

**Proposed Legislation for the
January 23, 2024 City Council Meeting -**

*** * Please Note * ***

For questions, call the City Clerk's Office at 585-428-7421



City of Rochester

City Hall Room 308A, 30 Church Street
Rochester, New York 14614-1290
www.cityofrochester.gov

**NEIGHBORHOODS, JOBS
& HOUSING**

INTRODUCTORY NO.

6

Malik D. Evans
Mayor

January 3, 2024 NBD 07

TO THE COUNCIL

Ladies and Gentlemen:

Re: Sale of Real Estate

Council Priority: Rebuilding and Strengthening
Neighborhood Housing

Comprehensive Plan 2034 Initiative Area:
Strong Neighborhoods

Transmitted herewith for your approval is legislation approving the sale of eight residential structures and three unbuildable vacant lots being sold to the adjoining owners. City records have been checked to ensure that the purchasers (except those buying unbuildable vacant lots) do not own other properties with code violations or delinquent taxes, and have not been in contempt of court or fined as a result of an appearance ticket during the past five years.

The structures, listed on the attached spreadsheet under the heading, I. Negotiated Sale – Residential Property will be sold to the pre-qualified purchasers, identified below, who were the highest winning bidders. All purchasers will be required to rehabilitate the structures within 12 months of Council approval.

- 78 Avenue B will be sold to YICN LLC (Malik Lampart, Member), 274 N. Goodman St, #D214, Rochester, New York;
- 91 Dr. Samuel McCree Way will be sold to Herman Smith, 780 Portland Avenue, Rochester, New York;
- 233 Frost Avenue will be sold to Mia Polanco, 130 Alameda St, Rochester, New York;
- 77 Grand Avenue and 83 Hollister St will be sold to Donna Antario, 520 Helendale Road, Rochester, New York;
- 346 Magee Avenue will be sold to Christine Wright Darrisaw, 919 S. Clinton Av, #544, Rochester, New York;
- 138 Maryland Street will be sold to Freedom Value Property LLC (Ramla Ibrahim, Member), 1770 Long Pond Road, Gates, New York;
- and 11 Willow Street will be sold Paul Oska, 35 Rainier Street, Rochester, New York.

The remaining three properties are listed on the attached spreadsheet under the heading, II. Negotiated Sale - Unbuildable Vacant Land.

- 32 Dodridge Street will be sold to Veronica Culver, 54 Leroy Street, Rochester, New York;
- 15 Judson Street will be sold to Pinckney Realty LLC (Yomally Pinckney, Member), 131 Hempel Street, Rochester, New York;
- and 129 York Street will be sold Rochester Land Bank Corporation (Paul Scuderi, Executive Director), 30 Church Street, Rochester, New York.

These parcels are each being sold for \$1.00 (as per City policy) and will be combined with the primary parcels owned by the identified adjoining owners.

The first year projected tax revenue for these properties, assuming full taxation, current assessed valuations and current tax rates, is estimated to be \$7,280.



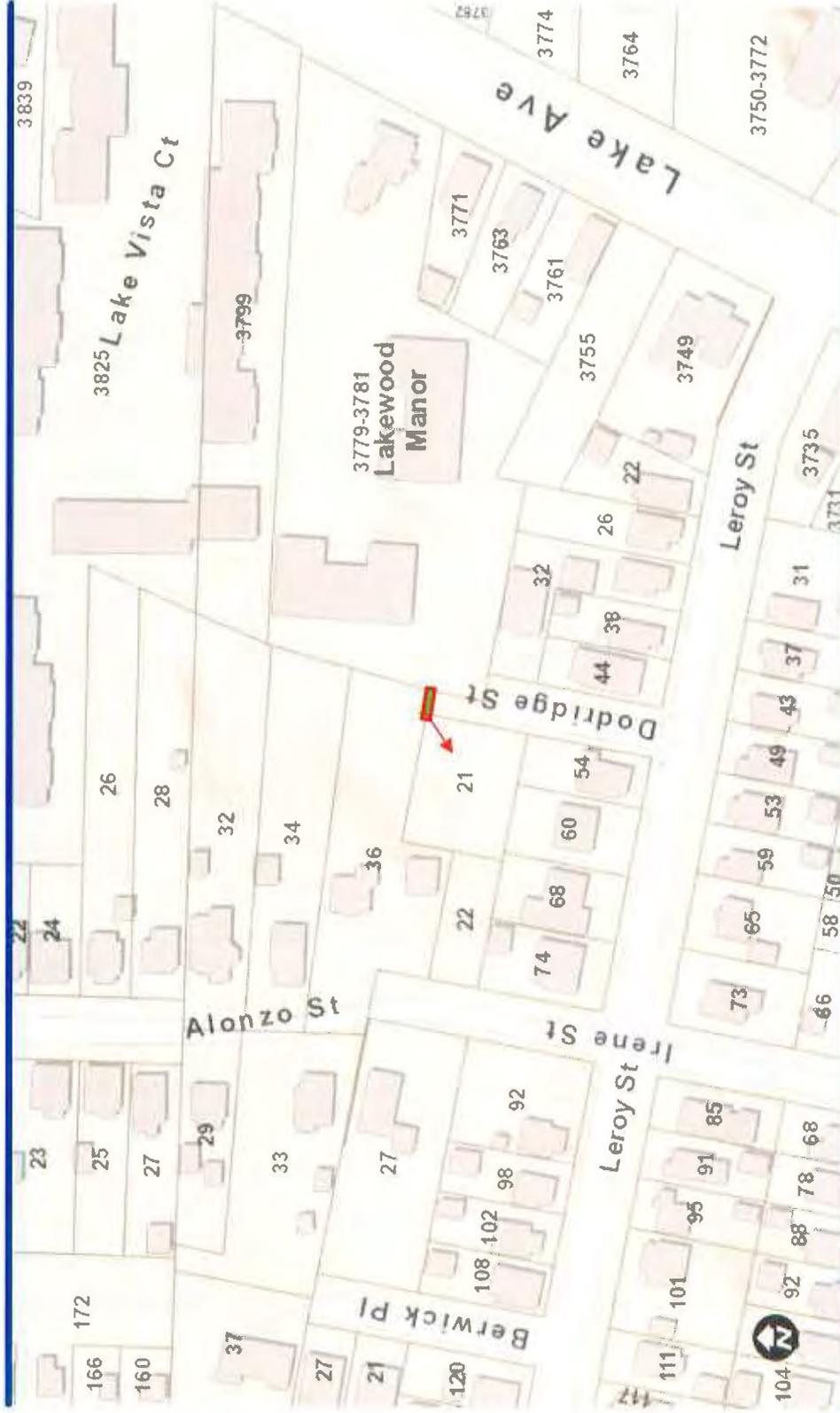
All City taxes and other charges, except water charges against properties being sold by the City, will be canceled on the first day of the month following adoption of the ordinance because either the City has agreed to convey the property free of City tax liens and other charges, or these charges have been included in the purchase price.

Respectfully submitted,



Malik D. Evans
Mayor

32 Dodridge St



November 30, 2023

This map is intended for general reference only.
The City of Rochester makes no representation
as to the accuracy or fitness of the data presented.

City of Rochester, NY



RESIDENTIAL UNBUILDABLE LOT ANALYSIS

Address of Lot: 32 Dodridge St

SBL#: 060.44-2-32.001

Date 12/11/2023 Initials: RM

Based on criteria below: This is an Un-Buildable Lot

| ITEM | YES | NO |
|---|-------------------------------------|-------------------------------------|
| Is the lot in an environmentally sensitive area where construction is prohibited? | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| Is the lot landlocked and less than 4,000 sq. ft.? | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Does the lot have severe topographical characteristics that hinder development? | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| Are utilities inaccessible for future development? | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| Is the lot encumbered with major easements which prohibit development? | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| The property has been reviewed to ensure that it does not adjoin a City-owned parcel with which it could be combined to create a development site | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Is residentially zoned and has a frontage of less than 40' or a depth of less than 100' | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| TOTAL | 3 | |

If the answer to any of the above questions is "Yes", the parcel is considered unbuildable.

RESIDENTIAL UNBUILDABLE LOT ANALYSIS

Address of Lot: 15 Judson St
 SBL#: 120.58-2-12

Date: 11/3/23 Initials: IV

Based on criteria below:

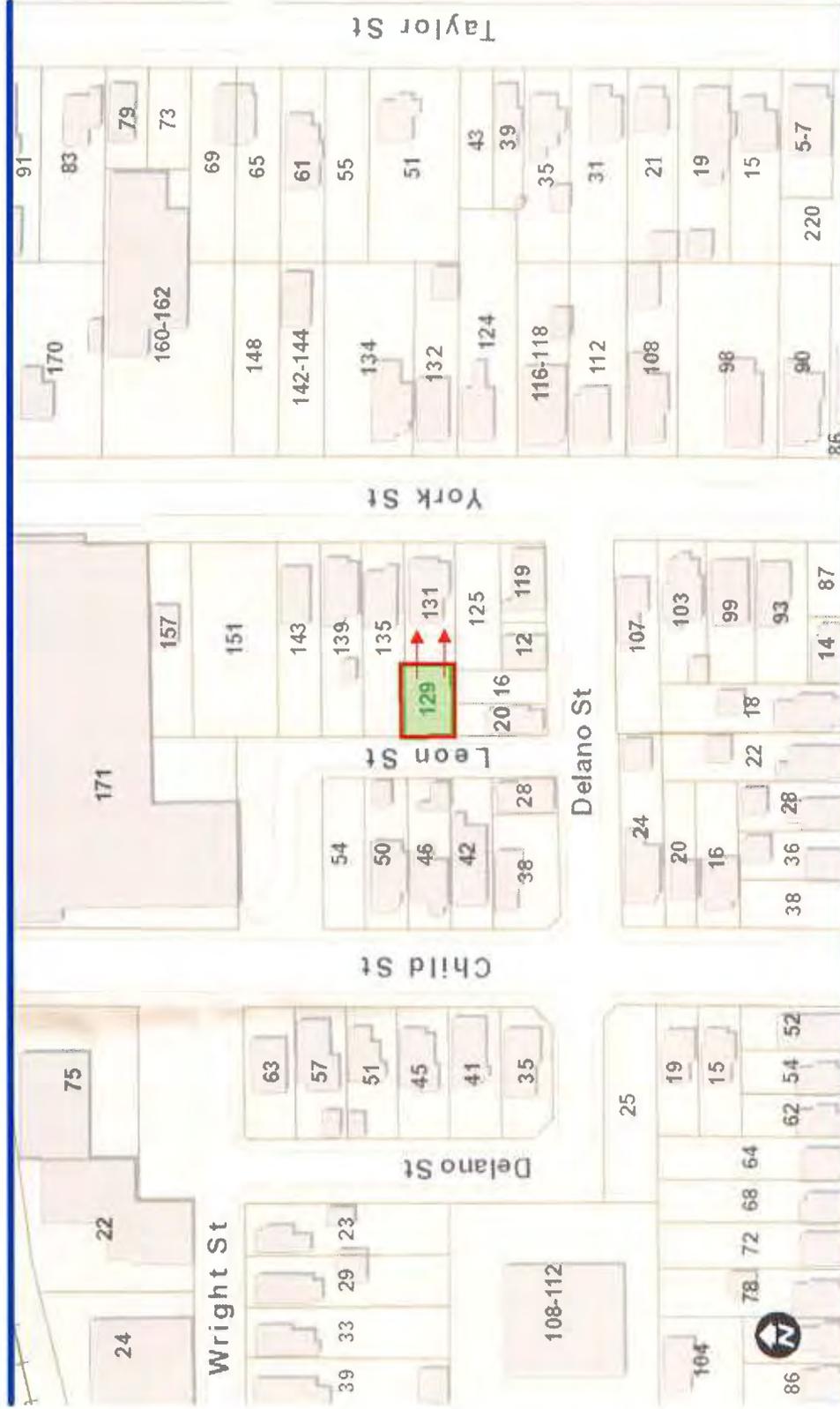
This is an Un-buildable Lot X

| ITEM | YES | NO |
|---|----------|----|
| Is the lot in an environmentally sensitive area where construction is prohibited? | | X |
| Is the lot landlocked or less than 4,000 sq. ft.? | X | |
| Does the lot have severe topographical characteristics or irregular layout/shape that hinder development? | | X |
| Are utilities inaccessible for future development? | | X |
| Is the lot encumbered with major easements which prohibit development? | | X |
| The property has been reviewed to ensure that it does not adjoin a City-owned parcel with which it could be combined to create a development site | | X |
| Is residentially zoned and has a frontage of less than 40' or a depth of less than 100' | X | |
| TOTAL | 2 | |

If the answer to any of the above questions is "Yes", the parcel is considered unbuildable.

12/23/2020

129 York St



November 30, 2023

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City of Rochester, NY
Malik D. Evans, Mayor

City of Rochester, NY

RESIDENTIAL UNBUILDABLE LOT ANALYSIS

Address of Lot: 129 York St
 SBL#: 120.34-1-32

Date: 11/3/23 Initials: IV

Based on criteria below:

This is an Un-buildable Lot **X**

| ITEM | YES | NO |
|---|----------|----------|
| Is the lot in an environmentally sensitive area where construction is prohibited? | | X |
| Is the lot landlocked or less than 4,000 sq. ft.? | X | |
| Does the lot have severe topographical characteristics or irregular layout/shape that hinder development? | | X |
| Are utilities inaccessible for future development? | | X |
| Is the lot encumbered with major easements which prohibit development? | | X |
| The property has been reviewed to ensure that it does not adjoin a City-owned parcel with which it could be combined to create a development site | | X |
| Is residentially zoned and has a frontage of less than 40' or a depth of less than 100' | X | |
| TOTAL | 2 | |

If the answer to any of the above questions is "Yes", the parcel is considered unbuildable.

6

Authorizing the sale of real estate

BE IT ORDAINED, by the Council of the City of Rochester as follows:

Section 1. The Council hereby approves the sale of the following parcels of improved property by auction:

| Address | SBL# | Lot Size (ft) | Use | Price | Purchaser |
|--------------------------|-------------|----------------------|------------|--------------|----------------------------|
| 78 Avenue B | 105.28-1-29 | 40 x 120 | 1 Family | \$ 12,000 | YICN LLC |
| 91 Dr. Samuel McCree Way | 120.60-1-26 | 30 x 117.39 | 2 Family | \$ 5,000 | Herman Smith |
| 233 Frost Av | 120.68-2-17 | 28 x 140.99 | 2 Family | \$ 12,510 | Mia Polanco |
| 77 Grand Av | 106.68-2-35 | 40 x 128 | 2 Family | \$ 5,000 | Donna Antario |
| 83 Hollister St | 106.34-3-13 | 40 x 110.36 | 1 Family | \$ 1,500 | Donna Antario |
| 346 Magee Av | 090.58-1-64 | 40 x 119.5 | 1 Family | \$ 15,001 | Christine Wright-Darrisaw |
| 138 Maryland St | 105.26-2-39 | 33 x 121.04 | 1 Family | \$ 1,100 | Freedom Value Property LLC |
| 11 Willow St | 105.49-3-13 | 30 x 80 | 1 Family | \$ 2,500 | Paul Oska |

Section 2. The Council hereby approves the negotiated sale of the following vacant unbuildable parcels of land for \$1 each:

| Address | SBL# | Lot Size | Sq. Ft. | Purchaser |
|----------------|-----------------|-----------------|----------------|---------------------------------|
| 32 Dodridge St | 060.44-2-32.001 | 20 x 1 | 20 | Veronica Culver |
| 15 Judson St | 120.58-2-12 | 34 x 80 | 2,720 | Pinckney Realty LLC |
| 129 York St | 120.34-1-32 | 40 x 55.5 | 2,220 | Rochester Land Bank Corporation |

Section 3. City taxes and other City charges, except water charges, against said properties are hereby canceled up to the first day of the month following the date of adoption of this ordinance for the reason that the City has agreed to convey said properties free of City tax liens and other charges or because these charges have been included in the purchase price.

Section 4. This ordinance shall take effect immediately.



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**NEIGHBORHOODS, JOBS
& HOUSING
INTRODUCTORY NO.**

Malik D. Evans
Mayor

7

January 3, 2024 NBD 08

TO THE COUNCIL

Ladies and Gentlemen:

Re: Sale of Easement – Portions of 25-37 Canal Street

Council Priority: Creating and Sustaining a Culture of Vibrancy

Comprehensive Plan 2034 Initiative Area:
Reinforcing Strong Neighborhoods

Transmitted herewith for your approval is legislation authorizing the sale by negotiation of a permanent easement over the City-owned lot at 25-37 Canal Street to Bags Unlimited Realty, LLC (Marion Oyer, President, 7 Canal Street, Rochester, NY). The easement will provide vehicle access to the purchasers' buildings and loading docks at 20 Litchfield Street and 7 Canal Street. An appraisal determining market value was obtained from Midland Appraisal Associates in July 2023.

| <u>Address</u> | <u>SBL#</u> | <u>Lot Size</u> | <u>Sq.Ft.</u> | <u>Appraisal Value</u> | <u>Zoning/</u> |
|--------------------------------------|-------------|-----------------|---------------|------------------------|----------------|
| Easement Portion (25-37 Canal St) | 120.36-2-5 | Irregular | 5,667 | \$11,000 | CCD-C |

Bags Unlimited, a Rochester based business since 1976, own and operate from the buildings at 7 Canal Street and 20 Litchfield Street, adjacent to the City's lot. The property owners need an easement over the City land for continued and uninterrupted vehicle access to their loading docks. Sale of this easement will help retain a long-standing business operation in the City.

Sale of a permanent easement rather than a sale of the lot is necessary, as DES has determined that the lot should remain in City inventory due to contamination and potential future cleanup. A similar adjacent easement on the same lot was sold in spring 2023 to 9 Cunningham LLC to support the business at 9-13 Canal St.

The remainder of the parcel is to be held in inventory for potential future cleanup and development, but may be leased for interim purposes. Pursuant to the requirements of the New York State Environmental Quality Review Act (SEQRA), this is a Type II item, and no further review is necessary.

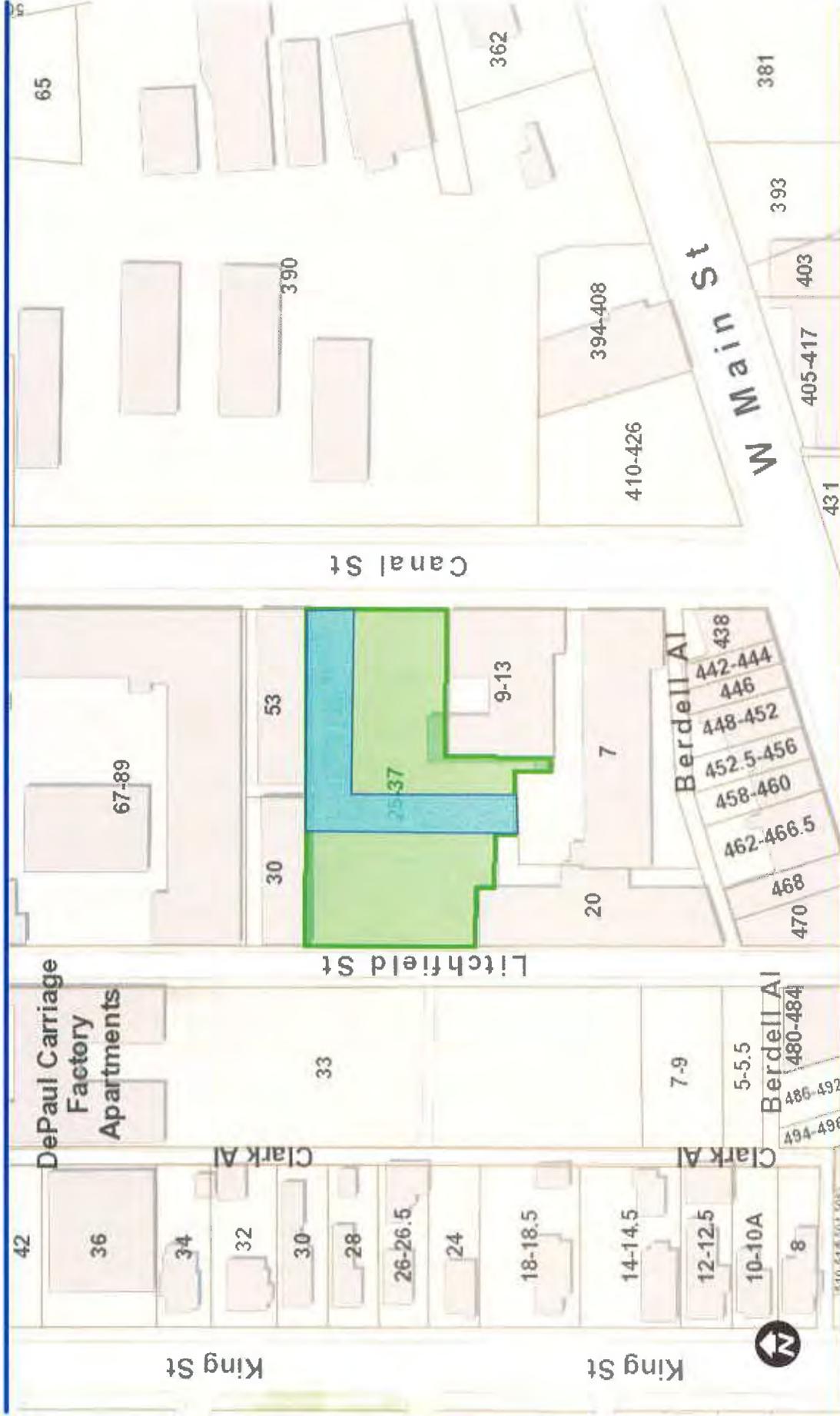
Respectfully submitted,

Malik D. Evans
Mayor



25-37 Canal St

NBD 08 ATTACHMENT



 Area for Access Easement

November 30, 2023

This map is intended for general reference only.
The City of Rochester makes no representation
as to the accuracy or fitness of the data presented.

City of Rochester, NY



City of Rochester, NY
Malik D. Evans, Mayor

Authorizing the sale of an access easement through 25-37 Canal Street

BE IT ORDAINED, by the Council of the City of Rochester as follows:

Section 1. The Council hereby approves the sale of a permanent, non-exclusive easement over 25-37 Canal Street (SBL No. 120.36-2-5) to Bags Unlimited Realty LLC (Grantee) to serve as a means of access from Canal Street to the Grantee's premises located at 7 Canal Street (SBL No. 120.36-2-7) for the appraised value of \$11,000. The easement shall encompass a portion of the 25-37 Canal Street premises bounded and described as follows:

All that tract or parcel of land, situate in the City of Rochester, County of Monroe, State of New York, being part of Town Lots 50 & 51, 20,000 Acre Tract, and being more particularly bounded and described as follows: Beginning at a point on the westerly ROW line of Canal Street (66' ROW), 284.87 feet north of the northerly ROW line of Berdell Alley (12' ROW), being the southeast corner of lands conveyed to 53 Pulver LLC by a deed filed in Liber 12562 of Deeds, Page 34 and being the Point or Place of Beginning; thence

- 1) Southerly, along said ROW line of Canal Street, a distance of 30.0 feet to a point; thence
- 2) Westerly, parallel with the south line of said lands of 53 Pulver LLC, a distance of 150.02 feet to a point; thence
- 3) Southerly, parallel with the west ROW line of Canal Street, a distance of 136.34 feet, more or less, to the north line of lands conveyed to Michael Macaluso, Jr. by a deed filed in Liber 7273 of Deeds, Page 242; thence
- 4) Westerly, along said north line of Macaluso, a distance of 29.77 feet to an angle point; thence
- 5) Northerly, continuing along said lands of Macaluso and the northerly prolongation of said line, a distance of 166.22 feet to a point being on the southerly line of lands now or formerly Rochester Gas and Electric Corp. by deed filed in Liber 813 of Deeds, Page 122; thence
- 6) Easterly, along the south line of said lands of Rochester Gas and Electric Corp. and the south line of lands of 53 Pulver LLC, a distance of 180.35 feet to the said westerly ROW line of Canal Street, being the Point or Place of Beginning, containing 9497 square feet or 0.218 acres, more or less.

All as shown on a map prepared by the City of Rochester Survey Office titled "Instrument Survey and Lands to be Conveyed", Job No.2020-025 and dated March 15, 2023.

Subject to covenants, easements or restrictions of record, if any.

Being part of one of the parcels conveyed to the City of Rochester by a deed dated November 28, 1980 and filed in Liber 5899 of Deeds, Page 32.

Section 2. The conveyance of the easement shall be subject to such additional terms and conditions as the Mayor deems appropriate.

Section 3. This ordinance shall take effect immediately.



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**NEIGHBORHOODS, JOBS
& HOUSING
INTRODUCTORY NO.**

Malik D. Evans
Mayor



January 3, 2024 NBD 09

TO THE COUNCIL

Ladies and Gentlemen:

Re: Lease Amendment - 1099 Jay Street

Council Priority: Creating and Sustaining a Culture of
Vibrancy

Comprehensive Plan 2034 Initiative Area:
Reinforcing Strong Neighborhoods

Transmitted herewith for your approval is legislation authorizing a lease amendment between the City of Rochester and Rochester Colonial Mfg. Corp. (Anthony Monaco, CEO, 1794 Lyell Ave, Rochester, NY). Pursuant to City Council Ordinance No. 2022-270, the City currently leases approximately 3,190 square feet of space on the interior of 1099 Jay Street (Water Tower Park) for use as offices and operations for the Rochester Police Department Special Teams Division. The expansion will add 920 SF of space.

The term for this lease shall remain 21 months starting from October 1, 2022 and ending June 30, 2024. The cost for the lease for the remainder of the first term shall increase beginning February 1, 2024 from monthly installments of \$2,791.25, which is an annualized cost of \$33,495, to monthly installments of \$3,596.25, which is an annualized cost of \$43,155. While the current leased area has separate utilities paid directly by the City, the 920 SF expansion has shared utilities; therefore, there will be an additional cost of \$1.75/SF per year for the City pro-rata share of the utilities. This cost is an additional \$134.17 per month for an annualized cost of \$1,610. The rent and utilities beginning February 1, 2024 shall therefore be monthly installments of \$3,730.42 for an annualized cost of \$44,765.

There remain five optional one year renewals, with annual rent adjustments linked to the one year change in the CPI-U (Consumer Price Index-Urban area, all items), not to exceed 3% annually as measured in the most recent available date prior to each July 1st. The increased cost of this lease will be funded by the 2023-24 Budget of the Rochester Police Department. Subsequent annual lease costs will be funded from subsequent budgets of the Rochester Police Department upon approval.

The Special Teams Operations currently use the original space for two divisions that fall under that command. One of those teams needs additional space, and will take over the full existing space, while the other team will occupy the expansion space. This area in total will serve as a single reporting location for Special Teams Operations where all needed logistics and equipment are readily available. Uses include space for pre-planning, briefings and de-briefings, meetings, records storage, equipment storage and repair, and departmental training.

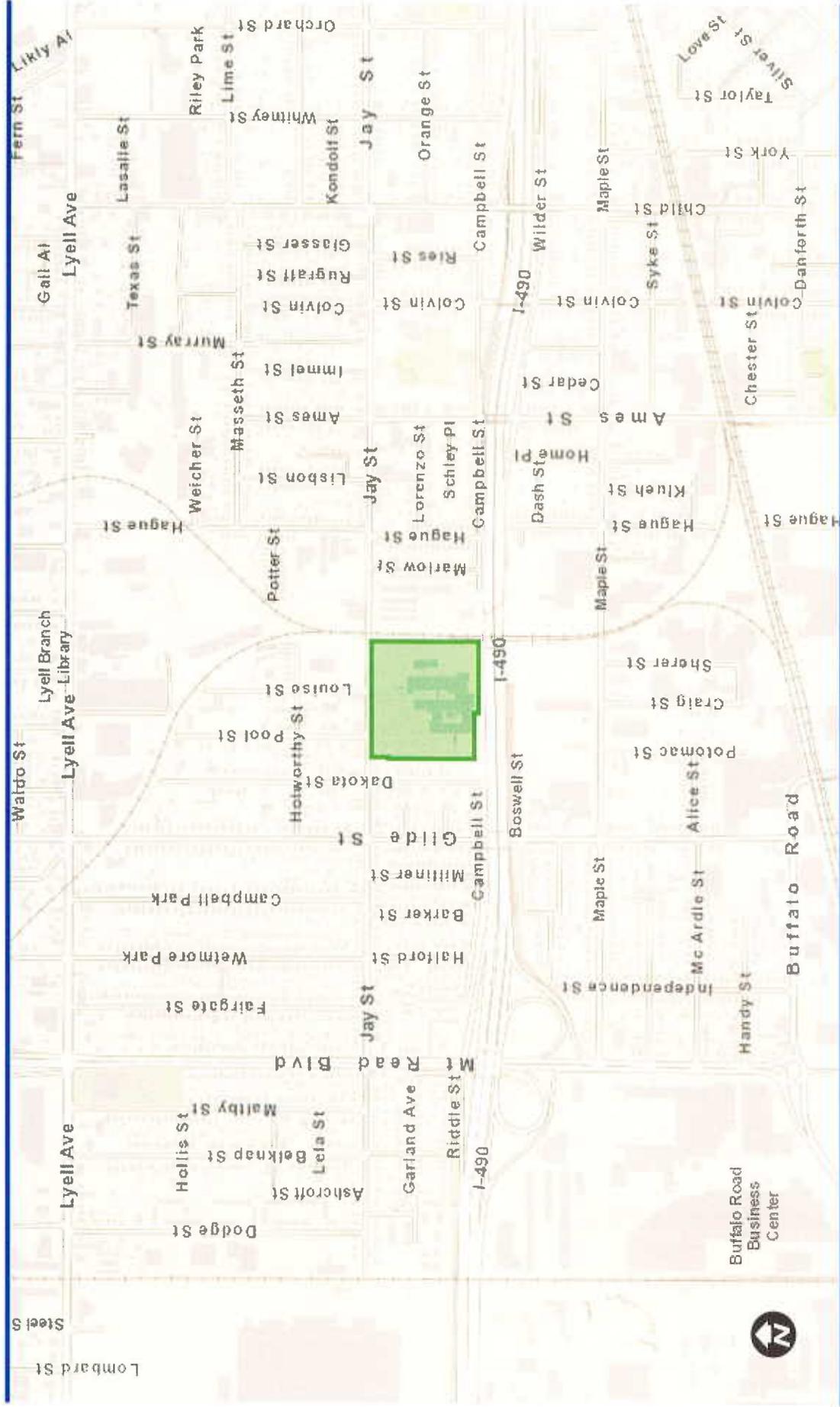
Respectfully submitted,

Malik D. Evans
Mayor



1099 Jay St

NBD 09 ATTACHMENT



November 30, 2023

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as to the accuracy or fitness of the data presented.

City of Rochester, NY



City of Rochester, NY
Malik D. Evans, Mayor

Authorizing an amendatory lease agreement for space located at 1099 Jay Street

BE IT ORDAINED, by the Council of the City of Rochester as follows:

Section 1. The Mayor is hereby authorized to enter into an amendatory lease agreement with Rochester Colonial Mfg. Corp. for the lease of space in its building located at 1099 Jay Street. The lease agreement authorized in Ordinance No. 2022-270 shall be amended to: increase the leased space by approximately 920 square feet to a new total of approximately 4,110 square feet; increase the monthly rent payment by \$805 to a new total of \$3,596.25; and require the City to pay an additional monthly charge of \$134.17 for the City's prorated share of the utility costs for the additional leased space. The increase in rental payments provided for herein shall be funded from the 2023-24 Budget of the Police Department for the remainder of the lease agreement's initial term, and from future years' budgets of the Police Department for any subsequent optional term extension, contingent on the approval of the future budgets.

Section 2. The amended agreement shall contain such additional terms and conditions as the Mayor deems to be appropriate.

Section 3. This ordinance shall take effect immediately.

Section 3. The agreement shall contain such additional terms and conditions as the Mayor deems appropriate.

Section 4. This ordinance shall take effect immediately.



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**NEIGHBORHOODS, JOBS
& HOUSING
INTRODUCTORY NO.**

Malik D. Evans
Mayor

9

January 3, 2024 NBD 10

TO THE COUNCIL

Ladies and Gentlemen:

Re: Appointment – Electrical Examining Board

Council Priority: Rebuilding and Strengthening
Neighborhood Housing

Comprehensive Plan 2034 Initiative Area: Reinforcing
Strong Neighborhoods

Transmitted herewith for your approval is legislation confirming the appointment of Paul Alguire, Specialized Electrician, as a full-time member to the Electrical Examining Board. This appointment will fill the vacant seat of retired member, Michael Bader, for the term that will expire on March 31, 2025.

Members of the Electrical Examining Board serve a three-year term and must meet certain eligibility requirements (see attached). Mr. Alguire's resume is available in the City Clerk's Office.

Respectfully submitted,

Malik D. Evans
Mayor



Electrical Examining Board

| Name | Qualifications | Orig. appt. | Term Exp. | Res. | Gender | Race |
|-----------------|----------------------------|-------------|------------|--------|--------|------|
| Kereem Berry | Gen. electrical | March 2019 | March 2025 | County | M | B |
| John Greene | Gen. electrical | March 2019 | March 2025 | County | M | B |
| Michael Bader | Spec'd/elec. installations | March 2019 | March 2025 | County | M | W |
| Walter Parkes | Gen. electrical | Jan. 1977 | March 2025 | County | M | W |
| Dennis Schaut | Lic'd engineer | Jan. 1996 | March 2025 | County | M | W |
| Jeffrey Kloc | Local Utility (RGE) | March 2019 | March 2025 | County | M | W |
| Vaughn Langless | City ex-officio | N/A | N/A | County | M | W |

Appointment Process

Members are appointed by the Mayor and subject to confirmation by City Council

Membership Requirement and Length of Term

- Seven (7) members
Six with experience/certification as follows:
Three (3) electricians with at least 10 years practical experience in general electrical work.
One (1) electrician with at least 10 years practical experience in specialized work involving electrical installations.
One (1) licensed professional engineer of the State of New York.
One (1) electrical engineer in the electrical distribution department of the utility supplying electrical power in the City of Rochester.
The Commissioner of the Department of Neighborhood and Business Development (or designee) shall serve as the seventh member.
- Members should be at least 30 years of age, citizens of the United States, and residents of the County of Monroe
- Term is for three years

Responsible Department

Neighborhood and Business Development

Description and Duties

The Electrical Examining Board has the following responsibilities

- Investigate and examine the knowledge and technical ability of each applicant for a license to engage in, or conduct the business of, installing, altering or repairing any electrical work in the City of Rochester.
- Investigate and examine the knowledge and technical ability and past record of each applicant applying for a renewal of a license, and determine the applicant's fitness for renewal of said license. The type of license issued to an applicant for renewal of a license is at the discretion of the Board.
- Authorize the issuance of licenses as provided by ordinance, and shall stipulate the conditions, if any, under which a license is to be used. The Board shall not limit the number of licenses that shall be issued.
- Investigate and examine all charges preferred against any holder of a license, and his or her capability to continue to hold such license.

INTRODUCTORY NO.

9

Resolution No.

Resolution approving appointments to the Electrical Examining Board

BE IT RESOLVED, by the Council of the City of Rochester as follows:

Section 1. The Council hereby approves the appointment of Paul Alguire, Specialized Electrician, to the Electrical Examining Board for a term which shall expire on March 31, 2025. This appointment is intended to fill out the remainder of the term of Michael Bader, who has resigned.

Section 2. This resolution shall take effect immediately.



City of Rochester

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**NEIGHBORHOODS, JOBS
& HOUSING
INTRODUCTORY NO.**

Malik D. Evans
Mayor

10

January 3, 2024 NBD 11

TO THE COUNCIL

Ladies and Gentlemen:

Re: Buy the Block Project, Amendatory Agreement -
Greater Rochester Housing Partnership

Council Priority: Rebuilding and Strengthening
Neighborhood Housing

Comprehensive Plan 2034 Initiative Area: Reinforcing
Strong Neighborhoods

Transmitted herewith for your approval is legislation authorizing an Amendatory Project Agreement for Phase 1 of the City's Buy the Block initiative with the Greater Rochester Partnership Housing Development Fund Corporation (GRHP; Principal: Theodora Finn, 16 East Main Street, Suite 610, Rochester, NY) to authorize the purchase of one City-owned vacant parcel, and cancel approval for the purchase of three originally included parcels. This legislation will:

- 1) Amend the Project Agreement authorized by Ordinance No. 2022-130 to authorize the sale of 39 Thomas Street (SBL # 106.40-1-10.003) (the "Property"), a large parcel that will be subdivided into three lots suitable for construction of single-family houses; and
- 2) Cancel authorization to purchase 61 Cuba Place (SBL # 106.40-1-53.003) and 90 Cuba Place (SBL # 106.40-1-45.001).

As part of the City's Buy the Block initiative, City Council authorized the sale of 24 parcels to GRHP and established \$6,000,000 as maximum compensation for an agreement with GRHP for development subsidies for Phase 1 of Buy the Block via Ordinance No. 2022-130 on May 10, 2022. City Council approved an additional \$350,000 in Cash Capital funding to provide supplementary subsidy for the construction of two-bedroom houses via Ordinance No. 2022-335 on November 15, 2022.

Phase 1 of Buy the Block is expected to result in the new construction of 24 homes in a formerly-redlined neighborhood in the Northeast quadrant. GRHP has undertaken Phase 1 in partnership with Atlas Contractors LLC and Ibero American Development Corporation. To date, owner-occupants have closed on the purchases of the first six homes. Ten homes are currently under construction with completion anticipated between December 2023 and early 2024. Construction of the final eight homes will begin by Spring 2024.

Due to site conditions that make them difficult to develop, the following vacant City-owned parcels are to be removed from the Project Agreement:

| Address | SBL # | Price | Lot Size | Zoning |
|----------------------------|-----------------|-------|-------------|--------|
| 61 Cuba Place | 106.40-1-53.003 | \$475 | 55'x94' | R-1 |
| West half of 90 Cuba Place | 106.40-1-45.001 | \$425 | 52.5'x90.5' | R-1 |
| East half of 90 Cuba Place | 106.40-1-45.001 | \$425 | 52.5'x90.5' | R-1 |



The above will be replaced with the following vacant City-owned parcels:

| Address | SBL # | Price | Lot Size | Zoning |
|-------------------------------------|-----------------|--------------|-----------------|---------------|
| South portion of 39 Thomas Street | 106.40-1-10.003 | \$525 | 71'x164' | R-1 |
| Central portion of 39 Thomas Street | 106.40-1-10.003 | \$550 | 49'x228' | R-1 |
| North portion of 39 Thomas Street | 106.40-1-10.003 | \$5,800 | 45'x286' | R-1 |

Because the north portion of 39 Thomas Street is greater than 10,000 square feet, the sale price was determined by an independent appraisal completed by Midland Appraisal Associates, Inc. The subdivision of 39 Thomas Street into three parcels is currently in process, and the resulting parcels will be suitable for all available homes. Construction of the three homes is expected to start in Spring 2024. Homes built through the Buy the Block initiative are sold to first-time homebuyers with incomes at or below 80% of Median Family Income (MFI).

Respectfully submitted,



Malik D. Evans
Mayor

39 Thomas St



November 30, 2023

This map is intended for general reference only.
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as to the accuracy or fitness of the data presented.

City of Rochester, NY



City of Rochester, NY
Malik D. Evans, Mayor

NBD 11 ATTACHMENT



LOCALITY MAP
CITY OF ASH GROVE

THIS PLAN IS PREPARED IN ACCORDANCE WITH THE
THE GENERAL MUNICIPAL LAW UNDER THE SUPERVISOR'S
AUTHORITY AND THE CITY OF ASH GROVE CHARTER AND ORDINANCES
AND THE ENGINEER'S PROFESSIONAL LIABILITY INSURANCE POLICY.

THE ENGINEER HAS CONDUCTED A VISUAL INSPECTION OF THE SITE AND
THE ADJACENT AREAS AND HAS FOUND NO OBVIOUS OBSTACLES TO THE
PROPOSED WORK. THE ENGINEER HAS NOT CONDUCTED A SURVEY OF THE
SITE AND HAS NOT DETERMINED THE EXACT LOCATION OF THE
PROPOSED WORK. THE ENGINEER HAS NOT CONDUCTED A SURVEY OF THE
ADJACENT AREAS AND HAS NOT DETERMINED THE EXACT LOCATION OF
THE PROPOSED WORK.

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AND THE ADJACENT AREAS AND HAS FOUND NO OBVIOUS OBSTACLES
TO THE PROPOSED WORK. THE ENGINEER HAS NOT CONDUCTED A
SURVEY OF THE SITE AND HAS NOT DETERMINED THE EXACT
LOCATION OF THE PROPOSED WORK. THE ENGINEER HAS NOT
CONDUCTED A SURVEY OF THE ADJACENT AREAS AND HAS NOT
DETERMINED THE EXACT LOCATION OF THE PROPOSED WORK.

THE ENGINEER HAS CONDUCTED A VISUAL INSPECTION OF THE SITE
AND THE ADJACENT AREAS AND HAS FOUND NO OBVIOUS OBSTACLES
TO THE PROPOSED WORK. THE ENGINEER HAS NOT CONDUCTED A
SURVEY OF THE SITE AND HAS NOT DETERMINED THE EXACT
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SURVEY OF THE SITE AND HAS NOT DETERMINED THE EXACT
LOCATION OF THE PROPOSED WORK. THE ENGINEER HAS NOT
CONDUCTED A SURVEY OF THE ADJACENT AREAS AND HAS NOT
DETERMINED THE EXACT LOCATION OF THE PROPOSED WORK.



NOTICE TO CONTRACTOR:
THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS FROM THE CITY OF ASH GROVE AND THE ENGINEERING DEPARTMENT. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS FROM THE CITY OF ASH GROVE AND THE ENGINEERING DEPARTMENT. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS FROM THE CITY OF ASH GROVE AND THE ENGINEERING DEPARTMENT.

CITY APPROVALS:

| TYPE APPROVAL | DATE |
|-----------------|------|
| PLAT AND ZONING | DATE |
| CITY ENGINEER | DATE |

ENGINEER'S CERTIFICATE:
 I, the undersigned, being a duly licensed Professional Engineer in the State of Oregon, do hereby certify that I am a duly licensed Professional Engineer in the State of Oregon, and that I am the author of the above described plan, and that I am a duly licensed Professional Engineer in the State of Oregon, and that I am the author of the above described plan, and that I am a duly licensed Professional Engineer in the State of Oregon, and that I am the author of the above described plan.

ENGINEER'S CERTIFICATE:
 I, the undersigned, being a duly licensed Professional Engineer in the State of Oregon, do hereby certify that I am a duly licensed Professional Engineer in the State of Oregon, and that I am the author of the above described plan, and that I am a duly licensed Professional Engineer in the State of Oregon, and that I am the author of the above described plan, and that I am a duly licensed Professional Engineer in the State of Oregon, and that I am the author of the above described plan.

ENGINEER'S CERTIFICATE:
 I, the undersigned, being a duly licensed Professional Engineer in the State of Oregon, do hereby certify that I am a duly licensed Professional Engineer in the State of Oregon, and that I am the author of the above described plan, and that I am a duly licensed Professional Engineer in the State of Oregon, and that I am the author of the above described plan, and that I am a duly licensed Professional Engineer in the State of Oregon, and that I am the author of the above described plan.

INTRODUCTORY NO.

10

Ordinance No.

Authorizing an amendatory agreement relating to the Buy the Block project

BE IT ORDAINED, by the Council of the City of Rochester as follows:

Section 1. The Mayor is hereby authorized to enter into an amendatory agreement with the Greater Rochester Housing Partnership, Inc. (GRHP), Greater Rochester Partnership Housing Development Fund Corporation, a related entity, or an entity to be formed by GRHP (collectively, the Developer) to develop single-family houses on certain vacant lots for sale to income-eligible first-time homeowners pursuant to the Buy the Block Project (Project). The amendatory agreement shall amend the existing agreement authorized in Ordinance No. 2022-130 and amended in Ordinance No. 2022-335 by modifying the list of Project lots set forth in subsection 1 of Ordinance No. 2022-130 to read as follows:

Section 1. The Council hereby approves the negotiated sale of the following vacant City-owned parcels to the Greater Rochester Housing Partnership, Inc. (GRHP), Greater Rochester Partnership Housing Development Fund Corporation, a related entity, or an entity to be formed by GRHP (collectively, the Developer) for a total price of ~~\$12,675~~ \$18,225 to develop single-family houses thereon for sale to income-eligible first-time homeowners pursuant to the Buy the Block Program (Project):

| Address | SBL # | Price | Lot Size |
|---|----------------------------|------------------|------------------------|
| 25 Barons Street | 106.32-3-26.001 | \$550 | 68'x135' |
| 40 Barons Street | 106.32-3-8.001 | \$600 | 72'x143' |
| 825 Clifford Avenue | 106.32-3-6.001 | \$425 | 73'x76' |
| 845 Clifford Avenue | 106.33-1-51.003 | \$600 | 68'x108' |
| 847 Clifford Avenue | 106.33-1-51.004 | \$600 | 68'x124' |
| 61 Cuba Place | 106.40-1-53.003 | \$475 | 55'x94' |
| West half of 90 Cuba Place | 106.40-1-45.001 | \$425 | 52.5'x90.5' |
| East half of 90 Cuba Place | 106.40-1-45.001 | \$425 | 52.5'x90.5' |
| 11 Dudley Street | 106.33-1-45.001 | \$475 | 54'x124' |
| 14 Dudley Street | 106.33-1-35.001 | \$525 | 70'x123' |
| 15 Dudley Street | 106.33-1-47.001 | \$475 | 53'x124' |
| 14 Thomas Street | 106.40-2-42.001 | \$475 | 66'x100' |
| 22 Thomas Street | 106.40-2-46 | \$425 | 44'x107' |
| 30 Thomas Street | 106.40-2-49.001 | \$550 | 66'x149' |
| 38 Thomas Street | 106.40-2-54.001 | \$550 | 49'x192' |
| <u>South portion of</u> <u>39 Thomas St</u> | <u>106.40-1-10.003</u> | <u>\$525</u> | <u>71'x164'</u> |
| <u>Center portion of</u> <u>39 Thomas St</u> | <u>106.40-1-10.003</u> | <u>\$550</u> | <u>49'x228'</u> |
| <u>North portion of</u> <u>39 Thomas St</u> | <u>106.40-1-10.003</u> | <u>\$5,800</u> | <u>45'x286'</u> |
| 101 Weeger Street | 106.40-3-8.002 | \$600 | 49'x136' |
| 109 Weeger Street | 106.40-3-10.001 | \$600 | 49'x138' |
| 145 Weeger Street | 106.41-1-4.001 | \$600 | 99'x151' |

| | | | |
|---------------------|-----------------|-----------------|-----------|
| 22-28 Widman Street | 106.40-1-31.001 | \$550 | 66'x147' |
| 32-36 Widman Street | 106.40-1-32.001 | \$550 | 66'x147' |
| 40-44 Widman Street | 106.40-1-33.002 | \$550 | 66'x147' |
| 50 Widman Street | 106.40-1-35.002 | \$550 | 66'x148' |
| 66 Widman Street | 106.40-1-39.001 | \$600 | 122'x148' |
| TOTAL | | \$12,675 | |
| | | \$18,225 | |

with the three 39 Thomas Street parcels bounded and described as follows:

SOUTH PART OF #39 THOMAS STREET

T.A. #106.400-01-010.003

All that tract or parcel of land, situate in the City of Rochester, County of Monroe, State of New York, being part of Town Lot 71, Township 13, Range 7, and being Lot 1 of the Thomas Street Resubdivision, all as shown on a map prepared by O'Neill-Rodak Associates, dated October 3, 2023 and intended to be filed with the Monroe County Clerk's Office.

Said Lot 1 fronts 71.00 feet on the west side of Thomas Street and is 164.38 feet in depth along its north line and 74.07 feet in depth along its south line, and being 0.193 acres in size.

Subject to covenants, easements or restrictions of record, if any.

Being part of one of the parcels conveyed to the City of Rochester by a deed dated November 22, 1999, filed in Liber 9243 of Deeds, Page 36 and a deed dated November 17, 2000, filed in Liber 9388 of Deeds, Page 512.

MIDDLE PART OF #39 THOMAS STREET

T.A. #106.400-01-010.003

All that tract or parcel of land, situate in the City of Rochester, County of Monroe, State of New York, being part of Town Lot 71, Township 13, Range 7, and being Lot 2 of the Thomas Street Resubdivision, all as shown on a map prepared by O'Neill-Rodak Associates, dated October 3, 2023 and intended to be filed with the Monroe County Clerk's Office.

Said Lot 2 fronts 49.33 feet on the west side of Thomas Street and is 227.79 feet in depth along its north line and 164.38 feet in depth along its south line, and being 0.222 acres in size.

Subject to covenants, easements or restrictions of record, if any.

Being part of one of the parcels conveyed to the City of Rochester by a deed dated November 17, 2000, filed in Liber 9388 of Deeds, Page 512.

NORTH PART OF #39 THOMAS STREET

NORTH PART OF T.A. #106.400-01-010.003

All that tract or parcel of land, situate in the City of Rochester, County of Monroe, State of New York, being part of Town Lot 71, Township 13, Range 7, and being Lot 3 of the Thomas Street Resubdivision, all as shown on a map prepared by

O'Neill-Rodak Associates, dated October 3, 2023 and intended to be filed with the Monroe County Clerk's Office.

Said Lot 3 fronts 45.00 feet on the west side of Thomas Street and is 285.63 feet in depth along its north line and 227.79 feet in depth along its south line, and being 0.265 acres in size.

Subject to covenants, easements or restrictions of record, if any.

Being part of one of the parcels conveyed to the City of Rochester by a deed dated November 17, 2000, filed in Liber 9388 of Deeds, Page 512.

Section 2. The amendatory agreement shall contain such additional terms and conditions as the Mayor deems appropriate.

Section 3. This ordinance shall take effect immediately.

Strikeout indicates deleted text, new text is underlined



City of Rochester

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www.cityofrochester.gov

Malik D. Evans
Mayor

**NEIGHBORHOODS, JOBS
& HOUSING
INTRODUCTORY NO.**



January 3, 2024 NBD 13

TO THE COUNCIL

Ladies and Gentlemen:

Re: Amending Ordinance No. 2018-180 – Restore
NY Initiative Round 5

Council Priority: Rebuilding and Strengthening
Neighborhood Housing

Comprehensive Plan 2034 Initiative Area: Reinforcing
Strong Neighborhoods

Transmitted herewith for your approval is legislation amending Ordinance No. 2018-180 to update the authorization for an agreement related to 220-222 and 224-226 East Main Street (the "Property" or "Properties"), as included in Round 5 of the Empire State Development Corporation (ESDC) Restore NY Communities Initiative award. The amendment will authorize an agreement with MCROC Associates LLC (Principal: Bret Garwood, Home Leasing, LLC, 700 Clinton Square, Rochester, NY) and replace Hopwood LLC as the responsible entity to complete the rehabilitation project.

City Council approved Ordinance No. 2018-180 on June 19, 2018, appropriating \$5,000,000 in grant funds from ESDC through Round 5 of its Restore NY Communities Initiative for several projects, including authorization of an agreement with Hopwood LLC to establish \$710,000 as maximum compensation for the adaptive reuse of the Property.

MCROC Associates obtained an ownership interest in the Property in September 2023. As ESDC allocated \$710,000 in Restore NY grant funds to the Property, the grant fund approval will remain with the Property as long as the completed rehabilitation is consistent with the original plans. The project, named Harper's Corner, includes the redevelopment of four buildings at the northwest corner of East Main Street and North Clinton Avenue. MCROC Associates LLC plans to create 11 residential units and 4,406 square feet of first floor commercial space at an estimated development cost of \$13 million. All of the residential units will be affordable to households earning up to 80% of Area Median Income.

Respectfully submitted,

Malik D. Evans
Mayor



11

Amending Ordinance No. 2018-180 relating to the Restore NY Communities Initiative Program Round 5 project at 220-222 and 224-226 East Main Street

BE IT ORDAINED, by the Council of the City of Rochester as follows:

Section 1. Section 2 of Ordinance No. 2018-180, Appropriating funds and authorizing agreements for the Restore NY Communities Initiative Program, as funded by the Empire State Development Corporation, is hereby amended to read as follows:

Section 2. The Mayor is hereby authorized to enter into agreements with the following property owners or developers, for the Restore NY Round 5 projects. The agreements shall obligate the City to pay an aggregate amount not to exceed \$5,000,000 with the maximum amount of each agreement as set forth below to be funded from the appropriation in Section 1 herein. Each agreement shall for a term of five years.

| Developer/Principal | Project Address | Grant Amount |
|--|-------------------------------|---------------------|
| East Main Realty Holdings LLC | 176-182 East Main St. | \$250,000 |
| Ren Square, LLC | 186 East Main St. | \$265,000 |
| Ren Square, LLC | 190-194 East Main St. | \$1,300,000 |
| Hopwood <u>LLG MCROC Associates LLC</u> | 220-222 East Main St. | \$345,000 |
| Hopwood <u>LLG MCROC Associates LLC</u> | 224-226 East Main St. | \$365,000 |
| Sibley Redevelopment Limited Partnership | 250 East Main St., Condo #100 | \$1,190,000 |
| 35 State Property, LLC | 35 State Street | \$1,000,000 |
| Scott Hopwood | 79 State Street | \$285,000 |
| | Total | \$5,000,000 |

Section 2. This ordinance shall take effect immediately.

Strikeout indicates deleted text, new text is underlined



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**NEIGHBORHOODS, JOBS
& HOUSING
INTRODUCTORY NO.**

Malik D. Evans
Mayor

12

January 3, 2024 NBD 14

TO THE COUNCIL

Ladies and Gentlemen:

Re: Budget Amendment - American Rescue Plan Act
Funding - Emergency Assistance to Seniors
Homeowners Program

Council Priority: Rebuilding and Strengthening
Neighborhood Housing

Comprehensive Plan 2034 Initiative Area:
Reinforcing Strong Neighborhoods

Transmitted herewith for your approval is legislation amending the 2023-24 Budget of the Department of Neighborhood and Business Development (NBD) by adding the remaining \$237,000 in American Rescue Plan Act (ARPA) funding from the \$1,000,000 appropriation previously authorized by City Council Ordinance No. 2021-354 for the Emergency Assistance to Seniors Homeowners Program.

The program provides financial assistance to eligible owner-occupied seniors who own a 1-4 family residential structure. Owners must be current with City and Monroe County property taxes and not be subject to tax or mortgage foreclosure. Household incomes must be at or below 80% of the Housing and Urban Development (HUD) area median income to be adjusted annually.

The funds are allocated in the following manner: to support areas where housing development projects are located; areas where the most gain can be achieved as per the Housing Market Study; and to mitigate blight and hazards city-wide.

Since the program began in 2022, a total of 28 seniors have received assistance. It is anticipated that approximately eight additional housing units will be assisted with this remaining funding (listed below). These properties have already been identified through the application process and are awaiting funding to proceed.

| | | |
|-------|------------------|-------|
| 9 | Alma Pl. | 14607 |
| 505 | Avenue D | 14621 |
| 64 | Bellwood Pl. | 14609 |
| 77 | Colvin St. | 14611 |
| 165 | Crittenden Blvd. | 14620 |
| 99 | Farleigh Ave. | 14606 |
| 47-49 | Fillmore St. | 14611 |
| 104 | Fillmore St. | 14611 |

Respectfully submitted,

Malik D. Evans
Mayor



Amending the 2023-24 Budget for the Emergency Assistance to Seniors Homeowners Program

BE IT ORDAINED, by the Council of the City of Rochester as follows:

Section 1. Ordinance No. 2023-228, the 2023-24 Budget of the City of Rochester, as amended, is hereby further amended by increasing the revenue estimates and appropriations to the Budget of the Department of Neighborhood and Business Development by \$237,000, which is hereby appropriated from a portion of the American Rescue Plan Act of 2021 funds allocated to the Emergency Assistance to Seniors Homeowners Program in Ordinance No. 2021-354.

