

**Proposed Legislation for the
June 20, 2023 City Council Meeting -**

*** * Please Note * ***

**For questions regarding the proposed legislation,
call the City Clerk's Office at 585-428-7421**



**PARKS & PUBLIC WORKS
INTRODUCTORY NO.**

216, 217

DES01

May 30, 2023

TO THE COUNCIL

Ladies and Gentlemen:

Re: 2025 Preventive Maintenance Project
Culver Road (Monroe Avenue to Atlantic Avenue),
University Avenue (North Goodman Street to Culver
Road)

Council Priority: Jobs and Economic Development

Comprehensive Plan 2034 Initiative Area: Sustaining
Green & Active Systems

Transmitted herewith for your approval is legislation related to the 2025 Preventive Maintenance Project. This legislation will:

1. Authorize the Mayor to enter into an agreement with the New York State Department of Transportation (NYSDOT) necessary to participate in and administer the project; and,
2. Appropriate \$396,000 in anticipated reimbursements from the Federal Highway Administration (FHWA) to finance a portion of engineering design and construction administration services for the project; and,
3. Appropriate \$74,250 in anticipated reimbursements from the New York State (NYS) Marchiselli Aid Program to finance a portion of engineering design and construction administration services for the project; and,
4. Establish \$540,000 as maximum compensation for a professional services agreement with Joseph C. Lu Engineering, P.C. (Cletus Ezenwa, C.E.O., 280 East Broad Street Rochester, New York) for engineering design and construction administration services related to the project. The cost of the agreement will be funded as shown in the table below; and,
5. Approve a resolution, in a form that is required by NYSDOT, that will confirm the City's prior authorizations of the project, commit the City to pay for the State-funded portion of the project in the first instance before seeking reimbursement from the State, and if applicable, commit the City Council to meet promptly to consider appropriating money to make up any cost overruns.

The agreement will be funded as follows:

Source of Funds	Amount
FHWA funds appropriated herein	\$396,000
NYS Marchiselli Aid funds appropriated herein	\$74,250
2022-23 Cash Capital	\$69,750
Total	\$540,000



This is a Federal Aid project administered by the City under agreement with NYSDOT.

The project includes, but is not limited to milling and resurfacing of the pavement, spot curb and hazardous sidewalk replacements, installation or upgrade of sidewalk curb ramps, replacement of traffic pavement markings, and adjustment and repair of manholes, catch basins and water valve castings. The addition of on-street bicycle facilities will be evaluated during preliminary design. These improvements will enhance the surface drainage and riding quality of the roadway, improve accessibility for all users, and expand the useful life of the pavement structure.

Joseph C. Lu Engineering, P.C. was selected to provide engineering design and construction administration services through a request for proposals process from the NYSDOT list of pre-approved regional engineering firms, which is described in the attached summary.

Design services will begin in summer 2023. Construction is anticipated to begin in spring 2025.

The agreement shall extend a term of six (6) months after final acceptance of the project.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read 'Malik D. Evans', with a long horizontal flourish extending to the right.

Malik D. Evans
Mayor

Vendor / Consultant Selection Process Summary

Department: DES/Bureau of Architecture and Engineering
Project / Service Sought: 2025 Preventive Maintenance Project / Design Services
Consultant Selected: Lu Engineers
Method of selection: Request for Proposal

1. Date RFP (and posted on the City web site): March 6, 2023

2. The RFP / RFQ was also sent directly to: See attached Consultant List

3. Proposals were received from

<u>FIRM</u>	<u>City/State/Zip Code</u>
CHA Consulting, Inc.	Rochester NY, 14604
Clark Patterson Lee	Rochester NY, 14604
Fisher Associates	Rochester NY, 14607
Greenman-Pedersen, Inc.	Rochester NY, 14614
LaBella Associates, D.P.C	Rochester NY, 14614
Lu Engineers	Rochester NY, 14604
TY Lin International	Rochester NY, 14608

4. Evaluation criteria

<u>Criteria</u>	<u>Weighting</u>	<u>Points Possible</u>	<u>Actual Points received by FIRM</u>
Firm Qualifications	10%	10	7.1
Team Qualifications	50%	40	30.0
Technical Proposal	40%	<u>50</u>	<u>35.7</u>
	SUBTOTAL	100	72.8

Bonus Points

Not Applicable – LDSA (Federal Aid Project – DBE)

Total = *Actual* points + *Actual* BP = **72.8**

5. Review team included staff from: DES Architecture & Engineering, 3

6. Additional considerations/explanations: The selected Consultant does not have any City Street projects in the design phase as a prime consultant.

