knowledge Base Coordinator, 23EOC67660
- Librarian I, 23EOC66112
- Librarian II, 23EP79573
- Library Catalog Clerk II, 23EOC66228
- Public Safety Intern ECD, 23PSIP2301
- Public Safety Intern RFD, 23PSIP2302
- Senior Service Assistant/Bilingual, 22EOC66117

- Close-out of examination process:

- Clerk I, 23EP79402
- Clerk II/Typing/RHA, 23EDCR2306P
- Clerk II/Typing/Bilingual, 23EDCR2305
- Clerk II/Typing/Bilingual/RHA, 23EDCR2307

VI. Request for Extension of Civil Service Eligible List(s):

- Fire Captain, 20EP74966
- Police Captain, 20ELP2009
- Principal Finance Clerk, 20EP73854
- Senior Service Representative, 21EP73852
- Senior Service Representative/Bilingual (Spanish), 21EP73858
- Supervisor of Administrative Services, 22EOC63931

VII. Request for Extension of Temporary Position(s):

VIII. Transfer(s):

IX. Reinstatement Request(s):

X. Executive Session:

- The Commission will hear, discuss, and render final decisions regarding the following:
 - Rochester Police Department is recommending the disqualifications of prospective Police Officer candidates.

THE END