Section 2. The Mayor is hereby authorized to enter into grant agreements with the owner-occupants of the dwellings to be serviced by the Program funded herein. The recipients must be current with City and County real property taxes and not be subject to mortgage foreclosure. The grant agreements shall contain such additional terms and conditions as the Mayor deems appropriate.

Section 3. This ordinance shall take effect immediately.



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**NEIGHBORHOODS, JOBS
& HOUSING**

Malik D. Evans
Mayor

INTRODUCTORY NO.

13

January 3, 2024 NBD 15

TO THE COUNCIL

Ladies and Gentlemen:

Re: Budget Amendment - American Rescue Plan Act
Funding - Housing Rehabilitation Program

Council Priority: Rebuilding and Strengthening
Neighborhood Housing

Comprehensive Plan 2034 Initiative Area:
Reinforcing Strong Neighborhoods

Transmitted herewith for your approval is legislation amending the 2023-24 Budget of the Department of Neighborhood and Business Development (NBD) by adding \$930,000 in American Rescue Plan Act (ARPA) funding from the \$5,827,200 appropriation previously authorized by City Council Ordinance No. 2021-354 for the Housing Rehabilitation Program.

The program provides financial assistance to eligible property owners who own a 1-4 family residential structure. Owners must be current with City and Monroe County property taxes and not be subject to tax or mortgage foreclosure. Household incomes must be at or below 80% of the Housing and Urban Development (HUD) area median income to be adjusted annually.

The funds are allocated in the following manner: to support areas where housing development projects are located; areas where the most gain can be achieved as per the Housing Market Study; and to mitigate blight and hazards city-wide.

Since the program began in 2022, a total of 142 properties have received assistance. It is anticipated that 31 more properties will be assisted with this additional funding. These properties have already been identified through the application process and are awaiting funding to proceed (see attached list for property locations).

Respectfully submitted,

Malik D. Evans
Mayor



LIST OF REHAB PROPERTIES

| | | |
|---------|-----------------|-------|
| 293 | Aberdeen St. | 14619 |
| 385 | Ames St. | 14611 |
| 29 | Arnett Blvd | 14611 |
| 10 | Carthage St. | 14621 |
| 36 | Duke St. | 14609 |
| 12 | Eighth St. | 14609 |
| 37 | Flanders St. | 14619 |
| 18 | Forbes St. | 14611 |
| 30 | Frances St. | 14609 |
| 24 | Furlong St. | 14621 |
| 68 | Glendale Park | 14613 |
| 806-808 | Grand Ave. | 14609 |
| 72 | Hazelwood Terr. | 14609 |
| 99 | Hazelwood Terr. | 14609 |
| 39 | Henry St. | 14605 |
| 49-51 | Henry St. | 14605 |
| 260 | Klein St. | 14621 |
| 283 | Long Acre Rd. | 14621 |
| 741 | Melville St. | 14609 |
| 126 | Midland Ave. | 14621 |
| 306 | Northland Ave. | 14609 |
| 176 | Oneida St. | 14621 |
| 51 | Phelps St. | 14608 |
| 23 | Princeton St. | 14605 |
| 29 | Quamina Dr. | 14605 |
| 40 | Quamina Dr. | 14605 |
| 17 | Rodgers Ave. | 14606 |
| 77 | Rustic St. | 14609 |
| 45 | Sobrieski St. | 14621 |
| 12 | Treyer St. | 14621 |
| 342 | Wilkins St. | 14621 |

INTRODUCTORY NO.

13

Ordinance No.

Amending the 2023-24 Budget for the Housing Rehabilitation Program

BE IT ORDAINED, by the Council of the City of Rochester as follows:

Section 1. Ordinance No. 2023-228, the 2023-24 Budget of the City of Rochester, as amended, is hereby further amended by increasing the revenue estimates and appropriations to the Budget of the Department of Neighborhood and Business Development by \$930,000, which is hereby appropriated from a portion of the American Rescue Plan Act of 2021 funds allocated to the Housing Rehabilitation Program in Ordinance No. 2021-354.

Section 2. The Mayor is hereby authorized to enter into grant agreements with the owner-occupants of the dwellings to be repaired and/or rehabilitated pursuant to the Program funded herein. The recipients must be current with City and County real property taxes and not be subject to mortgage foreclosure. The grant agreements shall contain such additional terms and conditions as the Mayor deems appropriate.

Section 3. This ordinance shall take effect immediately.



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**NEIGHBORHOODS, JOBS
& HOUSING
INTRODUCTORY NO.**

Malik D. Evans
Mayor

14

January 3, 2024 NBD 16

TO THE COUNCIL

Ladies and Gentlemen:

Re: Budget Amendment – American Rescue Plan Act
Funding - Lead Water Service Replacement Program

Council Priority: Rebuilding and Strengthening
Neighborhood Housing

Comprehensive Plan 2034 Initiative Area:
Reinforcing Strong Neighborhoods

Transmitted herewith for your approval is legislation amending the 2023-24 Budget of the Department of Neighborhood and Business Development (NBD) by adding the remaining \$3,075,000 in American Rescue Plan Act (ARPA) funding from the \$6,000,000 appropriation previously authorized by City Council Ordinance No. 2023-49 for the Lead Water Service Replacement Program.

The funds provided will be used to replace residential lead service lines in an effort to reduce the amount of lead in drinking water. We estimate the program funds will replace approximately 1,200 water service lines.

The program is administered jointly between the Department of Environmental Services (DES) and the Department of Neighborhood & Business Development (NBD). Nardozzi Paving & Construction, LLC, James Nardozzi, President, 124 North Genesee St, Geneva, NY 14456 was selected through the City's public bid process to perform water service replacements.

Respectfully submitted,

Malik D. Evans
Mayor



Amending the 2023-24 Budget for the Lead Water Service Replacement Program

BE IT ORDAINED, by the Council of the City of Rochester as follows:

Section 1. Ordinance No. 2023-228, the 2023-24 Budget of the City of Rochester, as amended, is hereby further amended by increasing the revenue estimates and appropriations to the Budget of the Department of Neighborhood and Business Development by \$3,075,000, which is hereby appropriated from a portion of the American Rescue Plan Act of 2021 funds allocated to the Lead Water Service Replacement Program in Ordinance No. 2023-49.

Section 2. The Mayor is hereby authorized to execute any agreement or to provide such other documentation as may be necessary to implement the Program. Any such agreements and documents shall contain such additional terms and conditions as the Mayor deems appropriate.

Section 3. This ordinance shall take effect immediately.



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**NEIGHBORHOODS, JOBS
& HOUSING
INTRODUCTORY NO.**

15

Malik D. Evans
Mayor

January 3, 2024 NBD 17

TO THE COUNCIL

Ladies and Gentlemen:

Re: Appropriation - American Rescue Plan Act
Funding, Demolition Program

Council Priority: Rebuilding and Strengthening
Neighborhood Housing

Comprehensive Plan 2034 Initiative Area: Reinforcing
Strong Neighborhoods

Transmitted herewith for your approval is legislation appropriating \$1,771,000 in American Rescue Plan Act (ARPA) funds for the City's Demolition Program. The ARPA appropriation will allow the City to continue the Program, which removes vacant, derelict, and fire-damaged structures that are a public safety hazard or blight to surrounding neighborhoods.

In 2021, the City of Rochester received a \$202.1 million award from the Coronavirus State and Local Fiscal Recovery Fund established by ARPA. The Demolition Program is an eligible use of ARPA funding under the ARPA Final Rule Expenditure Category 6.1 for Provision of Government Services.

This funding is being re-appropriated from a portion of the \$3,698,100 in ARPA funds originally appropriated to the Targeted Business Revitalization (TBR) program in Ordinance No. 2021-350. Since the enactment of that ordinance, the Administration has determined that the TBR program cannot utilize more than \$1,452,100 of the appropriation prior to the encumbrance deadline of December 31, 2024. Therefore, the Administration has decided to reserve \$475,000 of the remainder to be appropriated for some other ARPA-authorized purpose to be identified and authorized by Council at some future date. That leaves a balance of \$1,771,000 from the original TBR appropriation that we are proposing to re-appropriate to the Demolition Program.

This action will allow the City to continue to invest in neighborhood stability and growth as well as clear the path for future investment in housing and other developments.

Several recent high-profile emergency demolitions, including the Otis Street and Pulaski Library properties, have significantly reduced the City's available funding for the current schedule of demolitions. The ARPA funds will allow the City to continue its Demolition Program consistent with the present needs. Since July 2023, 34 structures have been demolished (see attached list). It is anticipated that an additional 44 structures will be demolished with this funding. Demolition contracts are awarded based on the City's public bid process.

Respectfully submitted,

Malik D. Evans
Mayor



PROPERTIES DEMOLISHED SINCE JULY, 2023

| <u>No.</u> | <u>Street Address</u> |
|------------|-------------------------|
| 69 | Cuba Place |
| 29 | Eiffel Place |
| 814 | North St |
| 44 | Bismark Ter |
| 295 | Lexington Ave |
| 90 | Orchard Street |
| 18 | Locust Street |
| 393 | Hudson Avenue |
| 395 | Hudson Avenue |
| 187 | Dr. Samuel McCree Way |
| 39 | Merrimac Street |
| 36 | Potter Street |
| 12 | Siebert Place |
| 23 | Fillmore |
| 718 | Joseph Avenue |
| 1198 | Jay Street |
| 149 | Wilkins St |
| 472 | Colvin |
| 516 | Dewey |
| 23-29 | Thurston Rd |
| 236 | Remington St |
| 31 | Galusha |
| 32 | Epworth |
| 199 | Adams Street |
| 770 | Garson Ave |
| 1730 | Clifford Avenue |
| 26 | Iceland Park |
| 26 | Lincoln Street |
| 60 | Harris Street |
| 541-541.5 | Lyell Ave |
| 16-16.5 | Gladys Street |
| 356 | Roycroft |
| 1151 | Hudson Avenue (Pulaski) |
| 159 | Spencer St |

INTRODUCTORY NO.

NBD #17

15

Ordinance No.

Appropriating American Rescue Plan Act funds for the Demolition Program

BE IT ORDAINED, by the Council of the City of Rochester as follows:

Section 1. The Council hereby authorizes the receipt and use of \$1,771,000 provided by the United States Treasury pursuant to the American Rescue Plan Act of 2021 and appropriates said amount to implement the City's Demolition Program.

Section 2. This ordinance shall take effect immediately.



City of Rochester

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**PEOPLE, PARKS
& PUBLIC WORKS**

Malik D. Evans
Mayor

INTRODUCTORY NO.
16, 17, 18

January 3, 2024

DES 01

TO THE COUNCIL

Ladies and Gentlemen:

Re: North Goodman Street Reconstruction Project
(Bay Street to Clifford Avenue)

Council Priority: Jobs and Economic Development

Comprehensive Plan 2034 Initiative Area:
Sustaining Green and Active Systems

Transmitted herewith for your approval is legislation related to the North Goodman Street Reconstruction Project. This legislation will:

1. Authorize the Mayor to execute agreements, amendments and any other documents with the County of Monroe necessary to implement the County share of the Project; and,
2. Appropriate \$2,085,000 in anticipated reimbursements from County of Monroe to finance a portion of the construction for the Project; and,
3. Appropriate \$150,000 in anticipated reimbursements from the New York State Department of Transportation (NYSDOT) to finance a portion of the construction for the Project; and,
4. Authorize the issuance of street bonds totaling \$2,480,000 and the appropriation of the proceeds thereof to partially finance a portion of the construction and resident project representation (RPR) services for the Project; and,
5. Authorize the issuance of water bonds totaling \$606,000 and the appropriation of the proceeds thereof to partially finance the water portion of the construction and RPR services for the Project; and,
6. Establish \$650,000 as maximum compensation for a professional services agreement with Vanguard Engineering, P.C. (Joseph C. Ardieta, C.E.O., 133 South Fitzhugh Street, Rochester, New York) for RPR services for the Project. The cost of the agreement will be funded from the sources outlined in the chart on the following page.

The Project is partially funded by Monroe County in accordance with Section 131-k of the New York State Highway Law.

The Project will include, but is not limited to, pavement reconstruction, curbs, sidewalks, curb ramps, catch basins, manhole frames and covers, water main, water services, water anodes, hydrants, street lighting, signal upgrades, signage, tree plantings, the addition of bicycle facilities, and other various improvements. These improvements will enhance traffic safety and efficiency, improve the surface drainage and riding quality of the roadway, improve accessibility and enhance the streetscape.

The Project was designed by T.Y. Lin International Engineering & Architecture, P.C. as authorized by Ordinance No. 2022-133.



Vanguard Engineering, P.C. was selected for RPR services through a request for proposal process, which is described in the attached summary.

Bids for construction were received on November 9, 2023. The apparent low bid of \$4,575,000 was submitted by Villager Construction, Inc. (Timothy O Lawless, President, 425 Old Macedon Center Road, Fairport, New York).

The Project will be funded as follows:

| Source of Funds | Design | Construction | Street Lighting, Traffic Cameras & Trees | RPR | Contingency | Total |
|---|------------------|--------------------|--|------------------|------------------|--------------------|
| Monroe County appropriated Ordinance No. 2022-133 | 215,000 | 0 | 0 | 0 | 0 | \$215,000 |
| Monroe County appropriated herein | 0 | 2,040,016 | 44,984 | 0 | 0 | \$2,085,000 |
| New York State appropriated herein | 0 | 150,000 | 0 | 0 | 0 | \$150,000 |
| Bonds authorized herein | 0 | 1,870,694.49 | 0 | 491,940 | 117,365.51 | \$2,480,000 |
| Water bonds authorized herein | 0 | 514,289.51 | 0 | 63,060 | 28,650.49 | \$606,000 |
| 2019-20 Cash Capital | 329,000 | 0 | 0 | 0 | 0 | \$329,000 |
| 2020-21 Cash Capital | 85,000 | 0 | 0 | 0 | 0 | \$85,000 |
| 2021-22 Cash Capital | 0 | 0 | 7,632 | 0 | 0 | \$7,632 |
| 2022-23 Cash Capital | 0 | 0 | 0 | 90,000 | 0 | \$90,000 |
| 2023-24 Cash Capital | 0 | 0 | 35,000 | 5,000 | 0 | \$40,000 |
| Total | \$629,000 | \$4,575,000 | \$87,616 | \$650,000 | \$146,016 | \$6,087,632 |

Construction is anticipated to begin in spring 2024 be substantially complete in fall 2025. The construction of the Project will result in the creation and/or retention of the equivalent of 59.3 full-time jobs.

The term of the agreement shall extend until three (3) months after completion of the two-year guarantee inspection of the project.

Respectfully submitted,



Malik D. Evans
Mayor

Vendor / Consultant Selection Process Summary

DES 01

Department: ENVIRONMENTAL SERVICES
Project / Service Title: NORTH GOODMAN STREET RECONSTRUCTION / RPR SERVICES
Consultant Selected: VANGUARD ENGINEERING, P.C.
Method of selection: Request for Proposal [*Complete 1-7*]
 Request for Qualifications [*Complete 1-7*]
 From the NY State Department of Transportation list of pre-approved regional engineering firms [*Complete 4-7*]

1. Date RFP / RFQ issued: OCTOBER 11, 2023

2. The RFP / RFQ was sent directly to:

| | |
|-------------------------------|---------------------|
| Arcadis | Rochester, NY 14604 |
| Barton & Loguidice, DPC | Rochester, NY 14614 |
| Bergmann Associates | Rochester, NY 14604 |
| C&S Companies | Rochester, NY 14614 |
| CHA Consulting, Inc. | Rochester, NY 14614 |
| Clark Patterson Lee (CPL) | Rochester, NY 14604 |
| DiDonato Associates | Buffalo, NY 14203 |
| Erdman Anthony | Rochester, NY 14620 |
| Fisher Associates | Rochester, NY 14607 |
| Greenman-Pedersen, Inc. (GPI) | Rochester, NY 14604 |
| Hunt Engineers, DPC | Rochester, NY 14614 |
| Kubit Engineering, PLLC | Tonawanda, NY 14120 |
| LaBella Associates, DPC | Rochester, NY 14614 |
| LaLand Baptiste, LLC | Rochester, NY 14614 |
| Liro Engineers | Rochester, NY 14614 |
| Joseph C. Lu Engineers, PC | Rochester, NY 14604 |
| Passero Associates | Rochester, NY 14614 |
| Popli Design Group | Penfield, NY 14526 |
| Prudent Engineering, LLP | Rochester, NY 14614 |
| Ravi Engineering & LS, PC | Rochester, NY 14618 |
| Stantec Consulting Services | Rochester, NY 14614 |
| T.Y. Lin International | Rochester, NY 14604 |
| Vanguard Engineering, PC | Rochester, NY 14608 |

3. Proposals were received from:

| | |
|-----------------------------|---------------------|
| C&S Companies | Rochester, NY 14614 |
| Clark Patterson Lee (CPL) | Rochester, NY 14604 |
| Hunt Engineers, DPC | Rochester, NY 14614 |
| LaBella Associates, DPC | Rochester, NY 14614 |
| Liro Engineers | Rochester, NY 14614 |
| Joseph C. Lu Engineers, PC | Rochester, NY 14604 |
| Prudent Engineering, LLP | Rochester, NY 14614 |
| Stantec Consulting Services | Rochester, NY 14614 |
| T.Y. Lin International | Rochester, NY 14604 |
| Vanguard Engineering, PC | Rochester, NY 14608 |

4. Evaluation criteria

| <u>Criteria</u> | <u>Weighting Points possible</u> | <u>Points received by FIRM</u> |
|----------------------|----------------------------------|--------------------------------|
| Firm Qualifications | 10.00 | 7.6 |
| Team Qualifications | 50.00 | 39.6 |
| Technical Proposal | 40.00 | 26.0 |
| SUBTOTAL (TT) | 100 | 73.20 |

Bonus Points

| | |
|--|--------------|
| City business: (+10% of total) | 7.30 |
| Prime is an MWBE: (+10% of total) | 7.30 |
| Prime uses 10% - 20% MWBE subs (+5% of total) | 0.00 |
| Prime uses 20%+ MWBE subs (+10% of total) | 7.30 |
| <u>Workforce goals for M & W met (+10% of total)</u> | <u>7.30</u> |
| BONUS POINTS SUBTOTAL (BP) | 29.20 |

| | |
|---|---------------------|
| TOTAL POINTS RECEIVED by the Firm: TT + BP = | 102.40 ~ 102 |
|---|---------------------|

5. Review team included staff from: DES / Construction (4), DES / Street Design (1)

6. Additional considerations / explanations: None

7. MWBE Officer has reviewed the recommended firm's proposal for MWBE and Workforce goals.

MWBE Officer Initials: SMO for SJS Date: 11/20/2023

Form date 1/4/19

G:\PROJ\CONSTN. Goodman Street Recon 21115\RPRI\SELECTION\Consultant Selection Process Summary.doc

North Goodman Street Bicycle Facilities

North Goodman Street - Bay St to Clifford Ave

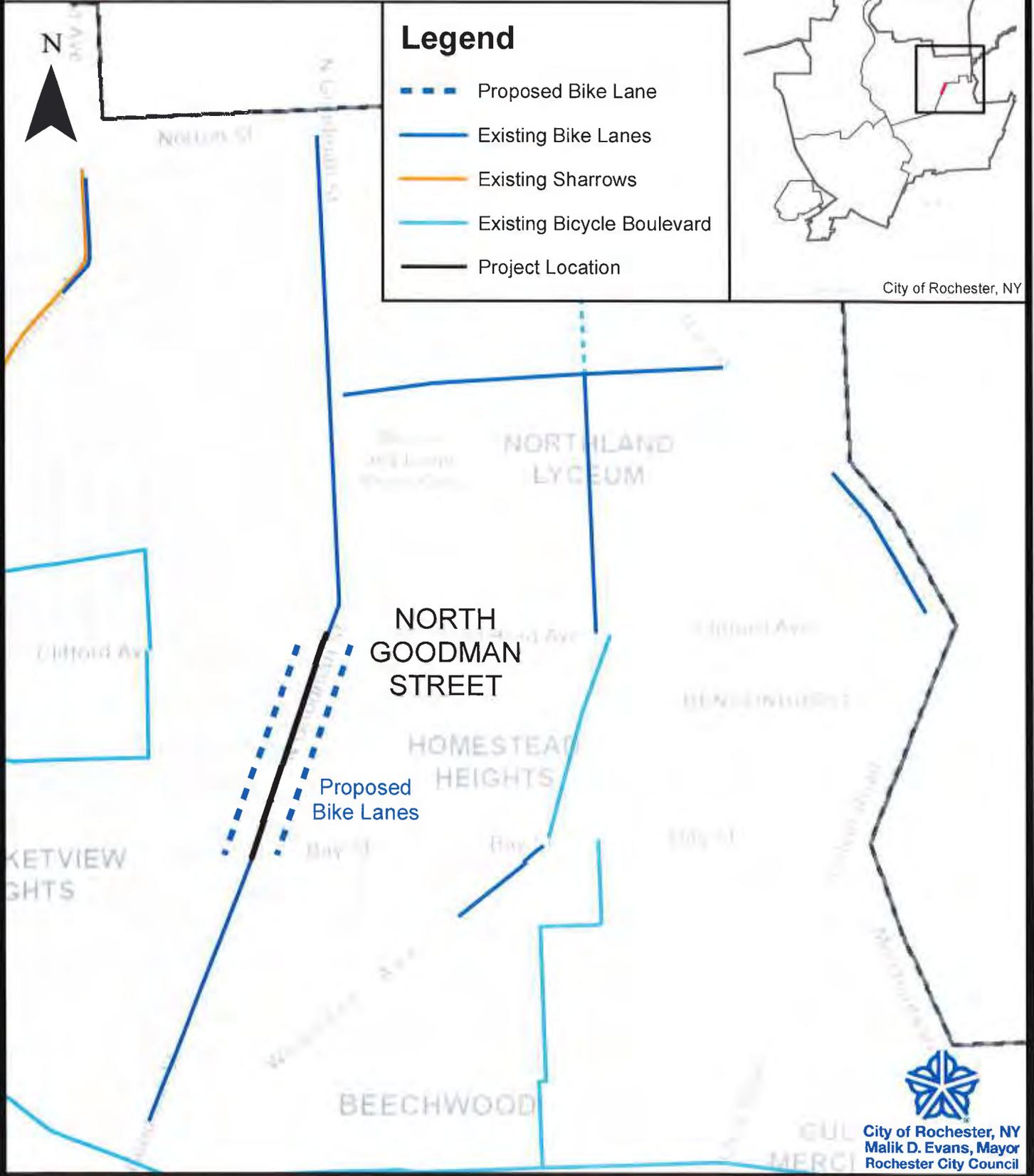
DES 01



City of Rochester, NY

Legend

- Proposed Bike Lane
- Existing Bike Lanes
- Existing Sharrows
- Existing Bicycle Boulevard
- Project Location



City of Rochester, NY
Malik D. Evans, Mayor
Rochester City Council

Authorizing appropriations and agreements for the North Goodman Street Reconstruction Project

BE IT ORDAINED, by the Council of the City of Rochester as follows:

Section 1. The Council hereby appropriates \$2,085,000 in anticipated reimbursements from the County of Monroe to fund the North Goodman Street Reconstruction Project (Bay Street to Clifford Avenue) (Project). The Mayor is hereby authorized to execute an intermunicipal agreement and such other documents as may be necessary to receive and administer the funding.

Section 2. The Council hereby appropriates \$150,000 in anticipated reimbursements from the New York State Department of Transportation to fund the Project. The Mayor is hereby authorized to execute an agreement and such other documents as may be necessary to receive and administer the funding.

Section 3. The Mayor is hereby authorized to enter into a professional services agreement with Vanguard Engineering, P.C. to provide Resident Project Representation services for the Project. The maximum compensation for the agreement shall be \$650,000, which shall be funded in the amounts of \$491,940 from the proceeds of street bonds appropriated in a concurrent ordinance, \$63,060 from the proceeds of water bonds appropriated in a concurrent ordinance, \$90,000 in 2022-23 Cash Capital and \$5,000 in 2023-24 Cash Capital. The term of the agreement shall continue to three months following completion of a two-year guarantee inspection of the Project.

Section 4. The agreements authorized herein shall contain such additional terms and conditions as the Mayor deems appropriate.

Section 5. This ordinance shall take effect immediately.

INTRODUCTORY NO.

17

Ordinance No.

Bond Ordinance of the City of Rochester, New York authorizing the issuance of \$2,480,000 Bonds of said City to finance the North Goodman Street Reconstruction Project

BE IT ORDAINED, by the Council of the City of Rochester as follows:

Section 1. The City of Rochester, in the County of Monroe, New York (herein called "City"), is hereby authorized to finance a portion of the cost of the North Goodman Street Reconstruction Project that includes pavement reconstruction, curbs, sidewalks, curb ramps, catch basins, manhole frames and covers, street lighting, signal upgrades, signage, tree plantings, the addition of bicycle facilities, and other various improvements for North Goodman Street from Bay Street to Clifford Avenue (the "Project"). The estimated maximum cost of said class of objects or purposes, including preliminary costs and costs incidental thereto and the financing thereof, is \$5,367,632. The plan of financing includes the issuance of \$2,480,000 bonds of the City, which amount is hereby appropriated for the Project, \$215,000 in anticipated reimbursements from Monroe County appropriated for the Project in Ordinance No. 2022-133, \$2,085,000 in anticipated reimbursements from Monroe County appropriated for the Project in a concurrent ordinance, \$150,000 in anticipated reimbursements from the New York State Department of Transportation appropriated in a concurrent ordinance, \$310,000 in 2019-20 Cash Capital, \$7,632 in 2021-22 Cash Capital, \$80,000 in 2022-23 Cash Capital, \$40,000 in 2023-24 Cash Capital and the levy and collection of taxes on all the taxable real property in the City to pay the principal of said bonds and the interest thereon as the same shall become due and payable.

Section 2. Bonds of the City in the principal amount of \$2,480,000 are hereby authorized to be issued pursuant to the Constitution and laws of the State of New York, including the provisions of the Local Finance Law, constituting Chapter 33-a of the Consolidated Laws of the State of New York (herein called the "Law"), this Ordinance, and other proceedings and determinations related thereto.

Section 3. The City intends to finance, on an interim basis, the costs or a portion of the costs of said improvements for which bonds are herein authorized, which costs are reasonably expected to be reimbursed with the proceeds of debt to be incurred by the City, pursuant to this Ordinance, in the amount of \$2,480,000. This Ordinance is a declaration of official intent adopted pursuant to the requirements of Treasury Regulation Section 1.150-2.

Section 4. The period of probable usefulness of said class of objects or purposes described in Section 1 of this Ordinance, within the limitations of 11.00 a. 20(c) of the Law, is fifteen (15) years.

Section 5. Each of the bonds authorized by this Ordinance and any bond anticipation notes issued in anticipation of the sale of said bonds shall contain the recital

of validity as prescribed by Section 52.00 of the Law and said bonds and any notes issued in anticipation of said bonds, shall be general obligations of the City, payable as to both principal and interest by an ad valorem tax upon all the taxable real property within the City without limitation as to rate or amount. The faith and credit of the City are hereby irrevocably pledged to the punctual payment of the principal of and interest on said bonds and any notes issued in anticipation of the sale of said bonds and provision shall be made annually in the budget of the City by appropriation for (a) the amortization and redemption of the bonds and any notes in anticipation thereof to mature in such year and (b) the payment of interest to be due and payable in such year.

Section 6. Subject to the provisions of this Ordinance and of said Law, and pursuant to the provisions of Section 30.00 relative to the authorization of the issuance of bond anticipation notes or the renewals thereof, and of Sections 50.00, 56.00 to 60.00 and 168.00 of said Law, the powers and duties of the City Council relative to authorizing the issuance of any notes in anticipation of the sale of the bonds herein authorized, or the renewals thereof, and relative to providing for substantially level or declining debt service, prescribing the terms, form and contents and as to the sale and issuance of the bonds herein authorized, and of any notes issued in anticipation of the sale of said bonds or the renewals of said notes, as well as to executing agreements for credit enhancement, are hereby delegated to the Director of Finance, as the Chief Fiscal Officer of the City.

Section 7. The validity of the bonds authorized by this Ordinance and of any notes issued in anticipation of the sale of said bonds may be contested only if:

(a) such obligations are authorized for an object or purpose for which the City is not authorized to expend money, or

(b) the provisions of law which should be complied with at the date of the publication of such Ordinance are not substantially complied with, and an action, suit or proceeding contesting such validity, is commenced within twenty (20) days after the date of such publication, or

(c) such obligations are authorized in violation of the provisions of the Constitution.

Section 8. This Ordinance shall take effect immediately, and the City Clerk is hereby authorized and directed to publish a summary of the foregoing Ordinance, together with a Notice attached in substantially the form prescribed by Section 81.00 of the Law in "The Daily Record," a newspaper published in Rochester, New York, having a general circulation in the City and hereby designated the official newspaper of said City for such publication.

INTRODUCTORY NO.

18

Ordinance No.

Bond Ordinance of the City of Rochester, New York authorizing the issuance of \$606,000 Bonds of said City to finance water service improvements associated with the North Goodman Street Reconstruction Project

BE IT ORDAINED, by the Council of the City of Rochester as follows:

Section 1. The City of Rochester, in the County of Monroe, New York (herein called "City"), is hereby authorized to finance a portion of the cost of water service improvements, including replacement or repairs to water mains, water services, water anodes and hydrants, associated with the North Goodman Street Reconstruction Project from Bay Street to Clifford Avenue (the "Project"). The estimated maximum cost of said class of objects or purposes, including preliminary costs and costs incidental thereto and the financing thereof, is \$720,000. The plan of financing includes the issuance of \$606,000 bonds of the City, which amount is hereby appropriated for the Project, \$19,000 in 2019-20 Cash Capital, \$85,000 in 2020-21 Cash Capital, \$10,000 in 2022-23 Cash Capital and the levy and collection of taxes on all the taxable real property in the City to pay the principal of said bonds and the interest thereon as the same shall become due and payable.

Section 2. Bonds of the City in the principal amount of \$606,000 are hereby authorized to be issued pursuant to the Constitution and laws of the State of New York, including the provisions of the Local Finance Law, constituting Chapter 33-a of the Consolidated Laws of the State of New York (herein called the "Law"), this Ordinance, and other proceedings and determinations related thereto.

Section 3. The City intends to finance, on an interim basis, the costs or a portion of the costs of said improvements for which bonds are herein authorized, which costs are reasonably expected to be reimbursed with the proceeds of debt to be incurred by the City, pursuant to this Ordinance, in the amount of \$606,000. This Ordinance is a declaration of official intent adopted pursuant to the requirements of Treasury Regulation Section 1.150-2.

Section 4. The period of probable usefulness of said class of objects or purposes described in Section 1 of this Ordinance, within the limitations of 11.00 a. 1. of the Law, is forty (40) years.

Section 5. Each of the bonds authorized by this Ordinance and any bond anticipation notes issued in anticipation of the sale of said bonds shall contain the recital of validity as prescribed by Section 52.00 of the Law and said bonds and any notes issued in anticipation of said bonds, shall be general obligations of the City, payable as to both principal and interest by an ad valorem tax upon all the taxable real property within the City without limitation as to rate or amount. The faith and credit of the City are hereby irrevocably pledged to the punctual payment of the principal of and interest on said bonds and any notes issued in anticipation of the sale of said bonds and provision shall be made

annually in the budget of the City by appropriation for (a) the amortization and redemption of the bonds and any notes in anticipation thereof to mature in such year and (b) the payment of interest to be due and payable in such year.

Section 6. Subject to the provisions of this Ordinance and of said Law, and pursuant to the provisions of Section 30.00 relative to the authorization of the issuance of bond anticipation notes or the renewals thereof, and of Sections 50.00, 56.00 to 60.00 and 168.00 of said Law, the powers and duties of the City Council relative to authorizing the issuance of any notes in anticipation of the sale of the bonds herein authorized, or the renewals thereof, and relative to providing for substantially level or declining debt service, prescribing the terms, form and contents and as to the sale and issuance of the bonds herein authorized, and of any notes issued in anticipation of the sale of said bonds or the renewals of said notes, as well as to executing agreements for credit enhancement, are hereby delegated to the Director of Finance, as the Chief Fiscal Officer of the City.

Section 7. The validity of the bonds authorized by this Ordinance and of any notes issued in anticipation of the sale of said bonds may be contested only if:

(a) such obligations are authorized for an object or purpose for which the City is not authorized to expend money, or

(b) the provisions of law which should be complied with at the date of the publication of such Ordinance are not substantially complied with, and an action, suit or proceeding contesting such validity, is commenced within twenty (20) days after the date of such publication, or

(c) such obligations are authorized in violation of the provisions of the Constitution.

Section 8. This Ordinance shall take effect immediately, and the City Clerk is hereby authorized and directed to publish a summary of the foregoing Ordinance, together with a Notice attached in substantially the form prescribed by Section 81.00 of the Law in "The Daily Record," a newspaper published in Rochester, New York, having a general circulation in the City and hereby designated the official newspaper of said City for such publication.



City of Rochester

City Hall Room 308A, 30 Church Street
Rochester, New York 14614-1290
www.cityofrochester.gov

**PEOPLE, PARKS
& PUBLIC WORKS
INTRODUCTORY NO.**

19

Malik D. Evans
Mayor

January 3, 2024

DES 02

TO THE COUNCIL

Ladies and Gentlemen:

Re: 2024 State Touring Route Milling & Resurfacing Project
West Main Street (West Broad Street to Churchlea Place), South Plymouth Avenue (Ford Street to Genesee Street)

Council Priority: Jobs and Economic Development

Comprehensive Plan 2034 Initiative Area:
Sustaining Green and Active Systems

Transmitted herewith for your approval is legislation related to the 2024 State Touring Route Milling & Resurfacing Project. This legislation will:

1. Authorize a change in the direction of traffic flow on Churchlea Place from West Main Street to approximately 125 feet south of West Main Street from one-way northbound to two-way. This two-way conversion is necessary to allow for traffic to access the future Bull's Head Redevelopment site; and,
2. Authorize changes in pavement width on Churchlea Place, South Plymouth Avenue and West Main Street as follows:

Churchlea Place

- A. An increase in pavement width of 5 feet, from 19 feet to 24 feet, beginning at West Main Street and continuing approximately 147 feet southward.

West Main Street

- A. A decrease in pavement width of 8 feet, from 50 feet to 42 feet, beginning at Canal Street and continuing approximately 114 feet eastward.

South Plymouth Avenue

- A. A decrease in pavement width of 8 feet, from 40 feet to 32 feet, beginning approximately 32 feet south of the Plymouth Gardens north side driveway located at 1400 South Plymouth Avenue, and continuing approximately 140 feet southward.
- B. A decrease in pavement width of 16 feet, from 44 feet to 28 feet, beginning at Barton Street and continuing approximately 91 feet southward.
- C. A decrease in pavement width of 8 feet, from 44 feet to 36 feet, beginning at Flint Street and continuing approximately 92 feet southward.
- D. A decrease in pavement width of 8 feet, from 44 feet to 36 feet, beginning at Flint Street and continuing approximately 99 feet northward.



- E. An increase in pavement width of 8 feet, from 28 feet to 36 feet, beginning approximately 145 feet north of Edith Street and continuing approximately 130 feet northward.

The Project includes, but is not limited to, milling and resurfacing of the pavement, spot curb and hazardous sidewalk replacements, installation or upgrade of sidewalk curb ramps, adjustment and repair of manholes, receiving basins, and water valve castings, replacement of traffic pavement markings and the addition of bicycle facilities. These improvements will enhance the surface drainage and riding quality of the roadway, improve accessibility for all users and expand the useful life of the pavement structure.

Public meetings were held on July 26, 2023 and October 16, 2023. A copy of the meeting minutes are attached. The change in direction of traffic flow and the pavement width changes were endorsed by the Traffic Control Board at the December 6, 2023 meeting.

Construction is anticipated to begin in spring 2024 with substantial completion anticipated in summer 2025.

A public hearing on the pavement width changes is required.

Respectfully submitted,



Malik D. Evans
Mayor

2024 STATE TOURING ROUTE MILLING AND RESURFACING PROJECT

South Plymouth Avenue - Ford St to Genesee St
West Main Street - W Broad St to Churchlea Pl

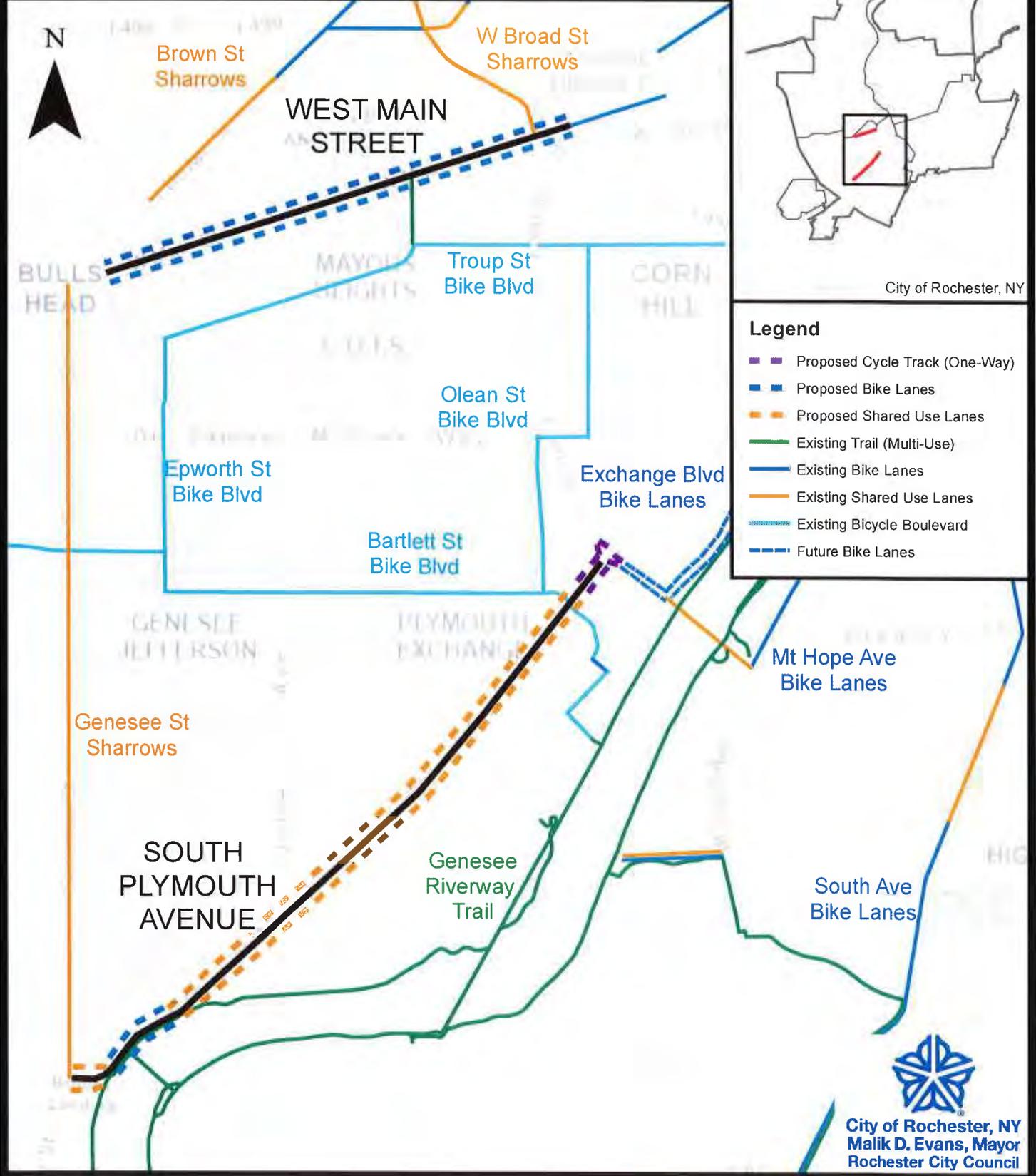
DES 02



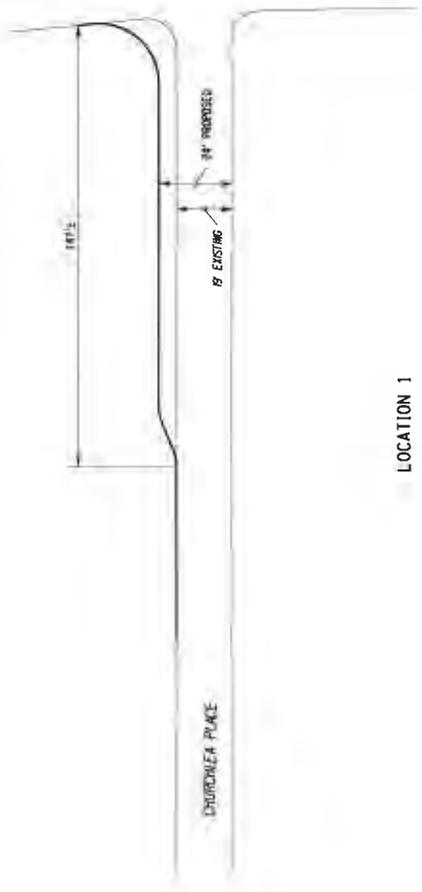
City of Rochester, NY

Legend

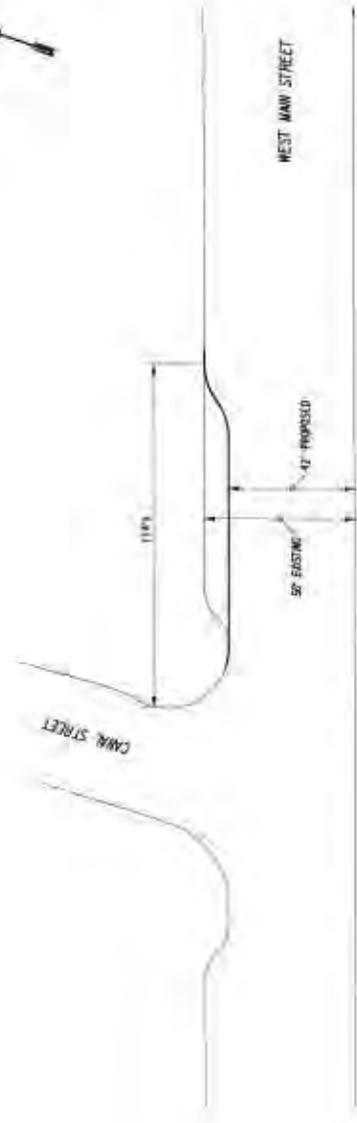
-  Proposed Cycle Track (One-Way)
-  Proposed Bike Lanes
-  Proposed Shared Use Lanes
-  Existing Trail (Multi-Use)
-  Existing Bike Lanes
-  Existing Shared Use Lanes
-  Existing Bicycle Boulevard
-  Future Bike Lanes



DES 02

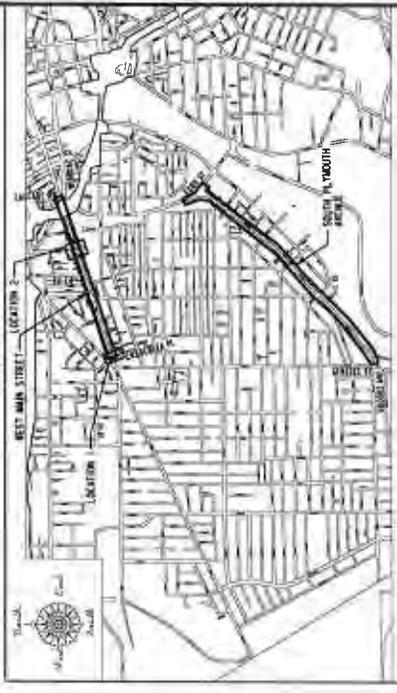


LOCATION 1



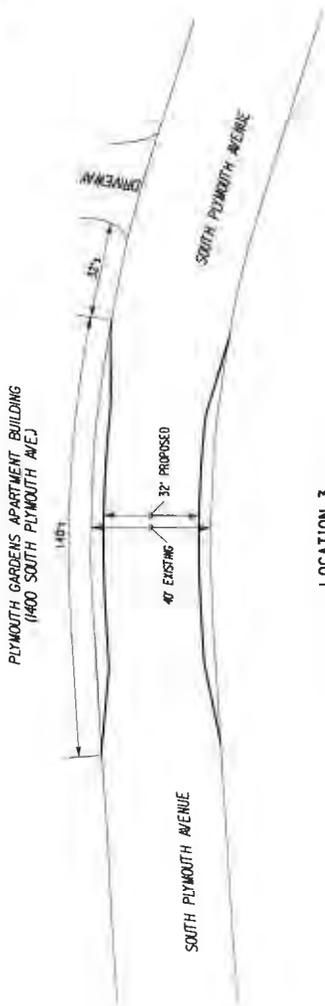
LOCATION 2

LOCATION MAP
NOT TO SCALE

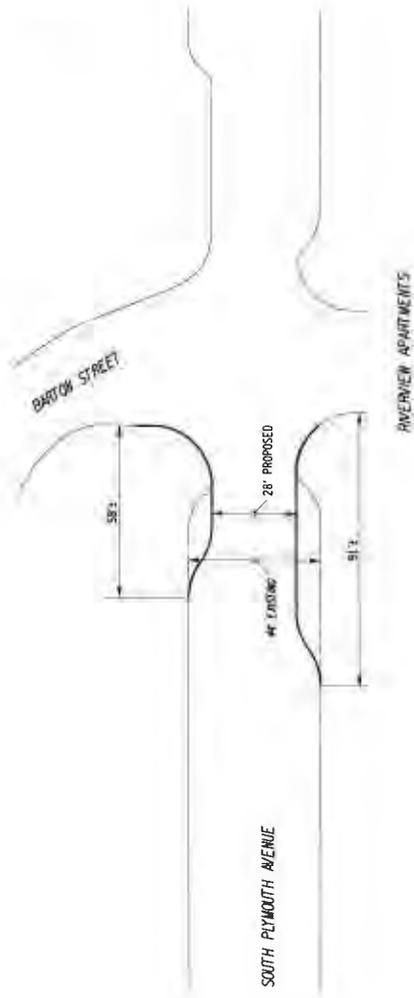


2024 STATE TOURING ROUTES M&R PROJECT
 PC# 22126
 WEST MAIN STREET, SOUTH PLYMOUTH AVENUE AND CHURCHLEA PLACE
 PAVEMENT WIDTH CHANGES 1
 NOVEMBER 2023

DIES 02

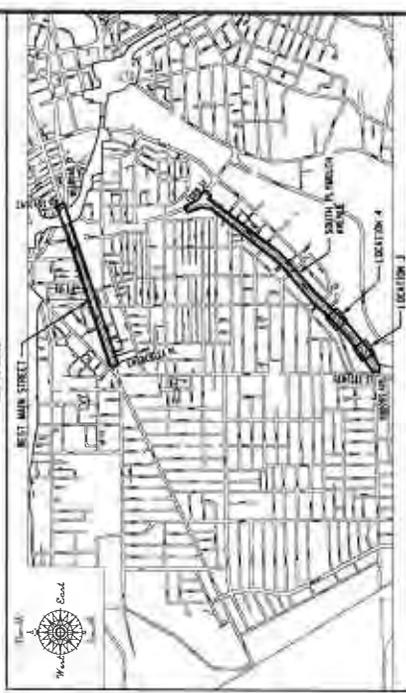


LOCATION 3

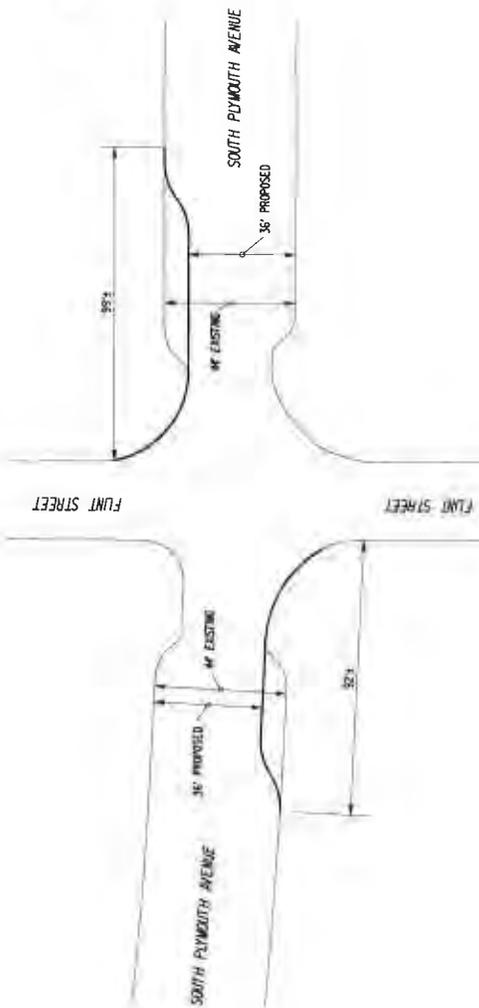


LOCATION 4

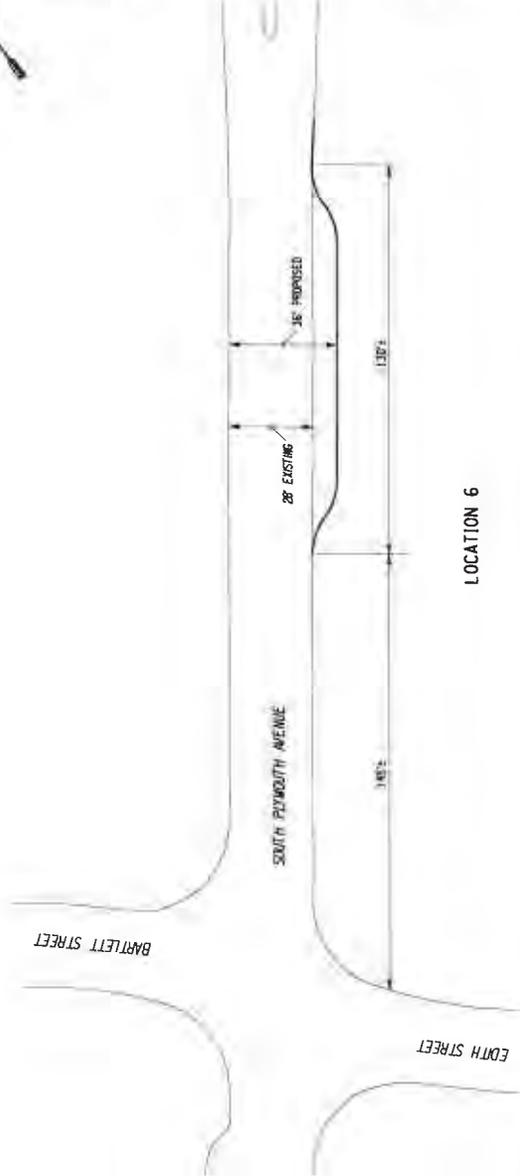
LOCATION MAP
NOT TO SCALE



2024 STATE TOURING ROUTES M&R PROJECT
 PC# 22126
 WEST MAIN STREET, SOUTH PLYMOUTH AVENUE AND CHURCHLEA PLACE
 PAVEMENT WIDTH CHANGES 2
 NOVEMBER 2023



LOCATION 5



LOCATION 6

LOCATION MAP
NOT TO SCALE



2024 STATE TOURING ROUTES M&R PROJECT
 PC# 22126
 WEST MAIN STREET, SOUTH PLYMOUTH AVENUE AND CHURCHLEA PLACE
 PAVEMENT WIDTH CHANGES 3
 NOVEMBER 2023

2024 State Touring Routes PIM #1, Hybrid Format

Project/File: 192800236
Date/Time: Wednesday July 26 / 5:30 pm
Location: Arnett Library
Next Meeting: TBD
Attendees: See Attached Sign-In Sheet
Distribution: Project Website

Introductions

Darin Ramsay introduces the design team, Sean Miller and Rory Weilnau from Stantec and Preston Buehrer from Toole Design Group.

Presentation

Project Limits:

West Main Street: Churchlea Place to West Broad Street / Cascade Drive
South Plymouth Avenue: Genesee Street to Ford Street

Proposed Work:

This project proposes a complete pavement habilitation of West Main Street from Churchlea PI to West Broad Street and South Plymouth Avenue from Genesee St to Ford St.

The rehabilitated street shall be designed to improve and encourage the use of multimodal transportation. The project will implement the City's Complete Streets Policy to improve the conditions for pedestrians and bicyclists, enhance the aesthetic nature of the corridor, and support economic development.