7. MWBE Officer has reviewed the recommended firm's proposal for MWBE and Workforce goals. MWBE Officer Initials: SSS (SMD) Date: 4/26/2023

Form date 1/4/19

Company Name	WBE or MBE	Region 4 LDSA Firm (2022-2025)	Address	City	State	Zip code	Name	First Name	Email Address
Barton & Loguidice, D.P.C.		Y	11 Centre Park, Suite 203	Rochester	NY	14614	Terrence Rice, P.E.	Terry	trice@bartonandloguidice.com
Bergmann Architects, Engineers & Planners		Y	280 East Broad Street, Suite 200	Rochester	NY	14604	Debbie Miller	Debbie	damiller@bergmannpc.com
C&S Engineers, Inc.		Y	150 State St., Suite 120	Rochester	NY	14614	Seth D. Kaeuper, P.E.	Seth	skaeuper@cscos.com
CHA Consulting, Inc.		Y	100 Chestnut Street, Five Star Bank Plaza, Suite 1300	Rochester	NY	14604	Frank DelSignore, P.E.	Frank	fdesignore@chacompanies.com
Clark Patterson Lee (CPL)		Y	100 S. Clinton Avenue, Suite 700	Rochester	NY	14604	Daniel Duprey, Jr, P.E.	Dan	dduprey@cplteam.com
DiDonato Associates		Y	689 Main Street, Buffalo, NY 14203	Buffalo	NY	14203	John DiDonato, P.E.	John	jdidonato@didonato.cc
Erdman Anthony and Associates, Inc.		Y	145 Culver Road, Suite 200	Rochester	NY	14620	William McCormick, P.E.	Bill	mccormickwp@erdmananthony.com
Fisher Associates, P.E., LS, LA, DPC		Y	180 Charlotte Street	Rochester	NY	14607	Emily M. Smith, P.E.	Emily	esmith@fisherassoc.com
Greeman-Pedersen, Inc.		Y	150 State St., Suite 100	Rochester	NY	14614	Thomas Wolanski, P.E.	Tom	twolanski@gpinet.com
LaBella Associates, D.P.C.		Y	300 State Street, Suite 201	Rochester	NY	14614	Brian Miller, P.E.	Brian	bmiller@labellapc.com
Lu Engineers	MBE	Y	280 East Broad Street, Suite 170	Rochester	NY	14604	Scott Prior, P.E.	Scott	rs-prior@luengineers.com
Popli Design Group	MBE	Y	555 Penbroke Drive	Penfield	NY	14526	Mark Laistner, P.E.	Mark	miaistner@popligroup.com
Ravi Engineering and Land Surveying, PC	MBE	Y	2110 South Clinton Ave., Suite 1	Rochester	NY	14618	Nagappa Ravindra, P.E.	Nagappa	NRavindra@ravieng.com
Stantec Consulting Services, Inc.		Y	61 Commercial Street	Rochester	NY	14614	James Hofmann, P.E.	Jim	jim.hofmannjr@stantec.com
T.Y. Lin International		Y	255 East Avenue	Rochester	NY	14604	Dennis Kennelly	Dennis	dennis.kennelly@tylin.com