Advertisement anticipated in Fall of 2023 with Construction taking place in 2024.

| Item | Action |
|--|--------|
| <p>Public Question/Comment</p> <p>You indicated that you will replace deteriorated sidewalks on Main Street. Some streets in the City have seen renovations repeatably (such as Linden Ave/Cypress Ave). Those curbs are flat and seem to be original and why do some streets not get the attention that some other streets.</p> <p>Response:</p> <p>Some streets have more traffic needs and safety needs than others. Unsure on why curbs have not been replaced on other streets. City of Rochester will follow up on this.</p> | |

| Item | Action |
|---|--------|
| <p>Public Question/Comment Will the traffic signals have cameras?</p> <p>Response: Yes, some of the traffic signals may have cameras but not for monitoring purposes. They will be used for traffic detection not only for cars but for all modes. The issue today is that the existing loops get broken and stop working.</p> | |
| <p>Public Question/Comment Is there some sort of camera that can be installed near new stop signs or red light cameras to keep people from running stops or lights?</p> <p>Response: This is not a part of this project.</p> | |
| <p>Public Question/Comment How will you keep businesses in business during construction?</p> <p>Response: During construction, the Resident Engineer will work with business owners to keep activities as normal as possible. In reality we will attempt to make this convenient as possible</p> | |
| <p>Public Question/Comment What will happen with the inlay path from broad street to Nick Tahous?</p> <p>Response: Will be reset where possible or filled in with concrete to repair</p> | |
| <p>Public Question/Comment Given the narrowing of main street, what will happen to the traffic that uses it now?</p> <p>Response: We don't anticipate much diversion after the conversion. Main Street has quite a bit of capacity available. The current volumes are around 12,000vpd whereas a single lane in each direction can carry up to 20-25,000 vpd. We have also looked at potential future traffic growth over 20 years and have not found that major congestion issues exist from the analysis.</p> | |

| Item | Action |
|---|--------|
| <p>Public Question/Comment Will there be turning lanes?</p> <p>Response: Yes there will be turn lanes</p> | |
| <p>Public Question/Comment Will there be bus cutouts?</p> <p>Response: A mix of locations that include bus stops with space for the bus to pull to the side as well as bus stop bump-outs. RTS preference is to do in lane stops rather than pull stops to maintain bus route timing.</p> | |
| <p>Public Question/Comment Did you survey the homeowners as far as new curb cuts?</p> <p>Response: Scope of project is more of a maintenance project and usually large scale public engagement is reserved to reconstruction and planning studies. Flyers were sent out in regard to the project and info is posted online with Darin Ramsay's contact information.</p> | |
| <p>Public Question/Comment Are there any plans to replace curbs in front of fire house on Plymouth Ave?</p> <p>Response: If curb cut is presently there today and no notification has been received regarding changing that location it will likely stay as is.</p> | |
| <p>Public Question/Comment Single family homes have been purchased and converted into multi-family homes and parking can be quite congested (on Plymouth Avenue).</p> <p>Response: Most parking is retained however minor parking inventory loss is a result of extended curb extensions to maximize sight distance and provide more space for bus stop amenities.</p> | |
| <p>Public Question/Comment What is Stantec?</p> | |

| Item | Action |
|---|--------|
| <p>Response: Stantec is a full service engineering firm that is licensed to design and recommend improvements for projects</p> | |
| <p>Public Question/Comment Will projects be completed by local contractors and firms?</p> <p>Response: City policy is to award higher marks to local contractors. More than likely for an M&R, one of the few local highway contractors will be awarded the job.</p> | |
| <p>Public Question/Comment Feel that the Roundabout on S. Plymouth was never done correctly. The circle is too tight and doesn't service traffic volume that uses that.</p> <p>Response: Unfortunately, the scope is to only address current maintenance.</p> | |
| <p>Public Question/Comment Pavement area between S. Plymouth and Ford street is severely rippled, will repairs to that area be included in the scope of the project?</p> <p>Response: This is included in the scope of the neighboring project of 2024 M&R.</p> | |
| <p>Public Question/Comment Businesses along West Main Street currently have available parking between Canal and Jefferson. How will the removal affect businesses?</p> <p>Response: On-street (in-lane) parking west of Jefferson will be removed and parking is being retained between Jefferson to Canal. The intent is to make Main Street more of a complete street and make crossing the street safer for those using parking on the south side of the street.</p> | |
| <p>Public Question/Comment Thank you for prioritizing multi-modal transportation we have been fighting for years to get this.</p> | |
| <p>Public Question/Comment How is this project being coordinated with the Bulls Head Project?</p> | |

| Item | Action |
|---|---|
| <p>Response: Project teams are coordinating designs and confirm Road Diet will work on W Main St. As a result of the coordination, the limits of both projects could shift to keep both projects going on the same timeline</p> | |
| <p>Public Question/Comment Could there be a Crosswalk near St. Peter and Paul church on West Main Street?</p> <p>Response: Crosswalks have been looked at. Edgewood Park is a chosen location for a new crossing</p> | |
| <p>Public Question/Comment What thinking goes into making certain streets one-way as indicated by the planning study?</p> <p>Response: Creating one way streets is not part of the scope to make those conversions at this time</p> | |
| <p>Public Question/Comment The median Island near Madison St, will it restrict bus turns?</p> <p>Response: Madison and Reynolds have been ID'd as Bike Boulevards and there is a high rate of crashes that can be prevented by the median Island. Reynolds is currently a right-out movement only. The intersection will be checked to verify if the Motor coach buses used to travel to the Susan B house can be accommodated.</p> | Design team to run turn templates for Motor Coach Bus turns at Madison and Reynolds |
| <p>Public Question/Comment Will the streets be upgraded be with new asphalt or just sidewalk and curb?</p> <p>Response: Limits include maintenance on West Main and Plymouth only. Not all sidewalk and not all curbs will be replaced at this time.</p> | |
| <p>Public Question/Comment Are Transit priority and queue jumps being considered at traffic signals?</p> | |

| Item | Action |
|--|--------|
| <p>Response:</p> <p>Proposed transit improvements will be centered on bus bulbs and bump outs. In terms of queue jumps, these features are not prioritized as part of this M&R. We made the trade off to remove lanes to create a safer street. This project also does not include controller upgrades to include equipment upgrades to enable Transit Priority signal modules.</p> | |
| <p>Public Question/Comment</p> <p>Can we remove tree grates and replace with a permeable solution? Can we add trees?</p> <p>Response:</p> <p>If funding allows, we can remove the grates and install permeable surfaces. Trees will only be added if tree pits are empty but likely will not occur without significant sidewalk improvements. Trees are usually reserved for reconstruction projects</p> | |
| <p>Public Question/Comment</p> <p>Resident on Plymouth, notice that traffic speeds above 40mph occur. Are there additional traffic calming measures being explored to reduce speeds and what are they?</p> <p>Response:</p> <p>Additional measures are curb extensions are being explored however other options discussed such as vertical control measures are not being explored due to the Arterial nature of the street.</p> | |
| <p>Public Question/Comment</p> <p>Is there consideration to go from 14 wide shared lane to a single 12' travel lane? Shared use lanes are rather useless and residents tend to ride on sidewalks.</p> <p>Response:</p> <p>New city policy to remove sharrows for long distances. Could add additional stripes but that could be an additional maintenance responsibility of the City.</p> | |
| <p>Public Question/Comment</p> <p>Could the Parking bay be wider on S. Plymouth to narrow travel lane widths?</p> <p>Response:</p> <p>The City is trying to minimize additional pavement markings on streets but we can consider going to a 12' travel lane and 10-11' parking lane.</p> | |

| Item | Action |
|--|--------|
| <p>Public Question/Comment From a cost comparison have other designs from other places been considered? Are you considering flex posts vs paint?</p> <p>Response: Maintenance is a huge reason that flex posts are not widely considered as they do need replacement frequently and do need to be taken out during the winter.</p> | |
| <p>Public Question/Comment Are we going to see something like the separated bike lane behind the bus shelters or is that ideally what should be in place?</p> <p>Response: The rendering in the planning study is the intended full blown evolution of the concepts presented today. The proposed alternatives under this project are an interim step to that.</p> | |
| <p>Public Question/Comment Are Rumble strips a possibility?</p> <p>Response: Generally used for Rural purposes and can create noise issues in neighborhoods when vehicles run over them.</p> | |
| <p>Public Question/Comment Similar layout in Charlotte and Chicago and it is really nice</p> | |
| <p>Public Question/Comment What is the project cost?</p> <p>Response: Roughly \$4.9 million in construction funds allocated</p> | |
| <p>Public Question/Comment Are you planning on reducing the 4 lanes on West Main and installing an island in the center of the street?</p> <p>Response: Yes, a lane reduction will happen to result in 2-3 lanes depending on location. There are medians at select locations but not the entire length of the street</p> | |

| Item | Action |
|--|--------|
| <p>Public Question/Comment</p> <p>Susan B Anthony House is expanding and anticipating an increase in motor coach tours. There is a concern with how well the motor coach tours will be able to access the museum if a median island is installed at Madison & Reynolds. (see attached comment letter)</p> <p>Response:</p> <p>The design team will look into the turning templates for this. However, it should be noted that this location has a recommendation from Monroe County to install an island as part of the road diet to prevent left turns off of Madison and Reynolds. While the City and project team are trying to accommodate the SBA House request, the safety concern outweighs the ability of a Tour Coach being able to make a left on to W Main from Madison Street.</p> | |
| <p>Public Question/Comment</p> <p>See attached comment letter from Aaron W. about incorporating the recommendations of the Active Transportation Plan (ATP).</p> <p>Response:</p> <p>With the design scope and funding of this project being completed prior to the completion of the ATP, the design team will look to see what recommendations can be incorporated into the project while keeping the anticipated construction cost within the current funding allocated for this project.</p> | |
| <p>Public Question/Comment</p> <p>I am writing to voice my full support for the West Main Street Resurfacing Plan. Separated, PROTECTED, bike lanes running the length of the project on BOTH sides! It's amazing! And the daylight intersections is huge for safety! I genuinely have no notes for improvement. Bravo! I only ask that you don't allow this great plan to get watered down! Do not change a thing!</p> <p>Response:</p> <p>Comment noted.</p> | |
| <p>Public Question/Comment</p> <p>See Attached Comment Letter from Adrian</p> <p>Response:</p> <p>Pedestrian buttons are required now for the visually impaired community. All Ped Buttons are being upgraded to Accessible Pedestrian Signals (APS) Buttons if they are not currently present.</p> | |

| Item | Action |
|--|--------|
| With South Plymouth being a City Arterial Street, Speed Humps are not allowed. | |

The meeting adjourned at 6:53 pm.

The foregoing is considered to be a true and accurate record of all items discussed. If any discrepancies or inconsistencies are noted, please contact the writer immediately.

Sincerely,

STANTEC CONSULTING SERVICES INC.



Sean W. Miller PE
Associate, Transportation
Phone: (585) 475-1440
sean.miller@stantec.com

Attachment: Sign In Sheet
SBA House Comment Letter
Aaron W. Comment Letter
Adrian Comment Letter

2024 State Touring Routes Milling & Resurfacing
West Main Street (Churchlea Place to W Broad Street)
South Plymouth Avenue (Genesee Street to Ford Street)



Public Meeting
July 26, 2023

Comment Sheet

Name: Allison Hinman, Deputy Director of the National Susan B. Anthony Museum & House

Address: 17 Madison Street, Rochester NY 14608

Comment:

The National Susan B. Anthony Museum & House supports many of the proposed improvements of the 2024 State Touring Routes Milling & Resurfacing on West Main Street. However, the Anthony Museum has some concerns regarding the proposed plan for a median/island at the Madison/Reynolds intersection with West Main St. Our understanding from the public meeting is that there will be no left hand turn from Madison onto West Main Street if the proposed median/island is implemented. The primary concern is regarding motor coach bus traffic. We are anticipating an increase in motor coach tourism over the next few years, especially with our planned expansion on the corner of Jefferson and Brown. This expansion will allow the Anthony Museum to accommodate over 30,000 visitors many of whom will visit by motor coach. If a motor coach bus is picking up or dropping off in front of the historic properties this makes returning to the Interstate difficult because the motor coach would only be able to turn right onto West Main Street from Madison Street. All motor coach buses are too tall to exit to the north via King or Canal, and many are too tall to head north onto Brown; there is not enough clearance for them at the underpass. Exiting southbound on King Street to W. Main, where there is a stoplight, is also challenging because the road is narrow and frequently congested with car and truck traffic for W. Main Street businesses. Thank you for considering our concerns.

Introduction

To whom it may concern,

Thank you for your time and work on this street rehabilitation project. I am extremely excited and encouraged by the fact that the city is intending to use street repavement funds in order to improve the design of the project area, by creating safer, more multimodal streets that are better for all users.

I am extremely supportive of the road diet proposed for West Main Street, and implore the city to move forward with the proposed 4-to-2 lane conversion, even if there is pushback and concern about topics such as increased traffic or lack of parking from some residents. West Main street deserves to be a safe, people-friendly corridor that fosters economic development and a sense of place, and it currently largely fails in these regards. The proposed changes, while imperfect, would be a massive leap in the right direction, especially given the finite funds available for this project.

Admittedly, I am less enthusiastic about the proposed changes to South Plymouth Ave. Given limited funds, I fully support prioritizing West Main to receive more transformative improvements, given the corridor's economic importance, poor safety record, and designation as a part of the ATP Bicycle Spine network. While I outline below some improvements that I believe could be made to the design for South Plymouth without large changes to project cost, please note that I do not intend to argue that funding should be shifted from West Main to South Plymouth.

West Main Street

As stated above, I am extremely supportive of the lane reduction proposed for West Main, and the installation of buffered/protected bicycle lanes. I also fully support the installation of raised crossings over side streets (and would advocate for more of these if the city can afford to do so!), bringing bike lanes to sidewalk level at bus stops in order to improve safety and accessibility for RTS riders, and installation of curb bump-outs at important pedestrian crossings. That being said, I am less supportive of the installation of RRFBs, as I believe that they place an overemphasis on improving safety by catching the attention of drivers as compared to actually slowing traffic to safe speeds. I encourage the city to question whether the proposed traffic calming is intensive enough to support a people-centered corridor if RRFBs are needed at crossings.

My recommendations for West Main can be divided into two categories

1. Driveways
2. Signaling

1. Driveways

My primary recommendation for the West Main Street proposal is to consider the consolidation and/or elimination of as many driveways onto West Main Street as possible. Motor traffic coming in and out of driveways presents a serious safety risk for all users, but especially for pedestrians and cyclists. Drivers turning out of driveways onto fast-moving streets (which West Main will still be, even with the speed reductions that will result from the proposed traffic calming) are focused almost exclusively on car traffic, and thus often don't see vulnerable road users.

Beyond safety concerns, driveways also significantly worsen the comfort and quality of both the pedestrian environment, as they force pedestrians to be alert for their safety at all times, even when they are on the sidewalk. This is especially the case for commercial driveways where parking turnover is high, meaning that there is a large amount of traffic crossing through pedestrian space on a regular basis.

To the extent to which the city is able to do so, driveways onto West Main Street should be removed, with motor traffic entering and exiting parking lots for business via side streets, not via West Main. The majority of parking lots on corner properties already have additional entrances onto side streets, meaning that new curb cuts would not need to be installed. For example, at 769 W Main St, the parking lot should open only onto Lamberton Park.

Beyond strengthening their businesses due to increased pedestrian traffic by improving safety and comfort, property owners would additionally benefit from such changes as the space dedicated to the curb cuts onto West Main could actually be converted into additional parking spaces, if desired.

For properties that have multiple driveways onto West Main that do not currently have entrances on side streets (such as the Rochester Housing Authority), driveways should be consolidated.

I worked at the Rochester Housing Authority office last summer, and I always either cycled or took the bus to work (since I don't own a car). Just walking or cycling to the office from the corner of Jefferson was often extremely uncomfortable, due primarily to staff members entering and exiting the parking lot at high speeds. In the long term, RHA and properties with similar situations should absolutely be encouraged (or better yet, required) to shift the entrances to their parking lots onto side streets such as Willowbank Place or Troup Street. In the short term, they absolutely do not need to have two separate driveways onto West Main, given that the parking lot connects via the rear of the building.

While I focused on the RHA building in the paragraph above due to my personal experience, there are other properties that unnecessarily have multiple driveways onto West Main throughout the corridor, such as at 390 W Main St.

The less opportunities for conflict, the better.

2. Signaling

It was not entirely clear from the presentation what signaling improvements were planned for West Main, but I would strongly encourage the following:

- Installation of bicycle signals along the corridor
- Bicycle detection at non-timed intersections
- Leading bicycle intervals
- Leading pedestrian intervals
- Transit signal priority

For any intersection where signal cycles will vary based on real-time traffic, it is critical to have automatic bicycle detection, whether via loops embedded in pavement that are tuned to cyclists weight and placed in the cycle track, video detection or other methods. I would strongly discourage the use of bicycle push-buttons, such as those at the intersection of Elmwood Ave and East Drive, as they are extremely awkward and frustrating to use as a cyclist.

I would also discourage the use of pedestrian push-buttons, wherever feasible, and to instead incorporate pedestrian crossings into every signal cycle and/or to use video detection. Push buttons indicate to pedestrians that they exist only secondarily to car traffic. They may be appropriate at rural crossings with very low pedestrian traffic, but they are not at all appropriate for a high pedestrian traffic corridor downtown, where pedestrians should be the first priority, not the last.

I will not go into detail about the benefits of leading pedestrian and bicycle intervals, as the safety data speaks for itself. Recognized as both a pedestrian high-injury and bicycle spine corridor in the ATP, safety needs to be prioritized over vehicle speeds.

Finally, it is my understanding that transit signal priority is not planned for the corridor as of now. During the meeting, you mentioned that this would need to be a project led by RTS, as not all of their rolling stock is currently equipped with the necessary equipment. I strongly disagree with this. I of course strongly encourage consulting and collaborating with RTS for TSP treatments, but there is no reason that TSP-capable signals could not be installed now, even if the actual signalization benefits cannot be incorporated until a future date when RTS is ready. Rather than waiting for all RTS buses to be equipped, TSP-capable signals should be installed across the city whenever signals are replaced, so that TSP can be activated whenever RTS is prepared to do so.

Additionally, it is my understanding that some video-detection based signals are TSP-capable by default. I would strongly recommend consulting with RTS as to which video systems are installed, so that they do not need to be unnecessarily replaced at a later date for high costs.

South Plymouth Ave

As mentioned above, my recommendations for South Plymouth are more substantial. I'll break them down into the following areas, from south to north¹

They fall into the following categories:

1. Genesee Street to the Genesee Riverway Trail Entrance just south of the Riverview Apartments Complex
2. Barton Street intersection
3. Genesee Riverway Trail Entrance to Bartlett Street
4. Bartlett Street/Edith Street intersection
5. Ford Street Roundabout

1. Genesee Street to Genesee Riverway Trail Entrance

For the sake of legibility, I'm going to refer to the entrance of the Genesee Riverway Trail Entrance located just south of the Riverview Apartments Complex (located at lat/long 43.132721, -77.632105) as the "North Trail Connection (NTC)." Similarly, I'll refer to the entrance to the Genesee Riverway Trail behind the Brooks Crossing apartment building as the "South Trail Connection (STC)."

With that out of the way, my primary concern is this—the portion of South Plymouth Ave between Genesee Street and the NTC is part of the bicycle spine network², and the proposal does not treat it as such. While the ATP seems to imply that the existing portions of the Genesee Riverway Trail are completed portions of the Bicycle Spine Network, it's ludicrous to argue that the slightly wide sidewalk between the pedestrian bridge and the NTC is a high-comfort bicycle facility. While the proposed design includes buffered bike lanes on this street segment, connections are not provided at the STC or NTC, meaning that these lanes would not actually act as part of the Genesee Riverway Trail. Additionally, the proposal does not properly account for the currently preferred design for the Genesee Street Improvement project.

My solutions to these problems are as follows:

- (a) Between Genesee Street and the STC, designate the extremely wide sidewalk adjacent to the Brooks Crossing Apartment building as a shared-use path, and eliminate the shared-use lanes

¹ I'm not sure if South Plymouth is considered primarily to be north-south or east-west. To avoid confusion, I'll describe it as running north-south, with sidewalks being on the "east" and "west" sides of the street.

² Admittedly, it is unclear from ATP diagrams whether the short segment of South Plymouth from the corner of Genesee Street to the STC is technically part of the spine network, but it's hard to believe that this short connection between the Genesee Street and the riverway trail was not intended to be included.

- (b) Replace the proposed 1-way buffered bike lanes between the STC and the NTC with a 2-way buffered bike lane (with delineator posts) on the east side of the street, and provide curb cuts at either end to connect to the STC and NTC.
-

1a. Genesee Street to the STC

This is the simplest recommendation, and I think its benefits are obvious if recommendation 1b is also implemented. The east-side sidewalk is extremely wide, and having lived in the Brooks Crossing Apartment building for the past year, I feel confident in saying that it is already used as a shared-use path by the vast majority of people cycling along this segment of the street.

However, formally designating this sidewalk segment as a shared use path (ideally with appropriate signage and pavement markings) would make sense even if recommendation 1b was not implemented, as it would provide the safest, most comfortable bicycle connection from the STC and adjacent pedestrian bridge to the new shared use path.

If done, the shared-use lanes would not be needed in this area, and the lanes could be restriped) to be 11 feet, rather than 13. This could help to slow traffic (the speed at which some cars go around this bend is terrifying), while still providing space for buses to get around the bend.

1b-1. STC to NTC (two way cycle track)

As proposed, the one-way bike lanes will do little to connect the two segments of the Genesee Riverway Trail that are separated by this portion of Genesee Street.

Of note, there is no space for the east-side sidewalk to be widened along this street segment in the future without widening the ROW by acquiring a portion of the Plymouth Gardens property, and shifting the entire road to the west. I feel fairly confident in saying that the city would not have the financial means to undertake such a project in the foreseeable future (nor would it be a good use of funds, even if money was available to do so).

Thus, bicycle accommodations provided on South Plymouth itself are the only feasible way to provide a safe, comfortable bicycle connection between the STC and the NTC. While it would be theoretically possible to provide such a connection via 1-way bike lanes (see 1b-2), doing so introduces unnecessary roadway crossings.

In order to accommodate a two-way on-street cycle track along this segment, curb cuts will be needed near both the STC and NTC.

By the STC, the need for a new curb cut could have been avoided if the safety island by the pedestrian bridge had been designed in such a way to facilitate bikes entering/exiting the street at this location. Since it was not, however, a new curb cut should be installed just north of the safety island, and the sidewalk should be widened slightly in this area in order to meet this curb cut.

In order to fit within the existing 40 foot curb-to-curb width, the street could be configured as follows (west to east):

- 11 foot southbound travel lane
- 11 foot northbound travel lane
- 4 foot buffer (with delineator posts)
- 14 foot 2-way cycle track³

In order to maintain the cycle tracks behind the north-bound bus stop across from plymouth gardens, there would be enough space for the following configuration (west to east) as an alternative to Curb Bumpouts

- 11 foot southbound travel lane
- 11 foot northbound travel lane
- 8 foot bus boarding island
- 10 foot 2-way raised cycle track

Near the NTC, there are two main things to consider:

- Connection to the NTC itself
- Bicycle crossing for southbound-bicycle traffic

For the former, a curb cut should be installed, and the trail/sidewalk extended to the curb in order to meet it.

In order to facilitate bicycle crossings for southbound traffic (since the 2-way cycle track would terminate at the NTC), I propose a new mid-block crossing that would facilitate pedestrian and one-way bicycle traffic. As shown in the included diagram, there would be just enough space to facilitate a fairly protected crossing here by strategically narrowing the buffers, and utilizing a small curb bump out. While I show the crossing lining up precisely with the new curb cuts, there is no reason the crossing could not instead be facilitated slightly farther north of the curb cuts, if this would be beneficial.

If it provides the difference in cost necessary to make such a crossing feasible, the west-side sidewalk extension and curb cut could be excluded, and only a bicycle crossing facilitated. Similarly, the suggested bump outs could be implemented using interim materials (planters, delineator posts, paint, etc.) , if shifting the curbs for such bump outs is not feasible at this time.

³ The allocation between bicycle lane width and buffer width could be adjusted as needed.

Please see the included attachments for more details of the lane configurations and an overall diagram of the configuration. Please note that for the lane configuration diagrams, I am only showing the 40 foot curb-to-curb width, and not including tree lawns, sidewalks, etc.

1b-2. STC to NTC (one way bike lanes)

If one-way bike lanes are maintained, improved connections would need to be made to both the STC and NTC.

Curb cuts would still be needed at both locations, and protected bicycle crossings would be needed at both locations, rather than just one. I created a very rough sketch of what this could look like, which is also attached.

Regardless of which configuration is chosen, for all such infrastructure improvements referenced above that would increase project costs (such as new curb cuts, sidewalk extensions/widening, bus boarding island, etc.), I would strongly recommend contacting the University of Rochester to see if they would be willing to cover part or all of these costs, as improved bicycle facilities would greatly benefit many students, especially those living in the Riverview Apartment Complex.

2. Barton Street intersection

I would strongly recommend installation of a raised crossing across the entrance to the Riverview Apartments complex. Many drivers (presumably students) drive extremely quickly in and out of the parking lot. Unfortunately, I do not believe that new/expanded bump outs will do nearly enough to slow cars, as one of the primary concerns is drivers not looking for people on the sidewalk before exiting the parking lot, which bumpouts will do nothing to prevent.

Similar to with recommendation one, I would strongly encourage working with the University to explore cost-sharing agreements for a raised crossing here, and potentially for additional traffic calming measures in/around this intersection as well. The university is aware of the safety concerns at this intersection, and I believe they would be willing to provide funding to improve safety for students.

3. Genesee Riverway Trail Entrance to Bartlett Street

Obviously, the proposed configuration here is not ideal. However, I understand the deprioritization of this corridor due to limited funds as it is not part of the bike spine.

As discussed during last week's meeting, the city now recognizes that the use of sharrows throughout an extended corridor is unacceptable. It is my understanding that one of the reasons why usage of sharrows in this manner is dangerous is that they can encourage cyclists to assume a street is safe, when it in-fact is not. It would seem to me, however, that the increased danger from shared-use lanes is also due in-part to the fact that they are generally wider than traditional lanes, at 13 feet as compared to 11.

Since a formal road diet is off the table for this portion of the street at this time, a known solution would be to use paint and other interim materials in order to visually narrow the width of the travel lanes. This would help to slow speeds, and encourage cyclists not to travel in the door zone (as most will assume they should stay to the right).

If painting a 2-foot buffer between the parking lane and the travel lane is seen as too expensive, perhaps consider simply striping the parking lane as being 2 feet wider, thus reducing the effective travel lanes to 11 feet. This striping should extend around existing and new curb bump-outs in order to visually narrow lanes and create the appearance of tighter turn radii at intersections as much as possible, while still allowing for larger vehicles to turn. Striping two feet away from the curb should also be maintained in areas where there is no parking lane such as the north side of the street between Luther Circle and Jefferson Ave, in order to maintain the appearance of 11-foot lanes.

In the attached diagram for recommendation 1b-1, I showed what this could look like between Barton Street and Jefferson ave.

4. Bartlett Street/Edith Street intersection

Edith St and Bartlett St are designated bicycle boulevards, and the portion of Plymouth Ave to the north is part of the ATP spine network. I fully support the installation of cycle tracks along this portion of South Plymouth, but I would also strongly advocate for improvements to this intersection in order to facilitate safe, comfortable connections between the bicycle boulevard and the Spine Network, and to improve safety for cyclists crossing South Plymouth between Edith St and Bartlett St.

I would recommend a treatment extremely similar to the one proposed at the intersection of West Main and Madison/Reynolds St—a safety island that doubles as a traffic diverter, and raised crossings over Bartlett St and Edith St.

The raised crossings could be wide enough to extend the cycle tracks across the intersection to the south, with angled curb cuts providing a transition back into mixed traffic, very similar to the proposal for the north portion of the Ford Street Roundabout.

Ideally, the cycle tracks should swing out to be behind the bus stops/shelter, but if it would not be feasible to move the bus shelter towards the curb due to costs, paint and tactile markings should require cyclists to yield to pedestrians at the bus stop.

With such a treatment, it may be possible (or even preferred) to designalize the intersection.

Please see the attached diagram for recommendation for what this could look like. I have shown a design where the cycle tracks are not bent around the bus stops, despite this not being the preferred design.

Having previously worked for the Rochester Housing Authority, I would be remiss not to highlight the fact that Kennedy Tower RHA property is located at this intersection, which is home to many elderly residents with reduced mobility. This should be reason enough to install traffic calming and intersection safety improvements at this location. It's also a reason to give special attention to the interaction of the bike lanes and bus stops, as these individuals may not be able to quickly move out of the way if cyclists do not yield to them.

If such a design (or something similar) is not feasible, please consider widening the curb cuts parallel to South Plymouth on the north side of the intersection so that they can accommodate both pedestrians and cyclists. I would also strongly recommend the inclusion of signage and pavement markings indicating the desired travel lines for cyclists across the intersection for this type of configuration, as it would otherwise be extremely confusing to navigate.

5. Ford Street Roundabout

I'll keep this short and simple—cycle tracks are great, but not providing for bicycle left turns is highly problematic. Please strongly consider utilizing standard bicycle-friendly roundabout designs in order to facilitate bicycle traffic in all directions.

Conclusion

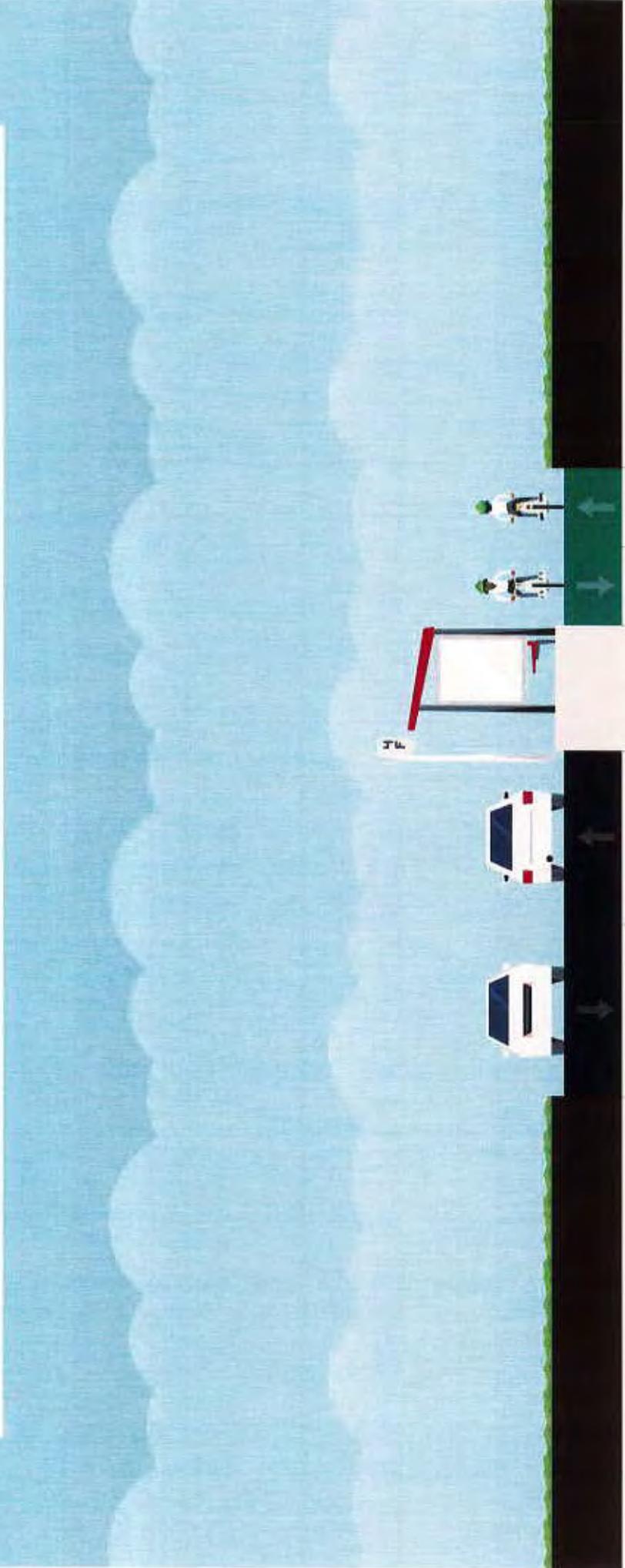
Thank you for your work on this project, and for considering the recommendations described above. The ATP inspired me to believe that the City of Rochester has a future as a world-class multi-modal city, and I am thrilled that the City appears to be looking to make that transition as quickly as possible.

I include these recommendations in the hope that the suggestions I've made can help the City do more to achieve this goal with the limited funds available.

Sincerely,
Aaron Weiner

Plymouth Gardens Bus Stop

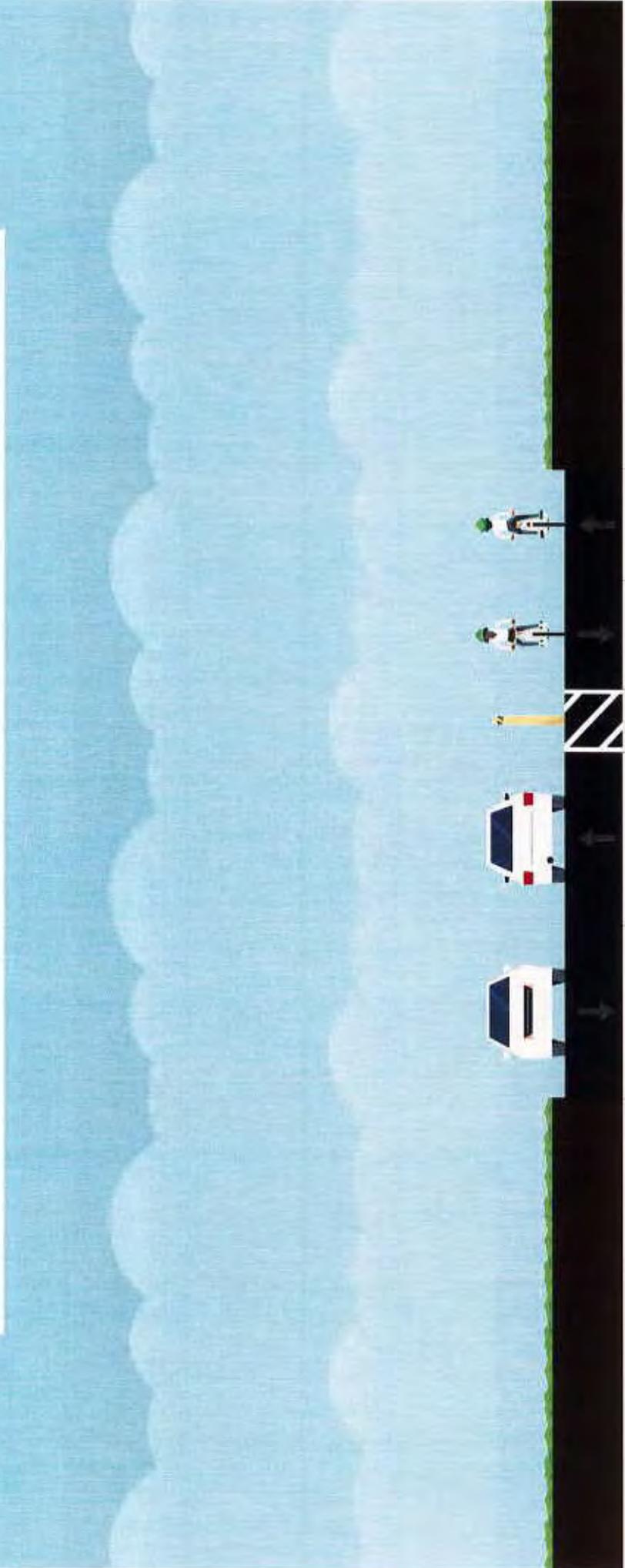
2023



| | | | | |
|------------|------------|-----------------|----|----|
| 11' | 11' | 8' | 5' | 5' |
| Drive lane | Drive lane | Transit shelter | | |

Made with **Streetmix**

STC to NTC Connection



11' Drive lane 11' Drive lane 4' 7' Bike lane 7' Bike lane Made with Streetmix



SOUTH R. YOUTH AVENUE RENDERING
DATE: 10/20/2023 10:58 AM



SPRINGMOUNT AVENUE RENDERING
DATE: 10/20/2023 10:58 AM



Hello Darin,

I'm just getting to review a bunch of these street design proposals.

I think the proposed design for W Main St is absolutely fantastic. I haven't biked on W Main St very much because doing so is scary. Even walking on the sidewalk is really unpleasant due to how fast cars zip past you and how close you are to the lanes. What is proposed here is a tremendous upgrade. But I still have some nitpicks!

1) "upgrade pedestrian push buttons" - why not eliminate them? In the winter, snow piles can make them inaccessible. Passive pedestrian detection would be preferable in my opinion.

2) The protected bike lanes are great; how would I make a left turn from them, for instance going from eastbound on W Main St to northbound on Broad St? A big green box in front of the northbound lanes on Ford St would help cyclists figure out to make a Copenhagen left, rather than try to merge into W Main St traffic.

3) It's great that the bike lanes are not in the door zone of on street parking... except for the southeast corner of W Main/Jefferson Ave. Average use of the existing parking was 1 spot. It looks to me like there's plenty of room to bend the bike lane around a single parking spot, to avoid having door zone bike lanes.

4) I think the bus stop islands are great as well. Maybe there is room for trees at some of them? I think especially at W Main/Jeff and Canal St, there might be room.

I think the S Plymouth proposal is still pretty good but could be improved by treating it like a bicycle boulevard. I understand that S Plymouth is really narrow and the treelawn also doesn't give much space to work with. Where S Plymouth narrows between Brooks and Barton, clearly there isn't room for separated bike lanes without moving the curb, which I assume is outside the scope of the project. But since bikes and cars/trucks will be mixing there, let's do what we do on bike boulevards, and put some vertical deflection to slow car traffic, to allow bikes to merge in. It looks like the City isn't going to ditch street parking for the length of S Plymouth, which even I admit would be a hardship for people who live there. So since bikes and car traffic will be mixing for many blocks just like they do now, it is really important to have vertical deflection to slow traffic. Otherwise we'll have a really nice cycletrack that ends at Bartlett St and people will just continue on to the sidewalk once the cycletrack ends. I think especially a tabled intersection at Bartlett St and a speedbump/hump/pillow at the "Bike Lane Ends" sign west of Barton St would be really helpful.

Thanks for reading.

- Adrian

2024 State Touring Routes PIM #2, Hybrid Format

Project/File: 192800236
Date/Time: Monday October 16, 2023 / 5:30 pm
Location: Phillis Wheatley Library
Attendees: See Attached Sign-In Sheet
Distribution: Project Website

Introductions

Darin Ramsay introduces the design team, Sean Miller, and Rory Weilnau from Stantec

Presentation

Project Limits:

West Main Street: Churchlea Place to West Broad Street / Cascade Drive
South Plymouth Avenue: Genesee Street to Ford Street

Proposed Work:

This project proposes a complete pavement habilitation of West Main Street from Churchlea Pl to West Broad Street and South Plymouth Avenue from Genesee St to Ford St.

The rehabilitated street shall be designed to improve and encourage the use of multimodal transportation. The project will implement the City's Complete Streets Policy to improve the conditions for pedestrians and bicyclists, enhance the aesthetic nature of the corridor, and support economic development.

Advertisement anticipated in Winter of 2023/2024 with Construction beginning in the Summer of 2024.

Question / Comment Period During Meeting

Public Question/Comment: Protected bike lanes protect bicyclists from distracted driving and parking activities, why can't the buffered bike lanes be protected?

Response: The proposed striped buffers provide additional separation protection from traffic and where feasible low-profile concrete barrier has been proposed as an alternative for the city to consider for enhanced protection.

Public Question/Comment: During the traffic and safety study for S. Plymouth was there any discussion on traffic calming for the corridor?

Response: Yes, certain traffic calming devices/features were reviewed during the design with Monroe County Department of Transportation (MCDOT). None of the options were explored further due to design challenges for the scope of work.

Public Question/Comment: Speeds on S. Plymouth are very high; residents of the area have never seen an attempt to slow traffic down or enforce speeds. Is there anything that can be done under this project to help this issue?

Response: Since S. Plymouth Avenue is a New York State touring route, NYS has geometric constraints that we have had to adhere to. The Rochester Fire Department (RFD) also has the final say on the intensity of traffic calming since they need to have the highest access for emergency response.

Public Question/Comment: There have been petitions made in the past regarding speeding mitigation requests on Thurston Road. Can the same features be applied to S. Plymouth Avenue?

Response: Thurston Road is a different classification of roadway than S. Plymouth and thus must adhere to a different set of policies and constraints.

Public Question/Comment: Could the travel lanes on S. Plymouth be striped as a narrower lane? Could 11' lanes rather than 13' lanes be allowed with a median in the center?

Response: Prior design of S. Plymouth widened the corridor to provide shared use lanes. The existing curb to curb width is 28' wide which allows for 14' shared use lanes to be designed. Where on-street parking is provided, 13' lanes are proposed. Unfortunately, a center median along this corridor within the pavement section provided would not allow for an adequate pedestrian refuge, as islands used for this purpose are required to be 6' wide.

Public Question/Comment: Regarding the buildings on Churchlea place, will those be demolished as part of the project?

Response: This work will be completed under the Bulls Head project in the future. The 2024 State Touring Routes project has been coordinating with that project team and public meetings will be held on this matter.

Public Question/Comment: How will the widening on Churchlea Place operate?

Response: Churchlea Place is planned to be converted to two-way operation for a length of 100' south from the intersection with West Main Street.

Public Question/Comment: Could there be a possibility for a speed hump to be installed on Churchlea Place via petition?

Response: Yes, this is a possibility if there are enough respondents this can be communicated with the city and potentially incorporated in either the Bulls Head Project or the 2024 State Touring Routes Project

Public Question/Comment: Can the bump-outs on the southbound approach on King Street at West Main be removed to accommodate parking that is illegally happening today?

Response: The existing bump outs need to be maintained to maintain the existing intersection sight distance. Please reach out to the 311 regarding enforcement on this issue.

Public Question/Comment: Is the bump-out near Edith Street being moved closer to the Ford Street roundabout?

Response: There are no proposed changes to the location of the existing bump-out at this location.

Public Question/Comment: Could there be a recessed area for busses to pull into? Buses stopping in-lane is perceived as a safety issue as cars will attempt to pull around stopped busses. Has there been a study to model the impacts of this behavior?

Response: Current Regional Transportation Service (RTS) preference is to stop in lane to minimize route delay to re-enter traffic stream. A driving behavior study has not been done to model illegal driver behavior nor is it required as part of this project.

Public Question/Comment: Was a study completed to anticipate the use of the proposed bike lane/cycle track at Plymouth Roundabout?

Response: Yes, Rochester's recently released Active Transportation Plan (completed under a separate project) has been used to help inform the design of bicycle infrastructure. Roundabouts are generally uncomfortable for bicyclists to use.

Public Question/Comment: Concerns with 2024 project impacting upcoming parks project on S. Plymouth. How is this project going to impact the parks project?

Response: The 2024 State Touring Routes project is coordinating with the Parks project team on providing parking but will not be directly impacting the project.

Public Question/Comment: The design has changed from fully protected bike lanes and bus islands, why have we moved away from that and instead adding a center turn lane? It is disappointing that the previous work on this corridor isn't being fully realized yet.

Response: This project is part of an incremental process and only scoped for pavement maintenance. The full realization of the previous West Main Placemaking Study will likely be a continual effort through this project and a future reconstruction project. The City doesn't have an adequate way to maintain these features at this time however, there are spots within this project where protections will be provided where they are feasible. The floating bus islands were deemed costly and had many utility conflicts associated with them. The current design could support bus queue jumps in the future.

Public Question/Comment: There is a marked trail on north side of West Main Street that defines the Susan B. Anthony preservation district and goes to and from the Susan B Anthony house, will those colored bricks be repaired?

Response: Where this falls within the limits of the project, the trail will be re-established with freshened paint or areas repaired with new concrete.

Public Question/Comment: Can you go over the extent of transit improvements on both corridors?

Response: Several bus stops will be improved to provide an ADA compliant concrete landing pad. Future bus stop improvement program will improve conditions at high ridership stops with the installation of benches and or other amenities.

Public Question/Comment: The speed of motor vehicles is concerning on S. Plymouth with respect to biking on S. Plymouth.

Response: Comment to be noted. The design team is exploring options to help lower the speed of motorists.

Public Question/Comment: How will the roundabout operate for cyclists; will you be required to dismount once exiting?

Response: Yes, if you are traveling around the roundabout you will need to cross at a crosswalk.

Public Question/Comment: Where will be the entries and exits be from the new development on Churchlea Place?

Response: The current plans are in development; however, traffic will be able to enter and exit on Churchlea to West Main. Other access will be provided on Genesee Street and Clifton St.

Public Question/Comment: Between Morse Lumber and Canal Street, the proposed development includes gas station and convenience store. Why are the parking spaces being removed? West Main is currently a "racetrack", center median refuges are a positive thing. Susan B Anthony House attracts a lot of traffic.

Response: The On-street parking in this section is currently underutilized and the space is being reallocated for bike lanes.

Public Question/Comment: What is the feasibility to look at parking on Main Street that is 24/7 (unrestricted) between Canal and Jefferson?

Response: Outside of this project and at any time, the city can look at updating the time restrictions. Contact Darin Ramsay for more information.

Public Question/Comment: When is feed-back due?

Response: Feedback is due next Monday October 23, 2023

Public Question/Comment: What has been done to support the East house apartments on Litchfield? The concern is that residents of the apartment complex will have a hard time turning onto West Main Street.

Response: Traffic will likely use Canal Street for access to a traffic signal. Traffic signal warrants were not met at this time for Litchfield St.

Question / Comment Period After Meeting

Public Question/Comment (Don Burns): The protected bike lane is especially appreciated. It will make cycling on this roadway much safer. It will also encourage more people in this neighborhood to cycle along this corridor. I hope it proves to be the model for future road improvements. Please resist any efforts to eliminate the protected bike lane.

Secondly, I did not see a comment in the presentation regarding speed limits for automobiles. I would support a 25 mph limit for automobiles. As you know this section of West Main has been dangerous for pedestrians. Reduced speed in conjunction with bump outs and medians will provide a much safer experience for everyone.

Thank you for continuing to improve the city's bicycle infrastructure. I know the folks at ReConnect Rochester are looking forward to celebrating Rochester's first protected bike lane.

Response: Speed limit reductions for West Main Street need to adhere to NYSDOT requirements as they are State Touring Routes, however, the City may have the ability to reduce the speed limit to 25 MPH. This would need to be reviewed by the City's law department to see if this is possible on a State Touring Route that is owned and maintained by the City. The proposed road diet is expected to induce a level of traffic calming that should reduce speeds within the corridor.

Public Question/Comment (Scott MacRae): I strongly support the bike friendly design which honors the Complete Streets Design Concept particularly on a main transportation arterial like West Main Street. Thank you so much for your work.

Response: Thank you for your comment.

Public Question/Comment (Cody Donahue): See attached comment letter from Cody Donahue (Reconnect Rochester), about incorporating Active Transportation Plan recommendations, bike lane protections, and transit improvements

Response: Thank you for the letter. It should be noted that the scope of this project was developed prior to the completion of the City's Active Transportation Plan. The design team has reviewed to see how the project can best incorporate the *recommendations* from the ATP without adding additional cost to the project.

While the City does have the *CAMP design guide*, this project must comply with the current NYSDOT design criteria for both West Main Street and South Plymouth Avenue since these streets are part of the State Touring Route system and South Plymouth Avenue is also part of the National Highway System.

An earlier design for West Main Street had proposed a new RRFB at the new proposed crossing at Edgewood Park when the design was shown using bump outs to reduce the crossing width. With the corridor design change to use a more continuous two-way left turn lane throughout much of the corridor, bump outs were changed to using pedestrian refuge islands to account for this change. Now at the proposed pedestrian crossing near Edgewood, the RRFB was removed based on feedback provided by outside agencies. A RRFB can easily be added in the future if there is a need for it.

It should be noted that the City is still working on developing a marked crosswalk policy based on the recommendation of the ATP. The design team worked to include additional crosswalks to reduce the distance between marked crosswalks. There has been push back from outside agencies on the number of additional crosswalks without a formal policy in place. Also, after the City has developed marked crosswalk policy, additional marked crosswalks could be installed as part of a future pedestrian safety project.

As for the change in the protected and parking protected bike lanes along West Main Street, this change was done after receiving feedback from City Departments and outside agencies who would have to maintain and enforce this. There was a big concern with vehicles still parking against the curb and how the signage could be maintained without installing the parking signage in the pavement.

For the Bus Stop locations, the design team reviewed the existing stop locations to see how they could be improved to bring the stops into compliance with current ADA guidance. As for amenities, bus stop amenities are usually not included in these projects because of the proprietary nature of some of these items and the question of who owns and maintains these items after they are installed.

Public Question/Comment (Steve Roll): Overall, I think the design is really great! I focused on the sections (W. Main in particular) on the ATP Bike Spine Network.

Here's a list of my comments:

- The continuous, mostly-buffered bike lane on the Spine Network is good although I would've preferred a separated/protected bike lane like the new East Main (Culver to Goodman).
- I love the Low Profile Concrete Barriers to protect the bike lane to prevent cars from parking in the bike lane and drivers from intruding.
- The traffic calming and pedestrian improvements are great! I especially like the raised median with planted trees.
- I like the road diet (4:3) conversion. Even as a driver, one lane each way with a center turning lane feels safer and less stressful.

Response: Thank you for the comment.

Public Question/Comment (Adrian Martin): I had a chance to go over them. I do still wish there was no parking carveout on the southeast corner of W Main/Jeff but c'est la vie.

One simple change I would propose is that the straight/right turn lane eastbound at W Main/Ford St shouldn't widen as it approaches the intersection. That will encourage right-turning drivers to just zip right through a red light as it smooths out that corner a lot, and probably also some right-turning drivers waiting behind drivers going straight to pass on the right, partially in the lane and partially in the bike lane. I'd love a little concrete triangular island there (in red in my MS Paint masterpiece below) to force drivers to make a sharper and thus slower turn, but at least I think the lane should keep a constant width with paint.



I think overall this will be an incredible improvement to W Main St, and in ten years people will look at the 'before' pictures and think we were all crazy to accept that. Bravo.

Response: Thank you for the comment. The design team will be reviewing this area based on other feedback we have received from other agencies.

The meeting adjourned at 6:45 pm.

The foregoing is considered to be a true and accurate record of all items discussed. If any discrepancies or inconsistencies are noted, please contact the writer immediately.

Sincerely,

STANTEC CONSULTING SERVICES INC.



Sean W. Miller PE
Associate, Transportation
Phone: (585) 475-1440
sean.miller@stantec.com

Attachment: Sign In Sheet
Reconnect Rochester Comment Letter (Cody Donahue)



City of Rochester, NY
 Malik D. Evans, Mayor
 Rochester City Council



Sign-In Sheet

Subject: 2024 State Touring Routes Milling and Resurfacing Date: October 16, 2023
 Location: Phillis Wheatley Library, 33 Dr. Samuel McCree Way, Rochester, New York Time: 5:30 PM

| Attendee (Please Print Clearly) | Address | Telephone | Email |
|------------------------------------|-----------------------------|-----------------|--|
| Roderick Castle | 844 PLYMOUTH AVE S 14608 | 585 705-7490 | rcastle6@mail.naz.edu |
| Cody Donahue | Reconnect Rochester | 585 484 1523 | cody.donahue@reconnectrochester.org |
| Jacob Brinson | 123 TWIN OAK DR 14606 | 585-826 3467 | JPBRINSON@YAHOO.COM |
| Senora Carter | 9 St. Clair St. | 585 235-8697 | CARLEND@GMAIL.COM |
| BLEU CEASE | 497 COVER PKWY | | bleu@bleu.com bleu.cease@gmail.com |
| Stanley Cowan | 20 Chenckoo Pl | 585-735-2725 | |
| Henry Litsky | 1206 S Plymouth Ave | 845-249-8725 | henry.litsky@gmail.com |
| Mark Banford | 939 Plymouth Ave S | 585-233-8196 | banford55@gmail.com |
| Dan Hoffman | 8 King St 14608 | 585 737 1889 | dhoffme1@rochester-ny.gov |

Barbara Hoffman 8 King St. 14608 585-436-3778



City of Rochester, NY
 Malik D. Evans, Mayor
 Rochester City Council

Sign-In Sheet

Subject 2024 State Touring Routes Milling and Resurfacing **Date** October 16, 2023

Location Phillis Wheatley Library, 33 Dr. Samuel McCree Way, Rochester, New York **Time** 5:30 PM

| Attendee (Please Print Clearly) | Address | Telephone | Email |
|---|----------------------|----------------|-------------------------|
| Maya Broady | 238 Sawyer St | 585-489-4478 | Maya.Broady@Yahoo.Com |
| Dorian Hill | 1062 So Plymouth Ave | 615-3605- | |
| Tatiana Welch | 54 Dr. Samuel McCree | (404) 552-2489 | welch.tatiana@gmail.com |
| Online Attendees: Adrian | | | |
| Alberta Latimer-Hunt Christine Jackson | | | |
| Dawn Noto Deborah Hughes | | | |
| Dorian Hill James Dietz | | | |
| Jesse Peers John D | | | |
| John L | | | |
| John Curran Rick S | | | |

Ruben Escobar



October 20, 2023

Re: 2024 State Touring Routes Project

Dear 2024 State Project Touring Routes Project Team,

Reconnect Rochester would like to thank you for your recent presentation on the final design of the 2024 State Touring Routes Project. Projects such as these are important opportunities to realize the vision and goals of Rochester's Active Transportation Plan, Comprehensive Access & Mobility Plan, and the Rochester 2034 Comprehensive Plan.

Reconnect Rochester continues to encourage the project teams working on upcoming projects to consider the [City's Active Transportation Plan \(ATP\) recommendations for a bike spine network](#) and to present designs that are consistent with the City's [street design guide](#), consistent with its Complete Streets policy.

The final design presentation of West Main Street and South Plymouth Avenue included several welcome changes to the roads and bicycle facilities that will enhance safety for everyone. Reconnect Rochester hears from concerned residents regularly about car speeds and pedestrian and cyclist safety. The proposed road diet on West Main Street, coupled with the curb bump-outs, and pedestrian refuge islands will contribute to a calmer and safer corridor. The inclusion of a new RRFB crosswalk at the Family Dollar near Edgewood Park is a positive addition for pedestrians patronizing the store.

South Plymouth Avenue's new bump-outs near Plymouth Towers and lengthened bump-outs to improve bus stops are welcomed additions. Bus riders are at some point pedestrians as well, and shortening the distance to cross the street to a bus stop is a positive safety improvement. We believe that evenly-spaced crosswalks such as the new one at Columbia Avenue, provides a regular signal to drivers to slow down and look for pedestrians. We encourage the City to begin implementing recommendation 4.2 of the Active Transportation Plan (page 55) to develop a marked crosswalk policy that clarifies desired ranges and distances between marked crossing opportunities.

Reconnect Rochester appreciates the City's inclusion of contiguous bicycle lanes on West Main Street, given its centrality to an interconnected east-west axis envisioned in

the City's Active Transportation plan. West Main Street in its current state is identified in the ATP as a high-stress street for cyclists. Certainly, the buffer space in the bicycle lane designs and the pilot project of low-profile bicycle lane concrete barriers are very encouraging improvements on today's road. However, we believe the final design is ultimately a downgrade from the fully protected lanes incorporated throughout sections of the July design board. In those renderings, West Main Street bike lanes were protected from car travel lanes by parking along long stretches of the design, particularly towards the eastern part of the segment. We are disappointed the design no longer prioritizes protected lanes. In particular, the Madison and King area has enough room to do parking-protection and feed the bike lanes through the intersections properly with bus islands. Additionally, the buffered lanes on the south side of West Main Street are wide enough for bollards to be used sparingly to protect riders and avoid conflicts with other users. As one of the envisioned spine network segments, West Main Street improvements should promote lower-stress and higher-comfort cycling. Our preference continues to be fully protected bike lanes.

As you know, South Plymouth Avenue is paralleled by the Genesee River Trail with a bike boulevard connection at Edith Street and as such is not envisioned as a bike spine. The addition of cycle track transitions around the Ford Street traffic circle is positive as it will simplify cyclists; moving comfortably to those facilities and link to future Ford Street and Exchange Boulevard projects. On the south end of the project, the addition of a bicycle crossing to the River Trail also enhances the connectivity of the corridor.

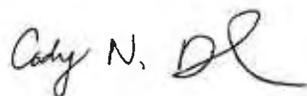
Finally, complete streets design takes into consideration the usefulness and safety of all road users, including public transit users. The lengthening of bump-outs at bus stops included in the design is a good first step. However, the City and RTS must redouble its efforts to include bus stop amenities such as benches and shelters as part of road project designs, not as an afterthought. For example, previous input we provided on bus stop amenities identified the West Main Street and Jefferson Avenue's bus stop as lacking a shelter due to the tight corner. However, no additional bump-out to accommodate this shelter was envisioned in this design (see attached recommendations). Reconnect Rochester continues to be available to work with the City and RTS to enhance bus stop amenities.

Thank you for taking the time to consider our input.

Sincerely,



Bill Collins,
Advocacy Committee Chair



Cody Donahue
Director of Policy and Advocacy, Reconnect Rochester

And...

Victor Sanchez, President
Pete Nabozny, Vice President
Jackie Marchand, Treasurer
Jason Partyka, Secretary
Erick Stephens

Bree-Ana Dukes
John Lam
Brendan Ryan
Bo Shoemaker
Renée Stetzer

Attachment: 2021 West Main Street Bus Stop Amenities Recommendations

Our recommendations are based on pre-pandemic ridership data as well as direct consultation with RTS.

W. Main St. Recommendations

| Location | Bus Stop No. | Direction | Daily Ridership (onboards) | Current Amenities | Photo | Recommended Amenities |
|-------------------|--------------|-----------|----------------------------|-------------------|-----------------------|---|
| Main & Trowbridge | 2494 | Outbound | 3.14 | None | Photo | - |
| Main & Trowbridge | 2495 | Inbound | 1.78 | None | Photo | - |
| Main & Canal | 2417 | Outbound | 13.29 | None | No photo | Bench or Bus Stop Cube |
| Main & Canal | 2418 | Inbound | 40.18 | None | Photo | Bench or Bus Stop Cube |
| Main & King | 2458 | Outbound | 23.4 | None | Photo | Bench or Bus Stop Cube |
| Main & King | 2459 | Inbound | 62.46 | Shelter | Photo | - |
| Main & Jefferson | 2454 | Outbound | 33.01 | None | Photo | Bench or Bus Stop Cube |
| Main & Jefferson | 2455 | Inbound | 83.02 | None | Photo | Shelter (will require rebuild of tight corner) |
| Main & Edgewood | 2435 | Outbound | 16 | None | Photo | Bench or Bus Stop Cube |
| Main & Edgewood | 2436 | Inbound | 42 | None | Photo | Bench or Bus Stop Cube |
| Main & Henion | 2448 | Outbound | 49.45 | None | Photo | Shelter |
| Main & Henion | 2449 | Inbound | 197.58 | Shelter | No photo | - |
| Main & Genesee | 2444 | Inbound | 31.54 | Shelter | Photo | - |

INTRODUCTORY NO.

19

Ordinance No.

Authorizing a change in traffic flow and pavement width changes for the 2024 State Touring Route Milling & Resurfacing Project

BE IT ORDAINED, by the Council of the City of Rochester as follows:

Section 1. The Council hereby approves a change in the direction of the traffic flow on a segment of Churchlea Place, which begins at West Main Street and extends approximately 125 feet southward, from one-way northbound to two-way.

Section 2. The Council hereby approves the following pavement width changes to be implemented as part of the 2024 State Touring Route Milling & Resurfacing Project:

A. On Churchlea Place:

An increase of 5 feet, from approximately 19 feet to 24 feet, beginning at West Main Street and continuing approximately 147 southward.

B. On West Main Street:

A decrease in pavement width of 8 feet, from 50 feet to 42 feet, beginning at Canal Street and continuing approximately 114 feet eastward.

C. On South Plymouth Avenue:

1. A decrease in pavement width of 8 feet, from 40 feet to 32 feet, beginning approximately 32 feet south of the Plymouth Gardens north side driveway located at 1400 South Plymouth Avenue, and continuing approximately 140 feet southward.

2. A decrease in pavement width of 16 feet, from 44 feet to 28 feet, beginning at Barton Street and continuing approximately 91 feet southward.

3. A decrease in pavement width of 8 feet, from 44 feet to 36 feet, beginning at Flint Street and continuing approximately 92 feet southward.

4. A decrease in pavement width of 8 feet, from 44 feet to 36 feet, beginning at Flint Street and continuing approximately 99 feet northward.

5. An increase in pavement width of 8 feet, from 28 feet to 36 feet, beginning approximately 145 feet north of Edith Street and continuing approximately 130 feet northward.

The pavement width changes authorized herein shall be made in accordance with plans and specifications approved by the City Engineer, who may make reasonable modifications.

Section 3. This ordinance shall take effect immediately.



City of Rochester

City Hall Room 308A, 30 Church Street
Rochester, New York 14614-1290
www.cityofrochester.gov

**PEOPLE, PARKS
& PUBLIC WORKS
INTRODUCTORY NO.**

20, 21, 22, 23

Malik D. Evans
Mayor

TO THE COUNCIL

January 3, 2024

DES 03

Ladies and Gentlemen:

Re: Genesee Street Reconstruction Project -
(Elmwood Avenue to Brooks Avenue)

Council Priority: Jobs and Economic Development

Comprehensive Plan 2034 Initiative Area:
Sustaining Green and Active Systems

Transmitted herewith for your approval is legislation related to the Genesee Street Reconstruction Project. This legislation will:

1. Appropriate \$5,240,320 in anticipated reimbursements from the Federal Highway Administration (FHWA) to finance a portion of the construction and resident project representation (RPR) services for the project; and,
2. Appropriate \$982,560 in anticipated reimbursements from the New York State Marchiselli Aid Program to finance a portion of the construction for the Project; and,
3. Appropriate \$1,300,000 in anticipated reimbursements from the New York State Department of Transportation (NYSDOT) to finance a portion of the construction for the Project; and,
4. Authorize the issuance of street bonds totaling \$530,000 and the appropriation of the proceeds thereof to partially finance the street portion of the construction and RPR services for the Project; and,
5. Authorize the issuance of water bonds totaling \$1,222,000 and the appropriation of the proceeds thereof to finance a portion the water portion of the construction and RPR services for the Project; and,
6. Establish \$1,450,000 as maximum compensation for a professional services agreement with Bergmann Associates, Architects, Engineers, Landscape Architects & Surveyors, D.P.C. (Joseph Dopico, C.E.O) for RPR services for the Project. The cost of the agreement will be funded from the sources outlined in the chart on the following page.
7. Approve a resolution, in a form that is required by the NYSDOT, committing the City to pay for the State-funded portion of the Project in the first instance before seeking reimbursement from the State, and if applicable, commit the City Council to meet promptly to consider appropriating money to make up any cost overruns.

This is a Federal Aid Project that is administered by the City under an agreement with the New York State Department of Transportation (NYSDOT).



The Project includes, but is not limited to, pavement reconstruction, curbs, sidewalks, curb ramps, catch basins, manhole frames and covers, water main, water services, water anodes, hydrants, street lighting, signal upgrades, signage, tree plantings, the addition of bicycle facilities, and other various streetscape improvements. These improvements will enhance traffic safety and efficiency, improve the surface drainage and riding quality of the roadway, improve accessibility for all users, and enhance the streetscape.

The Project was designed by Stantec Consulting Services, Inc. as authorized by Ordinance No. 2021-320. Bergmann Associates, Architects, Engineers, Landscape Architects & Surveyors, D.P.C. was selected for RPR services through a Request for Proposal process, which is described in the attached summary.

Bids for construction were received on November 7, 2023. The apparent low bid of \$8,159,970.00 was submitted by Ramsey Constructors, Inc. (Christopher Ramsey, C.E.O., 5711 Gateway Park, Lakeville, New York).

The Project will be funded as follows:

| Source of Funds | Design & ROW | Construction | Traffic Cameras | RPR | Contingency | Total |
|---|------------------|--------------------|-----------------|--------------------|--------------------|------------------------|
| Federal Aid appropriated Ordinance No. 2022-106 | 560,800 | 0 | 0 | 0 | 0 | \$560,800 |
| Federal Aid appropriated herein | 0 | 4,419,833.68 | 34,406.64 | 786,079.68 | 0 | \$5,240,320 |
| Marchiselli Aid appropriated Ordinance No. 2022-305 | 105,150 | 0 | 0 | 0 | 0 | \$105,150 |
| Marchiselli Aid appropriated Ordinance No. 2023-241 | 1,950 | 0 | 0 | 0 | 0 | \$1,950 |
| Marchiselli Aid appropriated herein | 0 | 828,718.81 | 6,451.24 | 147,389.95 | 0 | \$982,560 |
| New York State appropriated herein | 0 | 1,300,000 | 0 | 0 | 0 | \$1,300,000 |
| Bonds authorized herein | 0 | 205,988.74 | 0 | 299,878.75 | 24,132.51 | \$530,000 |
| Water bonds authorized herein | 0 | 991,955.54 | 0 | 175,148.73 | 54,895.73 | \$1,222,000 |
| Pure Waters reimbursement authorized Ordinance No. 2020-360 | 0 | 56,741.48 | 0 | 0 | 0 | \$56,741.48 |
| Pure Waters reimbursement authorized Ordinance No. 2021-085 | 0 | 123,376.46 | 0 | 0 | 0 | \$123,376.46 |
| 2020-21 Cash Capital | 93,050 | 0 | 0 | 6,000 | 0 | \$99,050 |
| 2021-22 Cash Capital | 41,650 | 0 | 0 | 25,000 | 0 | \$66,650 |
| 2023-24 Cash Capital | 0 | 233,355.29 | 15,449.12 | 10,502.89 | 0 | \$259,307.30 |
| Total | \$802,600 | \$8,159,970 | \$56,307 | \$1,450,000 | \$79,028.24 | \$10,547,905.24 |

Construction is anticipated to begin in spring 2024 and be substantially complete in fall 2025.

The construction of the Project will result in the creation and/or retention of the equivalent of 105.9 full-time jobs.

The term of the agreement shall be six (6) months after final completion of the project.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read 'Malik D. Evans', with a long horizontal flourish extending to the right.

Malik D. Evans
Mayor

Vendor / Consultant Selection Process Summary

Department ENVIRONMENTAL SERVICES
Project / Service Title: GENESEE STREET RECONSTRUCTION PROJECT
 RESIDENT PROJECT REPRESENTATIVE (RPR) SERVICES
Consultant Selected: BERGMANN ASSOCIATES, D.P.C
Method of selection: Request for Proposal [*Complete 1-7*]
 Request for Qualifications [*Complete 1-7*]
 From the NY State Department of Transportation list of pre-approved
 Regional Engineering firms [*Complete 4-7*]

1. Date RFP / RFQ issued: October 4, 2023

2. The RFP / RFQ was sent directly to: (NYS Region-4 LDSA Firms)

| | |
|-------------------------------|---------------------|
| Barton & Loguidice, D.P.C. | Rochester, NY 14614 |
| Bergmann Associates | Rochester, NY 14604 |
| C&S Companies | Rochester, NY 14614 |
| CHA Consulting, Inc. | Rochester, NY 14614 |
| Clark Patterson Lee (CPL) | Rochester, NY 14604 |
| DiDonato Associates | Buffalo, NY 14203 |
| Erdman-Anthony | Rochester, NY 14620 |
| Fisher Associates | Rochester, NY 14607 |
| Greenman-Pedersen, Inc. (GPI) | Rochester, NY 14604 |
| Labella Associates | Rochester, NY 14614 |
| Joseph C. Lu Engineers | Rochester, NY 14604 |
| Popli Design Group (PDG) | Penfield, NY 14526 |
| Ravi Engineering & L.S. | Rochester, NY 14618 |
| Stantec Consulting Services | Rochester, NY 14614 |
| T.Y. Lin International | Rochester, NY 14604 |

3. Proposals were received from:

| | |
|-------------------------|---------------------|
| Bergmann Associates | Rochester, NY 14604 |
| Erdman Anthony | Rochester, NY 14620 |
| Labella Associates | Rochester, NY 14614 |
| Joseph C. Lu Engineers | Rochester, NY 14604 |
| Ravi Engineering & L.S. | Rochester, NY 14618 |

4. Evaluation criteria

| <u>Criteria</u> | <u>Weighting Points possible</u> | <u>Points received by FIRM</u> |
|--|----------------------------------|--------------------------------|
| <i>Understanding of work to be done</i> | 20 | 16.40 |
| <i>Experience w/ similar work/projects</i> | 20 | 18.40 |
| <i>Quality of proposed staff</i> | 30 | 28.20 |
| <i>Familiarity w/ Fed & State Requirements</i> | 15 | 12.30 |
| <i>Logistics & familiarity w/ project area</i> | 15 | 11.70 |
| SUBTOTAL | 100 | 87.00 |

Bonus Points

Not allowed per Federal / State Aid (Local Design Service Agreement) requirements

| | |
|---|--------------|
| TOTAL POINTS RECEIVED by the Firm Selected: = | 87.00 |
|---|--------------|

5. Review team included staff from: DES / Construction (4); DES / Street Design (1)

6. Additional considerations/explanations:

Evaluation process / criteria was based off the 2023 NYSDOT, Region 4 Local Design Service Agreement (LDSA) criteria. All firms on the list certify that they met the Federal DBE goals (>20%) as established for the project. Progress toward workforce goals will be tracked during the course of the project.

7. MWBE Officer has reviewed the recommended firm’s proposal for M/W/DBE and Workforce goals.

MWBE Officer Initials: *SMD* for *SJS* Date: 11/14/2023

Form date 1/4/19

G:\PROJ\CONST\Genesee Street Reconstruction 16101\RPRI\SELECTION

Genesee Street Reconstruction Project

Genesee Street - Elmwood Ave to Brooks Ave

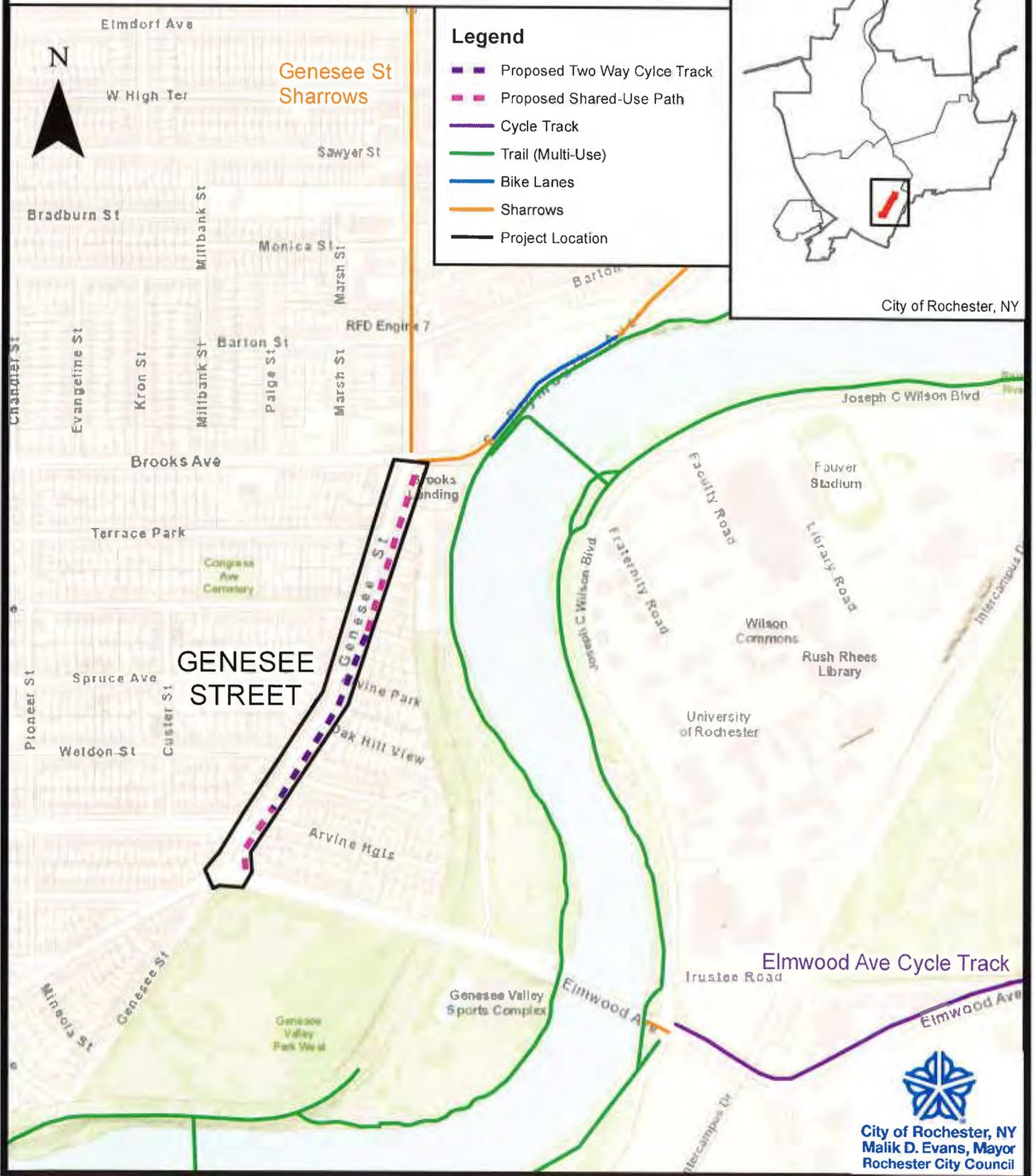
DES 03



City of Rochester, NY

Legend

- Proposed Two Way Cycle Track
- Proposed Shared-Use Path
- Cycle Track
- Trail (Multi-Use)
- Bike Lanes
- Sharrows
- Project Location



City of Rochester, NY
Malik D. Evans, Mayor
Rochester City Council

Authorizing appropriations and agreement for the Genesee Street Reconstruction Project

BE IT ORDAINED, by the Council of the City of Rochester as follows:

Section 1. The Council hereby appropriates \$5,240,320 in anticipated reimbursements from the Federal Highway Administration (FHWA) to fund the Genesee Street Reconstruction Project (Elmwood Avenue to Brooks Avenue) (Project).

Section 2. The Council hereby appropriates \$982,560 in anticipated reimbursements from the New York State Marchiselli Aid Program to fund the Project.

Section 3. The Council hereby appropriates \$1,300,000 in anticipated reimbursements from the New York State Department of Transportation to fund the Project.

Section 4. The Mayor is hereby authorized to enter into a professional services agreement with Bergmann Associates, Architects, Engineers, Landscape Architects & Surveyors, D.P.C to provide Resident Project Representation services for the Project. The maximum compensation for the agreement shall be \$1,450,000, which shall be funded in the amounts of \$786,079.68 from the FHWA reimbursements appropriated herein, \$147,389.95 from the Marchiselli Aid reimbursements appropriated herein, \$299,878.75 from the proceeds of street bonds appropriated in a concurrent ordinance, \$175,148.73 from the proceeds of water bonds appropriated in a concurrent ordinance, \$6,000 in 2020-21 Cash Capital, \$25,000 in 2021-22 Cash Capital and \$10,502.89 in 2023-24 Cash Capital. The term of the agreement shall continue to six months after final completion of the Project.

Section 5. The agreement shall contain such additional terms and conditions as the Mayor deems appropriate.

Section 6. This ordinance shall take effect immediately.

21

Ordinance No.

Bond Ordinance of the City of Rochester, New York authorizing the issuance of \$530,000 Bonds of said City to finance the Genesee Street Reconstruction Project

BE IT ORDAINED, by the Council of the City of Rochester as follows:

Section 1. The City of Rochester, in the County of Monroe, New York (herein called "City"), is hereby authorized to finance a portion of the cost of the Genesee Street Reconstruction Project that includes pavement reconstruction, curbs, sidewalks, curb ramps, catch basins, manhole frames and covers, street lighting, signal upgrades, signage, tree plantings, the addition of bicycle facilities, and other various improvements for Genesee Street from Elmwood Avenue to Brooks Avenue (the "Project"). The estimated maximum cost of said class of objects or purposes, including preliminary costs and costs incidental thereto and the financing thereof, is \$9,275,905.24. The plan of financing includes the issuance of \$530,000 bonds of the City, which amount is hereby appropriated for the Project, \$560,800 in anticipated reimbursements from the Federal Highway Administration ("FHWA") appropriated in Ordinance No. 2022-106, \$5,240,320 in anticipated reimbursements from FHWA appropriated in a concurrent ordinance, \$105,150 in anticipated reimbursements from the Marchiselli Aid Program appropriated in Ordinance No. 2022-305, \$1,950 in anticipated reimbursements from the Marchiselli Aid Program appropriated in Ordinance No. 2023-241, \$982,560 in anticipated reimbursements from the Marchiselli Aid Program appropriated in a concurrent ordinance, \$1,300,000 in anticipated reimbursements from the New York State Department of Transportation appropriated in a concurrent ordinance, \$56,741.48 in anticipated Monroe County Pure Waters reimbursements authorized in Ordinance No. 2020-360, \$123,376.46 in anticipated Monroe County Pure Waters reimbursements authorized in Ordinance No. 2021-85, \$90,050 in 2020-21 Cash Capital, \$25,650 in 2021-22 Cash Capital, \$259,307.30 in 2023-24 Cash Capital and the levy and collection of taxes on all the taxable real property in the City to pay the principal of said bonds and the interest thereon as the same shall become due and payable.

Section 2. Bonds of the City in the principal amount of \$530,000 are hereby authorized to be issued pursuant to the Constitution and laws of the State of New York, including the provisions of the Local Finance Law, constituting Chapter 33-a of the Consolidated Laws of the State of New York (herein called the "Law"), this Ordinance, and other proceedings and determinations related thereto.

Section 3. The City intends to finance, on an interim basis, the costs or a portion of the costs of said improvements for which bonds are herein authorized, which costs are reasonably expected to be reimbursed with the proceeds of debt to be incurred by the City, pursuant to this Ordinance, in the amount of \$530,000. This Ordinance is a declaration of official intent adopted pursuant to the requirements of Treasury Regulation Section 1.150-2.

Section 4. The period of probable usefulness of said class of objects or purposes described in Section 1 of this Ordinance, within the limitations of 11.00 a. 20(c) of the Law, is fifteen (15) years.

Section 5. Each of the bonds authorized by this Ordinance and any bond anticipation notes issued in anticipation of the sale of said bonds shall contain the recital of validity as prescribed by Section 52.00 of the Law and said bonds and any notes issued in anticipation of said bonds, shall be general obligations of the City, payable as to both principal and interest by an ad valorem tax upon all the taxable real property within the City without limitation as to rate or amount. The faith and credit of the City are hereby irrevocably pledged to the punctual payment of the principal of and interest on said bonds and any notes issued in anticipation of the sale of said bonds and provision shall be made annually in the budget of the City by appropriation for (a) the amortization and redemption of the bonds and any notes in anticipation thereof to mature in such year and (b) the payment of interest to be due and payable in such year.

Section 6. Subject to the provisions of this Ordinance and of said Law, and pursuant to the provisions of Section 30.00 relative to the authorization of the issuance of bond anticipation notes or the renewals thereof, and of Sections 50.00, 56.00 to 60.00 and 168.00 of said Law, the powers and duties of the City Council relative to authorizing the issuance of any notes in anticipation of the sale of the bonds herein authorized, or the renewals thereof, and relative to providing for substantially level or declining debt service, prescribing the terms, form and contents and as to the sale and issuance of the bonds herein authorized, and of any notes issued in anticipation of the sale of said bonds or the renewals of said notes, as well as to executing agreements for credit enhancement, are hereby delegated to the Director of Finance, as the Chief Fiscal Officer of the City.

Section 7. The validity of the bonds authorized by this Ordinance and of any notes issued in anticipation of the sale of said bonds may be contested only if:

(a) such obligations are authorized for an object or purpose for which the City is not authorized to expend money, or

(b) the provisions of law which should be complied with at the date of the publication of such Ordinance are not substantially complied with, and an action, suit or proceeding contesting such validity, is commenced within twenty (20) days after the date of such publication, or

(c) such obligations are authorized in violation of the provisions of the Constitution.

Section 8. This Ordinance shall take effect immediately, and the City Clerk is hereby authorized and directed to publish a summary of the foregoing Ordinance, together with a Notice attached in substantially the form prescribed by Section 81.00 of the Law in "The Daily Record," a newspaper published in Rochester, New York, having a general circulation in the City and hereby designated the official newspaper of said City for such publication.

INTRODUCTORY NO.

22

Ordinance No.

Bond Ordinance of the City of Rochester, New York authorizing the issuance of \$1,222,000 Bonds of said City to finance water service improvements associated with the Genesee Street Reconstruction Project

BE IT ORDAINED, by the Council of the City of Rochester as follows:

Section 1. The City of Rochester, in the County of Monroe, New York (herein called "City"), is hereby authorized to finance a portion of the cost of water service improvements, including replacement or repairs to water mains, water services, water anodes and hydrants, associated with the Genesee Street Reconstruction Project from Elmwood Avenue to Brooks Avenue (the "Project"). The estimated maximum cost of said class of objects or purposes, including preliminary costs and costs incidental thereto and the financing thereof, is \$1,272,000. The plan of financing includes the issuance of \$1,222,000 bonds of the City, which amount is hereby appropriated for the Project, \$9,000 in 2020-21 Cash Capital, \$41,000 in 2021-22 Cash Capital and the levy and collection of taxes on all the taxable real property in the City to pay the principal of said bonds and the interest thereon as the same shall become due and payable.

Section 2. Bonds of the City in the principal amount of \$1,222,000 are hereby authorized to be issued pursuant to the Constitution and laws of the State of New York, including the provisions of the Local Finance Law, constituting Chapter 33-a of the Consolidated Laws of the State of New York (herein called the "Law"), this Ordinance, and other proceedings and determinations related thereto.

Section 3. The City intends to finance, on an interim basis, the costs or a portion of the costs of said improvements for which bonds are herein authorized, which costs are reasonably expected to be reimbursed with the proceeds of debt to be incurred by the City, pursuant to this Ordinance, in the amount of \$1,222,000. This Ordinance is a declaration of official intent adopted pursuant to the requirements of Treasury Regulation Section 1.150-2.

Section 4. The period of probable usefulness of said class of objects or purposes described in Section 1 of this Ordinance, within the limitations of 11.00 a. 1. of the Law, is forty (40) years.

Section 5. Each of the bonds authorized by this Ordinance and any bond anticipation notes issued in anticipation of the sale of said bonds shall contain the recital of validity as prescribed by Section 52.00 of the Law and said bonds and any notes issued in anticipation of said bonds, shall be general obligations of the City, payable as to both principal and interest by an ad valorem tax upon all the taxable real property within the City without limitation as to rate or amount. The faith and credit of the City are hereby irrevocably pledged to the punctual payment of the principal of and interest on said bonds and any notes issued in anticipation of the sale of said bonds and provision shall be made annually in the budget of the City by appropriation for (a) the amortization and redemption

of the bonds and any notes in anticipation thereof to mature in such year and (b) the payment of interest to be due and payable in such year.

Section 6. Subject to the provisions of this Ordinance and of said Law, and pursuant to the provisions of Section 30.00 relative to the authorization of the issuance of bond anticipation notes or the renewals thereof, and of Sections 50.00, 56.00 to 60.00 and 168.00 of said Law, the powers and duties of the City Council relative to authorizing the issuance of any notes in anticipation of the sale of the bonds herein authorized, or the renewals thereof, and relative to providing for substantially level or declining debt service, prescribing the terms, form and contents and as to the sale and issuance of the bonds herein authorized, and of any notes issued in anticipation of the sale of said bonds or the renewals of said notes, as well as to executing agreements for credit enhancement, are hereby delegated to the Director of Finance, as the Chief Fiscal Officer of the City.

Section 7. The validity of the bonds authorized by this Ordinance and of any notes issued in anticipation of the sale of said bonds may be contested only if:

(a) such obligations are authorized for an object or purpose for which the City is not authorized to expend money, or

(b) the provisions of law which should be complied with at the date of the publication of such Ordinance are not substantially complied with, and an action, suit or proceeding contesting such validity, is commenced within twenty (20) days after the date of such publication, or

(c) such obligations are authorized in violation of the provisions of the Constitution.

Section 8. This Ordinance shall take effect immediately, and the City Clerk is hereby authorized and directed to publish a summary of the foregoing Ordinance, together with a Notice attached in substantially the form prescribed by Section 81.00 of the Law in "The Daily Record," a newspaper published in Rochester, New York, having a general circulation in the City and hereby designated the official newspaper of said City for such publication.

INTRODUCTORY NO.

23

Resolution No.

Resolution authorizing the implementation, and funding in the first instance 100% of the federal-aid and State "Marchiselli" Program-aid eligible costs, of the Genesee Street Reconstruction transportation federal-aid project, and appropriating funds therefor

WHEREAS, a project for the Genesee Street Reconstruction, P.I.N. 4CR0.15 (the "Project") is eligible for funding under Title 23 U.S. Code, as amended, that calls for the apportionment of the costs of such program to be borne at the ratio of 80% Federal funds and 20% non-federal funds; and

WHEREAS, the City of Rochester desires to advance the Project by making a commitment of 100% of the non-federal share of the costs of engineering design, ROW incidentals, ROW acquisition, construction, Resident Project Representation and construction administration services.

NOW, THEREFORE, BE IT RESOLVED, by the Council of the City of Rochester as follows:

THAT the Council hereby approves the above-subject Project;

THAT the Council hereby authorizes the City of Rochester to pay in the first instance 100% of the federal and non-federal share of the costs of engineering design, ROW incidentals, ROW acquisition, construction, Resident Project Representation and construction administration services work for the Project or portions thereof;

THAT the sum of \$10,547,905.24 is hereby appropriated pursuant to Ordinance No. 2021-320 as amended by Ordinance No. 2022-106 and Ordinance No. 2022-305 (\$800,000.00), Ordinance No. 2023-241 (\$2,600), Ordinance No. 2024-xxx [Clerk's Office to fill in street bond Ordinance No. to be assigned to January item DES #3b] (\$8,473,305.24) and Ordinance No. 2024-xxx [Clerk's Office to fill in water bond Ordinance No. to be assigned to January item DES #3c] (\$1,272,000) and made available to cover the cost of participation in the above-described phase of the Project;

THAT in the event the full federal and non-federal share costs of the Project exceed the amount appropriated above, this Council shall convene as soon as possible to appropriate said excess amount immediately upon notification by the City Engineer thereof;

THAT the Mayor of the City of Rochester be and is hereby authorized to execute all necessary Agreements, certifications or reimbursement requests for Federal Aid and/or Marchiselli Aid on behalf of the City of Rochester with the New York State Department of Transportation in connection with the advancement or approval of the Project and providing for the administration of the Project and the municipality's first instance funding of Project costs and permanent funding of the local share of federal-aid

and state-aid eligible Project costs and all Project costs within appropriations therefor that are not so eligible;

THAT a certified copy of this resolution be filed with the New York State Commissioner of Transportation by attaching it to any necessary Agreement in connection with the Project; and

THAT this Resolution shall take effect immediately.



City of Rochester

City Hall Room 308A, 30 Church Street
Rochester, New York 14614-1290
www.cityofrochester.gov

**PEOPLE, PARKS
& PUBLIC WORKS**

Malik D. Evans
Mayor

INTRODUCTORY NO.

24

TO THE COUNCIL

January 3, 2024

DES 04

Ladies and Gentlemen:

Re: Adventure Place LLC
Strong Museum Neighborhood of Play
Official Map Amendment – Land Transfer, Right-of-
Way Dedication, and Right-of-Way Renaming

Council Priority:
Creating and Sustaining a Culture of Vibrancy and
Strengthening Neighborhoods

Comprehensive Plan 2034 Initiative Area:
Sustaining Green and Active Systems

Transmitted herewith for your approval is legislation related to improvements at Strong Museum Neighborhood of Play located at 95 S. Union Street - Lot 5 of the Neighborhood of Play Subdivision (Figure 1 & Figure 2). This legislation will:

1. Approve the donation of Tax Account Number: 121.33-1-5.003, also known as Lot 5, from Adventure Place Development, LLC for street purposes (Refer to "Neighborhood of Play Figure 2 – Location Map Lot #5"); and,
2. Amend the Official Map by dedicating the donated parcel Tax Account Number: 121.33-1-5.003 as right-of-way (Refer to "Neighborhood of Play Figure 2 – Location Map Lot #5"); and,
3. Amend the Official Map by dedicating a portion of the donated parcel as right-of-way and naming said parcel Savannah Street (Refer to "Neighborhood of Play Figure 3 – Savannah Street Dedication" Map and Legal Description attached); and,
4. Amend the Official Map by dedicating a portion of the donated parcel as right-of-way and naming said parcel Adventure Place (Refer to "Neighborhood of Play Figure 4 – Adventure Place Dedication" Map and Legal Description attached); and,
5. Amend the Official Map by dedicating a portion of the donated parcel as right-of-way and naming said parcel Manhattan Square Drive (Refer to "Neighborhood of Play Figure 5 – Manhattan Square Drive Dedication" Map and Legal Description attached); and,
6. Amend the Official Map by renaming the following right-of-way from Manhattan Square Drive to Adventure Place (Refer to "Neighborhood of Play Figure 6 – Manhattan Square Drive Right-of-Way Re-Naming to Adventure Place" Map and Legal Description attached); and,



7. Amend the Official Map by renaming the following right-of-way from Savannah Street to Inigo Road (Refer to "Neighborhood of Play Figure 7 – Savannah Street Right-of-Way Re-Naming to Inigo Road" Map and Legal Description attached).

Ordinance No. 2019-126 authorized an agreement and funding for the construction of Adventure Place (the Project) by Adventure Place Development, LLC. The City's payment of up to \$800,000 to reimburse the Developer for a portion of its Project costs is contingent upon the Developer completing the Project in accordance with the City of Rochester Standards and Specifications to the satisfaction of the City Engineer.

The dedication and renaming authorized herein shall take effect upon the City Engineer or the City Engineer's designee affirming the satisfaction of conditions necessary for advancing the public interest and maintaining the general welfare.

The City Planning Commission (CPC), at its December 18, 2023 meeting, recommended approval of this dedication and renaming by a vote of 6-0-0. Official Map Amendment (OMA) Application, CPC Recommendation and CPC Meeting Minutes are attached. The abandonment was endorsed by the Traffic Control Board at the November 15, 2023 meeting.

A public hearing is required.

Respectfully submitted,



Malik D. Evans
Mayor

Adventure Place

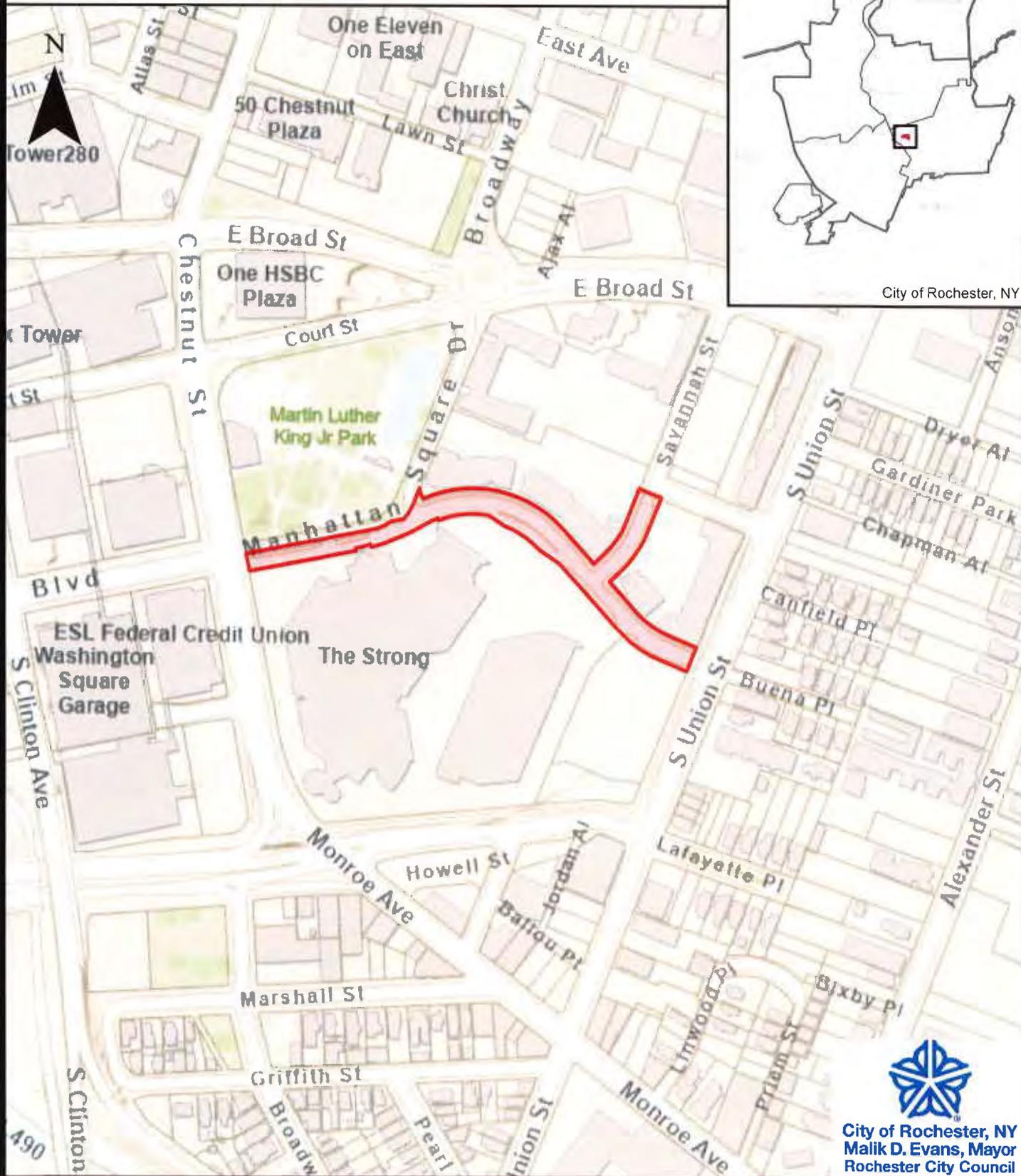
Lot #5

Tax Account Number : 121.33-1-5.003

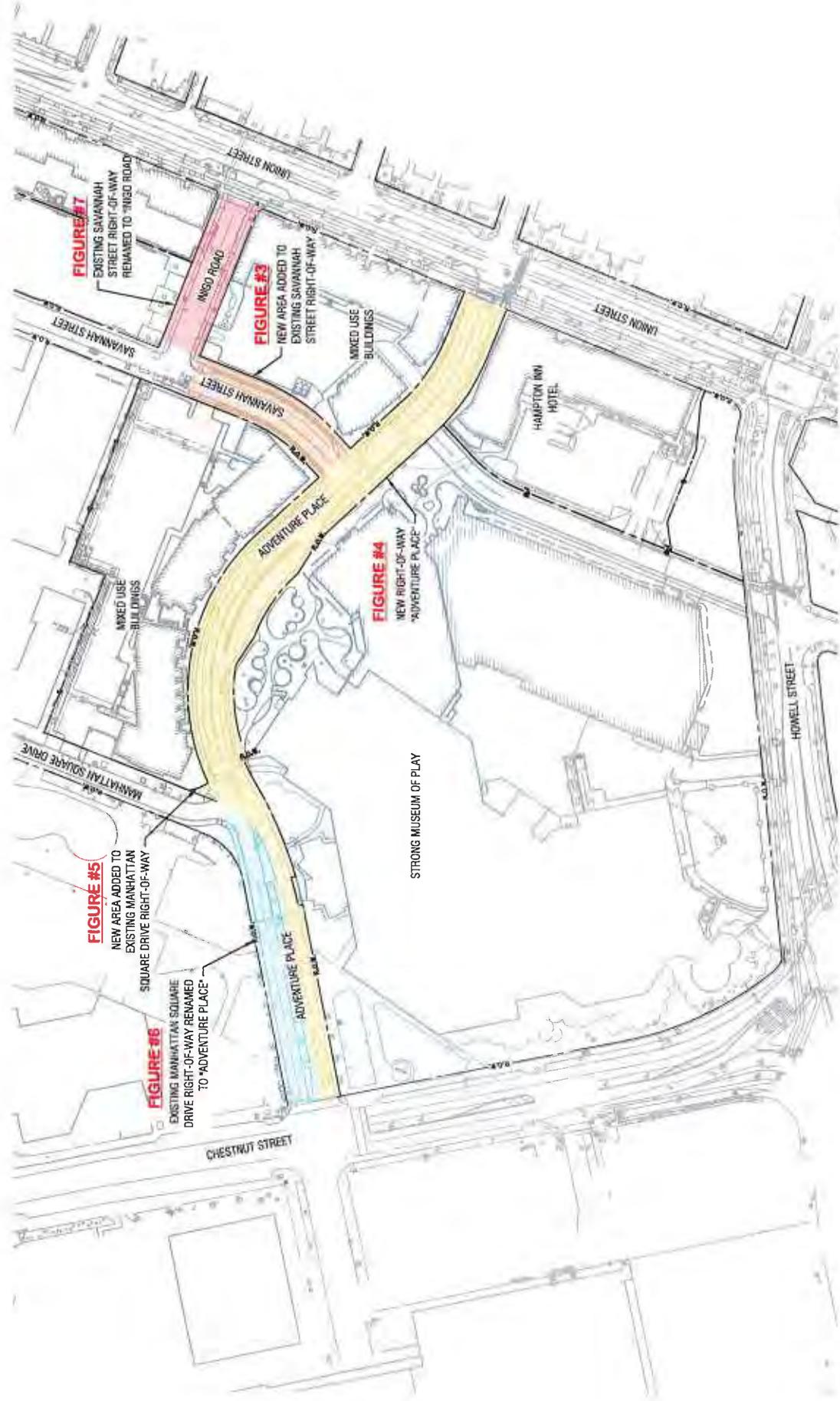
DES 04



City of Rochester, NY



City of Rochester, NY
Malik D. Evans, Mayor
Rochester City Council

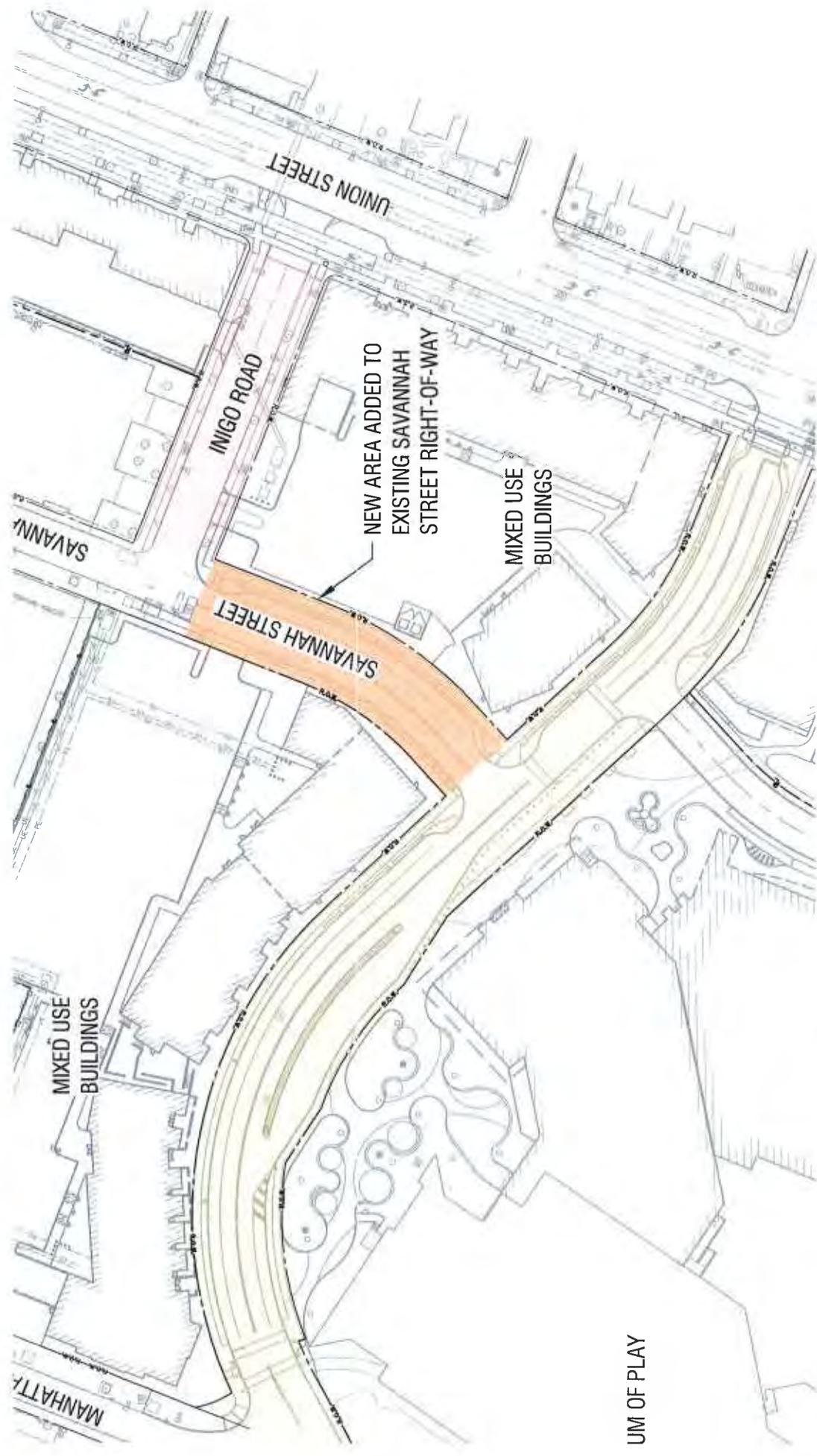


DATE: NOVEMBER 2023
SCALE: 1" = 120'

NEIGHBORHOOD OF PLAY
FIGURE 1 - OVERALL RIGHT-OF-WAY CHANGES

**Neighborhood Of Play Figure 2
Location Map
Lot #5
Tax Account Number: 121.33-1-5.003**

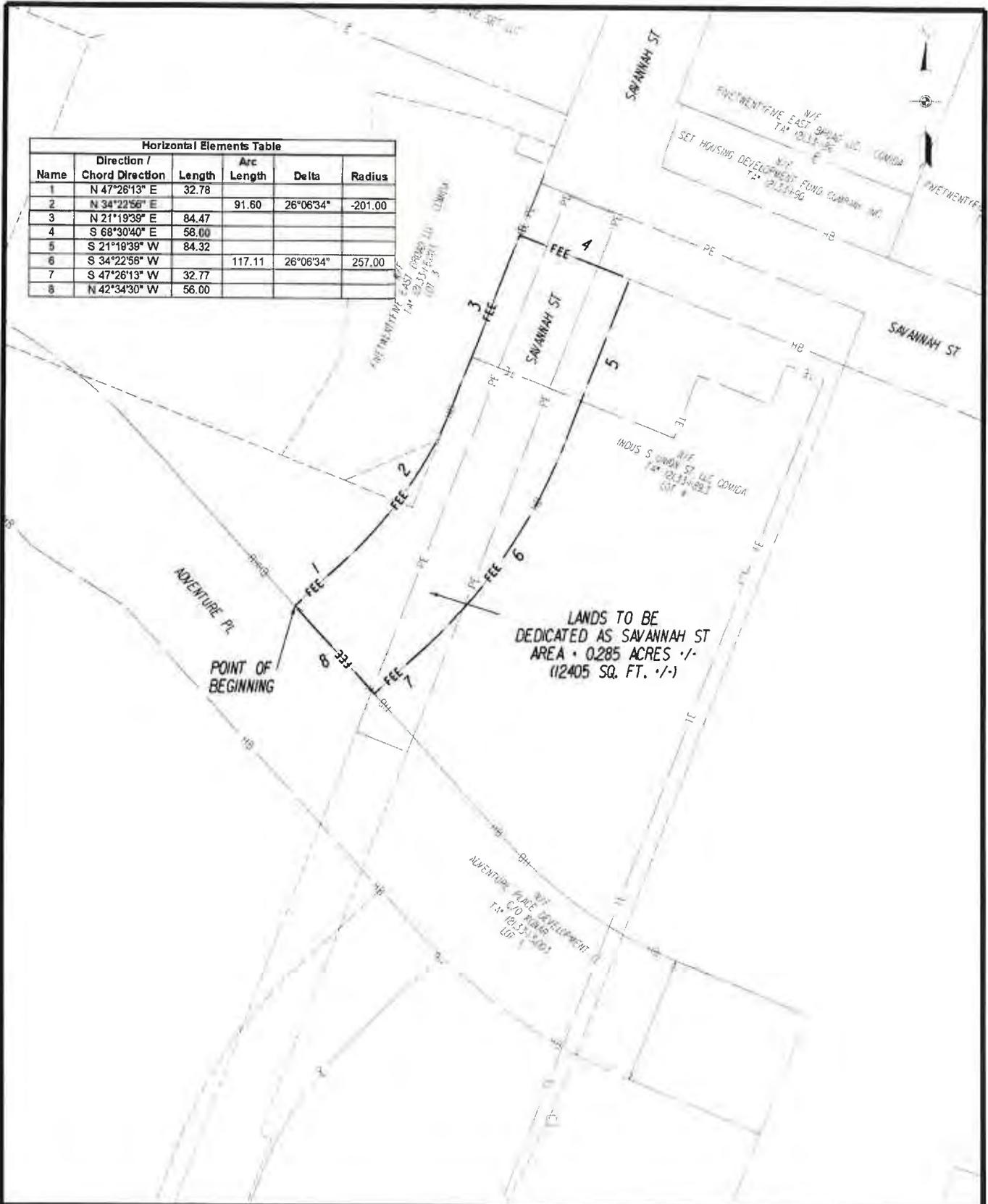




DATE: NOVEMBER 2023
SCALE: 1"=60'

NEIGHBORHOOD OF PLAY
FIGURE 3 - SAVANNAH STREET RIGHT-OF-WAY ADDITION

| Horizontal Elements Table | | | | | |
|---------------------------|---------------|--------|--------|-----------|---------|
| Name | Direction / | Length | Arc | Delta | Radius |
| 1 | N 47°26'13" E | 32.78 | | | |
| 2 | N 34°22'56" E | | 91.60 | 26°06'34" | -201.00 |
| 3 | N 21°19'39" E | 84.47 | | | |
| 4 | S 68°30'40" E | 58.00 | | | |
| 5 | S 21°19'39" W | 84.32 | | | |
| 6 | S 34°22'56" W | | 117.11 | 26°06'34" | 257.00 |
| 7 | S 47°26'13" W | 32.77 | | | |
| 8 | N 42°34'30" W | 56.00 | | | |



LANDS TO BE DEDICATED AS SAVANNAH ST

MAP #3

LABELLA ASSOCIATES, DPC
 MICHAEL W. HALEY, PLS
 mhaley@labellapc.com

SCALE: 1" = 60'

April 3, 2023

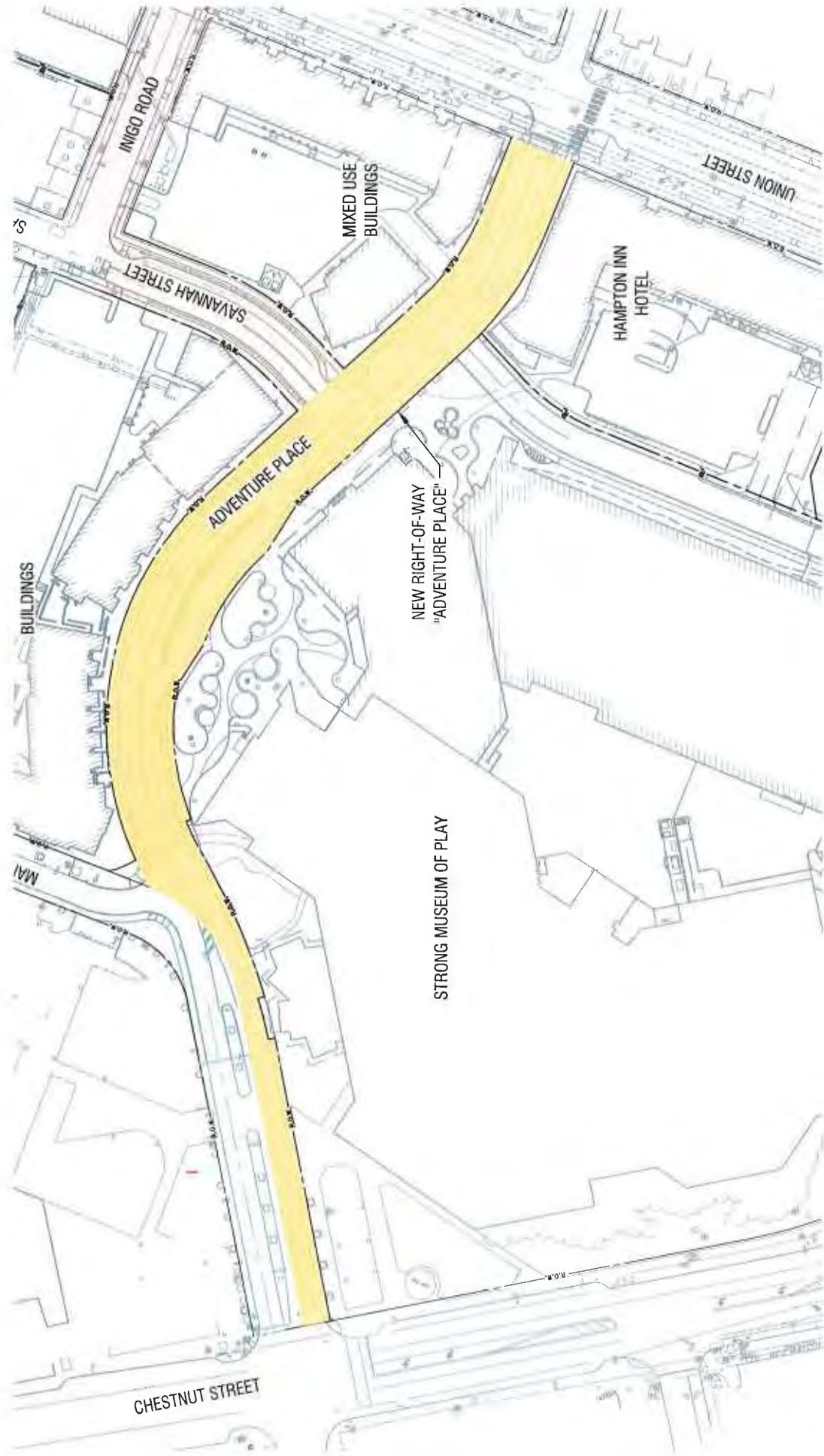
LANDS TO BE DEDICATED AS SAVANNAH ST

FIGURE #3

All that Tract or Parcel of Land, situate in Township 13, Range 7 of the Phelps & Gorham Purchase, Manhattan Tract, City of Rochester, County of Monroe, and State of New York;

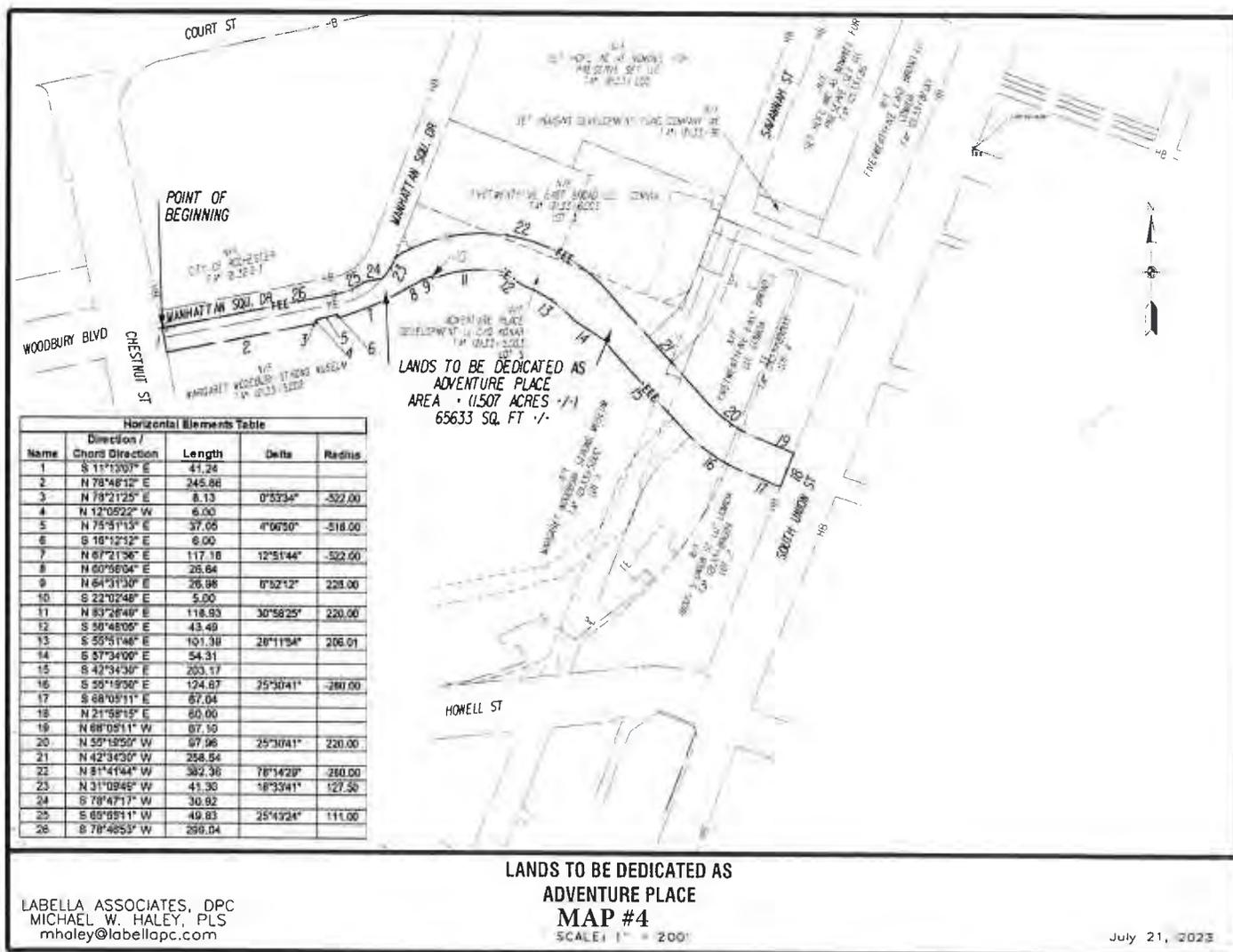
- 1) Beginning at southeast corner of FiveTwentyFive East Broad LL – COMIDA, Tax Account Number: 121.33-1-6.003 ALSO KNOWN AS Lot 3, thence N 47°26'13" E along the westerly right of way for Savannah Street a distance of 32.78 feet, thence
- 2) Continuing along said westerly right of way for Savannah Street along a curve 91.60 feet to the left, having a radius of 201.00 feet, the chord of which is N 34°22'56" E, with a Delta Angle of 26°06'34" to a point, thence
- 3) Continuing N 21°19'39" E along said westerly right of way for Savannah Street a distance of 84.47 feet to a point, thence
- 4) S 68°30' 40" E through Savannah Street a distance of 56.00 feet to a point in the northwesterly corner of lands now or formerly of Indus S Union St LLC COMIDA, Tax Account Number: 121.33-1-89.003 ALSO KNOWN AS LOT 4, thence
- 5) S 21°19'39" W along said easterly right of way a distance of 84.32 feet to a point, thence
- 6) Continuing along said right of way along a curve 117.11 feet to the right, having a radius of 257.00 feet, the chord of which is S 34°22'56" W, with a Delta Angle of 26°06'34" to a point, thence
- 7) S 47°26'13" W along said easterly right of way a distance of 32.77 feet to a point in southwest corner of Indus S Union St LLC COMIDA, Tax Account Number: 121.33-1-89.3 ALSO KNOWN AS Lot 4, thence
- 8) N 42°34'30" W a distance of 56.00 feet to the POINT OF BEGINNING.