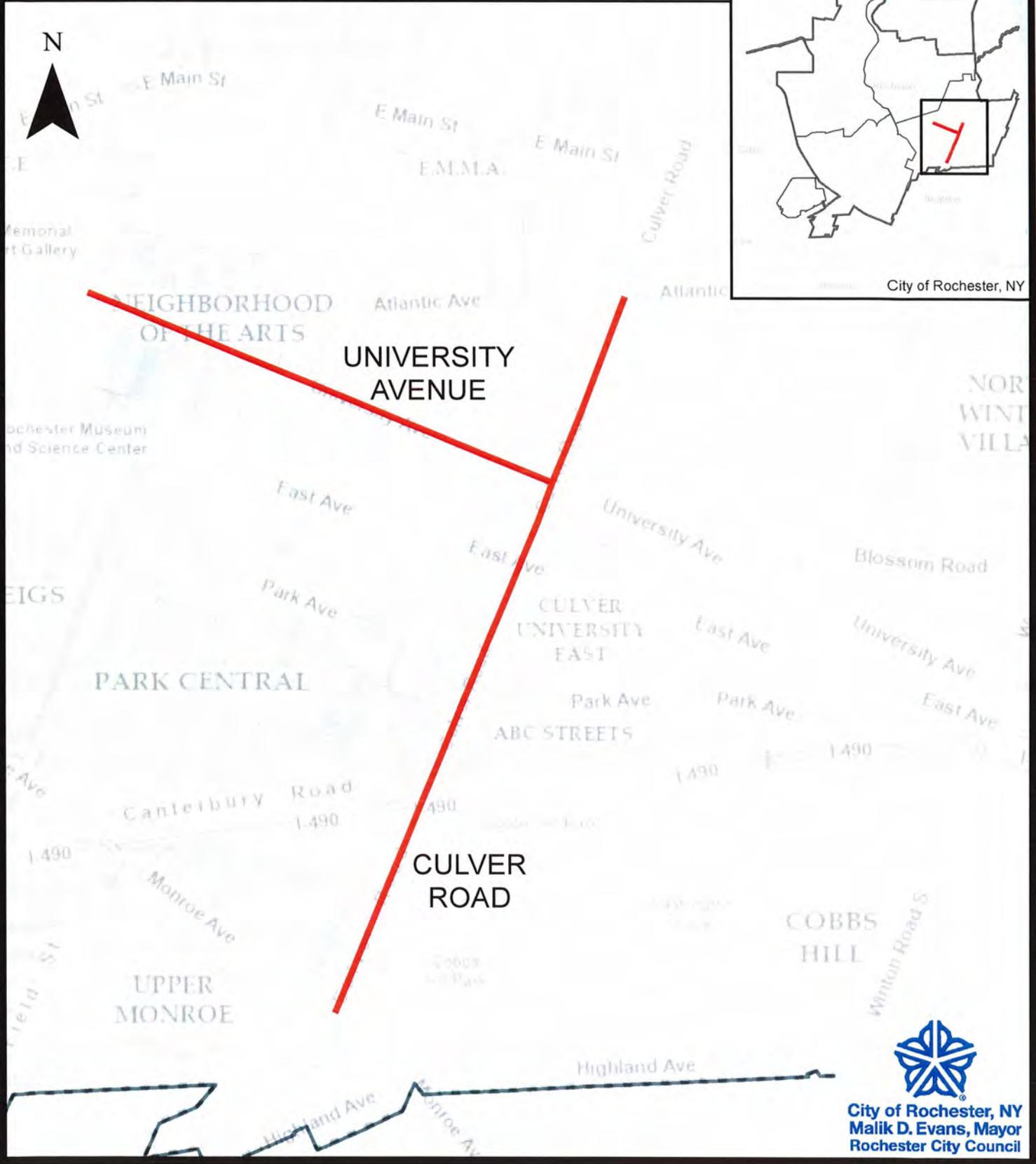
Culver Road and University Avenue Preventive Maintenance Project

Culver Road - Monroe Ave to Atlantic Ave
University Avenue - N Goodman St to Culver Rd

DES01



City of Rochester, NY



City of Rochester, NY
Malik D. Evans, Mayor
Rochester City Council

216

Ordinance No.

Authorizing agreements and appropriations for the 2025 Preventive Maintenance Project

BE IT ORDAINED, by the Council of the City of Rochester as follows:

Section 1. The Mayor is hereby authorized to enter into an agreement with the New York State Department of Transportation to participate in, administer, receive and use Federal Highway Administration (FHWA) funding for the 2025 Preventive Maintenance Project – Culver Road (Monroe Avenue to Atlantic Avenue) and University Avenue (North Goodman Street to Culver Road) (Project).

Section 2. The Council hereby appropriates \$396,000 in anticipated reimbursements from the FHWA to fund a portion of the engineering design and construction administration services for the Project.

Section 3. The Council hereby appropriates \$74,250 in anticipated reimbursements from the NYS Marchiselli Aid Program to fund a portion of the engineering design and construction administration services for the Project

Section 4. The Mayor is hereby authorized to enter into a professional services agreement with Joseph C. Lu Engineering, P.C. to provide engineering design and construction administration services for the Project. The maximum compensation for the agreement shall be \$540,000, which shall be funded in the amounts of \$396,000 from the FHWA funds appropriated in Section 2 hereof, \$74,250 from the Marchiselli Aid appropriated in Section 3 hereof and \$69,750 from 2022-23 Cash Capital. The term of the agreement shall continue until 6 months after final acceptance of the Project.

Section 5. The agreements authorized herein shall contain such additional terms and conditions as the Mayor deems appropriate.

Section 6. This ordinance shall take effect immediately.

INTRODUCTORY NO.

217

Resolution No.