The above-described parcel contains ± 0.2848 acres (12405.3295 sq. ft.)



DATE: NOVEMBER 2023
SCALE: 1"=80'

NEIGHBORHOOD OF PLAY
FIGURE 4 - NEW ADVENTURE PLACE RIGHT-OF-WAY



| Horizontal Elements Table | | | | |
|---------------------------|-----------------------------|--------|-----------|---------|
| Name | Direction / Chord Direction | Length | Delta | Radius |
| 1 | S 11°15'03" E | 41.24 | | |
| 2 | N 78°48'12" E | 245.88 | | |
| 3 | N 78°21'25" E | 8.13 | 0°53'34" | -522.00 |
| 4 | N 12°05'22" W | 6.00 | | |
| 5 | N 75°51'15" E | 37.05 | 4°06'50" | -518.00 |
| 6 | S 10°12'12" E | 6.00 | | |
| 7 | N 67°21'36" E | 117.18 | 12°51'44" | -522.00 |
| 8 | N 60°56'04" E | 26.64 | | |
| 9 | N 64°31'30" E | 26.88 | 0°52'12" | 228.00 |
| 10 | S 22°02'48" E | 5.00 | | |
| 11 | N 83°26'48" E | 118.83 | 30°58'25" | 220.00 |
| 12 | S 30°48'08" E | 43.48 | | |
| 13 | S 55°51'48" E | 101.38 | 28°11'54" | 206.01 |
| 14 | S 37°34'00" E | 54.31 | | |
| 15 | S 42°34'30" E | 253.17 | | |
| 16 | S 30°19'30" E | 124.87 | 25°30'41" | -280.00 |
| 17 | S 68°05'11" E | 67.04 | | |
| 18 | N 21°58'15" E | 80.00 | | |
| 19 | N 68°05'11" W | 67.10 | | |
| 20 | N 50°18'50" W | 67.06 | 25°30'41" | 220.00 |
| 21 | N 42°34'30" W | 258.54 | | |
| 22 | N 81°41'44" W | 382.36 | 78°14'20" | -260.00 |
| 23 | N 31°09'45" W | 41.30 | 18°33'41" | 127.50 |
| 24 | S 78°47'17" W | 30.92 | | |
| 25 | S 65°55'11" W | 49.83 | 25°43'24" | 111.00 |
| 26 | S 78°48'53" W | 286.04 | | |

LANDS TO BE DEDICATED AS
ADVENTURE PLACE
MAP #4
SCALE: 1" = 200'

LABELLA ASSOCIATES, DPC
MICHAEL W. HALEY, PLS
mhaley@labelapc.com

July 21, 2023

LANDS TO BE DEDICATED AS ADVENTURE PLACE

FIGURE #4

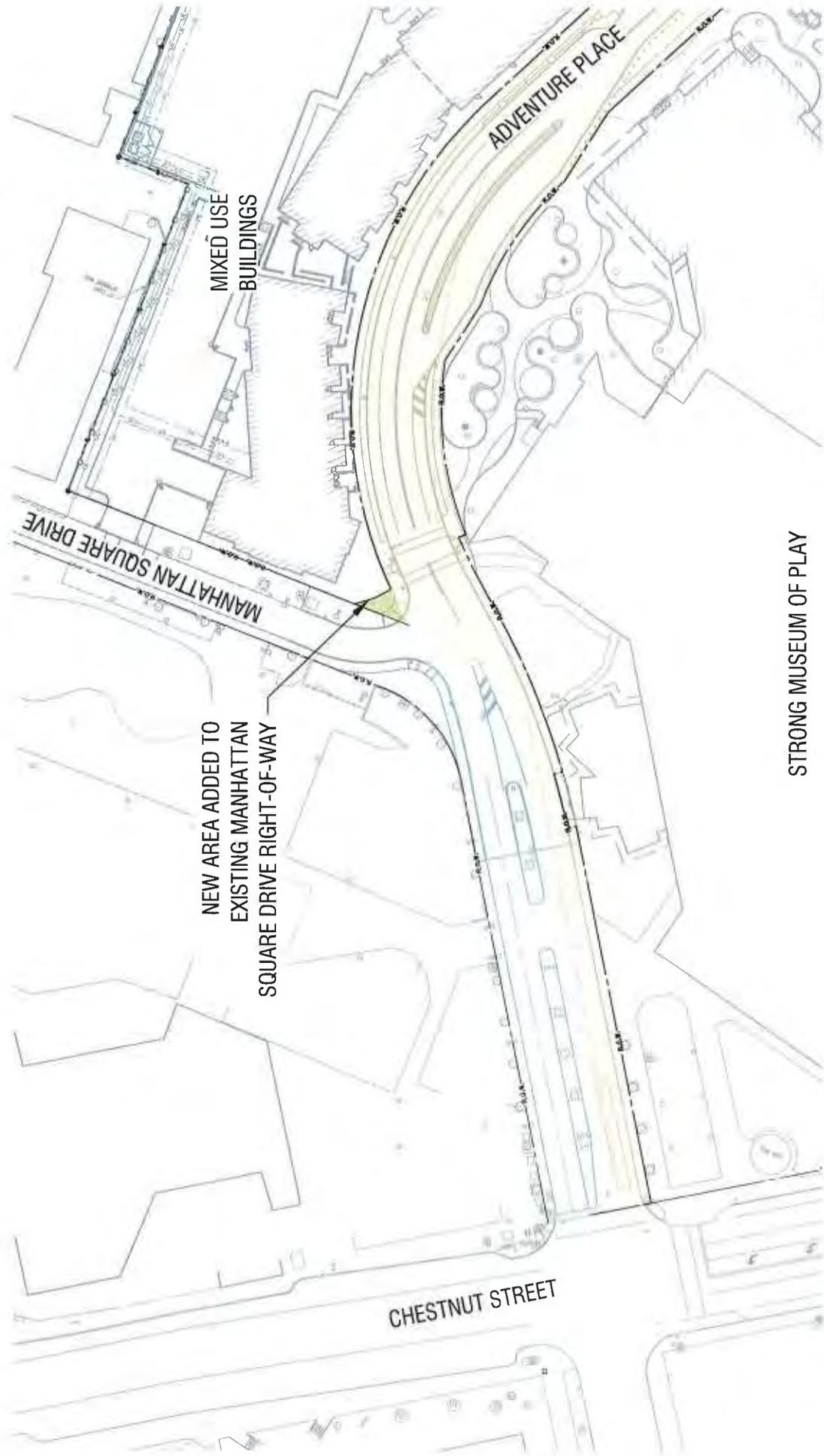
All that Tract or Parcel of Land, situate in Township 13, Range 7 of the Phelps & Gorham Purchase, Manhattan Tract, City of Rochester, County of Monroe, and State of New York;

- 1) Beginning at a point in the easterly right of way for Chestnut Street at its intersection with the southerly right of way for Manhattan Square Drive, thence S 11°13'07" E a distance of 41.24 feet to a point in the northwesterly corner of lands now or formerly of Margaret Woodbury Strong Museum, Tax Account number: 121.33-1-5.002 also known as Lot 1, thence
- 2) N 78°48'12" E along said northerly lands now or formerly of Margaret Woodbury Strong Museum, Tax Account number: 121.33-1-5.002 also known as Lot 1 a distance of 245.86 feet to a point, thence;
- 3) Continuing along said line along a curve 8.13 feet to the left, having a radius of 522.00 feet, the chord of which is N 78°21'25" E, with a Delta Angle of 00°53'34" to a point, thence;
- 4) N 12°05'22" W continuing along said line a distance of 6.00 feet to a point, thence;
- 5) Continuing along said line along a curve 37.05 feet to the left, having a radius of 516.00 feet, the chord of which is N 75°51'13" E, with a Delta Angle of 04°06'50" to a point, thence;
- 6) S 16°12'12" E continuing along said line a distance of 6.00 feet to a point, thence;
- 7) Continuing along said line along a curve 117.18 feet to the left, having a radius of 522.00 feet, the chord of which is N 67°21'56" E, with a Delta Angle of 12°51'44" to a point, thence;
- 8) N 60°56'04" E continuing along said line a distance of 26.64 feet to a point, thence;
- 9) Continuing along said line along a curve 26.98 feet to the right, having a radius of 225.00 feet, the chord of which is N 64°31'30" E, with a Delta Angle of 06°52'12" to a point, thence;
- 10) S 22°02'48" E continuing along said line a distance of 5.00 feet to a point, thence;
- 11) Continuing along said line along a curve 118.93 feet to the right, having a radius of 220.00 feet, the chord of which is N 83°26'49" E, with a Delta Angle of 30°58'25" to a point, thence;
- 12) S 56°48'05" E continuing along said line a distance of 43.49 feet to a point, thence;
- 13) Continuing along said line along a curve 101.39 feet to the right, having a radius of 206.01 feet, the chord of which is S 55°51'46" E, with a Delta Angle of 28°11'54" to a point, thence;
- 14) S 57°34'00" E continuing along said line a distance of 54.31 feet to a point, thence;
- 15) S 42°34'30" E continuing along said line a distance of 203.17 feet to a point, thence;
- 16) Continuing along said line along a curve 124.67 feet to the left, having a radius of 280.00 feet, the chord of which is S 55°19'50" E, with a Delta Angle of 25°30'41" to a point, thence;
- 17) S 68°05'11" E continuing along said line a distance of 67.04 feet to a point in the westerly right of way for South Union Street, thence;

- 18) N 21°58'15" E along said westerly right of way for South Union Street a distance of 60.00 feet to a point in the division line between lands now or formerly of Indus S Union St LLC COMIDA, Tax Account Number: 121.33-1-89.3 also known as southeast corner of Lot 4 on the north and lands now or formerly of Adventure Place Development LL, Tax Account Number: 121.33-1-5.003 also known as Lot 5 on the south, thence;
- 19) N 68°05'11" W along said division line a distance of 67.10 feet to a point, thence;
- 20) Continuing along said division line along a curve 97.96 feet to the right, having a radius of 220.00 feet, the chord of which is N 55°19'50" W, with a Delta Angle of 25°30'41" to a point, thence;
- 21) N 42°34'30" W continuing along said division line a distance of 258.53 feet to a point, said point being in the division line between lands now or formerly of FiveTwentyFive East Broad LL – COMIDA, Tax Account Number: 121.33-1-6.003 also known as Lot 3 on the north and lands now or formerly of Adventure Place Development LL, Tax Account Number: 121.33-1-5.003 also known as Lot 5 on the south, thence;
- 22) Along the westerly extension of the northerly line of Adventure Place along a curve 382.36 feet to the left, having a radius of 280.00 feet, the chord of which is N 81°41'44" W, with a Delta Angle of 78°14'29" to a point in the easterly right of way for Manhattan Square Drive, thence;
- 23) Along said easterly right of way along a curve 41.30 feet to the right, having a radius of 127.50 feet, the chord of which is S 31°09'49" W, with a Delta Angle of 18°33'41" to a point, thence;
- 24) S 78°47'17" W continuing along said right of way for Manhattan Square Drive a distance of 30.92 feet to point, thence;
- 25) Continuing along said right of way along a curve 49.83 feet to the right, having a radius of 111.00 feet, the chord of which is S 65°55'11" W, with a Delta Angle of 25°43'24" to a point, thence;
- 26) S 78°46'53" W a distance of 299.04 feet to the POINT OF BEGINNING.

The above-described parcel contains ± 1.507 acres (65633 sq. ft.)

DES 04



NEW AREA ADDED TO
EXISTING MANHATTAN
SQUARE DRIVE RIGHT-OF-WAY

MIXED USE
BUILDINGS

ADVENTURE PLACE

MANHATTAN SQUARE DRIVE

CHESTNUT STREET

STRONG MUSEUM OF PLAY



DATE: NOVEMBER 2023

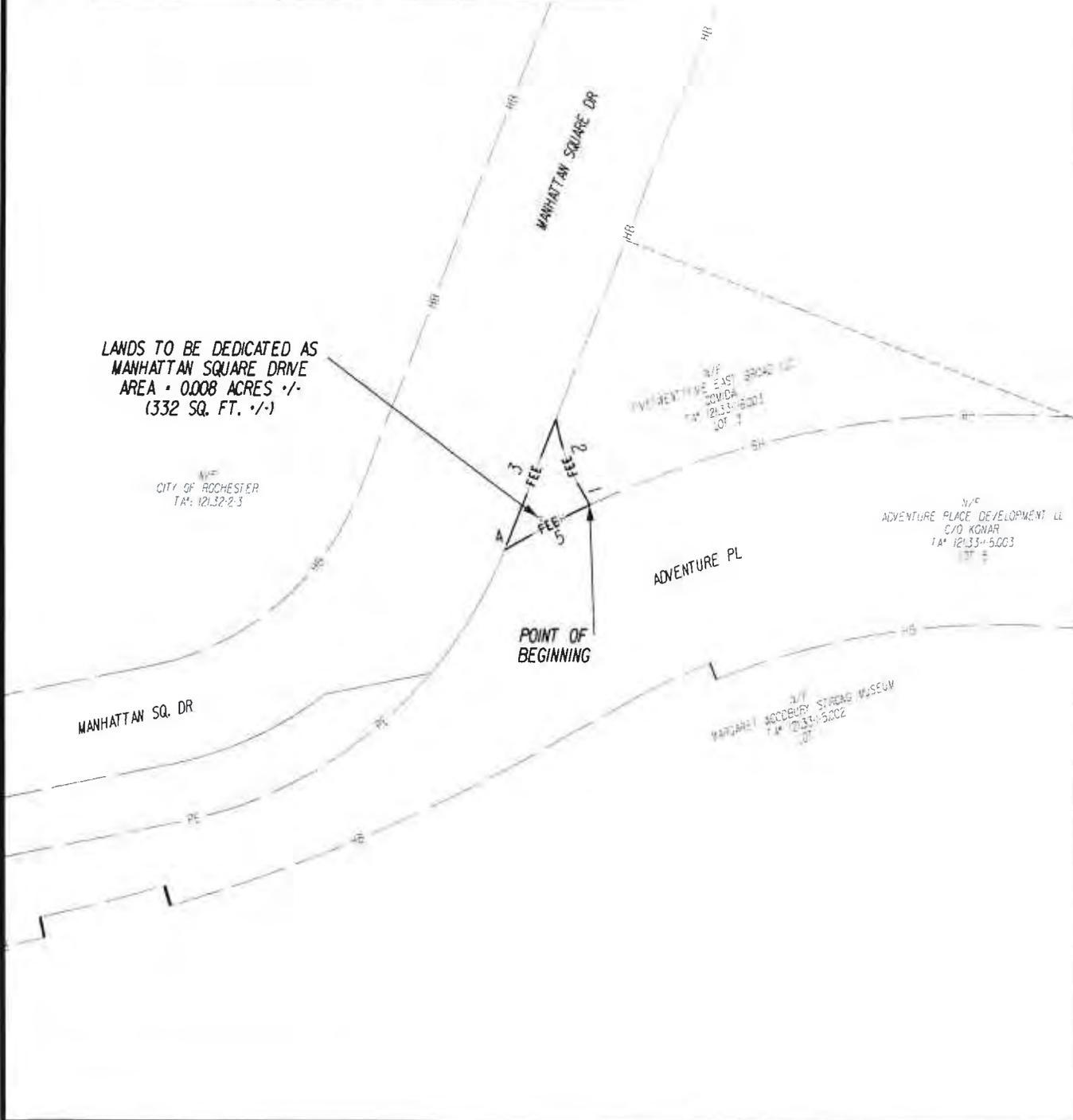
SCALE: 1"=60'



NEIGHBORHOOD OF PLAY

FIGURE 5 - MANHATTAN SQUARE DRIVE RIGHT-OF-WAY ADDITION

| Horizontal Elements Table | | | | |
|---------------------------|-----------------|--------|-----------|--------|
| Direction / | | | | |
| Name | Chord Direction | Length | Delta | Radius |
| 1 | N 29°03'54" W | 5.94 | | |
| 2 | N 19°23'43" W | 20.59 | 19°20'23" | 61.00 |
| 3 | S 21°19'25" W | 38.96 | | |
| 4 | S 21°36'12" W | 1.24 | 0°33'33" | 127.50 |
| 5 | N 62°00'10" E | 27.55 | 5°38'17" | 280.00 |



**LANDS TO BE DEDICATED AS MANHATTAN
SQUARE DRIVE
MAP #5**

LABELLA ASSOCIATES, DPC
MICHAEL W. HALEY, PLS
mhaley@labellapc.com

SCALE: 1" = 40'

July 21, 2023

LANDS TO BE DEDICATED AS MANHATTAN SQUARE DRIVE

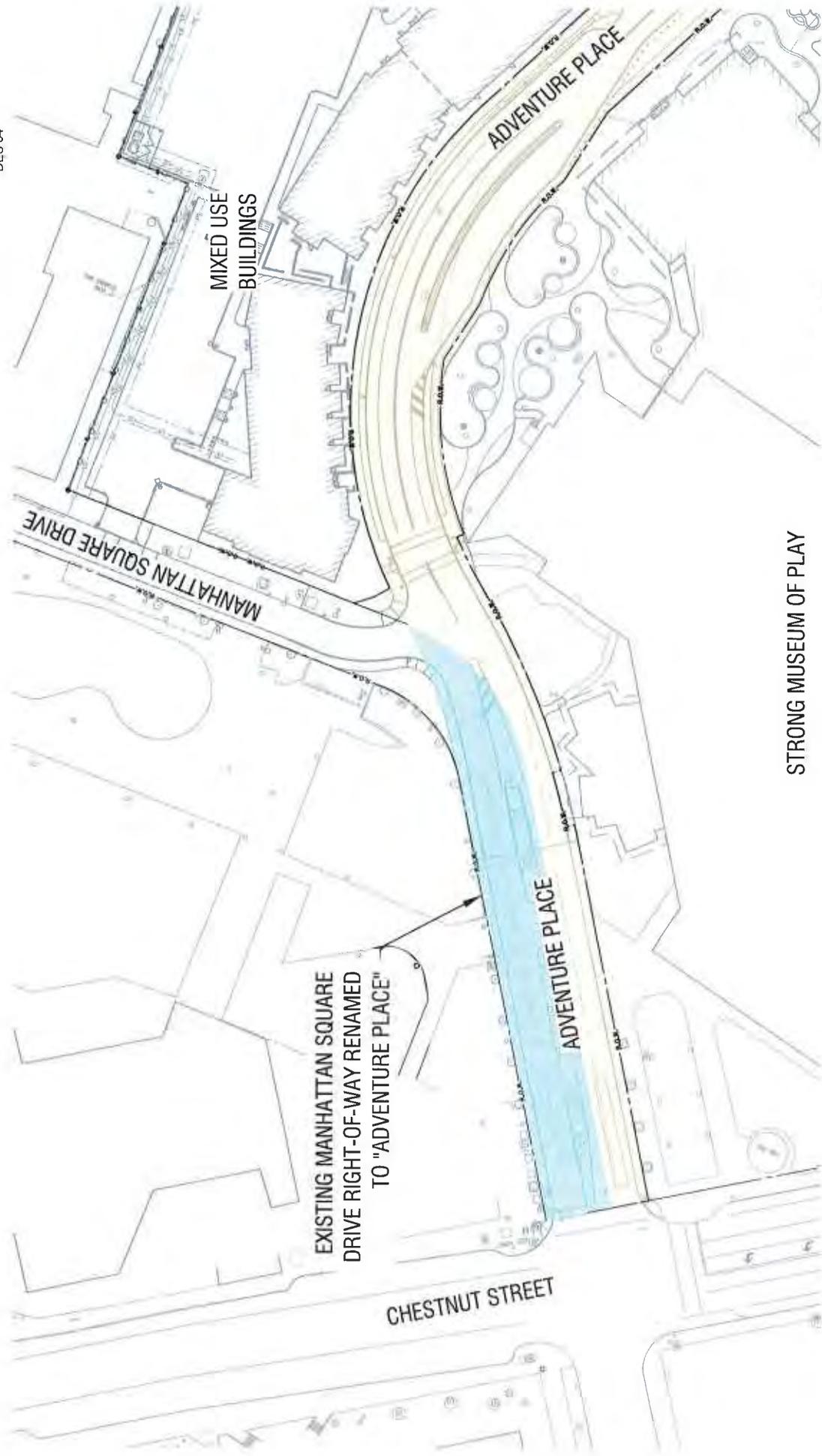
FIGURE #5

All that Tract or Parcel of Land, situate in Township 13, Range 7 of the Phelps & Gorham Purchase, Manhattan Tract, City of Rochester, County of Monroe, and State of New York;

- 1) Beginning at the southwest corner of lands now or formerly of FiveTwentyFive East Broad LL – COMIDA, Tax Account Number: 121.33-1-6.003 also known as Lot 3, thence N 29°03'54" W along the westerly boundary of lands now or formerly of FiveTwentyFive East Broad LL – COMIDA, Tax Account Number: 121.33-1-6.003 a distance of 5.94 feet to a point, thence;
- 2) Continuing along said westerly boundary along a curve 20.59 feet to the right, having a radius of 61.00 feet, the chord of which is N 19°23'43" W, with a Delta Angle of 19°20'23" to a point in the easterly right of way for Manhattan Square Drive, thence;
- 3) S 21°19'25" W along said easterly right of way for Manhattan Square Drive a distance of 38.96 feet to a point, thence;
- 4) Continuing along said easterly right of way for Manhattan Square Drive along a curve 1.24 feet to the right, having a radius of 127.50 feet, the chord of which is S 21°36'12" W, with a Delta Angle of 00°33'33" to a point in the easterly right of way for Manhattan Square Drive, thence;
- 5) along the westerly extension of the north line of Adventure Place along a curve 27.55 feet to the right, having a radius of 280.00 feet, the chord of which is N 62°00'10" E, to a to the POINT OF BEGINNING

The above-described parcel contains ± 0.008 acres (332 sq. ft.)

DES 04



STRONG MUSEUM OF PLAY

EXISTING MANHATTAN SQUARE
DRIVE RIGHT-OF-WAY RENAMED
TO "ADVENTURE PLACE"



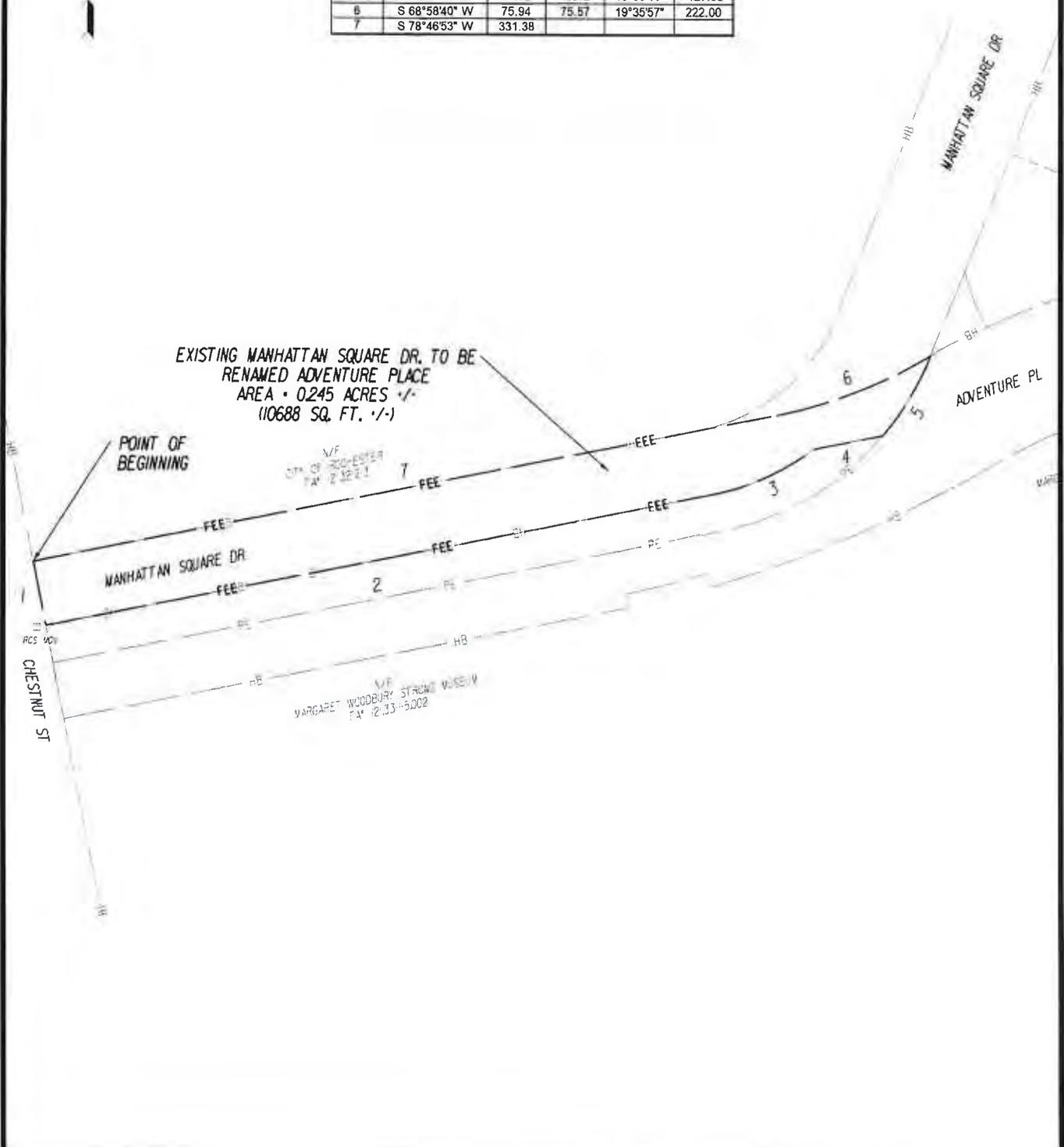
DATE: NOVEMBER 2023

SCALE: 1"=60'

NEIGHBORHOOD OF PLAY

FIGURE 6 - MANHATTAN SQUARE DRIVE RIGHT-OF-WAY RE-NAMING

| Horizontal Elements Table | | | | | |
|---------------------------|-----------------------------|--------|--------------|-----------|---------|
| Name | Direction / Chord Direction | Length | Chord Length | Delta | Radius |
| 1 | S 11°13'07" E | 28.50 | | | |
| 2 | N 78°46'53" E | 299.04 | | | |
| 3 | N 65°55'11" E | 49.83 | 49.42 | 25°43'24" | -111.00 |
| 4 | N 78°47'17" E | 30.92 | | | |
| 5 | N 31°09'49" E | 41.30 | 41.12 | 18°33'41" | -127.50 |
| 6 | S 68°58'40" W | 75.94 | 75.57 | 19°35'57" | 222.00 |
| 7 | S 78°46'53" W | 331.38 | | | |



EXISTING MANHATTAN SQUARE DR. TO BE
RENAMED ADVENTURE PLACE
AREA = 0.245 ACRES +/-
(10688 SQ. FT. +/-)

POINT OF
BEGINNING

MANHATTAN SQUARE DR.

ADVENTURE PL

CHESTNUT ST

**EXISTING MANHATTAN SQUARE DR. TO BE
RENAMED ADVENTURE PLACE
MAP #6**

LABELLA ASSOCIATES, DPC
MICHAEL W. HALEY, PLS
mhalley@labellapc.com

SCALE: 1" = 60'

April 3, 2023

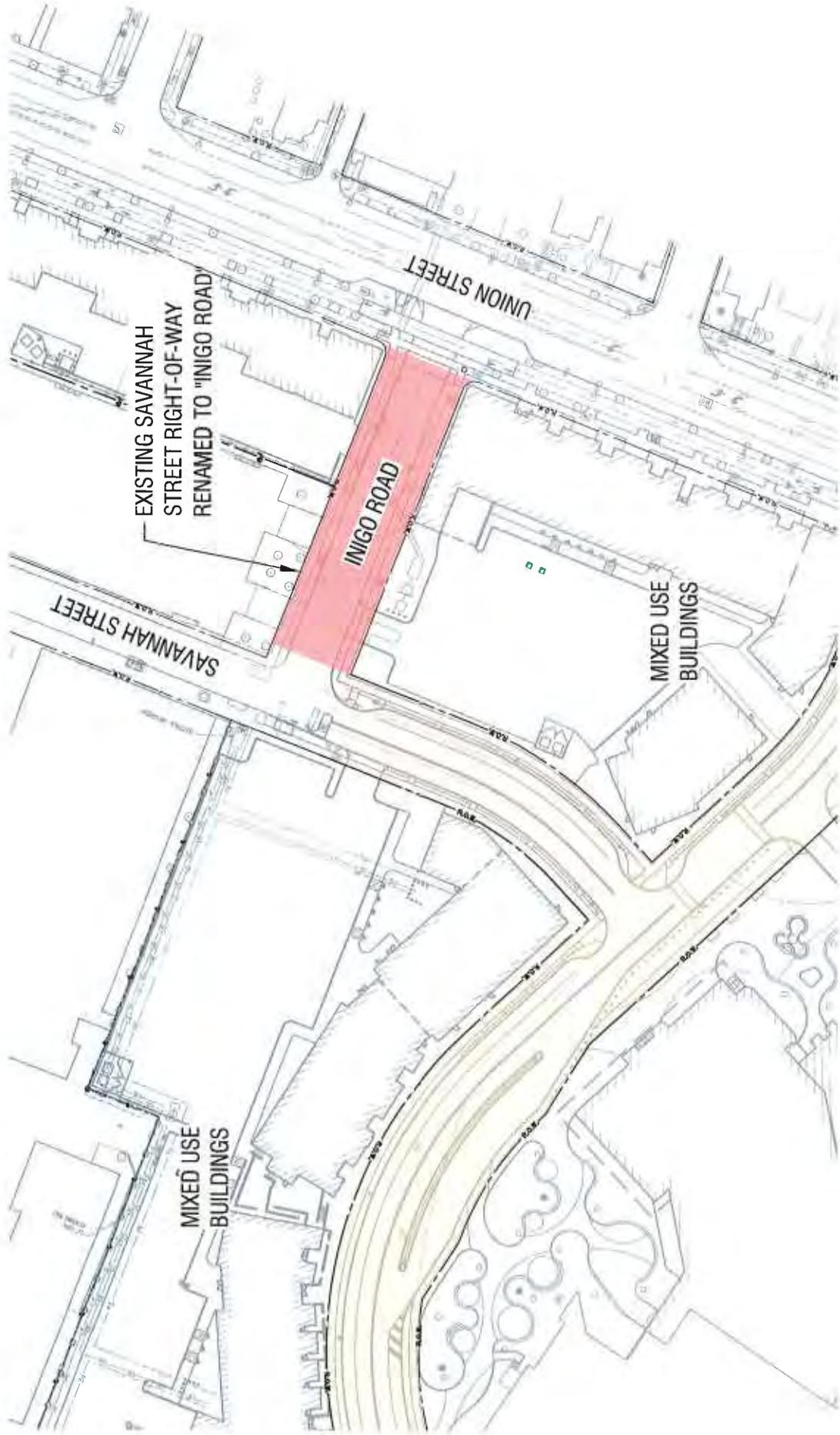
EXISTING MANHATTAN SQUARE DR. TO BE RENAMED ADVENTURE PLACE

FIGURE #6

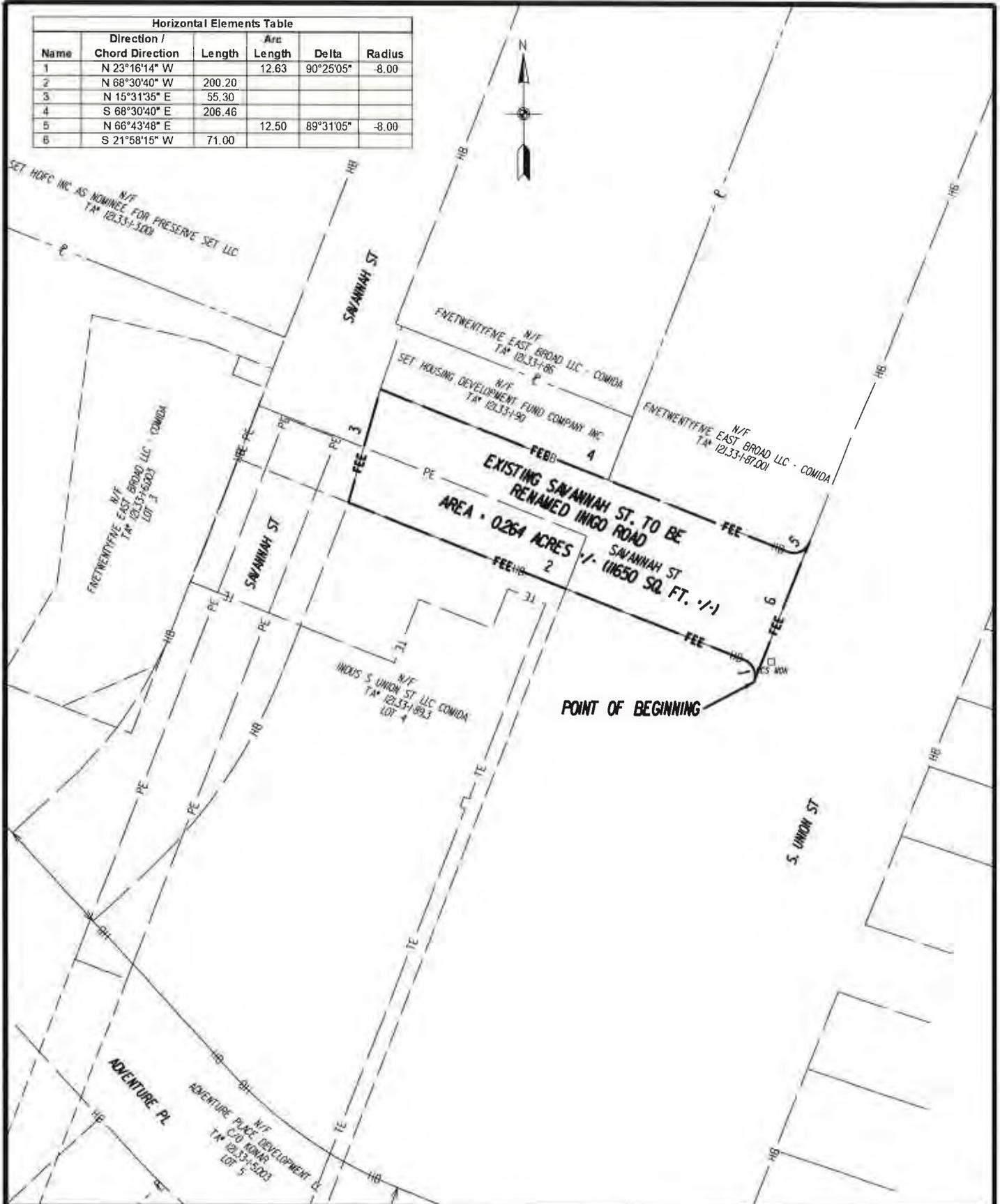
All that Tract or Parcel of Land, situate in Township 13, Range 7 of the Phelps & Gorham Purchase, Manhattan Tract, City of Rochester, County of Monroe, and State of New York.

- 1) Beginning at a point in easterly Right of way for Chestnut Street at its intersection with the northerly right of way for Manhattan Square Drive; thence S 11°13'07" E along said easterly right of way for Chestnut Street a distance of 28.50 feet to a point in the right of way for Manhattan Square Drive, thence;
- 2) N 78°46'53" E along said southerly Right of way for Manhattan Square Drive a distance of 299.04 feet to a point, thence;
- 3) Continuing along said southerly Right of way a distance along a curve to the left of 49.83 feet having a radius of 111.00 feet, the chord of which is N 65°55'11" E , having a Delta 25°43'24" to a point, thence;
- 4) Continuing N 78°47'17" E along said southerly Right of way a distance of 30.92 feet to a point, thence;
- 5) Continuing along said southerly Right of way a distance along a curve of 41.30 feet to the left, having a radius of 127.50 feet the chord of which is N 31°09'49" E, having a Delta 18°33'41" to a point, thence;
- 6) Continuing through said Right of way a distance along a curve of 75.94 feet to the right, having a radius of 222.00 feet the chord of which is S 68°58'40" W having a Delta 19°35'57" to a point, thence;
- 7) S 78°46'53" W along the northerly Right of way for Manhattan Square Drive a distance of 331.38 feet to the POINT OF BEGINNING.

The above described parcel contains 0.245 acres (10688.214 sq. ft.)



| Horizontal Elements Table | | | | | |
|---------------------------|-----------------------------|--------|------------|-----------|--------|
| Name | Direction / Chord Direction | Length | Arc Length | Delta | Radius |
| 1 | N 23°16'14" W | | 12.63 | 90°25'05" | -8.00 |
| 2 | N 68°30'40" W | 200.20 | | | |
| 3 | N 15°31'35" E | 55.30 | | | |
| 4 | S 68°30'40" E | 206.46 | | | |
| 5 | N 66°43'48" E | | 12.50 | 89°31'05" | -8.00 |
| 6 | S 21°58'15" W | 71.00 | | | |



**EXISTING SAVANNAH ST. TO BE RENAMED
INIGO ROAD**

MAP #7

SCALE: 1" = 60'

LABELLA ASSOCIATES, DPC
MICHAEL W. HALEY, PLS
mhaley@labellapc.com

July 21, 2023

EXISTING SAVANNAH ST. TO BE RENAMED INIGO ROAD

FIGURE #7

All that Tract or Parcel of Land, situate in Township 13, Range 7 of the Phelps & Gorham Purchase, Manhattan Tract, City of Rochester, County of Monroe, and State of New York;

- 1) Beginning at a point in the westerly right of way for South Union Street at its intersection with the northeasterly property line of lands now or formerly of Indus S Union St LLC COMIDA, Tax Account Number: 121.33-1-89.3 also known as Lot 4; thence along a curve 12.63 feet to the left, having a radius of 8.00 feet, the chord of which is N 23°16'14" W, having a Delta Angle of 90°25'05", thence;
- 2) N 68°30'40" W along the southerly right of way for Savannah Street a distance of 200.20 feet, thence;
- 3) N 15°31'35" E through the right of way for Savannah Street a distance of 55.30 feet to a point said point being the southwesterly property line of lands now or formerly of Set Housing Development Fund Company, Inc, Tax Account Number: 121.33-1-90 on the north, thence;
- 4) S 68°30'40" E along said northerly right of way for Savannah Street a distance of 206.46 feet, thence;
- 5) Continuing along said right of way along a curve 12.50 feet to the left, having a radius of 8.00 feet, the chord of which is N 66°43'48" E, a Delta Angle of 89°31'05" to a point in the westerly right of way for South Union Street, thence;
- 6) S 21°58'15" W a distance of 71.00 feet to the POINT OF BEGINNING.

The above-described parcel contains ± 0.264 acres (11650 sq. ft.)

LANDS TO BE DEDICATED AS SAVANNAH ST

FIGURE #3

All that Tract or Parcel of Land, situate in Township 13, Range 7 of the Phelps & Gorham Purchase, Manhattan Tract, City of Rochester, County of Monroe, and State of New York;

- 1) Beginning at southeast corner of FiveTwentyFive East Broad LL – COMIDA, Tax Account Number: 121.33-1-6.003 ALSO KNOWN AS Lot 3, thence N 47°26'13" E along the westerly right of way for Savannah Street a distance of 32.78 feet, thence
- 2) Continuing along said westerly right of way for Savannah Street along a curve 91.60 feet to the left, having a radius of 201.00 feet, the chord of which is N 34°22'56" E, with a Delta Angle of 26°06'34" to a point, thence
- 3) Continuing N 21°19'39" E along said westerly right of way for Savannah Street a distance of 84.47 feet to a point, thence
- 4) S 68°30' 40" E through Savannah Street a distance of 56.00 feet to a point in the northwesterly corner of lands now or formerly of Indus S Union St LLC COMIDA, Tax Account Number: 121.33-1-89.003 ALSO KNOWN AS LOT 4, thence
- 5) S 21°19'39" W along said easterly right of way a distance of 84.32 feet to a point, thence
- 6) Continuing along said right of way along a curve 117.11 feet to the right, having a radius of 257.00 feet, the chord of which is S 34°22'56" W, with a Delta Angle of 26°06'34" to a point, thence
- 7) S 47°26'13" W along said easterly right of way a distance of 32.77 feet to a point in southwest corner of Indus S Union St LLC COMIDA, Tax Account Number: 121.33-1-89.3 ALSO KNOWN AS Lot 4, thence
- 8) N 42°34'30" W a distance of 56.00 feet to the POINT OF BEGINNING.

The above-described parcel contains ± 0.2848 acres (12405.3295 sq. ft.)

LANDS TO BE DEDICATED AS ADVENTURE PLACE

FIGURE #4

All that Tract or Parcel of Land, situate in Township 13, Range 7 of the Phelps & Gorham Purchase, Manhattan Tract, City of Rochester, County of Monroe, and State of New York;

- 1) Beginning at a point in the easterly right of way for Chestnut Street at its intersection with the southerly right of way for Manhattan Square Drive, thence S 11°13'07" E a distance of 41.24 feet to a point in the northwesterly corner of lands now or formerly of Margaret Woodbury Strong Museum, Tax Account number: 121.33-1-5.002 also known as Lot 1, thence
- 2) N 78°48'12" E along said northerly lands now or formerly of Margaret Woodbury Strong Museum, Tax Account number: 121.33-1-5.002 also known as Lot 1 a distance of 245.86 feet to a point, thence;
- 3) Continuing along said line along a curve 8.13 feet to the left, having a radius of 522.00 feet, the chord of which is N 78°21'25" E, with a Delta Angle of 00°53'34" to a point, thence;
- 4) N 12°05'22" W continuing along said line a distance of 6.00 feet to a point, thence;
- 5) Continuing along said line along a curve 37.05 feet to the left, having a radius of 516.00 feet, the chord of which is N 75°51'13" E, with a Delta Angle of 04°06'50" to a point, thence;
- 6) S 16°12'12" E continuing along said line a distance of 6.00 feet to a point, thence;
- 7) Continuing along said line along a curve 117.18 feet to the left, having a radius of 522.00 feet, the chord of which is N 67°21'56" E, with a Delta Angle of 12°51'44" to a point, thence;
- 8) N 60°56'04" E continuing along said line a distance of 26.64 feet to a point, thence;
- 9) Continuing along said line along a curve 26.98 feet to the right, having a radius of 225.00 feet, the chord of which is N 64°31'30" E, with a Delta Angle of 06°52'12" to a point, thence;
- 10) S 22°02'48" E continuing along said line a distance of 5.00 feet to a point, thence;
- 11) Continuing along said line along a curve 118.93 feet to the right, having a radius of 220.00 feet, the chord of which is N 83°26'49" E, with a Delta Angle of 30°58'25" to a point, thence;
- 12) S 56°48'05" E continuing along said line a distance of 43.49 feet to a point, thence;
- 13) Continuing along said line along a curve 101.39 feet to the right, having a radius of 206.01 feet, the chord of which is S 55°51'46" E, with a Delta Angle of 28°11'54" to a point, thence;
- 14) S 57°34'00" E continuing along said line a distance of 54.31 feet to a point, thence;
- 15) S 42°34'30" E continuing along said line a distance of 203.17 feet to a point, thence;
- 16) Continuing along said line along a curve 124.67 feet to the left, having a radius of 280.00 feet, the chord of which is S 55°19'50" E, with a Delta Angle of 25°30'41" to a point, thence;
- 17) S 68°05'11" E continuing along said line a distance of 67.04 feet to a point in the westerly right of way for South Union Street, thence;

- 18) N 21°58'15" E along said westerly right of way for South Union Street a distance of 60.00 feet to a point in the division line between lands now or formerly of Indus S Union St LLC COMIDA, Tax Account Number: 121.33-1-89.3 also known as southeast corner of Lot 4 on the north and lands now or formerly of Adventure Place Development LL, Tax Account Number: 121.33-1-5.003 also known as Lot 5 on the south, thence;
- 19) N 68°05'11" W along said division line a distance of 67.10 feet to a point, thence;
- 20) Continuing along said division line along a curve 97.96 feet to the right, having a radius of 220.00 feet, the chord of which is N 55°19'50" W, with a Delta Angle of 25°30'41" to a point, thence;
- 21) N 42°34'30" W continuing along said division line a distance of 258.53 feet to a point, said point being in the division line between lands now or formerly of FiveTwentyFive East Broad LL – COMIDA, Tax Account Number: 121.33-1-6.003 also known as Lot 3 on the north and lands now or formerly of Adventure Place Development LL, Tax Account Number: 121.33-1-5.003 also known as Lot 5 on the south, thence;
- 22) Along the westerly extension of the northerly line of Adventure Place along a curve 382.36 feet to the left, having a radius of 280.00 feet, the chord of which is N 81°41'44" W, with a Delta Angle of 78°14'29" to a point in the easterly right of way for Manhattan Square Drive, thence;
- 23) Along said easterly right of way along a curve 41.30 feet to the right, having a radius of 127.50 feet, the chord of which is S 31°09'49" W, with a Delta Angle of 18°33'41" to a point, thence;
- 24) S 78°47'17" W continuing along said right of way for Manhattan Square Drive a distance of 30.92 feet to point, thence;
- 25) Continuing along said right of way along a curve 49.83 feet to the right, having a radius of 111.00 feet, the chord of which is S 65°55'11" W, with a Delta Angle of 25°43'24" to a point, thence;
- 26) S 78°46'53" W a distance of 299.04 feet to the POINT OF BEGINNING.

The above-described parcel contains ± 1.507 acres (65633 sq. ft.)

LANDS TO BE DEDICATED AS MANHATTAN SQUARE DRIVE

FIGURE #5

All that Tract or Parcel of Land, situate in Township 13, Range 7 of the Phelps & Gorham Purchase, Manhattan Tract, City of Rochester, County of Monroe, and State of New York;

- 1) Beginning at the southwest corner of lands now or formerly of FiveTwentyFive East Broad LL – COMIDA, Tax Account Number: 121.33-1-6.003 also known as Lot 3, thence N 29°03'54" W along the westerly boundary of lands now or formerly of FiveTwentyFive East Broad LL – COMIDA, Tax Account Number: 121.33-1-6.003 a distance of 5.94 feet to a point, thence;
- 2) Continuing along said westerly boundary along a curve 20.59 feet to the right, having a radius of 61.00 feet, the chord of which is N 19°23'43" W, with a Delta Angle of 19°20'23" to a point in the easterly right of way for Manhattan Square Drive, thence;
- 3) S 21°19'25" W along said easterly right of way for Manhattan Square Drive a distance of 38.96 feet to a point, thence;
- 4) Continuing along said easterly right of way for Manhattan Square Drive along a curve 1.24 feet to the right, having a radius of 127.50 feet, the chord of which is S 21°36'12" W, with a Delta Angle of 00°33'33" to a point in the easterly right of way for Manhattan Square Drive, thence;
- 5) along the westerly extension of the north line of Adventure Place along a curve 27.55 feet to the right, having a radius of 280.00 feet, the chord of which is N 62°00'10" E, to a POINT OF BEGINNING

The above-described parcel contains ± 0.008 acres (332 sq. ft.)

EXISTING MANHATTAN SQUARE DR. TO BE RENAMED ADVENTURE PLACE

FIGURE #6

All that Tract or Parcel of Land, situate in Township 13, Range 7 of the Phelps & Gorham Purchase, Manhattan Tract, City of Rochester, County of Monroe, and State of New York.

- 1) Beginning at a point in easterly Right of way for Chestnut Street at its intersection with the northerly right of way for Manhattan Square Drive; thence S 11°13'07" E along said easterly right of way for Chestnut Street a distance of 28.50 feet to a point in the right of way for Manhattan Square Drive, thence;
- 2) N 78°46'53" E along said southerly Right of way for Manhattan Square Drive a distance of 299.04 feet to a point, thence;
- 3) Continuing along said southerly Right of way a distance along a curve to the left of 49.83 feet having a radius of 111.00 feet, the chord of which is N 65°55'11" E , having a Delta 25°43'24" to a point, thence;
- 4) Continuing N 78°47'17" E along said southerly Right of way a distance of 30.92 feet to a point, thence;
- 5) Continuing along said southerly Right of way a distance along a curve of 41.30 feet to the left, having a radius of 127.50 feet the chord of which is N 31°09'49" E, having a Delta 18°33'41" to a point, thence;
- 6) Continuing through said Right of way a distance along a curve of 75.94 feet to the right, having a radius of 222.00 feet the chord of which is S 68°58'40" W having a Delta 19°35'57" to a point, thence;
- 7) S 78°46'53" W along the northerly Right of way for Manhattan Square Drive a distance of 331.38 feet to the POINT OF BEGINNING.

The above described parcel contains 0.245 acres (10688.214 sq. ft.)

EXISTING SAVANNAH ST. TO BE RENAMED INIGO ROAD

FIGURE #7

All that Tract or Parcel of Land, situate in Township 13, Range 7 of the Phelps & Gorham Purchase, Manhattan Tract, City of Rochester, County of Monroe, and State of New York;

- 1) Beginning at a point in the westerly right of way for South Union Street at its intersection with the northeasterly property line of lands now or formerly of Indus S Union St LLC COMIDA, Tax Account Number: 121.33-1-89.3 also known as Lot 4; thence along a curve 12.63 feet to the left, having a radius of 8.00 feet, the chord of which is N 23°16'14" W, having a Delta Angle of 90°25'05", thence;
- 2) N 68°30'40" W along the southerly right of way for Savannah Street a distance of 200.20 feet, thence;
- 3) N 15°31'35" E through the right of way for Savannah Street a distance of 55.30 feet to a point said point being the southwesterly property line of lands now or formerly of Set Housing Development Fund Company, Inc, Tax Account Number: 121.33-1-90 on the north, thence;
- 4) S 68°30'40" E along said northerly right of way for Savannah Street a distance of 206.46 feet, thence;
- 5) Continuing along said right of way along a curve 12.50 feet to the left, having a radius of 8.00 feet, the chord of which is N 66°43'48" E, a Delta Angle of 89°31'05" to a point in the westerly right of way for South Union Street, thence;
- 6) S 21°58'15" W a distance of 71.00 feet to the POINT OF BEGINNING.

The above-described parcel contains ± 0.264 acres (11650 sq. ft.)

**CITY PLANNING COMMISSION INFORMATIONAL MEETING MINUTES
OFFICIAL MAP AMENDMENT**

December 18, 2023

FILE: OMA-002-23-24

APPLICANT: Rochester City Engineer

PURPOSE: Dedicate to City as public Right of Way (ROW) Adventure Place between Chestnut Street and S Union Street and portion of Savannah Street; renaming portions of Savannah Street (to Inigo Road) and Manhattan Square (to Adventure Street).

APPLICANT AND/OR REPRESENTATIVE PRESENTATION:

Applicant's Representative: Hi my name is Donna Clements. I am with Department of Environmental Service (DES) Street Design. I've been involved with this project, The Neighborhood of Play, for 6 years. With me I have Bob Steehler. He represents Adventure Place LLC. He is with Labella Associates.

So we provided you with a packet and this is the end of a very long process. Lot number 5 is currently owned by the Development team, and we are asking them to donate that parcel to the City of Rochester for street purposes. Then what we are going to do is dedicate that parcel as ROW for various streets within the Neighborhood of Play. Parts of it will be Adventure Pl. Another portion is going to be Manhattan Square Drive ROW.

In addition, some existing street ROW is getting renamed. A part of Manhattan Square Drive to be Adventure Place and a part of Savannah St to be Inigo Road.

There's lots of pieces and I thought about how to present this for a very long time and so you can see there's color coded diagram for each element of the process. This will become the street network within the Neighborhood of Play and we will be entering into a maintenance agreement with the various property owners. We've all gone to see the site, it's really very nice and a lot of those elements are non-typical for a City street project so the individual adjoining property owners will assume the responsibility to maintain and replace those elements. That in a nutshell is the project, do you have any questions for me?

QUESTIONS FROM COMMISSION MEMBERS AND APPLICANT'S RESPONSE

Commissioner Watson: Any questions? None from up here.

PUBLIC TESTIMONY

Commissioner Watson: Would anyone in the audience like to speak in favor of this project? Anyone in favor? None. Anyone against this project? None

Seeing none, before closing this information meeting, we hereby confirm on the record that all of the commissioners present visited the site.

Applicant's Representative: Thank you for your time.

HEARING ENDS

INTRODUCTORY NO.

24

Ordinance No.

Accepting land donation and amending the Official Map to dedicate the donated land for street purposes and to rename existing streets for the Strong Museum Neighborhood of Play

BE IT ORDAINED, by the Council of the City of Rochester as follows:

Section 1. The Council hereby authorizes the acceptance of the donation of the following described parcel for street purposes in the Strong Museum Neighborhood of Play:

| Address | Reputed Owner | SBL # |
|-------------------|----------------------------------|----------------|
| 95 South Union St | Adventure Place Development, LLC | 121.33-1-5.003 |

being Lot 5, which is 1.799 acres in size, all as shown on the Neighborhood of Play Subdivision, as recorded in the Monroe County Clerk's Office on December 17, 2019 in Liber 359 of Maps, Page 82. Upon transfer of title to the City, any City taxes and any other City charges, liens or encumbrances against said property are hereby cancelled.

Section 2. Chapter 76 of the Municipal Code, Official Map, as amended, is hereby further amended by adding thereto and dedicating for street purposes the donated parcel accepted in Section 1 herein. A street name shall be assigned to each one of the three parts of the donated parcel as follows:

A. As Savannah Street, for the part bounded and described as follows:

All that Tract or Parcel of Land, situate in Township 13, Range 7 of the Phelps & Gorham Purchase, Manhattan Tract, City of Rochester, County of Monroe, and State of New York;

- 1) Beginning at southeast corner of FiveTwentyFive East Broad LL – COMIDA, Tax Account Number: 121.33-1-6.003 ALSO KNOWN AS Lot 3, thence N 47°26'13" E along the westerly right of way for Savannah Street a distance of 32.78 feet, thence
- 2) Continuing along said westerly right of way for Savannah Street along a curve 91.60 feet to the left, having a radius of 201.00 feet, the chord of which is N 34°22'56" E, with a Delta Angle of 26°06'34" to a point, thence
- 3) Continuing N 21°19'39" E along said westerly right of way for Savannah Street a distance of 84.47 feet to a point, thence
- 4) S 68°30' 40" E through Savannah Street a distance of 56.00 feet to a point in the northwesterly corner of lands now or formerly of Indus S Union St LLC COMIDA, Tax Account Number: 121.33-1-89.003 ALSO KNOWN AS LOT 4, thence

- 5) S 21°19'39" W along said easterly right of way a distance of 84.32 feet to a point, thence
- 6) Continuing along said right of way along a curve 117.11 feet to the right, having a radius of 257.00 feet, the chord of which is S 34°22'56" W, with a Delta Angle of 26°06'34" to a point, thence
- 7) S 47°26'13" W along said easterly right of way a distance of 32.77 feet to a point in southwest corner of Indus S Union St LLC COMIDA, Tax Account Number: 121.33-1-89.3 ALSO KNOWN AS Lot 4, thence
- 8) N 42°34'30" W a distance of 56.00 feet to the POINT OF BEGINNING.
The above-described parcel contains ± 0.2848 acres (12405.3295 sq. ft.).

B. As Adventure Place, for the part bounded and described as follows:

All that Tract or Parcel of Land, situate in Township 13, Range 7 of the Phelps & Gorham Purchase, Manhattan Tract, City of Rochester, County of Monroe, and State of New York;

- 1) Beginning at a point in the easterly right of way for Chestnut Street at its intersection with the southerly right of way for Manhattan Square Drive, thence S 11°13'07" E a distance of 41.24 feet to a point in the northwesterly corner of lands now or formerly of Margaret Woodbury Strong Museum, Tax Account number: 121.33-1-5.002 also known as Lot 1, thence
- 2) N 78°48'12" E along said northerly lands now or formerly of Margaret Woodbury Strong Museum, Tax Account number: 121.33-1-5.002 also known as Lot 1 a distance of 245.86 feet to a point, thence;
- 3) Continuing along said line along a curve 8.13 feet to the left, having a radius of 522.00 feet, the chord of which is N 78°21'25" E, with a Delta Angle of 00°53'34" to a point, thence;
- 4) N 12°05'22" W continuing along said line a distance of 6.00 feet to a point, thence;
- 5) Continuing along said line along a curve 37.05 feet to the left, having a radius of 516.00 feet, the chord of which is N 75°51'13" E, with a Delta Angle of 04°06'50" to a point, thence;
- 6) S 16°12'12" E continuing along said line a distance of 6.00 feet to a point, thence;
- 7) Continuing along said line along a curve 117.18 feet to the left, having a radius of 522.00 feet, the chord of which is N 67°21'56" E, with a Delta Angle of 12°51'44" to a point, thence;
- 8) N 60°56'04" E continuing along said line a distance of 26.64 feet to a point, thence;
- 9) Continuing along said line along a curve 26.98 feet to the right, having a radius of 225.00 feet, the chord of which is N 64°31'30" E, with a Delta Angle of 06°52'12" to a point, thence;
- 10) S 22°02'48" E continuing along said line a distance of 5.00 feet to a point, thence;
- 11) Continuing along said line along a curve 118.93 feet to the right, having a radius of 220.00 feet, the chord of which is N 83°26'49" E, with a Delta Angle of 30°58'25" to a point, thence;

- 12) S 56°48'05" E continuing along said line a distance of 43.49 feet to a point, thence;
- 13) Continuing along said line along a curve 101.39 feet to the right, having a radius of 206.01 feet, the chord of which is S 55°51'46" E, with a Delta Angle of 28°11'54" to a point, thence;
- 14) S 57°34'00" E continuing along said line a distance of 54.31 feet to a point, thence;
- 15) S 42°34'30" E continuing along said line a distance of 203.17 feet to a point, thence;
- 16) Continuing along said line along a curve 124.67 feet to the left, having a radius of 280.00 feet, the chord of which is S 55°19'50" E, with a Delta Angle of 25°30'41" to a point, thence;
- 17) S 68°05'11" E continuing along said line a distance of 67.04 feet to a point in the westerly right of way for South Union Street, thence;
- 18) N 21°58'15" E along said westerly right of way for South Union Street a distance of 60.00 feet to a point in the division line between lands now or formerly of Indus S Union St LLC COMIDA, Tax Account Number: 121.33-1-89.3 also known as southeast corner of Lot 4 on the north and lands now or formerly of Adventure Place Development LL, Tax Account Number: 121.33-1-5.003 also known as Lot 5 on the south, thence;
- 19) N 68°05'11" W along said division line a distance of 67.10 feet to a point, thence;
- 20) Continuing along said division line along a curve 97.96 feet to the right, having a radius of 220.00 feet, the chord of which is N 55°19'50" W, with a Delta Angle of 25°30'41" to a point, thence;
- 21) N 42°34'30" W continuing along said division line a distance of 258.53 feet to a point, said point being in the division line between lands now or formerly of FiveTwentyFive East Broad LL – COMIDA, Tax Account Number: 121.33-1-6.003 also known as Lot 3 on the north and lands now or formerly of Adventure Place Development LL, Tax Account Number: 121.33-1-5.003 also known as Lot 5 on the south, thence;
- 22) Along the westerly extension of the northerly line of Adventure Place along a curve 382.36 feet to the left, having a radius of 280.00 feet, the chord of which is N 81°41'44" W, with a Delta Angle of 78°14'29" to a point in the easterly right of way for Manhattan Square Drive, thence;
- 23) Along said easterly right of way along a curve 41.30 feet to the right, having a radius of 127.50 feet, the chord of which is S 31°09'49" W, with a Delta Angle of 18°33'41" to a point, thence;
- 24) S 78°47'17" W continuing along said right of way for Manhattan Square Drive a distance of 30.92 feet to point, thence;
- 25) Continuing along said right of way along a curve 49.83 feet to the right, having a radius of 111.00 feet, the chord of which is S 65°55'11" W, with a Delta Angle of 25°43'24" to a point, thence;
- 26) S 78°46'53" W a distance of 299.04 feet to the POINT OF BEGINNING.
The above-described parcel contains ± 1.507 acres (65633 sq. ft.).

C. As Manhattan Square Drive, for the part bounded and described as follows:

All that Tract or Parcel of Land, situate in Township 13, Range 7 of the Phelps & Gorham Purchase, Manhattan Tract, City of Rochester, County of Monroe, and State of New York;

- 1) Beginning at the southwest corner of lands now or formerly of FiveTwentyFive East Broad LL – COMIDA, Tax Account Number: 121.33-1-6.003 also known as Lot 3, thence N 29°03'54" W along the westerly boundary of lands now or formerly of FiveTwentyFive East Broad LL – COMIDA, Tax Account Number: 121.33-1-6.003 a distance of 5.94 feet to a point, thence;
- 2) Continuing along said westerly boundary along a curve 20.59 feet to the right, having a radius of 61.00 feet, the chord of which is N 19°23'43" W, with a Delta Angle of 19°20'23" to a point in the easterly right of way for Manhattan Square Drive, thence;
- 3) S 21°19'25" W along said easterly right of way for Manhattan Square Drive a distance of 38.96 feet to a point, thence;
- 4) Continuing along said easterly right of way for Manhattan Square Drive along a curve 1.24 feet to the right, having a radius of 127.50 feet, the chord of which is S 21°36'12" W, with a Delta Angle of 00°33'33" to a point in the easterly right of way for Manhattan Square Drive, thence;
- 5) along the westerly extension of the north line of Adventure Place along a curve 27.55 feet to the right, having a radius of 280.00 feet, the chord of which is N 62°00'10" E, to a to the POINT OF BEGINNING.

The above-described parcel contains ± 0.008 acres (332 sq. ft.)

Section 3. Chapter 76 of the Municipal Code, Official Map or Plan, as amended, is hereby further amended by renaming the following described segment of Manhattan Square Drive as Adventure Place:

All that Tract or Parcel of Land, situate in Township 13, Range 7 of the Phelps & Gorham Purchase, Manhattan Tract, City of Rochester, County of Monroe, and State of New York.

- 1) Beginning at a point in easterly Right of way for Chestnut Street at its intersection with the northerly right of way for Manhattan Square Drive; thence S 11°13'07" E along said easterly right of way for Chestnut Street a distance of 28.50 feet to a point in the right of way for Manhattan Square Drive, thence;
- 2) N 78°46'53" E along said southerly Right of way for Manhattan Square Drive a distance of 299.04 feet to a point, thence;
- 3) Continuing along said southerly Right of way a distance along a curve to the left of 49.83 feet having a radius of 111.00 feet, the chord of which is N 65°55'11" E, having a Delta 25°43'24" to a point, thence;
- 4) Continuing N 78°47'17" E along said southerly Right of way a distance of 30.92 feet to a point, thence;
- 5) Continuing along said southerly Right of way a distance along a curve of 41.30 feet to the left, having a radius of 127.50 feet the chord of which is N 31°09'49" E, having a Delta 18°33'41" to a point, thence;

- 6) Continuing through said Right of way a distance along a curve of 75.94 feet to the right, having a radius of 222.00 feet the chord of which is S 68°58'40" W having a Delta 19°35'57" to a point, thence;
- 7) S 78°46'53" W along the northerly Right of way for Manhattan Square Drive a distance of 331.38 feet to the POINT OF BEGINNING.

The above described parcel contains 0.245 acres (10688.214 sq. ft.).

Section 4. Chapter 76 of the Municipal Code, Official Map or Plan, as amended, is hereby further amended by renaming the following described segment of Savannah Street as Inigo Road:

All that Tract or Parcel of Land, situate in Township 13, Range 7 of the Phelps & Gorham Purchase, Manhattan Tract, City of Rochester, County of Monroe, and State of New York;

- 1) Beginning at a point in the westerly right of way for South Union Street at its intersection with the northeasterly property line of lands now or formerly of Indus S Union St LLC COMIDA, Tax Account Number: 121.33-1-89.3 also known as Lot 4; thence along a curve 12.63 feet to the left, having a radius of 8.00 feet, the chord of which is N 23°16'14" W, having a Delta Angle of 90°25'05", thence;
- 2) N 68°30'40" W along the southerly right of way for Savannah Street a distance of 200.20 feet, thence;
- 3) N 15°31'35" E through the right of way for Savannah Street a distance of 55.30 feet to a point said point being the southwesterly property line of lands now or formerly of Set Housing Development Fund Company, Inc, Tax Account Number: 121.33-1-90 on the north, thence;
- 4) S 68°30'40" E along said northerly right of way for Savannah Street a distance of 206.46 feet, thence;
- 5) Continuing along said right of way along a curve 12.50 feet to the left, having a radius of 8.00 feet, the chord of which is N 66°43'48" E, a Delta Angle of 89°31'05" to a point in the westerly right of way for South Union Street, thence;
- 6) S 21°58'15" W a distance of 71.00 feet to the POINT OF BEGINNING.

The above-described parcel contains ± 0.264 acres (11650 sq. ft.)

Section 5. This ordinance shall take effect immediately.



City of Rochester

City Hall Room 308A, 30 Church Street
Rochester, New York 14614-1290
www.cityofrochester.gov

**PEOPLE, PARKS
& PUBLIC WORKS**

Malik D. Evans
Mayor

INTRODUCTORY NO.
25, 26, 27

January 3, 2024

DES 05

TO THE COUNCIL

Ladies and Gentlemen:

Re: River Street Realignment Project

Council Priority: Jobs and Economic Development

Comprehensive Plan 2034 Initiative Area:
Sustaining Green and Active Systems

Transmitted herewith for your approval is legislation related to the River Street Realignment Project. This legislation will:

1. Authorize the issuance of street bonds totaling \$1,210,000 and the appropriation of the proceeds thereof to finance right-of-way acquisitions and a portion of the construction and resident project representation services for the Project; and,
2. Authorize the acquisition, by negotiation, a portion of 527 River Street from the United States Government; and,
3. Amend the Official Map by abandoning a portion of the River Street public right-of-way.

The acquisition is required for the realignment of River Street. The City has negotiated the acquisition of a portion of 527 River Street and is in the process of negotiating the acquisition of additional River Street parcels with a private owner. The US Government will retain a portion of the parcel, which is not needed for the street project.

The value of the property acquisition was established by an independent appraisal performed by Brucker, Tillett, Rossi, Cahill & Associates in August 2022. The total acquisition cost, including closing costs, will not exceed \$80,000 and will be funded from bonds issued herein. Property acquisition information is as follows:

| Reputed Owner | Property Address | Tax Account No. | Area in FEE Square Feet +/- | Acquisition Cost |
|--------------------------|------------------|-----------------|-----------------------------|------------------|
| United States Government | 527 River Street | 047.63-1-1.002 | 11,493 | \$80,000 |

The abandonment of the existing right-of-way, which adjoins 520 River Street, will result in that right-of-way portion being added to the existing US Government property at 520 River Street and creating a larger waterfront parcel for the US Government.

The Project includes the realignment of River Street from the CSX at-grade railroad crossing (adjacent to 503 River Street) to 565 River Street. This work was originally planned within the Port of Rochester Harbor Improvement Project but was subsequently placed on hold pending needed property acquisitions. Final design is nearly complete and the City is now in the final stages of acquiring the properties. Future Council legislation will include the acquisition of 503 River Street.



The Project will include, but is not limited to, street realignment, pavement reconstruction, curbs, curb ramps, catch basins, manhole frames and covers, street lighting, signage, tree plantings, and other various improvements. In addition, the Project includes a multi-use trail that will connect the existing Genesee Riverway Trail (at the CSX at-grade railroad crossing) to the multi-use trail along River Street to the north. These improvements will enhance traffic safety and efficiency, improve the surface drainage and riding quality of the roadway, improve accessibility, and enhance the streetscape.

The Project will be funded as follows:

| Source of Funds | Design & CSX | ROW | Estimated Construction and RPR | Total |
|--|------------------|------------------|--------------------------------|--------------------|
| Bonds authorized herein | 0 | 210,000 | 1,000,000 | \$1,210,000 |
| Pure Waters Reimbursement to be appropriated | 0 | 0 | 66,000 | \$66,000 |
| 2014-15 Cash Capital | 6,255 | 0 | 0 | \$6,255 |
| 2019-20 Cash Capital | 190,000 | 0 | 0 | \$190,000 |
| 2020-21 Cash Capital | 0 | 0 | 12,500 | \$12,500 |
| Total | \$196,255 | \$210,000 | \$1,078,500 | \$1,484,755 |

The abandonment authorized herein shall take effect upon completion of transfer of land between the City of Rochester and the United States Government and upon the City Engineer or the City Engineer's designee affirming the satisfaction of conditions necessary for advancing the public interest and maintaining the general welfare.

The City Planning Commission (CPC), at its November 28, 2022 meeting, recommended approval of this abandonment by a vote of 7-0-0. The CPC Staff Report, minutes and CPC Recommendation are attached. The abandonment was endorsed by the Traffic Control Board at the December 7, 2022 meeting.

A public hearing for amending the official map is required.

Respectfully submitted,

Malik D. Evans
Mayor

RIVER STREET REALIGNMENT

CSX Crossing Adjacent to 503 River St to 565 River St

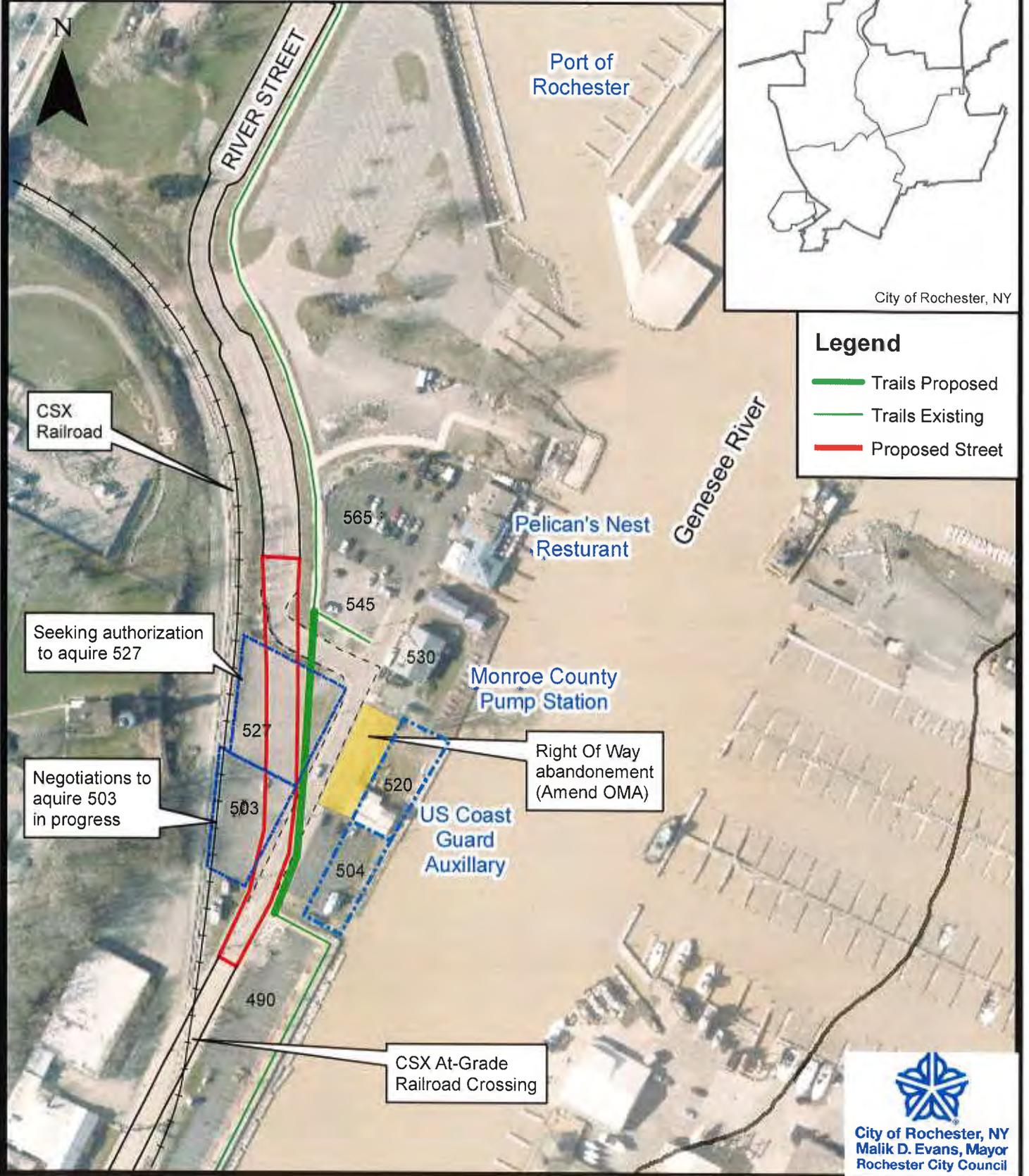
DES 05



City of Rochester, NY

Legend

- Trails Proposed
- Trails Existing
- Proposed Street



City of Rochester, NY
Malik D. Evans, Mayor
Rochester City Council

N. River St. Realignment Project
MEETING MINUTES

Charlotte Community Association,
Inc.

Date: September 13, 2021; 7:00 pm

Location: Roger Robach Community Center

In Attendance: CCA Sign In Sheet

The meeting generally followed the attached CCA Agenda.

Sue Roethel (CCA) introduced Tim Hubbard from the City of Rochester

Tim gave a brief introduction of the Project, and introduced Frank DeSignore from CHA.

Frank presented the Project as outline in the attached power point file.
When Frank was finished he opened the floor to questions:

Q: How will this impact the Parkway?

F – This project will not impact the Parkway. The limits are from just north of the RR crossing approximately 350 feet north. The project is completely within the Port area.

Q: Will this project cause property values to increase?

F- That is a difficult question to answer, but projects like this usually tend to increase the value of property in the vicinity.

Q: Do the project costs noted in the presentation included property acquisition?

F – No, those are the construction costs.

Q Has this been approved by the EPA ?

F – The project followed City of Rochester procedures as it is fully funded by the City.

T – The realignment of River Street was planned to be completed with the Marina Basin Project.

It could not be completed then because the City did not own the US Coast Guard Property. The City is still in negotiations with the Coast Guard at this time and will not be able to proceed until those negotiations are complete.

There were no more further questions.

Sue thanked the presenters and they quietly left with the Fire fighters.



**CITY PLANNING COMMISSION
STAFF REPORT
November 28, 2022**

Official Map Amendment

Case Number: 2 **Staff Reviewer:** Roseanne Khaleel
File Number: OMA-002-22-23
Address: River St Right-of-Way adjacent to 520 River Street
Zoning: H-V Harbortown Village District
Applicant: City of Rochester, City Engineer
Request: To amend the Official Map of the City of Rochester as follows: Abandonment of a portion of River Street ROW to be sold to the adjacent parcel owner at 520 River St.
Code Section: 76-4A
Enforcement: No

Project Information

A complete application for an Official Map Amendment has been received from The Department of Environmental Services. The application seeks to abandon an area of River Street right-of-way 39.5 feet by 132.0 feet to be sold to 520 River Street. The portion of River Street to be sold contains improvements, including a portion of an existing building, sculpture and fencing, used in combination with 520 River Street. 520 River Street is owned by the United States Coast Guard.

OMA Procedure

In accordance with Chapter 76 of the code, the Planning Commission shall hold an informational meeting and make a recommendation to the Rochester City Council.

Attachments

- A. City Engineer Transmittal
- B. Application to City Council for Official Map Amendment
- C. Signatures of abutting property owners
- D. Map of portion of river street to be abandoned
- E. Legal description
- F. Aerial map
- G. Zoning map



City of Rochester
Inter-Departmental Correspondence

To: Roseanne Khaleel, Manager of Zoning
From: Holly E. Barrett, P.E., City Engineer 
Date: November 2, 2022
Subject: Official Map Amendment Application Transmittal
OMA # 22-10-150 River Street Realignment Project

The attached application for amendment of the Official Map of the City of Rochester has been filed per Section 76-4E of Chapter 76 of the City Code. I am transmitting it to you per Section 76-6B for processing by the Planning Commission.

The Street Design Division requests the recommended approval from the Planning Commission at their November 28, 2022 public hearing.

It is anticipated that we will seek Council approval for the dedication of this land at their January, 2023 meeting.

If you have any questions related to this application, please contact Tim Hubbard at extension 87154.

xc: W. Van Dame

D. Fekete/Street Design
STD File

HEB/DF/tgh

G:\PROJ\STD\River Street Realignment 20136\ROW\1 OMA Abandon\CPC\1OMA-16 Zoning IDC-option1 South Ave
HEB2.docx



**APPLICATION TO CITY COUNCIL FOR
OFFICIAL MAP AMENDMENT
RIGHT-OF-WAY ABANDONMENT**

Permit Division, Department of Environmental Services
City Hall, Room 225-B, 30 Church Street, Rochester, NY 14614

INSTRUCTIONS TO APPLICANT

1. Complete this application form and submit two copies to the Department of Environmental Services (DES) Permit Office **City Hall, Room 225-B, 30 Church Street, Rochester, NY 14614**.
2. Obtain a petition in support of the proposed change(s) signed by all property owners adjacent to the area to be abandoned (form attached). Ownership information can be obtained from the City Assessor's Office, Room 101-A City Hall
3. Attach the following to the application package:
 - i. The 8 1/2" x 11" map showing clearly the proposed change(s) in the Official Map with the abandonment segment delineated;
 - ii. The metes and bounds (legal) description of the proposed map change area(s) (provide an electronic copy in Word document format);
 - iii. The Street Abandonment petition signed by all of the adjacent property owners;
 - iv. Completed City of Rochester "Short Environmental Assessment Form, Part I" (form attached).
4. Sign and date the application.
5. Keep an additional copy of the submitted application for your records. The Applicant must pay a nonrefundable filing and processing fee of \$600.00 (a partial payment of the Abandonment application fee may be arranged with DES Permits; however, full payment must be received before the application is presented to the City Planning Commission.
6. An informational meeting before the City Planning Commission and a public hearing before the City Council is required; DES Permits will notify the Applicant of the time and place of these meetings.
 - a. **NOTE:** The Applicant is required to present the proposed abandonment at the City Planning Commission informational meeting.
 - b. The Official Map Amendment process for Abandonment is *approximately 3-5 months* (completion time subject to deviate if parcels are owned in fee or easement).

| <u>FOR OFFICE USE ONLY</u> | | | |
|---|---|--|--------------------------------------|
| OMA Application #: <u>22-10-150</u> | | Abandonments | Zoning Approval |
| Required: | | | |
| Date Filed: <u> / / </u> | | <input type="checkbox"/> Site Plan | <input type="checkbox"/> Subdivision |
| Fee: Abandonment \$600 | Paid: <u> </u> \$200 partial <u> / / </u> | <input type="checkbox"/> Neither | |
| | <u> </u> \$400 balance <u> / / </u> | Application Filed <u> / / </u> | |
| | <u> </u> \$600 total <u> / / </u> | | |
| DES Permits Signature <u> </u> <u> / / </u> | | Zoning Signature <u> </u> <u> / / </u> | |

The applicant below hereby applies to the City Council for an amendment to the Official Map of the City of Rochester as described below:

1. Location: (Street address(es) or legal description) **Portion of River Street ROW**
2. Present official map designation: **R.O.W**
3. Proposed use of affected property or right of way: **Sell to adjacent owner**

4. Reason for change to official map: (why is this change necessary?) **realignment of River Street**

5. Current Owner: _____ or X City of Rochester
Address: _____ Zip Code _____ Phone _____

6. Applicant: City of Rochester
Address: 30 Church Street Zip Code 14614 Phone 428-5990
Interest in property: Owner _____ Lessee _____ Holding Option _____
Other (explain): _____

7. Attorney (if filing on behalf of owner or applicant): _____
Firm: _____
Address: _____ Zip Code _____ Phone _____

8. Interest: Does any officer or employee of the State of New York, County of Monroe or City of Rochester have any interest in the owner, applicant, or the affected property?

Yes _____ If yes, who? Name: _____
No X Address: _____
Interest: (explain) _____

9. Other applications: what other applications relating to the Zoning Ordinance, Land Subdivision Regulations, or State Uniform Fire Prevention and Building Code or Chapter 104 of the City Code have been or will be filed?

I/We certify that the information supplied on this form is complete and accurate.

Applicant: Tim Hubbard *Tim Hubbard*
Owner: _____

Date: 9-27-22 10/20/22
Date: _____

MAP 11 - PARCEL 11 (abandonment)

| Parcel | Type | Area | Current Owner |
|--------|---------|-----------|---------------------|
| (P11) | Abandon | 5214 S.F. | River Street R.O.W. |



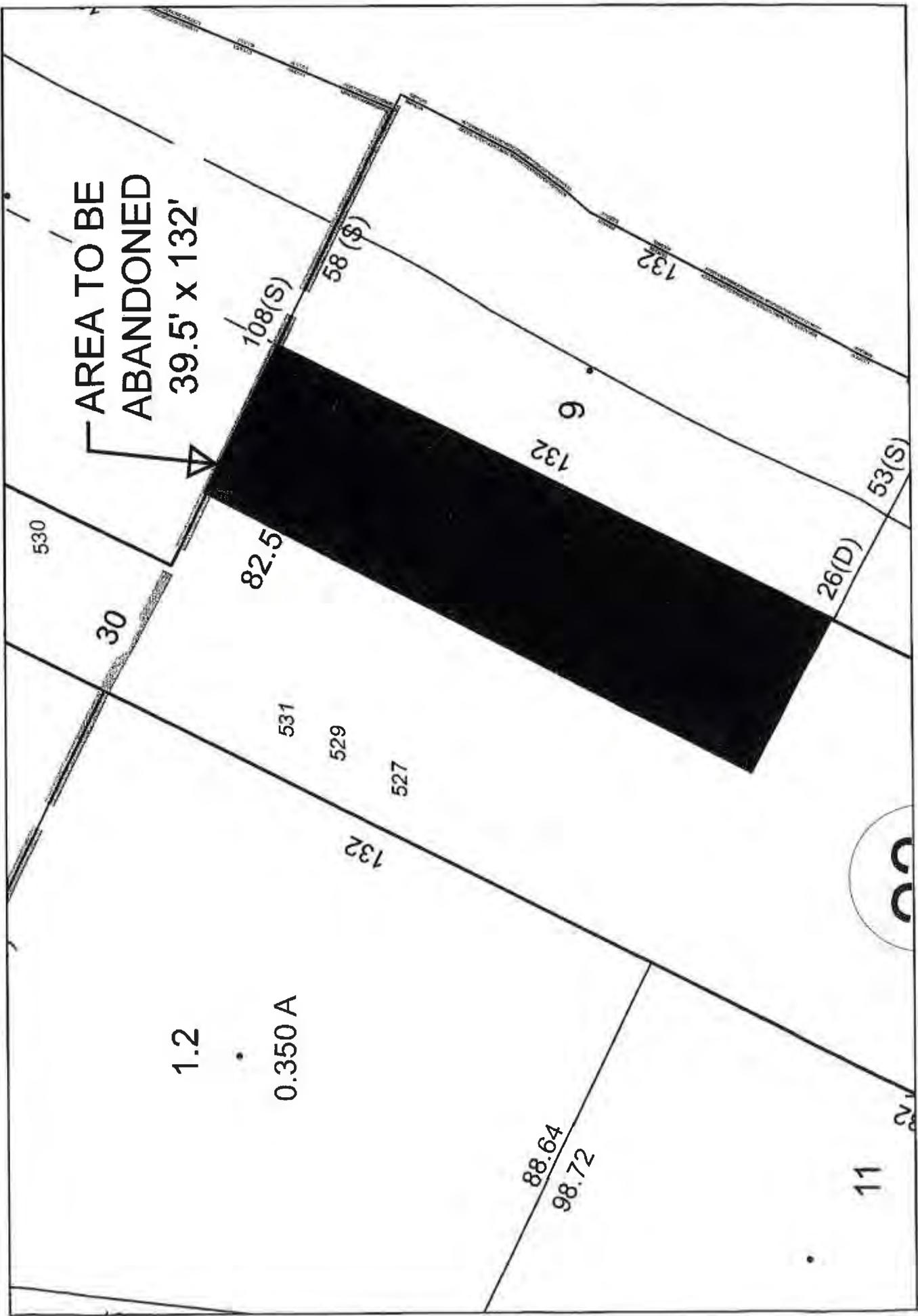
Coordinate pairs and bearings shown on this map were calculated through control ties to local geodetic control monuments in New York State Plane, Western Zone, NAD '83 feet.

G:\DIV\MAPS\SURVEY\2012_PROJECTS\JEFFS_PERSONAL\PORT\Taking_Maps.dgn


 Department of Environmental Services
 Architecture and Engineering Services
 Office of Maps and Surveys
 City of Rochester, New York

| | |
|--|------------------------|
| MAP OF A PORTION OF RIVER STREET TO BE ABANDONED | |
| 520 River Street | |
| MAP DRAWN BY: | JEFFREY A. TIEDE, L.S. |
| SCALE: 1" = 30' | DATE: November 1, 2022 |

AREA TO BE
ABANDONED
39.5' x 132'



DESCRIPTION OF
PART OF
520 RIVER STREET
SBL # 047.63-01-09

All that tract or parcel of land situate in the City of Rochester, County of Monroe and State of New York.

Commencing at a point in the westerly highway boundary line of River Street (82.5 feet wide) being 655.46 feet northerly from its intersection with the northerly highway boundary line of Latta Road (variable width);

- Thence A) Thence; Easterly and through said River Street, forming an angle of $90^{\circ} 06' 00''$ in the southeast quadrant, $S63^{\circ} 14' 07''E$ a distance of 82.50 feet to a point on the easterly highway boundary line of River Street and the true point of **BEGINNING**;
- Thence 1) Thence; Westerly forming an angle of $90^{\circ} 06' 00''$ in the northwest quadrant, $N63^{\circ} 14' 07''W$ a distance of approximately 39.50 feet to a point within the current right of way of River Street (82.5 feet wide).
- Thence 2) Thence; Northerly at an interior angle of $89^{\circ} 54' 00''$, parallel with the easterly bounds of River Street, $N26^{\circ} 51' 53''E$ a distance of 132.00 feet to a point on the current northerly bounds of said River Street (82.5 feet wide);
- Thence 3) Thence; Easterly and forming an interior angle of $90^{\circ} 06' 00''$, along said northerly bounds of River Street (82.5 feet wide), $S63^{\circ} 14' 07''E$ a distance of approximately 39.50 feet to a point on the easterly bounds of said River Street (82.5 feet wide);
- Thence 4) Thence; $S26^{\circ} 51' 53''W$ along the easterly bounds of said River Street (82.5 feet wide), a distance of approximately 132.00 feet to the point or place of **BEGINNING**;

11/3/22:JAT
g:/div/maps/desc/regular/n-z/river520
520 River Street

SEQRA STATUS

Transmittal Re: River Street Realignment

- Request not subject to SEQRA or action is classified as Type II. If Type II action, insert applicable citation: SEQRA 617.5(c)___ and/or City Code Section 48-5B___
- Action is classified as Type I; Negative Declaration issued on May 22, 2012
- Action is classified as Unlisted; Negative Declaration issued on___
- SEQRA review in progress; environmental determination will be issued prior to Council Committee meetings (or ordinance will be withdrawn or held in Committee)

Department head/environmental liaison initials:

LAC
File # 1000000000
Date Filed: 05/22/2012
Time Filed: 10:00 AM
Case No: 1000000000
Case Name: 1000000000
Case No: 1000000000
Case Name: 1000000000

Date: 9/29/2020

If the Type II determination is for preliminary engineering/planning processes per 6 CRR-NY 617.5(c)(24)(27) or (34), complete the section below identifying the type of action and projected environmental review process. Preliminary engineering/planning is a Type II action per 6 CRR-NY 617.5(c)(24)(27)(34) and does not commit the City of Rochester to commence, engage in or approve any Unlisted or Type I action. SEQRA review of the entire project will be completed prior to issuance of construction documents for bidding or acceptance of construction funding.

PROJECTED ENVIRONMENTAL PROCESS:

- SEQRA Type:
- | | |
|-----------------------------------|---|
| <input type="checkbox"/> Unlisted | <input type="checkbox"/> Short Environmental Assessment Form OR |
| | <input type="checkbox"/> Full Environmental Assessment Form |
| | <input type="checkbox"/> Coordinated Review Required |
| <input type="checkbox"/> Type I | <input type="checkbox"/> Full Environmental Assessment Form |
| | <input type="checkbox"/> Environmental Impact Statement |
| | <input type="checkbox"/> Coordinated Review Required |

520 River St



November 15, 2022

This map is intended for general reference only.
The City of Rochester makes no representation
as to the accuracy or fitness of the data presented.



City of Rochester, NY
Malik D. Evans, Mayor

City of Rochester, NY

**CITY PLANNING COMMISSION
RECOMMENDATION
OFFICIAL MAP AMENDMENT**

Re: To amend the Official Map of the City of Rochester as follows:
Abandonment of a portion of River Street Right-of-Way to be sold to the adjacent parcel owner at 520 River Street (United States Coast Guard). This proposed change will include a portion of an existing building, sculpture and fencing, used in combination with 520 River Street.

Case No: OMA-002-22-23

Resolution:

RESOLVED, the City Planning Commission **RECOMMENDS** approval of a request to amend the Official Map of the City of Rochester by abandonment of a portion of River Street Right-of-Way to be sold to the adjacent parcel owner at 520 River Street

Vote: Motion Passes

Action: Recommend Approval

Filing date: October 20, 2022

Record of Vote: 7-0-0

Record of Vote:

| | |
|-----------------------------|--------------------|
| David Watson (chair) | Recommend Approval |
| Eugenio Marlin (vice-chair) | Recommend Approval |
| Kimberly Harding | Recommend Approval |
| Nicholas Carleton | Recommend Approval |
| Bradley Flower | Recommend Approval |
| Milton Pichardo | Recommend Approval |
| Joan Roby-Davidson | Recommend Approval |

**CITY PLANNING COMMISSION INFORMATIONAL MEETING
MEETING MINUTES (11/28/22)
ZONING MAP AMENDMENT**

OMA-002-22-23

Page 1

APPLICANT: City of Rochester, City Engineer Tim Hubbard

PURPOSE: To amend the Official Map of the City of Rochester as follows: Abandonment of a portion of River Street ROW to be sold to the adjacent parcel owner at 520 River St.

APPLICANT AND/OR REPRESENTATIVE PRESENTATION:

Engineer, Applicant's Representative:

Hi My name is Tim Hubbard and I am with the City's Street Design team. I am here on behalf of the River Street Realignment Project and as part of the project, the Coastguard of the Federal Government. The Coast Guard owns parcels on both the East and the west side of the current River Street right-of-way. Their buildings actually a third in the existing right- of -way so we have desired, the City, for somewhere between 15 and 20 years to acquire the parcel across the street, to move River street over to a better line. And we have never been able to a degree, do that, so I am here breaking ground tonight. Never happened before no one else will never know this but I will.

So it's in the Coast Guards interest they want the right of way, it's very wide, its 82 1/2 feet. We are able to give them 39 1/2 feet, which will put their building on private property which will be theirs and not impact anything that is in the right-of-way utilities. This is step one and once they see that we've accomplished this, they are open to negotiations to sale us a piece of their other parcel. So that's why I am here and I brought a little map, which is hard to tell so if you have visited the site. Why are we doing this? Right of way lines are kind of tricky because they don't exist there is nothing hard to see, until you look on a map. That's all I have

Commissioner Watson: Any questions for the applicant?

QUESTIONS FROM COMMISSION MEMBERS AND APPLICANT'S RESPONSE:

Staff Attorney:

So is this a part of a deal where the Coast Guard will give us something in return or is it just hope that the Coast Guard will in the future, now that they have their things straightened out on the East Side that they will give us some on the West side of the right-of-way?

City Engineer: I'm just a dumb engineer, we have a real estate division and both Andrew Creary from Law and Paul Scuderi have been negotiating with someone from the federal government. In fact, I've been a little involved because I was involved with the Marina Project and this was supposed to happen then and it never did. So the short answer to your questions, yes in one way or another they're supposed to be willing to sell us the part that we need if we give them this piece. But I have not been a part of that, I can't build a road until we acquire that land and we've been waiting. Chuck Schumer stood up there, 15 years ago at the podium and told Mark Gregger "this won't hold you up". I don't know how to get him back here because it has.

Staff Attorney: But there is enough right of way that the road will be usable for the City's purposes even with this part if given to the Coast Guard?

City Engineer: Yes, absolutely, the existing pavement of River Street that runs North- South as it does now in front of the Coast Guard Axillary, will still be within right of way.

Commissioner Watson: Any other questions?

Commissioner: I really like your enthusiasm for what you do, I am inspired how jazzed he is to do this.

Commissioner Watson: Any other questions? Anyone would like to speak in favor of this application? Is anyone in opposition, please step forward? Seeing none

PUBLIC TESTIMONY: none

HEARING ENDS

Bond Ordinance of the City of Rochester, New York authorizing the issuance of \$1,210,000 Bonds of said City to finance the River Street Realignment Project

BE IT ORDAINED, by the Council of the City of Rochester as follows:

Section 1. The City of Rochester, in the County of Monroe, New York (herein called "City"), is hereby authorized to finance a portion of the cost of the River Street Realignment Project extending from CSX Transportation's at-grade railroad crossing adjacent to 503 River Street and extending northward to 565 River Street, to include street realignment, pavement reconstruction, curbs, curb ramps, catch basins, manhole frames and covers, street lighting, signage, tree plantings, and other improvements as well as establishing a parallel multi-use trail that will connect to the existing Genesee Riverway Trail (the "Project"). The estimated maximum cost of said class of objects or purposes, including preliminary costs and costs incidental thereto and the financing thereof, is \$1,484,755. The plan of financing includes the issuance of \$1,210,000 bonds of the City, which amount is hereby appropriated for the Project, \$66,000 in anticipated Monroe County Pure Waters reimbursements, \$6,255 in 2014-15 Cash Capital, \$190,000 in 2019-20 Cash Capital, \$12,500 in 2020-21 Cash Capital and the levy and collection of taxes on all the taxable real property in the City to pay the principal of said bonds and the interest thereon as the same shall become due and payable.

Section 2. Bonds of the City in the principal amount of \$1,210,000 are hereby authorized to be issued pursuant to the Constitution and laws of the State of New York, including the provisions of the Local Finance Law, constituting Chapter 33-a of the Consolidated Laws of the State of New York (herein called the "Law"), this Ordinance, and other proceedings and determinations related thereto.

Section 3. The City intends to finance, on an interim basis, the costs or a portion of the costs of said improvements for which bonds are herein authorized, which costs are reasonably expected to be reimbursed with the proceeds of debt to be incurred by the City, pursuant to this Ordinance, in the amount of \$1,210,000. This Ordinance is a declaration of official intent adopted pursuant to the requirements of Treasury Regulation Section 1.150-2.

Section 4. The period of probable usefulness of said class of objects or purposes described in Section 1 of this Ordinance, within the limitations of 11.00 a. 20(c) of the Law, is fifteen (15) years.

Section 5. Each of the bonds authorized by this Ordinance and any bond anticipation notes issued in anticipation of the sale of said bonds shall contain the recital of validity as prescribed by Section 52.00 of the Law and said bonds and any notes issued in anticipation of said bonds, shall be general obligations of the City, payable as to both principal and interest by an ad valorem tax upon all the taxable real property within the City without limitation as to rate or amount. The faith and credit of the City are hereby

irrevocably pledged to the punctual payment of the principal of and interest on said bonds and any notes issued in anticipation of the sale of said bonds and provision shall be made annually in the budget of the City by appropriation for (a) the amortization and redemption of the bonds and any notes in anticipation thereof to mature in such year and (b) the payment of interest to be due and payable in such year.

Section 6. Subject to the provisions of this Ordinance and of said Law, and pursuant to the provisions of Section 30.00 relative to the authorization of the issuance of bond anticipation notes or the renewals thereof, and of Sections 50.00, 56.00 to 60.00 and 168.00 of said Law, the powers and duties of the City Council relative to authorizing the issuance of any notes in anticipation of the sale of the bonds herein authorized, or the renewals thereof, and relative to providing for substantially level or declining debt service, prescribing the terms, form and contents and as to the sale and issuance of the bonds herein authorized, and of any notes issued in anticipation of the sale of said bonds or the renewals of said notes, as well as to executing agreements for credit enhancement, are hereby delegated to the Director of Finance, as the Chief Fiscal Officer of the City.

Section 7. The validity of the bonds authorized by this Ordinance and of any notes issued in anticipation of the sale of said bonds may be contested only if:

(a) such obligations are authorized for an object or purpose for which the City is not authorized to expend money, or

(b) the provisions of law which should be complied with at the date of the publication of such Ordinance are not substantially complied with, and an action, suit or proceeding contesting such validity, is commenced within twenty (20) days after the date of such publication, or

(c) such obligations are authorized in violation of the provisions of the Constitution.

Section 8. This Ordinance shall take effect immediately, and the City Clerk is hereby authorized and directed to publish a summary of the foregoing Ordinance, together with a Notice attached in substantially the form prescribed by Section 81.00 of the Law in "The Daily Record," a newspaper published in Rochester, New York, having a general circulation in the City and hereby designated the official newspaper of said City for such publication.

INTRODUCTORY NO.

26

Ordinance No.

Authorizing the acquisition by negotiation of real property for the River Street Realignment Project

BE IT ORDAINED, by the Council of the City of Rochester as follows:

Section 1. The Council hereby approves the acquisition of the following parcel of land for up to the maximum acquisition amount indicated to effectuate the River Street Realignment Project:

| Address | Reputed Owner | SBL # | Maximum Acquisition Amount |
|-----------------------------|-----------------|---------------------------|----------------------------|
| Part of 527 River Street | U.S. Government | Part of 047.63-1-1.002 | \$80,000 |

being more particularly bounded and described as follows:

Beginning in the westerly street right-of-way line of River Street (82.5 feet wide), South 26° 51' 53" West, 264.00 feet from the north end of River Street (30.0 feet wide) and the southeast corner of City Tax Parcel No. 047.63-01-03.6, lands now or formerly owned by T & S Holding Corporation; said point also being located North 26° 51' 53" East a distance of 655.46 feet from the intersection of the northerly right-of-way line of Latta Road (64.8 feet wide) and the westerly right-of-way line of River Street; thence

- 1) North 63° 14' 07" West, along said southerly bounds of Tax Parcel No. 047.63-01-01.2, a distance of 88.66 feet to lands now or formerly owned by New York Central Lines LLC; thence
- 2) North 07° 20' 53" East, along said easterly bounds of said lands of New York Central Lines LLC, a distance of 139.96 feet to a point; thence
- 3) South 63° 14' 07" East, along the southerly bounds of lands now or formerly owned by the City of Rochester, City Tax Parcel No. 047.63-01-02, a distance of 72.43 feet to the easterly bounds of a proposed street right-of-way; thence
- 4) South 03° 21' 42" West, along the chord of a curve to the left having a radius of 366.00 feet and a curve length of 58.29 feet, along the easterly bounds of said proposed street right-of-way, a distance of 58.23 feet to a point of tangency in said proposed street right-of-way; thence
- 5) South 07° 55' 28" East, continuing said proposed street right-of-way, a distance of 59.02 feet to the current westerly right-of-way of River Street; thence
- 6) South 26° 51' 53" West, along said westerly right-of-way of River Street, a distance of 33.11 feet to the Point or Place of Beginning.

Hereby intending to describe a parcel of land containing 11493 square feet, more or less, all as shown as parcel P3 on a map entitled "Map of Lands to be Acquired for Street Purposes – 527 River Street", prepared by the City of Rochester Office of Maps & Surveys and dated July 16, 2012 and revised December 1, 2022.

Section 2. The acquisition amount and necessary closing costs shall be funded from the proceeds of bonds appropriated in a concurrent ordinance.

Section 3. City taxes and other current-year charges against said parcel shall be canceled from the date of acquisition closing forward. If the present owner has paid any taxes or other current-year charges attributable to the period after the closing, such charges shall be credited to such owner at closing, and may, if appropriate, be refunded. Any taxes levied after the date of closing, while the City owns the parcel, shall also be canceled.

Section 4. This ordinance shall take effect immediately.

Amending the Official Map by abandoning a portion of the River Street right-of-way

BE IT ORDAINED, by the Council of the City of Rochester as follows:

Section 1. Chapter 76 of the Municipal Code, Official Map, as amended, is hereby further amended by changing and deleting therefrom a portion of River Street, heretofore dedicated to street purposes, that adjoins 520 River Street, being more particularly bounded and described as follows:

Commencing at a point in the westerly highway boundary line of River Street (82.5 feet wide) being 655.46 feet northerly from its intersection with the northerly highway boundary line of Latta Road (variable width); thence

- A) Easterly and through said River Street, forming an angle of $90^{\circ} 06' 00''$ in the southeast quadrant, $S63^{\circ} 14' 07''E$ a distance of 82.50 feet to a point on the easterly highway boundary line of River Street and the true point of BEGINNING; thence
 - 1) Westerly forming an angle of $90^{\circ} 06' 00''$ in the northwest quadrant, $N63^{\circ} 14' 07''W$ a distance of approximately 39.50 feet to a point within the current right of way of River Street (82.5 feet wide); thence
 - 2) Northerly at an interior angle of $89^{\circ} 54' 00''$, parallel with the easterly bounds of River Street, $N26^{\circ} 51' 53''E$ a distance of 132.00 feet to a point on the current northerly bounds of said River Street (82.5 feet wide); thence
 - 3) Easterly and forming an interior angle of $90^{\circ} 06' 00''$, along said northerly bounds of River Street (82.5 feet wide), $S63^{\circ} 14' 07''E$ a distance of approximately 39.50 feet to a point on the easterly bounds of said River Street (82.5 feet wide); thence
 - 4) $S26^{\circ} 51' 53''W$ along the easterly bounds of said River Street (82.5 feet wide), a distance of approximately 132.00 feet to the point or place of BEGINNING.

This amendment shall be contingent upon the City Engineer affirming the satisfaction of necessary conditions.

Section 2. This ordinance shall take effect immediately.



City of Rochester

City Hall Room 308A, 30 Church Street
Rochester, New York 14614-1290
www.cityofrochester.gov

**PEOPLE, PARKS
& PUBLIC WORKS**
INTRODUCTORY NO.
28

Malik D. Evans
Mayor

January 3, 2024

DES 06

TO THE COUNCIL

Ladies and Gentlemen:

Re: Amendatory Agreement – Ravi Engineering and Land Surveying, P.C. – 2023 Lead Line Replacement Project Grant No. 18998

Council Priority: Jobs and Economic Development

Comprehensive Plan 2034 Initiative Area:
Sustaining Green and Active Systems

Transmitted herewith for your approval is legislation authorizing an amendatory professional services agreement with Ravi Engineering and Land Surveying, P.C. (Nagappa Ravindra, President, 2110 South Clinton Ave, Suite 1, Rochester, New York) to provide professional construction management and resident project representative (RPR) services related to the 2023 Lead Service Line Replacement Project Grant No.18998 funded by the New York State Water Infrastructure Improvement Act. The original agreement for \$750,000 was authorized in Ordinance No. 2023-78. This amendment will increase the compensation by \$600,000 to a maximum total of \$1,350,000. The cost of the amendatory agreement will be funded from 2023-24 Cash Capital.

The original agreement included inspection of the 2022 2A & 2B Lead Service Line Replacement Projects. The amendatory agreement will provide construction inspection and RPR services for the 2023 Lead Service Line Replacement Project Grant No.18998, including but not limited to, full inspection of all work performed by the contractors, all equipment and materials installed and certification of compliance with the contract documents.

Construction is anticipated to begin in summer 2024 and be substantially complete in summer 2025. The professional services amendatory agreement will result in the creation and/or retention of the equivalent of 6.5 full-time jobs.

The term of the RPR agreement shall extend until three (3) months after the completion of the two-year guarantee inspection of the project.

Respectfully submitted,

Malik D. Evans
Mayor



Vendor / Consultant Selection Process Summary

DES 06

Department DES, Water Bureau

Project / Service Title: RPR for 2022 2A & 2B Lead Service Line Replacement Project

Consultant Selected: Ravi Engineering and Land Surveying, P.C.

Method of selection: Request for Proposal [*Complete 1-7*]
 Request for Qualifications [*Complete 1-7*]
 From the NY State Department of Transportation list of pre-approved regional engineering firms [*Complete 4-7*]

1. Date RFP / RFQ issued (and posted on City web site) November 21, 2022

2. The RFP / RFQ was also sent directly to:

| | | |
|----------------------|--------------------------|----------------------|
| Bergmann Assoc. | Clouth Harbour & Assoc | Costich Engineering |
| Clark Patterson Lee | Erdmann Anthony | EDR Companies |
| Fisher Associates | LaBella Associates | LandTech Surveying |
| Larsen Engineers | Joseph C. Lu Engineering | Marques & Associates |
| Meagher Engineering | MRB Group | Passero Assoc. |
| Pathfinder Engineers | Pinewoods Engineering | Popli Design Group |
| Prudent Engineering | Ramboll | Ravi Engineering |
| Razak Associates | Stantec | TY LIN International |
| Vanguard Engineering | | |

3. Proposals were received from

| | |
|--|----------------------------|
| <u>FIRM</u> | <u>City/ST</u> |
| <u>Ravi Engineering and Land Surveying, P.C.</u> | <u>Rochester, NY 14604</u> |
| <u>LiRo Engineers, Inc.</u> | <u>Rochester, NY 14608</u> |

4. Evaluation criteria

| <u>Criteria</u> | <u>Weighting Points possible</u> | <u>Points received by FIRM</u> |
|------------------------------------|----------------------------------|--------------------------------|
| <i>Required Proposal Content</i> | 25 | 20.3 |
| <i>Technical Proposal</i> | 50 | 39 |
| <i>Project Team Qualifications</i> | 25 | 15.8 |
| SUBTOTAL | 100 | 75.1 |
| <u>Bonus Points</u> | | |
| City business: 10% of total | .10 x 75.1 | 7.51 |
| Prime is an MWBE: 10% of total | .10 x 75.1 | 7.51 |
| Prime uses 10% - 20% MWBE subs | .05 x TT | |
| Prime uses 20%+ MWBE subs | .10 x 75.1 | 7.51 |
| Workforce goals for M & W met | .10 x 75.1 | 7.51 |
| BONUS POINTS SUBTOTAL | 40 | 30.04 |

TOTAL POINTS RECEIVED by the Firm: TT + BP = 105.14

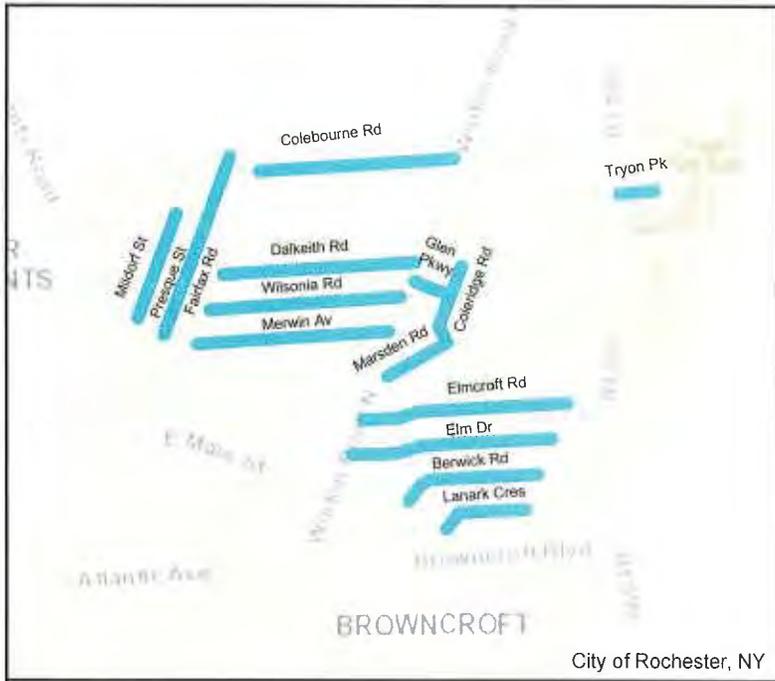
DES 06

5. Review team included staff from: DES/Water Bureau (4), DES/Arch & Engin/Street Construction (2)

6. Additional considerations/explanations None

7. MWBE Officer has reviewed the recommended firm's proposal for MWBE and Workforce goals. MWBE Officer Initials: *cmj* Date: *1/24/23*

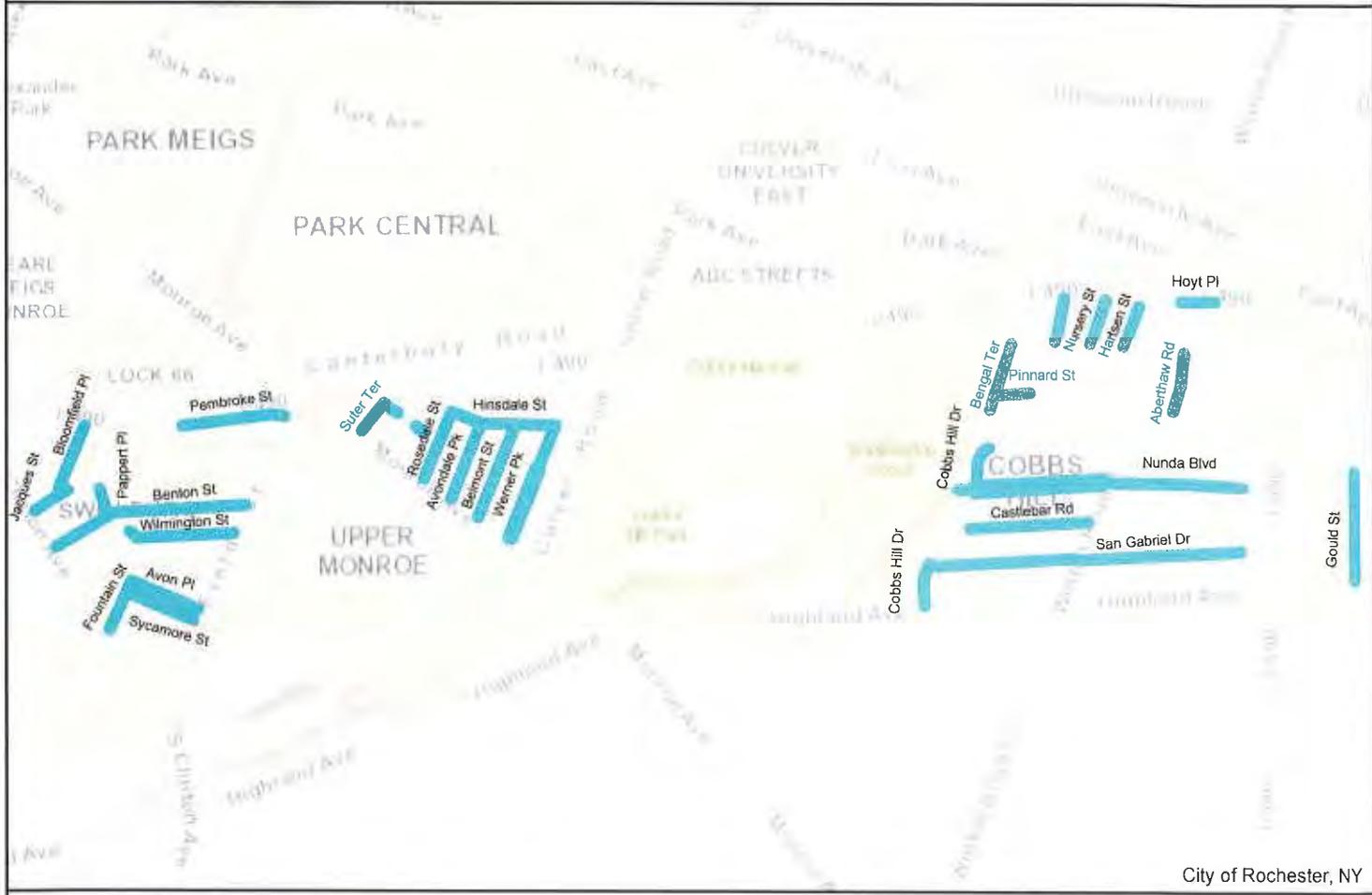
Form date 1/4/19



LEGEND

DES 06

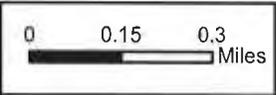
PROPOSED 772 LEAD SERVICE LINE REPLACEMENTS



2023 LEAD SERVICE LINE REPLACEMENT PROJECT

GRANT #18998

5/26/2023



1" = 0.3 miles

Water Bureau Contact Information

Customer Service - (585)428-5990
 Water Bureau Dispatch Office - (585)428-7500
 Water Bureau Maps & Records - (585)428-7562

Authorizing an amendatory agreement relating to the 2023 Lead Line Replacement Project

BE IT ORDAINED, by the Council of the City of Rochester as follows:

Section 1. The Mayor is hereby authorized to enter into an amendatory professional services agreement with Ravi Engineering and Land Surveying, P.C. to provide additional construction management and resident project representation services for lead line replacement projects. The agreement authorized in Ordinance No. 2023-78 is hereby authorized to be amended to extend the scope of work to projects conducted pursuant to the 2023 Lead Line Replacement Project Grant No. 18999 funded by the NYS Water Infrastructure Improvement Act and to increase the maximum compensation by \$600,000 to a new total of \$1,350,000. The compensation increase shall be funded from 2023-24 Cash Capital.

Section 2. The amendatory agreement shall contain such additional terms and conditions as the Mayor deems appropriate.

Section 3. This ordinance shall take effect immediately.



City of Rochester

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**BUDGET, FINANCE
AND GOVERNANCE
INTRODUCTORY NO.**

Malik D. Evans
Mayor

29

January 3, 2024

DHRM 19

TO THE COUNCIL

Ladies and Gentlemen:

Re: Agreement – Harmony Healthcare IT,
Human Resources Legacy Data Retention

Transmitted herewith for your approval is legislation establishing \$353,127 as maximum compensation for an agreement with Harmony Healthcare IT (Tom Liddell, CEO) of South Bend, Indiana, to provide data migration, retention, and access software for City of Rochester legacy human resources information. The term of the agreement will be for seven (7) years and will be funded from the 2023-24(\$61,161), 2024-25 (\$48,661), 2025-26 (\$48,661), 2026-27 (\$48,661), 2027-28 (\$48,661), 2028-29 (\$48,661), and 2029-30 (\$48,661) Budgets of the Department of Human Resource Management, contingent upon approval of future budgets.

This software solution is needed to retain and access historic human resource data from multiple legacy systems, such as Sigma and HRIS. These systems hold information such as W-2 history, payroll registers, retirement information, job application history, and civil service lists which are required by law to be retained for various durations of time. In addition, these current legacy systems are no longer supported by the companies that developed them and reside on servers that are no longer supported by Microsoft.

Harmony Healthcare IT was selected through a request for proposal process described in the attached summary.

Respectfully submitted,

Malik D. Evans
Mayor



Vendor / Consultant Selection Process Summary

Department: DRHM

Project / Service sought: HR Legacy Data Retention and Access

Consultant Selected: Business Interactions, LLC d/b/a Harmony Healthcare IT

Method of selection: Request for Proposal
 Request for Qualifications
 From the NY State Department of Transportation list of pre-approved regional engineering firms

1. **Date RFP issued** (and posted on City web site): 6/30/23
2. **The RFP was also sent directly to:** Solix, EPI-USE, Harmony HIT, Triyam
3. **Proposals were received from:**

| <u>FIRM</u> | <u>City/ST</u> |
|-------------------------|-----------------|
| Collaborative Solutions | Teaneck, NJ |
| EPI-USE | Atlanta, GA |
| Harmony HIT | South Bend, IN |
| Solix | Santa Clara, CA |
| Triyam | Lexington, KY |

4. Evaluation criteria

Criteria Points possible

| <u>Criteria</u> | | <u>Points possible</u> |
|-------------------------|-----------|------------------------|
| Requirements | Graded | 25 |
| Implementation | Graded | 20 |
| Hosted Managed Services | Graded | 15 |
| Demonstration | Graded | 40 |
| IT Questionnaire | Pass/Fail | |
| Project Team | Pass/Fail | |
| Cost Proposal | Pass/Fail | |
| Exceptions | Pass/Fail | |
| MWBE | Graded | 50 |
| Total maximum score | | 150 |

Average Total Points Received by Business Interactions, LLC d/b/a Harmony Healthcare IT = 99.25

5. **Review team included staff from:** DRHM (3); Information Technology (1); PMO (1)
6. **Additional considerations/explanations:** The four selected proposal respondents each presented a demonstration of their platform to the review team members.
7. **MWBE Officer has reviewed the recommended firm's proposal for meeting MWBE and Workforce goals.** MWBE Officer Initials: *S.M.D. for S.J.S.* Date: **8/28/2023**

Authorizing an agreement for human resources legacy data retention

BE IT ORDAINED, by the Council of the City of Rochester as follows:

Section 1. The Mayor is hereby authorized to enter into a professional services agreement with Harmony Healthcare IT to provide and service data migration, retention and access software for the City's legacy human resource information. The term of the agreement shall be seven years. The maximum compensation for the agreement shall be \$353,127, which shall be funded from the Budgets of the Department of Human Resource Management as follows: \$61,161 from 2023-24, \$48,661 from 2024-25, \$48,661 from 2025-26, \$48,661 from 2026-27, \$48,661 from 2027-28, \$48,661 from 2028-29 and \$48,661 from 2029-30, contingent upon approval of the latter years' budgets.

Section 2. The agreement shall contain such additional terms and conditions as the Mayor deems appropriate.

Section 3. This ordinance shall take effect immediately.



City of Rochester

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**BUDGET, FINANCE
AND GOVERNANCE
INTRODUCTORY NO.**

Malik D. Evans
Mayor

30

January 3, 2024

DHRM 20

TO THE COUNCIL

Ladies and Gentlemen:

Re: Agreements – Energetix Corporation,
Drug and Alcohol Testing

Council Priority: Jobs and Economic
Development

Comprehensive Plan 2034 Initiative Area:
Fostering Prosperity & Opportunity

Transmitted herewith for your approval is legislation establishing \$287,550 as maximum total compensation for an agreement with Energetix Corporation (Susan Lobsinger, President) of Oklahoma City, Oklahoma, to provide drug and alcohol testing services for the City. The agreement will have a term of three years, with the option for two one-year renewals, and will be funded from the 2023-24, 2024-25, 2025-26, and 2026-27 Budgets for Undistributed Expenses in the annual amounts of \$47,925, \$95,850, \$95,850, and \$47,925, respectively, contingent upon approval of future budgets. The optional renewals will be funded from the 2026-27, 2027-28, and 2028-29 Budgets for Undistributed Expenses in the annual amounts of \$47,925, \$95,850, and \$47,925, respectively, contingent upon approval of future budgets

Energetix Corporation has provided drug and alcohol testing services for the City since 2012 and will continue to provide, as required by the Omnibus Transportation Employee Testing Act, random, follow-up and post-accident testing for drugs and alcohol for employees whose duties require the possession of a commercial driver's license, and drug and alcohol testing of Emergency Communications Department employees, as required by the AFSCME collective bargaining agreement. Additionally, pre-employment testing will be performed for all new hires with the City, in addition to pre-employment testing for Police Officer and Firefighter candidates.

Energetix Corporation was selected through a request for proposals process, as described in the attached summary, based on their competitive pricing structure and ease of access to collection sites.

Respectfully submitted,

Malik D. Evans
Mayor



Vendor / Consultant Selection Process Summary

Department Department of Human Resources Management
Project / Service Title: Drug and Alcohol Testing Program RFP
Consultant Selected: Energetix Corporation
Method of selection: Request for Proposal [*Complete 1-7*]
 Request for Qualifications [*Complete 1-7*]
 From the NY State Department of Transportation list of pre-approved regional engineering firms [*Complete 4-7*]

1. Date RFP / RFQ issued November 9, 2023

2. The RFP / RFQ was also sent directly to:

| <u>FIRM</u> | <u>City/ST</u> |
|-------------------------------------|-------------------|
| Energetix Corporation | Oklahoma City, OK |
| Foley Services | Hartford, CT |
| Authentica | Rochester, 14614 |
| Nao Medical | Mineola, NY |
| Cayuga Drug and Alcohol Testing | Auburn, NY |
| AIOPX Management Consulting | Webster, 14580 |
| Atlantic Testing Laboratories, Ltd. | Rochester, 14623 |
| Certainty Analytical Labs, Corp. | Rochester, 14604 |

3. Proposals were received from

| <u>FIRM</u> | <u>City/ST</u> |
|---------------------------------|-------------------|
| TEAM | Tulsa, OK |
| Energetix Corporation | Oklahoma City, OK |
| Nao Medical | Mineola, NY |
| Cayuga Drug and Alcohol Testing | Auburn, NY |

4. Evaluation criteria

| <u>Criteria</u> | <u>Weighting</u> | <u>Points Possible</u> | <u>Points Received by Winning Proposal</u> |
|-----------------------------------|------------------|------------------------|--|
| Management/Administration | 10% | 10 | 7.2 |
| Specimen Collection Services | 25% | 25 | 16.7 |
| Laboratory Services | 10% | 10 | 7.2 |
| Medical Review Officer Services | 10% | 10 | 7.2 |
| Education/Training/Assistance | 10% | 10 | 7.2 |
| Price: Standard and Addition Fees | 35% | 35 | 23.3 |
| TOTAL | 100% | 100 | 68.9 |

| <u>Bonus Points</u> | <u>Weighting</u> | <u>Points possible</u> | <u>Points Received by Winning Proposal</u> |
|---------------------|------------------|------------------------|--|
| City business | 10% of total | 10 | 0 |

W/MBE 10% of total 10 0
TOTAL POINTS RECEIVED BY THE FIRM: TT + BP = 68.9

5. Review team included staff from: Administration/DHRM (4), ECD/911 (1), DES (1)

6. Additional considerations/explanations

7. MWBE Officer has reviewed the recommended firm's proposal for MWBE and Workforce goals. MWBE Officer Initials: *S.M.D. for S.J.S* Date: *12/4/2023*

Authorizing agreement for drug and alcohol testing

BE IT ORDAINED, by the Council of the City of Rochester as follows:

Section 1. The Mayor is hereby authorized to enter into a professional services agreement with Energetix Corporation to provide drug and alcohol testing for pre-employment and for New York State Department of Transportation compliance testing and reporting. The term of the agreement shall be three years with the option to extend for up to two periods of one year each. The maximum compensation for the initial term shall be \$287,550, which shall be funded from the Budgets for Undistributed Expenses as follows: \$47,925 from 2023-24, \$95,850 from 2024-25, \$95,850 from 2025-26 and \$47,925 from 2026-27, contingent upon approval of the future years' budgets. The maximum compensation for the two optional term extensions shall be \$191,700, which shall be funded from the Budgets for Undistributed Expenses as follows: \$47,925 from 2026-27, \$95,850 from 2027-28 and \$47,925 from 2028-29, contingent upon approval of the future years' budgets.

Section 2. This agreement shall contain such additional terms and conditions as the Mayor deems appropriate.

Section 3. This ordinance shall take effect immediately.



City of Rochester

City Hall Room 308A, 30 Church Street
Rochester, New York 14614-1290
www.cityofrochester.gov

**BUDGET, FINANCE
AND GOVERNANCE
INTRODUCTORY NO.**

Malik D. Evans
Mayor

31

January 3, 2024

MAYOR 22

TO THE COUNCIL

Ladies and Gentlemen:

Re: Agreement – Urban League of Rochester, N.Y., Inc – oversight of the Racial and Structural Equity (RASE) Report recommendations.

Council Priority: Jobs and Economic Development

Comprehensive Plan 2034 Initiative Area: Fostering Prosperity and Opportunity

Transmitted herewith for your approval is legislation which will:

1. Authorize an intermunicipal agreement with Monroe County for receipt and use of \$50,000 to support activities relating to implementation of recommendations in the Racial and Structural Equity (RASE) report, including a City contract with the Urban League of Rochester, N.Y., Inc. (Urban League).
2. Authorize a professional services agreement with the Urban League (Dr. Seanelle Hawkins, President and CEO, Rochester, NY) to provide services related to oversight of RASE report recommendations. The maximum compensation will be \$100,000 with a term of one year. The compensation will be funded from the 2023-24 Budget of the Mayor's Office reflecting the \$50,000 from Monroe County described above (anticipated and included in the 2023-24 Budget) along with \$50,000 in City funds.

In City Council Ord. No. 2022-261, as amended by Ordinance No. 2022-365, the City authorized an initial Urban League contract to provide RASE related services and oversight. This new contract will continue that important work. The RASE recommendations include items that fall under the jurisdiction of the City, the County, the Rochester City School District (RCSD) and the community-at-large. Mayor Evans and County Executive Bello agree that the Urban League is the appropriate entity to continue to lead the RASE initiative with a collaborative, community-wide perspective. As a result of their natural role in providing community leadership, the Urban League has participated in monthly meetings on the RASE initiative with the City, County, and RCSD, and will continue to serve as the voice of the community going forward. A No-RFP Justification is attached.

Respectfully submitted,

Malik D. Evans
Mayor



NO RFP JUSTIFICATION STATEMENT

Awarding a Professional Services Agreement Without a Request for Proposals

The Procurement of Professional Services Policy (Ord. No. 2012-318) requires an RFP to be issued under most circumstances. If it is determined that an RFP will not be issued, this form must be completed, signed by the Department Head, and kept on file (electronically or hard copy). It must also be submitted:

1. To City Council as an attachment to the transmittal letter for any PSA that exceeds \$20,000, and
2. To the contract record when entered in Munis.

Department: Mayor's Office

Services(s): RASE recommendation implementation and evaluation

Vendor/Consultant selected: Urban League of Rochester

How was the vendor selected?

The Urban League of Rochester has been established and deeply embedded in the community as the "successor organization" for RASE and has worked diligently with convening and organizing the Community Advancing Recommendation Teams. This contract will prolong their work on implementing the RASE commission recommendations with CART members and they operate as a two-way conduit between the community and City and County.

Why was no RFP issued for this service?

The Urban League has been providing these services successfully under a contract entered last year, has built up substantial understanding of the subject matter and process, is integrated with the CARTs, and has developed positive working relationships with government and community RASE stakeholders. The initial agreement authorized two one-year extensions. This agreement is not purely an extension because there are updates to the agreement, but it is a continuation of work under largely similar terms.

Compensation Amount: \$100,000 (this amount includes \$50,000 from Monroe County)

The MWBE Officer has reviewed the proposed Agreement for MWBE and

Workforce goals. MWBE Officer Initials: *R. Johnson* Date: *12-05-2023*

Nelvana King
Signature: Department Head

12.05.2023
Date

Form date 1/7/1



Urban League of Rochester
Accomplishments for first year

1. Conducted Public engagement sessions

A) RASE Community Update – December 5, 2022 via zoom

- Invited community members to discuss RASE recommendations
- Breakout rooms for:
 - Human and Social Services
 - Healthcare
 - Business Development and Job Creation
 - Mental Health and Addiction
 - Education

B) RASE Community Update – April 24, 2023 via zoom

- County and City updates on recommendations
- Cedar Grove overview for process for reviewing recommendations
- Q&A session for the City and County updates
- Each CART facilitator presentations

2. Organized and convened Community Advancing Recommendation Teams

CARTs are community-led groups established by the Urban League of Rochester (ULR) to work specifically on recommendations from the RASE Commission's report. CARTs exist under the umbrella of the RASE Partnership established between the City of Rochester, County of Monroe, Rochester City School District, and Urban League of Rochester.

CART facilitators ensure the work of the CARTs are organized, productive, and progressive.

CART members fully participate in the meetings and work toward openness, consensus building and progress.

Recognition of CART member contributions will be provided annually as the RASE Commission reports progress to the Rochester community. Members will also be listed on the ULR website and in publications by CART members.

CARTs meet on a monthly basis

3. Attend the monthly **RASE executive committee meetings**. Members consist of County, City and RCSD representatives.

4. **Compiled and Updated RASE recommendation matrix** to capture City, County, RCSD, and community progress on implementation.

5. **Contributed to RASE newsletter**. Moving forward, will add RASE updates to Urban League Equity and Advocacy newsletter.

6. **Interrupt Racism Summit** – September 19, 2023 at the Riverside Convention Center.

7. Hired and appointed staff to oversee the RASE efforts on the behalf the Urban League – Dr. Candice Lucas and Audrey Clements

8. **Gathered and synthesized data** to support Cedar Grove in the initial phase of our community dashboard development.

9. **Served as a point of contact and referral for community members** – collecting questions and providing feedback to community members who have questions related to the RASE Report, and connecting interested parties with ongoing efforts through the CARTS.

Authorizing an agreement relating to the Racial and Structural Equity (RASE) Commission's recommendations

BE IT ORDAINED, by the Council of the City of Rochester as follows:

Section 1. The Mayor is hereby authorized to enter into an intermunicipal agreement with the County of Monroe for the receipt and use of \$50,000 from the County to support implementing the recommendations in the Racial and Structural Equity (RASE) Report. The term of the agreement shall be one year.

Section 2. The Mayor is hereby authorized to enter into a professional services agreement with the Urban League of Rochester, N.Y., Inc. to oversee community implementation of the recommendations set forth in the RASE Commission's report. The agreement shall have a term of one year. The maximum compensation shall be \$100,000, which shall be funded from the 2023-24 Budget of Office of the Mayor.

Section 3. The agreement shall contain such additional terms and conditions as the Mayor deems appropriate.

Section 4. This ordinance shall take effect immediately.



City of Rochester

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**BUDGET, FINANCE
AND GOVERNANCE
INTRODUCTORY NO.**

Malik D. Evans
Mayor

32

January 3, 2024

Law 23

TO THE COUNCIL

Ladies and Gentlemen:

Re: Amending Real Estate Title Services Agreement

Transmitted herewith for your approval is legislation amending the professional services agreement with Independent Title Agency, LLC, 200 Canal View Blvd. in Brighton, New York (Denise Harbaugh, Manager) to provide real estate title services. It would amend the agreement authorized in Ordinance No. 2022-122 to increase the maximum annual compensation by \$50,000 to a new total of \$300,000. The amendatory compensation will be funded from the 2023-24 Budget of Undistributed Expenses for the current year and from the 2024-25 Budget of Undistributed Expenses for any optional extension of the term, contingent upon the approval of the latter year's budget.

The number of title searches required by the City over the last year was unusually high, due to increased Code Enforcement, demolition, and foreclosure activity. The Law Department expects this demand to be the new normal in future years due to the City's increased focus on housing and neighborhood quality issues.

The Law Department is currently conducting a Request for Proposals process for the coming year, in order to provide for the increased volume of title services required for foreclosure and Code Enforcement, and will soon commence an RFP process for term contracts with title service providers, as well.

Independent Title Agency, LLC was previously selected through a request for proposal process described in the attached summary, which was provided when the original agreement was authorized. Pricing has not changed and Independent Title is still the most cost-effective option for the City.

Respectfully submitted,

Malik D. Evans
Mayor



INTRODUCTORY NO.

32

Ordinance No.

Authorizing an amendatory agreement for real estate title services

BE IT ORDAINED, by the Council of the City of Rochester as follows:

Section 1. The Mayor is hereby authorized to enter into an amendatory agreement with Independent Title Agency, LLC for the provision of title services. The agreement authorized in Ordinance No. 2022-122 shall be amended to increase the maximum annual compensation by \$50,000 to a new total of \$300,000. The amendatory compensation shall be funded from that same years' Budgets of Undistributed Expenses as provided for in the original agreement, contingent on the approval of future years' budgets.

Section 2. The amended agreement shall contain such additional terms and conditions as the Mayor deems appropriate.

Section 3. This ordinance shall take effect immediately.



Miguel A. Meléndez, Jr. Council President, Councilmember At-Large

INTRODUCTORY NO.

33

January 3, 2024

TO THE COUNCIL

Ladies and Gentlemen:

Re: Agreement – WBCP, Inc. for
Police Accountability Board Executive
Director Search

Council Priority: Public Safety

Transmitted herewith for your approval is legislation establishing \$40,000 as maximum compensation for an agreement with WBCP, Inc. (Wendí Brown, President, Rogue River, Oregon), for executive search services for recruitment and selection of the position of Executive Director for the Police Accountability Board. The cost of this agreement will be funded from the 2023-24 Budget of the City Council & Clerk.

WBCP, Inc. was selected for these services through a Request for Proposal process described in the attached summary. Also included is the Request for Proposal that was issued in October, as well as the selected firm's proposal.

Respectfully Submitted,

Miguel A. Meléndez, Jr.
City Council President

VENDOR / CONSULTANT SELECTION PROCESS SUMMARY

Department: City of Rochester Police Accountability Board

Project / Service Title: Executive Director Search Firm

Consultant Selected: WBCP Inc.

Method of selection: Request for Proposal [*Complete 1-7*]

Request for Qualifications [*Complete 1-7*]

From the NY State Department of Transportation list of pre-approved regional engineering firms [*Complete 4-7*]

1. **Date RFP / RFQ issued:** Friday, October 20, 2023

2. **The RFP / RFQ was also sent directly to:** See attached.

3. **Proposals were received from:**

FIRM

City/ST

NETSYNK INC.

Chicago, Illinois

Sunshine Enterprise USA LLC dba Sunshine Enterprise USA

Maitland, Florida

WBCP, Inc.

Rogue River, Oregon

Talent Vision LLC

Rochester, New York 14604

Central Strategies

Boston, Massachusetts

4. **Evaluation criteria (WBCP, Inc.):**

Standard Points

| Criteria | Weighted Points Possible | Points Received By Firm |
|------------------------------|--------------------------|-------------------------|
| Proposal | 40 | 38 |
| Experience | 20 | 20 |
| Cost | 20 | 20 |
| References | 10 | 10 |
| Commitment to Key Principles | 10 | 10 |
| Total Points | 100 | 98 |

Bonus Points

| Bonus Point Category | Bonus Point Weight | Bonus Points Received |
|---|--------------------|-----------------------|
| Respondent is NYS Certified MWBE | 10% of Total | N/A |
| Utilize MWBE subcontractors for 10-20% of work | 5% of Total | N/A |
| Utilize MWBE subcontractors for more than 20% of work | 10% of Total | N/A |
| Meet or exceed workforce goals of 20% M and 6.9% W | 10% of Total | N/A |
| Total Bonus Points | - | 0 |

TOTAL POINTS RECEIVED: 98

5. Review team included staff from: PAB Board Chair, Lawrence Knox, ED Search Committee: William Clark, Keith Patterson, Drorah Setel, and PAB Director of Operations, Rosabel Antonetti.

6. Additional considerations/explanations: Budget of \$40,000-\$50,000 for this RFP. Additionally, firm has extensive experience in public sector executive search services.

7. MWBE Officer has reviewed the recommended firm's proposal for MWBE and Workforce goals.

MWBE Officer Initials: S.M.D. Date: 12/14/2023

City of Rochester Police Accountability Board
Request for Proposals (amended)

**EXECUTIVE SEARCH FIRM TO CONDUCT
NATIONWIDE SEARCH
FOR THE NEXT EXECUTIVE DIRECTOR
FOR THE CITY OF ROCHESTER
POLICE ACCOUNTABILITY BOARD**

RFP Issued: Friday, October 20, 2023

Proposals to be received by 5:00 PM on Friday, December 1, 2023

Submit Proposals Electronically to:

Rosabel Antonetti, Director of Operations
Rosabel.Antonetti@cityofrochester.gov

REQUEST FOR PROPOSAL

Executive Search Firm to Conduct Nationwide Search for the next Executive Director for the City of Rochester Police Accountability Board

RFP Issued: Friday, October 20, 2023
Proposals Due: Friday, December 1, 2023

BACKGROUND

The Rochester Police Accountability Board (Board), an entity of the City of Rochester, is seeking proposals from qualified executive search providers to provide comprehensive national executive search services for the recruitment of the next Executive Director for the City of Rochester Police Accountability Board, hereinafter referred to as "Project." The Board recognizes the need for a visionary leader, excellent communicator, and external facing leader with the ability to move the agency forward. The successful candidate will report to the Board of Directors, manage an operating budget of over \$3 million, and oversee the programmatic and administrative functions of the Rochester Police Accountability Board.

ABOUT THE PAB

§ 18-1 of Article XVIII of the Rochester City Charter established the Police Accountability Board to perform the following:

1. Conduct independent investigations into allegations of police misconduct involving sworn officers of the Rochester Police Department;
2. Bring transparency and systemic change to Rochester Police Department policies, practices and culture; and
3. Engage the community in, and educating them about, the PAB's work to reimagine public safety.

Learn more about the PAB at www.rocpab.org.

TIMELINE

| Activity | Time | Date |
|--|-------------|---------------------------|
| RFP Issued | | Friday, October 20, 2023 |
| Deadline for Questions | 5:00PM EST | Friday, November 3, 2023 |
| Response to Questions | 5:00PM EST | Friday, November 17, 2023 |
| Proposals Due | 5:00PM EST | Friday, December 1, 2023 |
| Consultant Selection Notification Deadline | 5:00PM EST | Friday, December 15, 2023 |
| City Council Approval of Agreement with Consultant | 6:00PM EST | Tuesday, January 23, 2024 |
| Agreement Start Date | | Monday, January 29, 2024 |

COMMUNICATIONS

All communications by parties who have indicated an intent to submit or have submitted a proposal in response to this RFP (“Respondents”), including any questions or requests for clarifications, submission of the proposal, requests for status updates about the proposal selection process and any other inquiries whatsoever concerning this RFP shall be sent, **by electronic mail only**, to:

Rosabel Antonetti, Director of Operations
Police Accountability Board
Rosabel.Antonetti@CityofRochester.gov

No contact is permitted with any other Board and/or staff member with regard to this RFP during the RFP process unless specifically authorized in writing. Prohibited contact may be grounds for disqualification.

To ensure that all respondents have a clear understanding of the scope and requirements of this RFP, the Board will respond to all timely questions submitted via email to the Board contract by the question deadline stated above. Questions and the responding answers will be sent via email to all respondents who have provided an email address to the Board contact and will be posted on the City and Board’s webpage for this RFP. The Board’s failure to timely respond or provide responses to any questions shall not delay or invalidate the Board’s right to make a decision to award an agreement pursuant to this RFP.

The Board will make every reasonable effort to keep respondents informed about the RFP process. Notifications about Timeline date changes, amendments to the RFP and other information about the RFP will be sent by email to respondents who have provided an email address to the Board contact and will be posted on the Board's website for this RFP. The Board's failure to provide such information shall not delay or invalidate the Board's right to make a decision to award an agreement pursuant to this RFP.

SCOPE OF SERVICES

The Board is seeking an Executive Search Firm (hereinafter referred to as "Consultant") who can perform the following services beginning in or around January 22, 2024. All proposals shall address each of the requested services listed below.

Project Management Meeting. The Consultant will meet with representatives from the Board to consult and confirm a timeline, identify roles and milestones, and map out the entire executive search process.

Key Personnel Interviews. The Consultant will interview internal stakeholders identified by the Board, to possibly include key City personnel who interact with the Board, staff at the PAB, City Council and HR. The purpose of these meetings will be for the Consultant to gain a basic understanding of both organizational needs, current priorities, structure, and culture of City government and police department.

Community Engagement. The Consultant will facilitate two (2) community forums, several small community focus groups meetings, and online surveys (for both the community and Board).

- a. **Community Forums.** The Consultant will facilitate two (2) virtual community forums and gather input to help shape the position profile and/or inform the areas of inquiry when developing interview questions. The Board agrees to advertise the forums through the City's traditional community networks to ensure attendance. The Board will be responsible for interpreters when needed.
- b. **Community Focus Group Meetings.** The Consultant will facilitate several small community focus groups of internal and external stakeholders, identified by the Board. These group meetings are intended to provide a community perspective that is considered throughout the executive search process.
- c. **Online Department Survey.** The Consultant will develop and host a customized online survey for the Board and staff to provide input to the search process. Following completion of the survey, the Consultant will provide a summary report of the survey results to the

Board.

- d. **Community Survey.** The Consultant will develop and host a customized online survey for community members to provide input to the search process. The Board will be responsible for promoting and advertising the survey through normal channels. Following completion of the survey, the Consultant will provide a summary report of the survey results to the Board. The Board will be responsible for interpreters when needed.

Developing the Candidate Profile. The Consultant will work directly with Board, senior staff and others involved in the process in order to learn as much as possible about what the Board expects of a new Executive Director. This will include meeting with other key staff and community members to gather information. Through this, they will learn about the values and culture of the agency, as well as understand the current issues, challenges, and opportunities that face the Board. They will also become acquainted with the Board's expectations regarding the knowledge, skills and abilities sought in the ideal candidate, and they will work with the Board to identify expectations regarding education and experience. Additionally, they will discuss with the Board expectations regarding compensation and other items necessary to complete the successful appointment of the ideal candidate. As part of this process, they will provide an evaluation of the compensation and benefits of the Executive Director position. Based on these discussions, they will develop a candidate profile that addresses the responsibilities, core competencies and professional characteristics and traits, education and training, operational and organizational issues, and other factors relevant to this position.

Advertising Campaign and Recruitment Brochure. The Consultant will design an effective advertising campaign that is appropriate for the recruitment specifically suited to the Executive Director search, utilizing venues that will ensure a diverse pool of applicants, including qualified minority and women candidates. The Consultant will place advertisements including, but not limited to the following professional associations' websites to ensure a strong and diverse candidate pool:

- International Executive Association
- National Association for Civilian Oversight of Law Enforcement
- Latino Corporate Directors Association
- New York Society of Association Executives
- National Association of Women Lawyers
- New York State Bar Association
- The Black Executive Director's Network
- Hispanic National Bar Association
- National Bar Association

Consultant will also utilize social media and will develop a professional recruitment brochure on the Board's behalf that will discuss the community, organization, position, and compensation. Once completed, they will mail the brochure to an extensive audience, making them aware of the Executive Director opportunity with the City of Rochester Police Accountability Board.

- i. **Intensive Follow-up** - As a follow-up to the advertising and marketing campaigns, the Consultant will conduct personal outreach and intensive follow-ups to maximize efforts to ensure a deep candidate pool.
- ii. **Brochure** - For each prospective candidate, the Consultant will provide them with an electronic copy of the color brochure, followed by a telephone or virtual contact or an in person meeting.
- iii. **Submissions** - The Consultant will acknowledge each submission and provide candidates timely updates as they move through the search and selection process.

Recruiting Candidates. The Consultant will cross-reference the profile of the ideal Executive Director candidate for the Board with their database of thousands of candidates and their contacts in the field, and will conduct an aggressive outreach effort that includes making personal calls to prospective applicants in order to identify and recruit outstanding candidates, including qualified minority and women candidates.

Screening Candidates. Following the closing date for the recruitment, the Consultant will screen all resumes and cover letters using the criteria established in our initial meetings to narrow the field of candidates.

Identification of Qualified Candidates. The Consultant will maintain a database of candidates and will assess those individuals against the position profile. The Consultant will follow up with each contact and help individuals determine whether they will be competitive for the position. The Consultant may recruit a select few from their database who meet the established criteria for the position. The Consultant will utilize the following activities to develop the candidate pool:

- b. **Review of Internal Candidates** - Internal candidates, like external candidates, will be assessed on the merits, evaluated comparatively to the entire candidate pool, and presented accordingly.
- c. **Original Research** - The Consultant will identify candidates from other municipalities and contact selected individuals to determine

their interest in the position.

- d. **Internet Research** - The Consultant will utilize their proprietary internet tool to search for and contact police oversight executives who have an interest in an executive position outside their current organization.
- e. **Personal Contacts** - The Consultant will utilize their personal contacts and relationships with police oversight executives throughout the nation to receive possible recommendations of outstanding candidates for the position.

Preliminary Interview. The Consultant will conduct preliminary interviews with the top ten (10) to twelve (12) candidates in order to determine which candidates have the greatest potential to succeed at the Board. During the interviews, they will explore each candidate's background and experience as it pertains to the Executive Director position. In addition, they will discuss the candidate's motivation for applying for the position and make an assessment of their knowledge, skills, and abilities. They will devote specific attention to determining the likelihood of the candidate's acceptance of the position if an offer of employment is made.

Public Records Search. Following the interviews, the Consultant will conduct a review of published articles that reference each candidate. They will consult various sources for this including Lexis-Nexis TM, a newspaper/magazine search engine, Google, and local papers from the communities in which the candidates have worked which may bring their attention for further detailed inquiries that they may need to make at that time.

Recommendations. Based on the information gathered through meetings with the Board and preliminary interviews with candidates, the Consultant will recommend three (3) to five (5) candidates for the Board's consideration, within (75) to (90) days from the start of the search. They will prepare a report on each candidate that focuses on the results of their interviews and public record searches, to include detailed information pertaining to the candidates' professional experiences and accomplishments, strengths and potential gaps, and background information. The recommended three (3) to five (5) candidates for the Board's consideration. The Board will advise consultants on whether they wish to proceed with an OMNIA Assessment, a predictive, scientifically-validated assessment to uncover motivators, references and behaviors. They will make specific recommendations, but the final selection of those to be considered will be up to the Board.

Background Checks / Detailed Reference Checks. Based on the final interviews, the Consultant will conduct a credit, criminal, civil litigation, and motor vehicle record checks for the top one (1) to three (3) candidates. In addition,

those candidates will be the subjects of detailed, confidential reference checks. In order to gain an accurate and honest appraisal of the candidates' strengths and weaknesses, they will talk candidly with people who have direct knowledge of their work and management style. They will ask candidates to provide the names of their supervisors, subordinates, and peers for the past several years. Additionally, they will make a point of speaking confidentially to individuals known to have insight into a candidate's abilities, but who may not be on their preferred list of contacts. At this stage in the recruitment, they will also verify candidates' educational backgrounds and any required certifications.

Additional Verifications. The Consultant will conduct a comprehensive background report through First Check on all candidates we recommend. The report includes:

- Address history
- Driving history/motor vehicle records
- Credit report
- Federal criminal search
- National criminal search
- County wants and warrants
- Global homeland security search
- Sex offender registry search
- Education verifications
- Social Security number trace

Presentation of Candidates. Based on the screening interviews, internet profile, First Check Background Report, and information from other sources, the Consultant will produce a Screening Report. The Screening Report will divide the candidate pool into three groups: 1) Recommended Candidates 2) Qualified Candidates; and 3) Others. The Screening Report will describe the entire candidate pool and include the resumes, cover letters, and internet research for each candidate classified as "Recommended" or "Qualified" and a list of "Others." The Consultant will meet the representatives identified by the Board, either in person or virtually, to present the search results and review their recommendations. They will discuss each candidate's qualifications and collectively advance a group of candidates (typically 4-7) to the selection process.

Initial Interviews. The selection process will begin with the Board.

- i. The Consultant will work with the City's Human Resource Department to produce a hard copy or electronic interview booklet for each panel member containing the EEO guidelines, interview schedule, interview questions, and candidate materials.

- ii. The Consultant will facilitate the post-interview panel debriefings.
- iii. The Consultant will develop an interview process that objectively assesses the qualifications of each candidate. They will adopt an approach that fits the Board's needs. They will provide the Board with suggested interview questions and rating forms, and will be present at the interviews to facilitate the process.
- iv. The Consultant will coordinate the panel interviews with the Board. The Consultant will develop interview questions for each panel tailored to assess the candidate's suitability to address the City's most critical issues.

Finalist Process. The Consultant will work with the Board and staff to develop a process that helps distinguish among the finalists. The finalists' process may have virtual components but will likely have in-person events. The finalist process may include some or all of the following:

1. A tour of the City and PAB
2. A "Meet and Greet" with Department Directors, Elected and Appointed Officials
3. An event where Board and staff can meet with and question finalists
4. A "Meet the Candidates" event (public vetting or candidate interview forum - Live or Virtual)
5. Finalist Interviews – Board, City Council and Department of Human Resource Management

Negotiations and Extending the Offer. When a candidate is selected, the Consultant will assist, as appropriate, with negotiations and an employment offer. Throughout this stage of the process, the Consultant will continue to act as an agent of the City and represent the Board's interests according to its directions.

Closing the Search. After the offer is accepted, the Consultant will contact the remaining candidates and notify them about the outcome of the search.

Complete Administrative Assistance. Throughout the recruitment, the Consultant will provide the Board with updates on the status of the search, and will provide a schedule for actions and deliverables at the beginning of the process. They will also take care of all administrative details on behalf of the Board. They will provide candidates personal correspondence advising them of their status at each critical point during the recruitment. In addition, they will respond to inquiries about the status of their candidacy within 24 hours.

PROPOSAL PREPARATION AND SUBMISSION PROCESS

To be eligible to be considered, applicant must submit a proposal by the Board (*via email only*) no later than 5:00PM on Friday, December 1, 2023.

This RFP is designed to facilitate the evaluation and selection of a Consultant that is best able to achieve the PAB's objectives. The proposal shall contain a table of contents. All pages shall be numbered and major sections and all attachments shall be referenced in the table of contents. In order to enable the Board to effectively review the information contained in the proposals, proposals shall reference the numbered and lettered sections of the RFP.

The response to each section shall be clearly indicated and addressed or an explanation provided for why the Respondent is not submitting a proposal for a specific section or requirement of the RFP. If desired, the proposal may include an executive summary of no more than two pages.

Each proposal shall be signed by an individual authorized to enter into and execute contracts on the Respondent's behalf. Unless otherwise specified in its proposal, Respondent represents that it is capable of meeting or exceeding all requirements specified in this RFP.

Submission of a proposal shall be deemed authorization for the Board to contact Respondent's references. Evaluation of proposals will be conducted by the Board based on information provided in the Respondent's proposals and on such other available information that the Board determines to be relevant.

The Respondent selected by the Board will be required to enter into a Professional Services Agreement (PSA) with the Board (see Attachment A, the City's standard PSA form). The establishment of a PSA is contingent upon approval by City Council for all Agreements in excess of \$20,000 or for a period of more than one year and upon the availability of funds for such an agreement. Unless otherwise stated in the proposal, the Respondent's response to this RFP shall be deemed its acceptance of the terms of this PSA. (Note: Attention is directed to the City's Living Wage requirements and MWBE and Workforce Utilization Goals)

Respondents shall provide sufficient information in their written proposals to enable the Board review team to make a recommendation to the full Board. The Board reserves the right to invite any or all Respondents to an interview to discuss their proposal. Any expenses resulting from such an interview will be the sole responsibility of the Respondent. The Board is under no obligation to select any of the responding Respondents. The Board may amend or withdraw the RFP at any time, within its sole discretion. The Board shall have no liability for any costs incurred in preparing a proposal or responding to the Board's requests with respect to the proposal.

PROPOSAL CONTENT

The proposal should include the following information:

- 1. Organizational Statement.** A statement that describes the applicant organization, the name and title of the person authorized to contractually obligate the organization, and contact information for the individual(s) who will serve as points of reference for the Board for this Request;
- 2. Project Statement.** A narrative that describes the Respondent's understanding of the Board's needs regarding this project the unique value the Respondent will bring to the process;
- 3. Respondent's Qualifications.** Information about the Respondent and its qualifications for this project. Include information about prior engagements similar to that being solicited herein by the Board. Documented evidence of the Respondent's capacity to perform the work, including references, contact names and phone numbers;
- 4. Budget.** An itemized budget, including staff hours and billing rates which address each of the tasks identified in the Scope of Services.
- 5. Staffing Plan.** A staffing narrative that describes which individual(s) within the entity will serve as consultant(s) on the project, details regarding the roles of those individuals on the project, and a subcontracting plan that may include the names of any subcontractors the applicant is considering retaining for the purposes of this project;
- 6. Rochester Presence.** Information about Respondent's presence in the City of Rochester and/or any collaborative relationships with local firms that are to be formed for this project.
- 7. MWBE:** Statement as to whether or not the Respondent is a bona fide MWBE firm with appropriate certifications and/or paperwork, will use bona fide MWBE subcontractors and the percentage of the workforce utilized to perform the work of this contract who will either be Minority (M) or Women (W), including both the Consultant's workforce and that of any subcontractors who will be utilized.

EVALUATION CRITERIA

The following is a summary of the proposal evaluation criteria. It is within the Board's sole discretion to determine the value assigned to each of these criteria.

A. Proposal: The Respondent's comprehension of the needs of the Board as demonstrated by its description of its approach to the elements listed in the Scope of Services section of this RFP.

B. Experience: The Respondent's relevant experience in providing the same or similar services.

C. Cost: The total cost of the Respondent's proposal is important to the Board, however, based on the evaluation of the other criteria, the Board will not necessarily select the lowest bidder.

D. References: Evaluation of the Respondent's work for previous clients receiving similar services to those proposed in this RFP.

E. Commitment of Key Principals: Demonstration of availability of senior-level staff or associates to be assigned to this project to ensure depth, accountability, and diversity of perspective.

F. MWBE & Workforce Goals: The City of Rochester desires to encourage minority and women owned (MWBE) businesses to participate in opportunities to enter into PSAs with the City and to encourage minorities and women in the workforce. Pursuant to Ordinance No. 2018-54, the City has a goal that 30% of the aggregate annual contract awards for professional service contracts over \$20,000 be awarded to minorities (M) (15%) and women (W) (15%). The City has also established minority workforce goals of 20% M and 6.9% W for professional services consulting contracts. For more information, please see <http://www.cityofrochester.gov/mwbe>.

Respondents shall be awarded MWBE bonus weighting as follows:

1. The Board will give preference to Consultants who are New York State certified MWBEs. Consultants who meet this requirement shall receive an additional weighting of 10%.

2. The Board will give preference to Consultants who utilize state certified MWBE subcontractors with bona fide offices and operations in the Empire State Development Finger Lakes Region, which includes the following counties: Genesee, Livingston, Monroe, Ontario, Orleans, Seneca, Wayne, Wyoming and Yates. State-certified MWBEs from outside the Region may be counted if there are insufficient businesses in the Region to perform the specialized work or consulting services required. If one or more MWBE subcontractors will perform 10% to 20% of the work of the contract – measured as either a percent of the total contract amount or as a percent of the total full-time-equivalent labor hours budgeted for this project, the consultant shall receive an additional weighting of 5%. If MWBE subcontractors will perform more than 20% of the work of the contract, the Consultant shall receive an additional weighting of 10%.

3. Respondents shall provide sufficient documentation with their proposal to support the additional preference weighting as an MWBE Consultant or for use of MWBE subcontractors. If one or more MWBE subcontractors are proposed, they must be named and the size of the subcontract identified. If selected, the Respondent shall submit an

MWBE Utilization Plan on the City's form for approval by the MWBE Officer. Once approved, the Utilization Plan shall be incorporated into the PSA. a. If the total amount of a PSA is increased by 5% or more at any time during the term of the PSA, the Consultant shall submit a revised MWBE Utilization Plan for approval by the MWBE Officer. The MWBE Officer may also issue a revised MWBE Utilization Plan for unforeseen changes in the availability of MWBE subcontractors during the term of the PSA.

4. The Board will give preference to Consultants who meet or exceed the City's workforce goals, which are: 20% M and 6.9% W. Consultants who demonstrate that their and/or their subcontractors' workforce on this Project meets or exceeds these goals shall receive an additional weighting of 10%. If selected, the Respondent shall submit a Workforce Staffing Plan on the City's Form for review by the MWBE Officer. Once reviewed, the Workforce Staffing Plan shall be incorporated into the PSA. The calculated percentages of workforce utilization shall be based on actual hours worked and billed over the term of the project. The final determination of a workforce goals accomplished during the contract shall be based on hours reported in the workforce utilization reports.

5. If selected, the Respondent shall provide MWBE utilization and subcontractor/supplier payment certification and/or workforce utilization reports on the City's forms. These reports shall be submitted with each invoice or as otherwise requested by the MWBE Officer.

6. A failure to submit the required subcontractor/supplier payment certification and/or workforce utilization reports shall constitute a default in the performance of the Agreement subject to potential termination for default by the Board. In addition, if the selected Respondent fails to meet the most recent MWBE Utilization Plan and/or Workforce Staffing Plan, for which additional weight was awarded by the end of the PSA, such failure may result in disqualification from award of future contracts with the Board.

7. Summary of additional evaluation weighting points for MWBE and Workforce Goals:

| Category of Additional Evaluation Points | Additional Weight Awarded |
|---|----------------------------------|
| Respondent is New York State Certified MWBE | 10% |
| Utilize MWBE Subcontractors for 10-20% of work | 5% |
| Utilize MWBE Subcontractors for more than 20% of work | 10% |
| Meet or exceed workforce goals of 20% M and 6.9% W | <u>10%</u> |

G. City of Rochester Location Preference: The City favors contracting with firms located in the City of Rochester and a preference will be given to Consultants located in the City, through an additional weighting of 10%. Non-local firms may wish to consider partnerships or other collaborative arrangements with local firms as a strategy to address this criterion.

H. Other Criteria: Other criteria may be considered and evaluated by the Board if it is determined to be in the best interest of the Board and the success of the project to do so.

SELECTION PROCESS & CRITERIA

The Request for Proposals will be issued on Friday, October 20, 2023. Respondent's must submit any questions via email by Friday, November 3, 2023 at 5:00 PM EST to Director of Operations, Rosabel Antonetti at rosabel.antonetti@cityofrochester.gov. The Board will issue responses to all questions by Friday, November 17, 2023. The deadline for submitting proposals is Friday, December 1, 2023 at 5:00 PM Eastern. The Police Accountability Board will be responsible for evaluating all Responses and will do so on the basis of qualifications. Notice regarding any selection of a Consultant will be made on or around Friday, December 15, 2023, with the aim of City Council voting during their Tuesday, January 23, 2024 meeting to authorize the signing of the contract. The Consultant would begin providing services in or around Monday, January 29, 2024.

The selection of a Consultant is within the Board's sole discretion and no reasons for rejection or acceptance of a proposal are required to be given. Although costs are an important consideration, the decision will be based on qualifications and compliance with the requirements of this RFP and not solely on cost. The Board reserves the right to reject any or all proposals or to accept a proposal that does not conform to the terms set forth herein. The Board further reserves the right to waive or modify minor irregularities in the proposals and negotiate with Consultants to serve the Board's best interest.

MISCELLANEOUS

The Board reserves the right to amend or withdraw this RFP in the Board's sole discretion, including any timeframes herein, upon notification of all Respondents as set forth above, and in such case, the Board shall have no liability for any costs incurred by any Respondent.

The Board may request additional information from any Respondent to assist the Board in making its evaluation.

The proposal and all materials submitted with the proposal shall become property of the Board and will be subject to NYS Freedom of Information Law. If any proprietary information is submitted with the proposal, it must be clearly identified and a request to keep such information confidential must be submitted.

Submission of a proposal shall constitute a binding offer by Respondent to provide the services at the prices described therein until such time as the parties enter into a PSA.

ATTACHMENT A

**AGREEMENT FOR
PROFESSIONAL SERVICES**

THIS AGREEMENT, is made this __, day of _____, 20__, by and between the **CITY OF ROCHESTER**, a municipal corporation having its principal office located at City Hall, 30 Church Street, Rochester, New York 14614, hereinafter referred to as the "City" and _____, with offices located at _____, Rochester, N.Y. 14____, hereinafter referred to as the "Consultant".

WITNESSETH:

WHEREAS, the City desires to secure the professional services of a Consultant to provide services required for _____, hereinafter referred to as the "Project", and,

WHEREAS, the Consultant has the necessary equipment, personnel and expertise to perform the Project.

NOW THEREFORE, in consideration of the terms and conditions contained herein, the parties do covenant and agree as follows:

SECTION 1. DESCRIPTION OF SERVICES

A. The Consultant shall, upon the commencement date specified in Section 2 hereof, perform in a professional and workmanlike manner to the reasonable satisfaction of the City, the following services:

B. Except as otherwise specified in this Agreement, all equipment, materials and supplies required to carry out the provisions of this Agreement and to perform the services described above shall be furnished by the Consultant and shall be fit for their purpose to the reasonable satisfaction of the City.

SECTION 2. TERM

The services required of the Consultant pursuant to this Agreement shall commence on _____ and shall terminate on _____.

SECTION 3. FEE

A. The City agrees to pay and the Consultant agrees to accept as full payment for the work and services performed pursuant to this Agreement, the following payable in the following manner:

The Consultant shall submit an invoice and any other supporting documentation in the manner prescribed by the City at a minimum of once every ninety (90) days during the term of this agreement, unless a different schedule is approved by the City.

B. The total fee payable by the City pursuant to this Agreement, including all costs and disbursements whatsoever shall not exceed the sum of _____ Dollars (\$_____).

SECTION 4. AUTHORIZED AGENT FOR THE CITY AND THE CONSULTANT

A. The City hereby designates:

B. The Consultant hereby designates:

or their authorized representatives, as Authorized Agents of the City and of the Consultant for receipt of all notices, demands, vouchers and other communications pursuant to this Agreement. The parties reserve the right to designate other or additional agents upon written notice to the other party. In no event shall the City's Authorized Agent be authorized to amend or extend this Agreement or to accept service for the commencement of any legal actions or proceedings related to the Agreement.

SECTION 5. TERMINATION FOR DEFAULT

The performance of work under this Agreement may be terminated by the City in accordance with this clause in whole, or in part, whenever the Consultant shall default in the performance of this Agreement in accordance with its terms. Upon termination, the City may take over the work to be performed and complete the same by contract or otherwise, in the City's discretion and the Consultant shall be liable to the City for any excess cost occasioned thereby. The total fee payable to the Consultant under this Agreement upon such termination shall be such proportionate part of the total fee as the value of the work satisfactorily completed and delivered to the City bears to the value of the work contemplated by this Agreement.

SECTION 6. INDEMNIFICATION

The Consultant hereby agrees to defend, indemnify and save harmless the City of Rochester against any and all liability, loss, damage, suit, charge, attorney's fees and expenses of whatever kind or nature which the City may directly or indirectly incur, or be required to pay by reason or in consequence of the intentionally wrongful or negligent act or omission of the Consultant, its agents, employees or contractors. If a claim or action is made or brought against the City and for which the Consultant may be responsible hereunder in whole or in part, then the Consultant shall be notified and shall handle or participate in the handling of the defense of such matter.

SECTION 7. INSURANCE

A. Workers' Compensation and Disability Benefits Insurance

This Agreement shall be void and of no effect unless the Consultant shall secure compensation for the benefit of, and keep insured during the life of this Agreement, any and all employees as are required to be insured under the provisions of the Workers' Compensation Law of the State of New York or the state of the Consultant's residence, whichever may apply. The Consultant shall provide proof to the City, duly subscribed by an insurance carrier, that such Workers' Compensation and Disability Benefits coverage have been secured. In the alternative, Consultant shall provide proof of self-insurance or shall establish that Worker' Compensation and/or Disability Benefits coverage is not required by submitting the current and required New York State Workers' Compensation Board's form.

B. General Liability Insurance

The Consultant shall obtain at its own expense general liability insurance for protection against claims of personal injury, including death, or damage to property, arising out of the Project. The amount of said insurance coverage shall be in the amount of Two Million Dollars if said insurance is a "Defense within Limits" policy under which all claim expenses are included within both the applicable limit of liability and self-insured retention. Otherwise, the insurance coverage shall be in the amount of One Million Dollars. Said insurance shall be issued by a reputable insurance company, authorized to do business in the State of New York. Said insurance shall also name the City of Rochester as an insured and copies of the policy endorsements reflecting the same shall be provided. The Consultant shall provide the City with a certificate of insurance from an authorized representative of a financially responsible insurance company evidencing that such an insurance policy is in force. Furthermore, the Consultant shall provide a listing of any and all exclusions under said policy. The insurance shall stipulate that, in the event of cancellation or modification the insurer shall provide the City with at least thirty (30) days written notice of such cancellation or modification. In no event shall such liability insurance exclude from coverage any municipal operations or municipal property related to this Agreement.

SECTION 8. EQUAL OPPORTUNITY AND MWBE AND WORKFORCE UTILIZATION GOALS

A. General Policy

The City of Rochester, New York reaffirms its policy of Equal Opportunity and its commitment to require all contractors, lessors, vendors and suppliers doing business with the City to follow a policy of Equal Opportunity, in accordance with the requirements set forth herein. The City further does not discriminate on the basis of disability, in admission or access to, or treatment or employment in its programs and activities. The City is including these policy statements in all bid documents, contracts, and leases. Contractors, lessors, vendors and suppliers shall comply with all State and Federal Equal Opportunity laws and regulations and shall submit documentation regarding Equal Opportunity upon the City's request.

B. Definitions

MINORITY GROUP PERSONS - shall mean a person of Black, Hispanic, Asian, Pacific Islander, American Indian, or Alaskan Native ethnic or racial origin and identity.

C. Compliance

The Consultant shall comply with all of the following provisions of this Equal Opportunity Requirement:

1. The Consultant agrees that he will not discriminate against any employee for employment because of age, race, creed, color, national origin, sex, sexual orientation, gender identity or expression, disability, or marital status in the performance of services or programs pursuant to this Agreement, or in employment for the performance of such services or programs, against any person who is qualified and available to perform the work in which the employment relates. The Consultant agrees that in hiring employees and treating employees performing work under this Agreement or any subcontract hereunder, the Consultant, and its subcontractors, if any, shall not, by reason of age, race, creed, color, national origin, sex, sexual orientation, gender identity or expression, disability or marital status discriminate against any person who is qualified and available to perform the work to which the employment relates. The Consultant agrees to take affirmative action to ensure that applicants are employed, and that applicants are hired and that employees are treated during their employment, without regard to their of age, race, creed, color, national origin, sex, sexual orientation, gender identity or expression, disability, or marital status. Such actions shall include, but not be limited to the following: employment, upgrading, demotions or transfers, recruitment and recruitment advertising, layoffs, terminations, rates of pay and other forms of compensation, and selection for training, including apprenticeship.
2. The Consultant agrees that its employment practices shall comply with the provisions of Chapter 63 of the Rochester Municipal Code, which restricts inquiries regarding or pertaining to an applicant's prior criminal conviction in any initial employment application.
3. If the Consultant is found guilty of discrimination in employment on the grounds of age, race, creed, color, national origin, sex, sexual orientation, gender identity or expression, disability, or marital status by any court or administrative agency that has jurisdiction pursuant to any State or Federal Equal Opportunity Laws or regulations, such determination will be deemed to be a breach of contract, and this Agreement will be terminated in whole or part without any penalty or damages to the City on account of such cancellation or termination, and the Consultant shall be disqualified from thereafter selling to, submitting bids to, or receiving awards of contract with the City of Rochester for goods, work, or services until such time as the Consultant can demonstrate its compliance with this policy and all applicable Federal and State Equal Opportunity laws and regulations.
4. The Consultant shall cause the foregoing provisions to be inserted in all subcontracts, if any, for any work covered by this Agreement so that such provisions will be binding upon each subcontractor, provided that the

foregoing provisions shall not apply to subcontracts for standard commercial supplies or raw materials.

D. MWBE AND WORKFORCE UTILIZATION GOALS

The City of Rochester has established a policy to promote the growth and development of Minority and Women Business Enterprises (MWBE) and to improve employment opportunities for minorities and women and has adopted MWBE goals and minority workforce participation goals that apply to professional services consulting agreements with a maximum compensation exceeding \$10,000 pursuant to Ordinance No. 2018-54.

Ordinance No. 2018-54 established the goal that MWBE's receive 30% of the total annual contract awards with aggregate minority and women award goals of 15% each. Ordinance No. 2018-54 further established annual aggregate workforce goals of 20% minority and 6.9% women.

The Consultant shall submit a workforce staffing plan, which, when reviewed by the City's MWBE Officer, shall be incorporated into this Agreement as Exhibit A, detailing the percentage of the workforce utilized to perform the work of this agreement who will be either minority or women, including both the Consultant's workforce and that of any subcontractors who will be utilized. Consultant shall submit workforce utilization reports on the City's forms with each invoice or as otherwise requested by the MWBE Officer. The Consultant understands and accepts that the calculated percentages of workforce utilization shall be based on actual hours worked and billed over the term of the project. The final determination of a workforce goals accomplished during the contract shall be based on hours reported in the workforce utilization reports.

The Consultant shall submit an MWBE utilization plan with respect to any subcontractors or suppliers used to perform the services under this Agreement, which, when approved by the City's MWBE Officer, shall be incorporated into this Agreement as Exhibit B. Consultant shall submit MWBE utilization and subcontractor/supplier payment certification on the City's forms with each invoice or as otherwise requested by the MWBE Officer.

During the term of the Agreement, the Consultant shall notify the City if a change occurs that will result in a significant (5% or more) increase or decrease in the workforce staffing plan and/or MWBE utilization plan goals incorporated as Exhibit A and/or Exhibit B of this Agreement. A revised workforce staffing plan and/or MWBE utilization plan must be approved by the MWBE Officer. Once signed by the Consultant and the MWBE Officer, such revised plan(s) shall be incorporated into this Agreement as an amendment pursuant to Section 17.

Consultant's failure to submit MWBE and subcontractor/supplier payment certification forms, if required, and the workforce utilization reports shall constitute a default in the performance of this Agreement. Failure to meet the goals stated

in the most recent workforce staffing plan and/or the MWBE utilization plan incorporated into the Agreement may result in disqualification from award of future contracts with the City.

SECTION 9. TITLE VI OF THE CIVIL RIGHTS ACT OF 1964

The City of Rochester hereby gives public notice that it is the City's policy to assure full compliance with Title VI of the Civil Rights Act of 1964, the Civil Rights Restoration Act of 1987, and related statutes and regulations in all programs and activities. Title VI requires that no person in the United States of America shall, on the grounds of race, color, gender, or national origin be excluded from the participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity for which the City receives federal financial assistance. Any person who believes they have been aggrieved by an unlawful discriminatory practice under Title VI has a right to file a formal complaint with the City. Any such complaint shall be in writing and filed with the City Title VI Coordinator within one hundred eighty (180) days following the date of the alleged discriminatory occurrence. Title VI Discrimination Complaint Forms may be obtained from the City at no cost to the complainant, or on the City's website at www.cityofrochester.gov, or by calling (585) 428-6185.

SECTION 10. FREEDOM OF INFORMATION LAW

Disclosures required by New York's Freedom of Information Law ("FOIL") shall not be considered a breach of any confidentiality provisions in this Agreement. Should Consultant provide the City with any records it deems confidential and exempt from FOIL, Consultant shall clearly mark such portions of those records as confidential and exempt from FOIL disclosure. Upon any request for disclosure of information so marked, the City will inform Consultant of the request and give Consultant ten (10) business days to submit a written statement of necessity for exempting the records from disclosure pursuant to New York Public Officers Law 89(5). As required by the Public Officers Law, the City will issue a determination as to disclosure within seven (7) business days. If the City determines that the records shall be disclosed, Consultant may appeal the City's determination within seven (7) business days. Thereafter, the City shall respond to Consultant's appeal within ten (10) business days. If the City issues an adverse determination, Consultant may appeal the decision within fifteen (15) days of service by commencing an Article Seventy-Eight (78) proceeding under New York's Civil Practice Law and Rules.

SECTION 11. LIVING WAGE REQUIREMENTS

A. Applicability of Living Wage Requirements

This section shall apply and the Consultant shall comply with the requirements of Section 8A-18 of the Municipal Code of the City of Rochester, known as the Rochester Living Wage Ordinance, whenever payments by the City to the Consultant under this Agreement shall equal or be greater than fifty thousand dollars (\$50,000) during a period of one year.

If this Agreement is amended to increase the amount payable hereunder to fifty thousand dollars (\$50,000) or more during a period of one year, then any such amendment shall be subject to Section 8A-18.

B. Compliance

The Consultant shall pay no less than a Living Wage to any part-time or full-time Covered Employee, as that term is defined in Section 8A-18B, who directly expends his or her time on this Agreement, for the time said person actually spends on this Agreement. Living Wage, as set forth in this Agreement, shall be the hourly amount set forth in Section 8A-18(C)(2), and any adjustments thereto, which shall be made on July 1 of each year and shall be made available in the Office of the City Clerk and on the City's website, at www.cityofrochester.gov. Consultant shall also comply with all other provisions of Section 8A-18, including but not limited to all reporting, posting and notification requirements and shall be subject to any compliance, sanction and enforcement provisions set forth therein.

C. Exemption

This section shall not apply to any of Consultant's employees who are compensated in accordance with the terms of a collective bargaining agreement.

SECTION 12. COMPLIANCE WITH MACBRIDE PRINCIPLES

The Consultant agrees that it will observe Ordinance No. 88-19 of the City of Rochester, which condemns religious discrimination in Northern Ireland and requires persons contracting to provide goods and services to the City to comply with the MacBride Principles. A copy of the MacBride Principles is on file in the Office of the Director of Finance.

SECTION 13. COMPLIANCE WITH ALL LAWS

The Consultant agrees that during the performance of the work required pursuant to this Agreement, the Consultant, and all employees working under the Consultant's direction shall strictly comply with all local, state, or federal laws, ordinances, rules or regulations controlling or limiting in any way the performance of the work required by this Agreement. Furthermore, each and every provision of law and clause required by law to be inserted in this agreement shall be deemed to be inserted herein. If, through mistake or otherwise, any such provision is not inserted, or is not properly inserted, then upon the application of either party this Agreement shall be forthwith physically amended to make such insertion or correction.

SECTION 14. AUDIT

The Consultant agrees that the City shall, until the expiration of three (3) years after final payment, have access to and the right to examine, at no cost to the City, any directly pertinent books, documents, papers and records of the Consultant and of any of the

subcontractors engaged in the performance of and involving transactions related to this Agreement or any subcontracts.

SECTION 15. PROHIBITION AGAINST ASSIGNMENT

The Consultant is prohibited from assigning, transferring, conveying, subletting or otherwise disposing of this Agreement or any of its contents, or of any right, title or interest therein, or of the power to execute this Agreement, to any other person or corporation without the previous written consent of the City.

SECTION 16. OBLIGATIONS LIMITED TO FUNDS AVAILABLE

The parties specifically agree that the Consultant's duty to perform work under this Agreement and the City's obligation to pay for that work, including any out-of-pocket and subcontracting expenses of the Consultant, shall be limited to the amount of money actually appropriated by the City Council and encumbered (i.e., certified as being available) for this Project by the City Director of Finance (or his authorized deputy). This provision shall limit the parties' obligation to perform even though this Agreement may provide for the payment of a fee greater than the appropriated and encumbered amount.

SECTION 17. EXTENT OF AGREEMENT

This Agreement constitutes the entire and integrated Agreement between and among the parties hereto and supersedes any and all prior negotiations, agreements and conditions, whether written or oral. Any modification or amendment to this Agreement shall be void unless it is in writing and subscribed by the party to be charged or by the party's Authorized Agent.

SECTION 18. STATUS AS INDEPENDENT CONTRACTOR

The Consultant, as an independent contractor, covenants and agrees to conduct the work under this Agreement consistent with such status. The Consultant shall neither pretend nor claim to be an officer or employee of the City by reason hereof, nor make any claim, demand or application to or for any right or privilege applicable to an officer or employee of the City, including but not limited to Workers' Compensation coverage, unemployment insurance benefits, social security coverage or retirement membership or credit.

SECTION 19. LAW

This Agreement shall be governed by and under the laws of the State of New York. In the event that a dispute arises between the parties, venue for the resolution of such dispute shall be the County of Monroe, New York.

SECTION 20. NO-WAIVER

In the event that the terms and conditions of this Agreement are not strictly enforced by the City, such non-enforcement shall not act as or be deemed to act as a waiver or modification of this Agreement, nor shall such non-enforcement prevent the City from enforcing each and every term of this Agreement thereafter.

SECTION 21. SEVERABILITY

If any provision of this Agreement is held invalid by a court of law, the remainder of this Agreement shall not be affected thereby if such remainder would then continue to conform to the laws of the State of New York.

IN WITNESS WHEREOF, the parties have duly executed this Agreement on the date first written above.

CITY OF ROCHESTER

BY: _____
Malik D. Evans, Mayor

CONSULTANT

BY: _____
Name:

STATE OF NEW YORK)
COUNTY OF MONROE) SS:

On this _____ day of _____, 20__, before me the subscriber, personally came **MALIK D. EVANS** known, who being by me duly sworn, did depose and say that he resides in the City of Rochester; that he is the Mayor of the City of Rochester, the municipal corporation described in and which executed the above instrument; and that he signed her name to the foregoing instrument by virtue of the authority vested in his by the laws of the State of New York and the local laws and ordinances of the City of Rochester.

Notary Public

STATE OF NEW YORK)
COUNTY OF MONROE) ss.:

On the _____ day of _____, 20__ before me, the undersigned, a Notary Public in and for said State, personally appeared _____, personally known to me or proved to me on the basis of satisfactory evidence to be the individual(s) whose name(s) is (are) subscribed to the within instrument and acknowledged to me that he/she/they executed the same in their/their capacity(ies), and that by their signature(s) on the instrument, the individual(s), or the person upon behalf of which the individual(s) acted, executed the instrument.

Notary Public




WBCP
PROPOSAL

RECRUITMENT SERVICES FOR



EXECUTIVE DIRECTOR

NOVEMBER 22, 2023

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I. ORGANIZATIONAL STATEMENT/PROJECT STATEMENT

November 22, 2023

Rosabel Antonetti
Director of Operations
Rosabel.Antonetti@cityofrochester.gov



RE: City of Rochester Police Accountability Board – Executive Director Recruiting Services

It is our pleasure to submit this proposal for recruitment services to secure your ideal candidate to serve as the Executive Director of the City of Rochester Police Accountability Board. **WBCP has worked on many Public Safety recruitments, and we look forward to the opportunity to partner with City of Rochester Police Accountability Board on this critical position!**

We trust our proposal will showcase our client-focused recruitment process and will act as a testament that we are passionate about what we do to make our clients happy.

It has been proven that great employees are looking for great employers, not just a paycheck. WBCP provides a broader perspective to recruitment services – going beyond securing the ideal candidate – we brand your organization as an employer of choice. We use eye-catching marketing materials, innovative search practices, and responsive and respectful communications with your applicants and stakeholders. **We guarantee we will fill your position, and we guarantee that placement for 18 months.** We provide a fair and equal recruitment process that also focuses on attracting ethnic and gender-diverse applicant pools.

WBCP is talented at working with you to identify the strengths, challenges, and opportunities of this job, the ideal candidate, and your community and organizational culture. WBCP will work with your stakeholders to design a recruitment strategy that will include a customized engagement process. We will have a series of meetings, discussions, stakeholder interviews, and survey(s) to get to know you, the organization, the community, the culture, and the staff whom the future Executive Director will lead.

We have exceptional experience successfully recruiting for similar positions, with several of our recent notable recruitments including, but not limited to:

- **Director of Police Oversight, City of Long Beach, CA**
- **Executive Director, San Benito Council of Governments, CA**
- **Executive Director, Central California Legal Services (CCLS), CA**
- **Executive Director, Teton County Joint Housing Authority, ID**
- **Executive Director – Human Resources & Risk Management, County of El Paso, CO**
- **Executive Director, Water Forum, CA**

To see a list of similar recruitments, visit pages 5-6 of this proposal, and to see a full list of our clients and successful recruitments, visit: <https://tinyurl.com/2dfk4k2>

Either I or one of my executive recruiters will take the lead in managing this recruitment. I have over two decades of experience in public sector executive search services and provided direct search services through WBCP since 2004. WBCP now has offices in Oregon, Washington, California, Arizona, North Carolina, and we are expanding into the thriving New York market. We are thrilled about the prospect of collaborating with the City of Rochester Police Accountability Board on this vital recruitment! We are confident in our ability to deliver excellent results. While we have not conducted a recruitment in New York, I have over 20 years of experience breaking into new geographic and industry markets and have close to a 100% success rate filling our open positions with excellent candidates who are retained for long periods of time. We will be able to do the same in the City of Rochester, and our guarantee proves that. Once you use us once, you will likely use us again, as the majority of our clients are repeat users of our services. We have a list of testimonials on our website we encourage you to peruse [HERE](#).

I. ORGANIZATIONAL STATEMENT/PROJECT STATEMENT.....

Recruiting top talent has become the number-one topic among administrators. New and innovative recruitment strategies are critical to identifying and securing candidates with a deep understanding of how to assess and meet community needs and address future challenges. WBCP understands the complexity of community leadership, and we are prepared to provide a thorough, complete, and fair recruitment process to provide a diverse applicant pool. **Upon our 2023 year-end review, we found that over the last three years, 90% of our applicants and 83% of our candidates placed in positions with our clients came from diverse backgrounds.** In fact, because of our ability to reach diverse applicant pools, we were hired by two national Latino organizations to recruit for an Executive Director and other leadership positions: Latino Public Broadcasting and Radio Bilingüe (two of the largest Latino national nonprofit organization in the U.S.).

Clients choose our firm over others because of our ability to work with your support staff and stakeholder group (including boards, appointed/elected officials, and engaged constituents), manage all details of a recruitment process, and secure great candidates. Our dedication and commitment to the client are complemented by our deep understanding and ability to effectively navigate challenging political climates.

Our clients have great things to say about the quality of the service we provide and the amazing candidates we find them, In fact, many of our clients are return customers. Please feel comfortable reaching out to these organizations to get their feedback directly.

Lastly, I love what I do, and I am passionate about finding exceptional candidates who are also passionate about serving others. My staff and I are driven and desire to exceed client expectations. I appreciate your consideration in retaining our services and hope to have an opportunity to work with you in the future.

Best Regards,



Wendi Brown | Founder/President, WBCP, INC.
wendi@wbcpinc.com | 541-664-0376
www.wbcpinc.com

DIVERSITY

83%

*of WBCP candidates
placed in positions
come from a diverse
background*

II. BACKGROUND & QUALIFICATIONS.....

Principal: Wendi Brown, President

Company Legal Name: WBCP, Inc.

Tax ID: 81-5454037

Website: www.wbcpinc.com

Phone: 866-929-WBCP (9227) / 541-664-0376

Address:

- **Oregon Main Office:** 213 E Main St., Rogue River, OR, 97537
- **California Main Office:** Roseville, CA 95661, & Santa Barbara, CA, 93101
- **Arizona Main Office:** Gilbert, AZ 85233
- **Washington Main Office:** Seattle, WA 98164
- **Satellite Offices (3):** San Jose, CA; Gilroy, CA; Corvallis, OR; Jacksonville, NC



WOMEN OWNED

WBCP, Inc. is a 100% woman-owned business, an S Corporation, not part of a parent company, and is a registered small business through the U.S. Small Business Administration (SBA). WBCP is registered to do business in California, Oregon, Washington, and Arizona and soon expanding in other states. WBCP files and pays California S Corp and personal income taxes.

BUSINESS HISTORY

WBCP, Inc. has been in business since 2004, and serves nonprofit and public sector organizations. WBCP offers a variety of services, including: partial and full service search services for individual contributor, supervisor, management and executive management positions; human resources consulting: organizational development, training, classification and compensation studies, analysis and assessments, etc.

II. BACKGROUND QUALIFICATIONS.....

WBCP has over 20 years of experience providing search services for public sector and non-profit organizations. We have successfully secured professionals and provided other consulting services in California, Arizona, Colorado, Idaho, Oregon, and Washington.

California, Arizona, Oregon, and Washington Cities of: Arcata, Ashland (OR), Astoria, Berkeley, Calistoga, Central Point (OR), Ceres, Chandler (AZ), Corte Madera, Culver City, Davis, Dunsmuir, Duvall (WA), Fremont, Fresno, Garibaldi (OR), Grants Pass (OR), Gold Hill (OR), Hemet, Hubbard (OR), Independence (OR), Irvine, Laguna Beach, Larkspur, Lincoln, Livermore, Long Beach, Medford, Milpitas, Napa, Novato Oakland, Oxnard, Palo Alto, Pasadena, Petaluma, Phoenix (AZ), Phoenix (OR), Port Hueneme, Redding, Riverside, Roseville, Rogue River (OR), Sacramento, San Francisco, San Rafael, Santa Maria, Santa Paula, Santa Rosa, Solvang, Sonoma, Sutter Creek, Truckee, Ventura, Vernon, Victorville, and Windsor.

California, Colorado, Idaho, Oregon, and Washington Counties of: Alameda, Colusa, Contra Costa, El Paso (CO), Fresno, Humboldt, Jackson (OR), King (WA), Lake, Lane (OR), Los Angeles, Marin, Mariposa, Mendocino, Merced, Mono, Napa, Orange, Riverside, Sacramento, San Benito, San Bernardino, San Mateo, San Francisco, San Joaquin, San Luis Obispo, Santa Barbara, Santa Clara, Santa Cruz, Shasta, Solano, Sonoma, Stanislaus, Tuolumne, Yuba, and Yolo.

Local and National Councils, Boards, and Districts: Boulder Creek Protection District, California Prison Industry Authority (CALPIA), Cosumnes Community Services District, Hass Avocado Board (HAB), Jackson County Fire District 5, Los Angeles County Employees Retirement Association (LACERA), Mendocino County Air Quality Management District, Nevada Irrigation District, Newark Chamber of Commerce, North American Blueberry Council/U.S. Highbush Blueberry Council (NABC/USHBC), Oakland Housing Authority, Olivehurst Public Utility District, Orange County Employees Retirement System (OCERS), Placer County Transportation Planning Agency (PCTPA), Sacramento Area Flood Control Agency (SAFCA), Sacramento Employment & Training Agency (SETA), Sacramento Public Library Authority, Sacramento Sewer District, Sacramento Suburban Water District, San Benito Council of Governments, San Diego Port Authority, San Rafael Sanitation District (SRSD), Sonoma County Library, Tri-City Mental Health Authority (TCMHA), Truckee-Donner Public Utility District (TDPUD), Tuolumne Utilities District, and Valley Water.

Nonprofit and Joint Powers Authorities (JPAs): CDS Publications, Center Point, Central California Legal Services (CCLS), Community Food Bank, Community Works, Dogs for Better Lives/Dogs for the Deaf, First 5 (Alameda County, California Association, Fresno, Santa Barbara County, San Mateo), Futures Without Violence (Family Violence Protect Fund), Gold Coast Health, Greater Richmond Interfaith Program (GRIP), Los Angeles Unified School District (LAUSD), La Public Media, Latino Public Broadcasting, Northern Valley Catholic Social Service (NVCSS), Options Recovery, Radio Bilingüe, Santa Cruz County Animal Services Authority, Teton County Joint Housing Authority (TCJHA), Transitions-Mental Health Association, Valley Consortium for Medical Education (VCME), Water Forum, and West Angeles Church of God in Christ.

Private Organizations: Central California Truck and Trailer, Morton & Pitalo, NAVA, SWEED, Touchstone Accounting

Consulting services (classification and compensation services, competency modeling, job description development, job family development, job analysis): City of Fremont, City of Medford, City of Santa Maria, City of Santa Paula, County of Humboldt, County of Mariposa, County of Santa Barbara, and County of San Luis Obispo.

INDUSTRIES

- Organizational Leadership
- Economic Development
- Facilities & Operations
- Financial, Administrative Services, Accounting, Auditing
- Health & Human Services, Housing, Unhoused
- HR, Risk, Labor/Employee Relations
- Information Technology
- Legal, Counsel, Clerk
- Library
- Marketing, Communications, PR
- Parks & Rec, Community Services, Arts
- Planning, Environmental, Community Development, Building, Transit
- Public Safety
- Public Works, Transportation, Engineering

II. BACKGROUND & QUALIFICATIONS.....

BELOW IS A LIST OF SIMILAR RECRUITMENTS WBCP HAS SUCCESSFULLY MANAGED:

PUBLIC SAFETY

- Chief of Police, City of Sacramento, CA
- Chief of Police, City of Livingston, CA
- Fire Chief, City of Hemet, CA
- Fire Chief, County of Jackson Fire District 5, OR
- Fire Chief, Boulder Creek Fire Protection District, CA
- Fire Chief, City of Sacramento, CA
- Fire Chief, City of Victorville, CA
- Chief of Emergency Management, County of Santa Barbara, CA
- Executive Communications Officer, City of Long Beach, CA
- Director of Emergency Management, County of Marin, CA
- Director of Police Oversight, City of Long Beach, CA
- Deputy/Chief of Police, Oakland Housing Authority, CA
- Deputy Fire Chief, City of Santa Maria, CA
- Deputy Fire Chief, Wildlands, County of Marin, CA
- Emergency Communications Manager, City of Astoria, OR
- Emergency Preparedness Manager/Deputy City Manager, City of Fresno, CA
- Emergency Manager, City of Petaluma, CA
- Defensible Space Program Manager, City of San Rafael, CA

ORGANIZATIONAL LEADERSHIP

- **Executive Director, Water Forum, CA**
- **Executive Director, Teton County Joint Housing Authority, ID**
- **Executive Director, Placer County Transportation Planning Agency, CA**
- **Executive Director, Options Recovery Services, CA**
- **Executive Director, Latino Public Broadcasting, CA**
- **Executive Director, First 5 Association of California, CA**
- **Executive Director, First 5 Santa Barbara County, CA**
- **Executive Director, First 5 Fresno, CA**
- **Executive Director, San Benito Council of Governments, CA**
- **Executive Director, Northern Valley Catholic Social Service, Redding, CA**
- **Executive Director, Community Food Bank, CA**
- **Executive Director, Greater Richmond Interfaith Program, CA**
- **Executive Director, Tri-City Mental Health Authority, CA**
- **Executive Director, Sacramento Employment and Training Agency, CA**
- **Executive Director, Arts Commission, County of Santa Barbara, CA**
- City Manager, City of Pasadena, CA
- City Manager, City of Port Hueneme, CA
- City Manager, City of Ceres, CA
- City Manager, City of Santa Rosa, CA
- City Manager, City of Gold Hill, OR
- City Manager, City of Sonoma, CA
- City Manager, City of Petaluma, CA
- City Manager, City of Phoenix, OR
- City Manager, City of Dunsmuir, CA
- City Manager, City of Oxnard, CA

II. BACKGROUND & QUALIFICATIONS.....

ORGANIZATIONAL LEADERSHIP (CON'T)

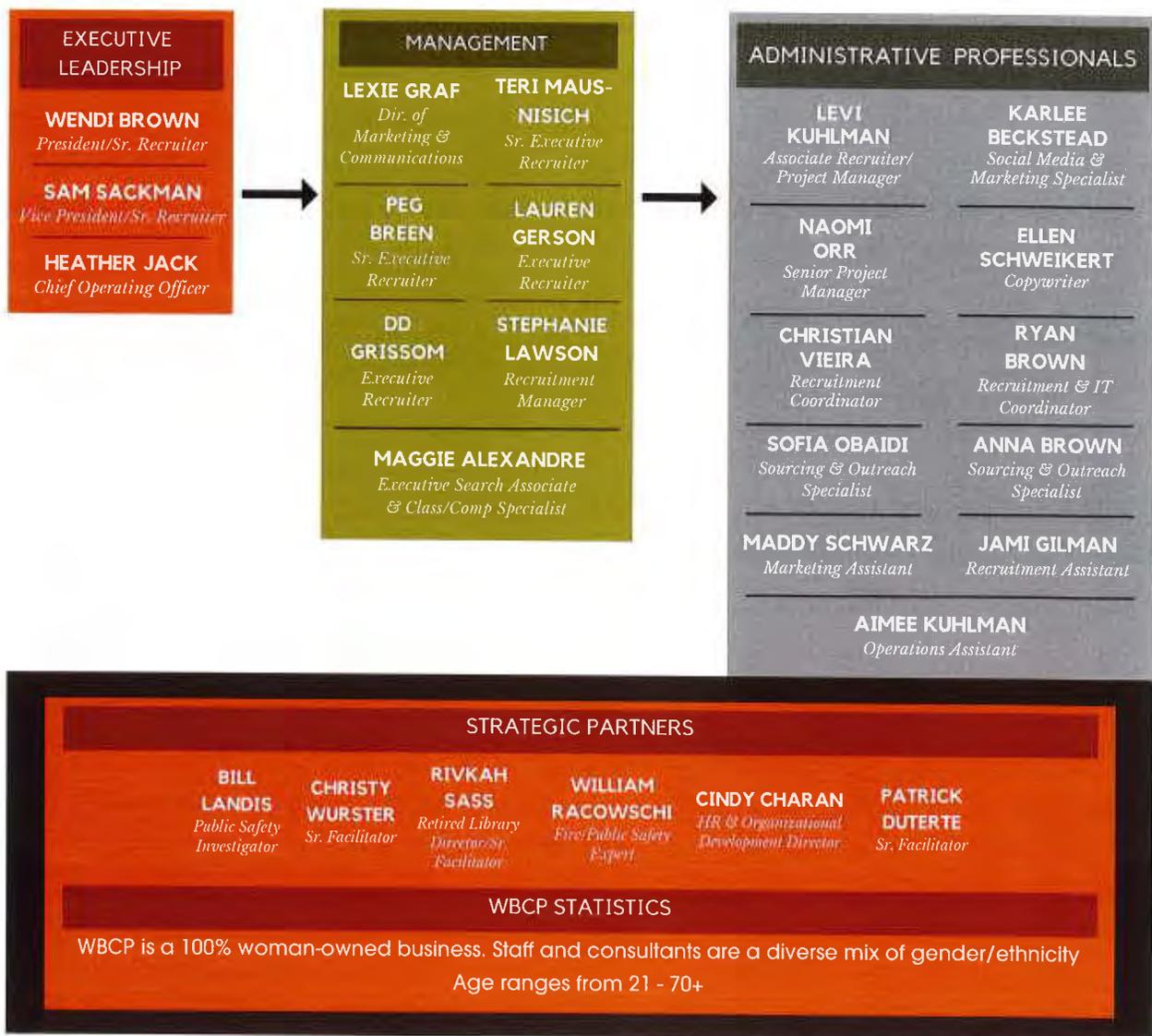
- City Manager, City of Ventura, CA
- City Manager, City of Independence, OR
- City Manager, City of Sutter Creek, CA
- Town Manager, Town of Truckee, CA
- Town Manager, Town of Windsor, CA
- City Administrator, City of Rogue River, OR
- City Administrator, City of Hubbard, OR
- City Administrator, City of Duvall, WA
- County Executive Officer, County of Shasta, CA
- Assistant City Manager (Public Safety), City of Sacramento, CA
- Assistant City Manager (Municipal Services), City of Sacramento, CA
- Deputy City Manager, City of Long Beach, CA
- Chief Executive Officer, CalPIA (California Prison Authority), CA
- Chief Executive Officer, Newark Chamber of Commerce, CA
- Chief Executive Director, Valley Consortium of Medical Education, CA
- Executive Vice President, Center Point, CA
- Vice President/Business Development Director, WBCP Inc., OR
- ACEO - Assistant County Executive Officer, County of Napa, CA
- ACEO - Assistant County Administrative Officer, County of Santa Barbara, CA
- ACAO - Assistant County Administrator, County of San Joaquin, CA
- ACAO/HR Director, County of Mariposa, CA
- Assistant Executive Director, First 5 San Mateo, CA
- Chief Operating Officer, IT and Administrative Services, Valley Water, CA
- Chief Operating Officer, Water Utility Enterprise, Valley Water, CA
- Chief Operating Officer, Futures Without Violence, CA
- Chief Operating Officer/Executive Director, Valley Consortium for Medical Education, CA
- Chief Operating Officer, WBCP Inc., OR
- General Manager, Olivehurst Public Utility District, CA
- General Manager, Tuolumne Utilities District, CA
- General Manager, LA Public Media, CA
- General Manager, Radio Bilingüe, CA
- General Manager, Santa Cruz County Animal Services Authority, CA

Check out our full list of
recruitments here:
<https://tinyurl.com/2dfrk4k2>

III. GUARANTEE.....

- (1) We guarantee successful placement and will provide continued consulting services for one additional recruitment/replacement (however, client will pay for any additional direct cost expenses).
- (2) If a candidate selected and appointed by the Client terminates employment for any reason before the completion of the first **18 months** of service, WBCP will provide the Client with the necessary consulting services required to secure a replacement. Professional consulting services will be provided at no cost to the Client; however, additional expenses will be covered by the Client. The Guarantee is valid for one recruitment/replacement only.
- (3) **Work Performed Out Of Scope:** To provide the best results for our clients, we strongly recommend a steadfast commitment to agreed-upon dates/times for critical recruitment milestones (shortlist meeting and interview dates). Any change of date and time initiated by the client after a recruitment is rolled out may result in a forfeiture of the recruitment guarantee Any work performed after the recruitment has been rolled out and dates have been agreed upon – to adjust these dates or times will result in additional charges at our hourly rate.

IV. ORGANIZATIONAL CHART.....



V. STAFFING PLAN.....

WENDI BROWN

*Lead Consultant/
Sr. Executive Recruiter*



I am the President of WBCP, with over 20 years of experience in marketing and advertising and combine this with my background in recruiting to successfully place hard-to-fill, management, and executive positions. My team and I are passionate about helping organizations improve their recruitment services, place great talent, conduct department assessments, redesign antiquated processes, revise job descriptions, conduct salary and benchmark studies, and more. I have I have worked in various industries – advertising and public relations, national real estate franchisor, global manufacturing – and I have worked with nonprofit and public sector organizations since 1999. Formerly, I was an internal Human Resources Consultant for the County of Orange, California, providing countywide communications, human resources, executive search, and recruiter training services to the Assistant Chief Executive Office/Human Resources Director and, at that time, 25 decentralized departments, with 17,000 employees, serving a community of 300,000. I have a Bachelor’s of Science in Business Administration with an emphasis in Marketing from Colorado Technical University; have earned several certificates in Project Management, Global Business, Marketing, and Human Resources; and working toward a Master’s in Management at Southern Oregon University

TERRI MAUS-NISICH

*Sr. Executive
Recruiter*



Terri Maus-Nisich holds a pivotal role as one of our Senior Executive Recruiters, leveraging her extensive background as a distinguished leader in local government. With a local government career spanning over 40 years, Terri’s journey includes transformative roles within the County of Santa Barbara, where she ascended from Parks Director to Assistant County Executive Officer, overseeing vital municipal and health/human service departments. Her remarkable impact encompasses leadership in Homeless Services, Communications, and Emergency Management, driving community engagement, disaster recovery, and support for vulnerable populations. Before her tenure in Santa Barbara, Terri spent 15 years with the City of Santa Clarita in roles ranging from analyst to Deputy City Manager. Throughout her remarkable career, Terri prioritized strategic planning, organizational development, and innovative problem-solving, garnering numerous awards. She holds a Bachelor’s Degree from UC Santa Barbara, a Masters of Public Administration from Cal State Northridge, and a graduate certificate from Harvard University’s JFK School of Government.

PEG BREEN

*Sr. Executive
Recruiter*



Peg Breen has 25 years of experience in managing HR centers of excellence functions including recruiting, compensation and benefits, employee relations, performance management and HRIS reporting. She has extensive experience leading human resources and change management in large non-profit healthcare systems, financial firms, customer service organizations, and most recently, state and federal agency executive recruiting for a minority owned search firm in Arizona. Peg holds a master’s degree in public administration and a master’s in executive leadership from the University of Nebraska. Her passion for learning drove her to complete a certification from the International Coaching Federation as a Certified Executive and Personal Coach, which she used to guide leaders in their quest for professional and personal growth. She is certified in the EQ 2.0 Emotional Intelligence assessment as well as the MBTI personality assessment. The insights she gained from learning how specific traits drive behaviors has given Peg a keen ability to interview and assess candidate strengths and weaknesses, to ensure that candidates not only are an excellent technical fit for the role, but also have the interpersonal skills, integrity, adaptability, and problem-solving skills necessary to produce excellent results.

V. STAFFING PLAN.....

LAUREN GERSON
Executive Recruiter



Lauren serves as an Executive Recruiter at WBCP, where she excels in managing the entire recruitment process. Beginning her career in operations and events for renowned breweries and restaurants, she later transitioned to business operations and career services. Prior to joining WBCP, she assisted jobseekers overcoming employment barriers through a career coaching company. Lauren's diverse background encompasses project management, client relations, resume writing, HR operations, and risk management. She holds a Bachelor's degree in Philosophy with a minor in English Literature from Whittier College, showcasing her analytical and communication skills. Her multi-faceted expertise and dedication make her an asset to WBCP's executive recruitment endeavors.

LEXIE GRAF
*Director of Marketing
& Communications/
Recruiter*



Lexie Graf is WBCP's Director of Marketing & Communications. As a marketing professional, she has been primarily focusing on copywriting, content creation, and brand strategy in her career. Lexie has a knack for understanding each clients' unique needs, allowing her to adapt her writing voice and branding as needed. Along with developing and overseeing the creation of social media, marketing materials, and advertising plans for WBCP, Lexie collaborates with the recruitment team in meeting clients' needs and deadlines. Before working at WBCP, Lexie wrote for Indeed and the University of Wisconsin Colleges, helping her develop a deep understanding of career development, recruitment, and public sector careers. Throughout her marketing career, Lexie has produced a wide variety of campaigns and deliverables, such as blogs, digital and print ads, website content, brochures, social media posts, eBooks, and magazines. Notable projects throughout her career include developing content for two websites and collaborating on an email marketing campaign that won an American Advertising Award in multiple categories. Lexie has a Bachelor's in Communications with certificates in Digital Studies and Environmental Studies from the University of Wisconsin – Madison.

**HEATHER
JACK**
*Chief
Operating
Officer*

Heather Jack is WBCP's Chief Operating Officer and lead Project Manager. Since starting at WBCP in 2015, she has grown into an integral part of the business. Heather uses her strong organizational skills and attention to detail to support all recruitments from start to finish, coordinate timelines, oversee the team's productivity. Meeting clients' deadlines and major milestones is one of Heather's top priorities, making her our go-to person for all things calendar and project management-related. Heather also assists with projects in human resources with several municipalities in Oregon and California. Other aspects of her role include supporting employee engagement, salary and benchmark studies, and business operations. During her time at WBCP, Heather has modernized processes and scaled technology systems for the company. Prior to working with WBCP, Heather worked at Hannon Library, developing organizational, research, and interpersonal skills. Heather has a Bachelor of Science degree in Anthropology and a double minor in Environmental Studies and French from Southern Oregon University.

V. STAFFING PLAN.....

**STEPHANIE
LAWSON**
*Recruitment
Manager*

Stephanie started working for WBCP in 2019. She acts as support for all facets of the recruitment process, as well as any other tasks to assist the WBCP team. Some of her core responsibilities include candidate and panel coordination, candidate review, calendar and timeline management, and interview material preparation. Prior to working for WBCP, Stephanie had several roles in hospitality where she further developed her client relations, communications, and clerical skills. Stephanie has a Bachelor's of Science degree in Business Administration with a focus in Hospitality from Southern Oregon University.

**MAGGIE
ALEXANDRE**
*Executive Search
Assoc. &
Class/Comp
Specialist*

Maggie Alexandre is a Human Resources professional with over 30 years of experience, and is WBCP's key Executive Search Associate and Classification and Compensation Specialist for WBCP since 2018. Prior to working at WBCP, Maggie was a Human Resources Director in the San Francisco Financial District and led an 80 person team of human resource professionals. She began her career in HR at Robertson, Stephens & Company, a boutique investment bank, and continued in the HR Director role at other investment banks and private equity firms until 2016. Maggie studied Anthropology at California State University, Long Beach and received her Human Resources Management Certificate from California State University, San Francisco.

**LEVI
KUHLMAN**
*Associate Recruiter/
Project Manager*

Levi serves as one of WBCP's Associate Recruiter/Project Managers and plays an integral role in managing our recruitments and clients. Some of his primary duties include meeting with clients, screening candidates, preparing for interviews, leading headhunting efforts, and overseeing candidate coordination. Levi's strong interpersonal skills coupled with his eagerness to work with others helps him create lasting relationships with clients and candidates. Prior to his time with WBCP, Levi was the President of a real estate company where he oversaw a residential real estate team in the Willamette Valley, Oregon. In addition to the great work he does for WBCP, our clients, and our candidates, Levi also operates a small catering company on the side. Currently, Levi is dually enrolled at Oregon State University and Western Governors University pursuing his MBA/MPA.

VI. RECRUITMENT STRATEGY / PHASES.....

WBCP knows how to customize your search strategy to meet your unique recruitment needs. We customize your recruitment based on the specific needs, target audience, and challenges for each recruitment; however, below is a baseline approach for most recruitments.

CLIENT & STAKEHOLDER MEETINGS

We require the Client and/or Search Committee, and other stakeholders identified by the Client, be involved in the initial and final phases of this recruitment. These are critical phases to ensure we obtain a clear sense of the priorities and the successful hire of the right candidate. WBCP will meet with various stakeholders as warranted by the Client and the level of the position in the organization. These meetings will allow us an opportunity to gather information and gain knowledge about the organization, community, and unique aspects of the recruitment to design the ideal candidate professional profile, advertising materials, and strategic approach



FEEDBACK OUTCOME / TIMELINE DEVELOPMENT

Following the Client/stakeholder meetings, we will develop a detailed timeline for the recruitment along with a proposed advertising plan for approval.

CREATIVE DEVELOPMENT

Immediately following the client feedback activities, we will draft the competencies for the recruitment and advertising material/recruitment brochure for the Client's review. This information will summarize what was learned from Client-related interviews and will be used to advertise the opening.

MARKETING STRATEGY & IMPLEMENTATION

WBCP will execute a customized marketing/ad plan once the job announcement is created. An ad plan could include the following (based on assumptions), and will be customized based on information gathered in Phase I:

ONLINE ADVERTISING – Including local and national job boards, associations, social media, and other industry-related job postings targeting ideal candidates; job boards that reach a desired geographic area and reach a diverse ethnicity.

E-DIRECT MAIL ADVERTISING – including WBCP's current database of potential applicants, we have access to other professional lists and will source more lists through associations, contacts, etc.

SOURCING/HEAD HUNTING – WBCP will contact individuals targeted and generate new contacts through referrals made by respected sources. WBCP is a LinkedIn recruiter and we have access to over 350 million profiles via LinkedIn to assist us in targeting ideal candidates.



COMMUNICATION WITH CLIENT

We will provide weekly updates on the progress of this search unless the client prefers more or less frequent communications. We tailor our communications in accordance with our Client's needs.

VI. RECRUITMENT STRATEGY / PHASES.....

RESUME ASSESSMENT

WBCP will review resumes as they are received and/or at the close of the recruitment. Those candidates determined to be the most highly qualified will be selected for a screening interview.

SCREENING INTERVIEWS / REPORT TO CLIENT

WBCP does not restrict the number of applicants or candidates to be screened. Rather, we interview candidates who meet our ideal candidate criteria; frequently this group amounts to 20 candidates, or on average 20% of the applicant pool. Following the completion of the phone screen interviews, we will develop a report/recommended shortlist of candidates, which includes: resumes, cover letters, and a one-page profile summary of candidates' professional history, including a brief overview of WBCP's assessment and the results of their phone screen. We will meet with the selection committee/Client to review this report and select candidates for interviews. In this meeting, we will review the recruitment plan and discuss the final stages of the selection process.



COMMUNICATION WITH CANDIDATES

WBCP will take responsibility for communicating with the applicants/candidates during each phase of the search process and Client should refer any inquiries from potential or existing applicants directly to WBCP.

SELECTION PROCESS

WBCP will design and administer an appropriate final selection process based on the needs of the Client (tailored to the need and recruitment). WBCP will facilitate the invitation and coordination of these meetings/interviews and provide additional assessment tools/recommendations such as interview questions, writing and presentation exercises, problem solving scenarios, etc.

COMMUNICATION WITH CLIENT

Following the interviews and the Client's top candidate(s) selection, we will assist the Client with facilitating a thorough background and reference check. A typical approach includes a review of federal, state, and local criminal background checks and academic verification by a licensed background agency. Reference checks are conducted over the phone by a senior consultant and a final report is provided to the Client. References are completed on candidate(s) being considered after initial/panel interviews.



NEGOTIATIONS

Once the client reviews and is comfortable with the findings in the background and reference report, we are available to assist with negotiations on compensation, benefits, start date, and other transition details.

PLEASE NOTE: Due to COVID-19 Guidelines, WBCP, Inc. is committed to providing services listed herein, typically these services are executed in-person, however, we will facilitate all services virtually as needed and have successfully managed many virtual and hybrid interviews (partial in-person/part virtual) since March 2020 for our clients.

VII. SCOPE OF WORK.....

- Facilitate initial kick-off meeting with Client and other meetings that may include Executive Leadership, staff, community, and other stakeholders to assist with identifying the ideal candidate profile.
- Assist Client hiring authority/stakeholders in modifying the job description (as needed), and develop a recruitment announcement, marketing materials, and advertising plan for the recruitment.
- Attend all other meetings and engagements as needed or identified by the Client.
- Implement advertising plan including: publication, headhunting, direct mail, and other online and email marketing efforts.
- Provide timely updates and progress reports to the client regarding search services; every two weeks or as Client identifies is needed.
- Preliminary internet searches will be conducted on recommended candidates.
- Coordinate interview panel(s) as needed, or coordinate this process with Client.
- Receive and review applicants and screen those applicants to identify top candidates. Top screened paper applicants will be video/phone screened by recruiter to identify the key competencies (technical and interpersonal) to assist in identifying the top group of candidates who will be recommended at the Client/WBCP shortlist meeting.
- Facilitate shortlist meeting with Client – review and select candidates who will be invited to interview.
- Coordinate invitations to candidates.
- Develop interview questions and other selection details to meet specific needs and identify key competencies of candidates.
- Facilitate interviews with panel(s).
- Background and reference checks will be conducted with candidates who are identified as final candidates after initial Client interviews have been conducted. Background checks will typically include the following: criminal (local, state, and federal), education, credit, social security. References will be conducted based on a 360-degree perspective and will include staff, peers, and superiors. Onsite background services are available at an additional fee (see fees for details)
- Facilitate offer and negotiations with selected candidate; as directed by Client.

VIII. RECRUITMENT TIMELINE.....

*BELOW IS A SAMPLE OF AN EXECUTIVE SEARCH TIMELINE THAT
WBCP WILL CUSTOMIZE FOR THIS RECRUITMENT*

Week 1:

- Secure services with search firm, WBCP, Inc.
 - WBCP can schedule a Kickoff meeting as soon as we are selected.
- WBCP: review search parameters and recruiting processes with Client
 - Interview with hiring authority and other stakeholders for competencies
 - Identification of advertising venues and ideal candidate prospects
 - Calls, meetings, or coordination with other stakeholders for information gathering

Weeks 1 + 2:

- Develop and approvals: recruitment process, deadlines, ad plan and strategy, recruitment timeline and brochure
- Print coordination (if applicable)

Weeks 2 + 3:

- **OPEN RECRUITMENT AND AD PLAN:** Implement marketing plan and direct mail (if applicable)
- Secure panel member calendars
- Timeline may be extended if direct mail piece is included (i.e., print/postage)
- Finalize panel members and interview logistics and invitations to panel members

Weeks 4, 5, + 6:

- Receive applications –Collect and source applicants will continue until recruitment closes

Weeks 7 + 8:

- **CLOSE RECRUITMENT AND ADVERTISING**
- Conduct initial phone screen to identify shortlist of candidates
- Preliminary check on shortlist candidates (Google search)
- Candidate profiles developed and short list recommendations to client

Weeks 9 + 10:

- **MEETING – Client confirms selection of candidates to be advanced to panel interviews**
- Finalize questions, presentation, in-basket (as determined)
- Coordinates invitations with selected top candidates (shortlist)
- Produce panel candidate interview packets

Weeks 10 + 11:

- WBCP facilitates interview process – Interview process will be customized based on client and community needs:
 - **Day 1: Panel Interviews Conducted; Day 2: 2nd Interviews with executive leaders;**
 - 3rd interviews may be scheduled as needed with Boards/Commissions, etc.;
 - As needed schedule staff and/or community discussions/meetings

Week 12:

- WBCP conducts background and reference checks (backgrounds may be conducted by Client if current contract exists)
- WBCP conducts full reference checks for candidate(s) selected for Board/Commission interviews; or when Client is interested in making an offer

NEGOTIATIONS / HIRE:

- Hire date to accommodate possible candidate relocation
- Client (WBCP available to assist in process) conducts offer and facilitates salary negotiations with preferred candidate

IX. REFERENCES.....

1-City of Long Beach, California

Positions Filled:

- Director of Police Oversight

Contact Information:

- Omar Ramos, Administrative Officer - omar.ramos@longbeach.gov | 562-570-6060
- Joe Ambrosini, Director of HR - Joe.ambrosini@longbeach.gov | 562-570-6140

2-San Benito Council of Governments, California

Positions Filled:

- Executive Director

Contact Information:

- Norma Rivera, Administrative Services Specialist - norma@sanbenitocog.org | 831-637-7665

3-Sacramento Employment & Training Agency (SETA), California

Positions:

- Executive Director

Contact Information:

- Howard Chan, City Manager - hchan@cityofsacramento.org | 916-808-7488
- Ann Edwards, County Executive Officer - edwardsann@saccounty.gov

X. MARKETING MATERIAL EXAMPLES.....

Click below to see our marketing samples for similar positions and clients.

*To see all of our brochures, visit: wbcpinc.com/closed-jobs-private/ and use the password: #wbcp202212**

- [Director of Police Oversight, City of Long Beach, CA](#)
- [Director of Emergency Management, County of Marin, CA](#)
- [Executive Director, San Benito Council of Governments, CA](#)
- [Executive Director, Sacramento Employment & Training Agency, CA](#)
- [Executive Communications Officer, City of Long Beach, CA](#)
- [Emergency Communications Manager, City of Astoria, OR](#)

XI. BUDGET.....

WBCP will not limit the number of hours we work on a recruitment, rather we charge a flat rate and will spend the time necessary to ensure we are successful. Consulting fees will be billed in thirds at the beginning (open for applications and advertising campaign launched), middle (shortlist selection), and end of the recruitment process (selection made and background/ references concluded).

SERVICE COST PER RECRUITMENT EXECUTIVE DIRECTOR

| Description of Services/Deliverables: | Inclusive Rate per Recruitment: |
|---|---|
| <p><u>Consulting Services:</u> Phases I-IV in the proposal's scope of work</p> | <p>\$28,900 (flat rate)</p> |
| <p><u>Expenses:</u> Includes travel to client location (up to 2 trips), or document shipping fees/delivery charges to facilitate virtual meetings, advertising (may include print and postage), brochure design (flat fee of \$950.00 for graphic design), panel packet content, delivery charges, fees for background and reference checks, may include fee for one additional consultant to travel (and related expenses) and facilitate an additional panel for one day.</p> | <p>Up to \$7,900 (direct expenses not-to-exceed)</p> |

ADDITIONAL BACKGROUND SERVICES AVAILABLE - *these services can be added to the package.*

Onsite Investigative Background Services: In addition to the background reports, education verification, credit report, and reference checks, which are included in the expenses above, WBCP also offers onsite investigative background services. If the client wishes to conduct a background check that includes an onsite visit by a trained private investigator and former Police Chief (similar to a police background check) please contact our office for an estimate for these services.

Force Majeure: *Client agrees that WBCP, Inc. is not responsible for any events or circumstances beyond its control (e.g., including but not limited to war, riots, embargoes, strikes, and/or Acts of God) that prevent WBCP, Inc. from meeting its obligations under this Agreement.*

Out of Scope of Work: To provide the best results for our clients, we strongly recommend a steadfast commitment to agreed upon dates/times for critical recruitment milestones (shortlist meeting and interview dates). Any change of date/time initiated by the Client after they have been solidified may result in a forfeiture of our recruitment guarantee, as delays in the process may cause candidates to drop out and increase the likelihood of a "no selection" outcome. Additionally, any subsequent work for WBCP that arises out of such changes is considered out of scope work and may result in these hours being billed to our client at an hourly rate in addition to the consulting services fee.

XII. OTHER.....

INSURANCE

WBCP and its sub-consultants have reviewed the contractual agreement and the Insurance Requirements. If selected, WBCP will execute said agreement and will provide the required insurance documents. WBCP will submit certificates of insurance as evidence of the required coverage limits. Insurance policies include: liability, errors and omissions, workers compensation, and vehicle insurance.

CONFIDENTIALITY SAFEGUARDS

Confidentiality is paramount in the work we do. We ensure that the client and candidate information we receive, and conversations with our client (and certainly discussions in closed session) are kept confidential. There are several physical safeguards we have in place including: locked and alarmed office space, password, and encryption protected information on our computers and servers, multiple backup systems. As information is shared with our client, we discuss the importance of confidentiality and why it is important to the candidates they are considering but also brands the organization appropriately. We also ask candidates who are interviewed to keep candidate information confidential, as they may see or meet a candidate during the process. We emphasize that confidentiality is not just until the recruitment is completed, and a candidate is hired, confidentiality is in perpetuity. Leaked information is not a reputation that a client wants to receive, as this could deter future applicants from applying.

ORGANIZATIONAL DIVERSITY STATEMENT

WBCP embraces cross-cultural diversity and we are committed to equitable treatment and elimination of discrimination in all its forms at all organizational levels and throughout all consulting practices, including search services. We strive to reach diverse groups of people to inform them of leadership opportunities. **Upon our 2023 year-end review, we found that over the last three years, 90% of our applicants and 83% of our candidates placed in leadership positions with our clients came from diverse backgrounds.** We will make extensive efforts to attract a qualified applicant pool that represents a broad range of gender and ethnically diverse individuals.

MWBE

WBCP is a Woman Owned Small Business, registered with the US Small Business Administration. WBCP will not use subcontractors during the course of this contract.



 Wendi Brown, President

NOVEMBER 22, 2023

 Date

 Client, Title

 Date

INTRODUCTORY NO.

33

Ordinance No.

Authorizing an agreement for the recruitment and selection of an Executive Director for the Police Accountability Board

BE IT ORDAINED by the Council of the City of Rochester as follows:

Section 1. The Mayor is hereby authorized to enter into a professional services agreement with WBCP, Inc. to conduct a nationwide search for qualified candidates and to assist with the selection of an Executive Director for the Police Accountability Board. The term of the agreement shall continue until a qualified candidate's acceptance of the City's offer of employment as the Executive Director for the Police Accountability Board. The maximum compensation for the agreement shall be \$40,000, which shall be funded from the 2023-24 Budget of the City Council & Clerk.

Section 2. The agreement shall contain such additional terms and conditions as the Mayor deems appropriate.

Section 3. This ordinance shall take effect immediately.



City of Rochester

City Hall Room 308A, 30 Church Street
Rochester, New York 14614-1290
www.cityofrochester.gov

**PUBLIC SAFETY
COMMITTEE
INTRODUCTORY NO.**

Malik D. Evans
Mayor

34

January 3, 2024

POLICE 18

TO THE COUNCIL

Ladies and Gentlemen:

Re: Agreement – New York State Division of
Criminal Justice Services, Motor Vehicle Theft
and Insurance Fraud Prevention Grant

Council Priority: Public Safety

Comprehensive Plan 2034 Initiative Area:
Reinforcing Strong Neighborhoods

Transmitted herewith for your approval is legislation authorizing an agreement with the New York State Division of Criminal Justice Services for the receipt and use of \$49,600 for the Motor Vehicle Theft and Insurance Fraud Prevention (MVTIFP) grant, and amending the 2023-24 Budget of the Police Department by \$25,400 to reflect a portion of this grant.

This award, for the reduction of auto theft and insurance fraud, will provide overtime in the amount of \$47,200 to support Police Department deployment in high-theft areas and increased investigations of insurance fraud. The grant also provides \$2,400 to train police officers in specialized anti-theft techniques and technology. This grant does not cover fringe which is estimated at \$16,700.

The term of this agreement is January 1, 2024 through December 31, 2024. RPD has received this grant for over 10 years.

Respectfully submitted,

Malik D. Evans
Mayor



34

Ordinance No.

Authorizing an agreement and amending the 2023-24 Budget for Motor Vehicle Theft and Insurance Fraud Prevention

BE IT ORDAINED, by the Council of the City of Rochester as follows:

Section 1. The Mayor is hereby authorized to enter into an agreement with the New York State Division of Criminal Justice Services for the receipt and use of grant funds from the Motor Vehicle Theft and Insurance Fraud Prevention program in the amount of \$49,600. The term of the agreement shall be from January 1, 2024 to December 31, 2024.

Section 2. The agreement shall contain such additional terms and conditions as the Mayor deems appropriate.

Section 3. Ordinance No. 2023-228, the 2023-24 Budget of the City of Rochester, as amended, is hereby further amended by increasing the revenue estimates and appropriations to the Budget of the Police Department by \$25,400 to reflect the receipt of a portion of the grant funds authorized in Section 1 herein.

Section 4. This ordinance shall take effect immediately.