Resolution authorizing the implementation, and funding in the first instance 100% of the federal-aid and State "Marchiselli" Program-aid eligible costs, of the Culver Road and University Ave PM transportation federal-aid project, and appropriating funds therefor

WHEREAS, a project for the Culver Road and University Ave PM, P.I.N. 4CR0.21 (the "Project") is eligible for funding under Title 23 U.S. Code, as amended, that calls for the apportionment of the costs of such program to be borne at the ratio of 80% Federal funds and 20% non-federal funds; and

WHEREAS, the City of Rochester desires to advance the Project by making a commitment of 100% of the non-federal share of the costs of engineering design and construction administration services.

NOW, THEREFORE, BE IT RESOLVED, by the Council of the City of Rochester as follows:

THAT the Council hereby approves the above-subject Project;

THAT the Council hereby authorizes the City of Rochester to pay in the first instance 100% of the federal and non-federal share of the costs of engineering design and construction administration services for the Project or portions thereof;

THAT the sum of \$540,000 is hereby appropriated pursuant to Ordinance No. 2023-_____ [once approved, Council staff to fill in Ordinance No. for June DES #1a] and made available to cover the cost of participation in the above described phase of the Project.

THAT in the event the full federal and non-federal share costs of the Project exceed the amount appropriated above, this Council shall convene as soon as possible to appropriate said excess amount immediately upon notification by the City Engineer thereof;

THAT the Mayor of the City of Rochester be and is hereby authorized to execute all necessary Agreements, certifications or reimbursement requests for Federal Aid and/or Marchiselli Aid on behalf of the City of Rochester with the New York State Department of Transportation in connection with the advancement or approval of the Project and providing for the administration of the Project and the municipality's first instance funding of Project costs and permanent funding of the local share of federal-aid and state-aid eligible Project costs and all Project costs within appropriations therefor that are not so eligible;

THAT a certified copy of this resolution shall be filed with the New York State Commissioner of Transportation by attaching it to any necessary Agreement in connection with the Project; and

THAT this Resolution shall take effect immediately.



City of Rochester

City Hall Room 308A, 30 Church Street
Rochester, New York 14614-1290
www.cityofrochester.gov

**PARKS & PUBLIC WORKS
INTRODUCTORY NO.**

Malik D. Evans
Mayor

218, 219

DES02

May 30, 2023

TO THE COUNCIL

Ladies and Gentlemen:

Re: Inner Loop North Transformation Project

Council Priority: Jobs and Economic
Development

Comprehensive Plan 2034 Initiative Area:
Sustaining Green & Active Systems

Transmitted herewith for your approval is legislation related to the Inner Loop North (ILN) Transformation Project. This legislation will:

1. Authorize the Mayor to enter into an agreement with the New York State Department of Transportation (NYSDOT) necessary to participate in and administer the Project; and
2. Appropriate \$4,500,000 in anticipated reimbursements from NYSDOT to finance preliminary engineering design services related to the Project; and
3. Establish \$4,500,000 as maximum compensation for a professional services agreement with Stantec Consulting Services Inc. (James R. Hofmann, Principal, 61 Commercial Street, Suite 100 Rochester, New York) for preliminary engineering design services related to the Project. The cost of the agreement will be funded from with the NYSDOT funds appropriated herein; and
4. Approve a resolution, in a form that is required by NYSDOT, that will confirm the City's prior authorizations of the Project, commit the City to pay for the State-funded portion of the Project in the first instance before seeking reimbursement from the State, and if applicable, commit the City Council to meet promptly to consider appropriating money to make up any cost overruns.

This is a State Aid project administered by the City under agreement with NYSDOT. Preliminary design is State-funded. Final design, Right of Way, and construction support services are anticipated to be State-funded. Construction and construction inspection services are anticipated to be federally-funded.

The project includes the transformation of the remaining segment of the Inner Loop Expressway into an accessible and multi-modal boulevard within a restored urban street grid.

The City completed the ILN Transformation Planning Study in September 2022 and identified a preferred design concept for the ILN corridor that best meets the community's vision and needs. The preferred concept will guide the design of a preferred alternative. Overall, the project seeks to consolidate ILN's travel lanes, parallel service roads, and on- and off-ramps into at-grade, traffic-calmed streets incorporating auxiliary turn lanes and on-street parking as appropriate, with safety-focused, dedicated pedestrian and bicycle facilities throughout the corridor. The project will provide a transportation network that better meets the needs of all users; reconnects neighborhoods to Rochester's downtown; and opens parcels for equitable redevelopment and green space.



Stantec Consulting Services Inc. was selected to provide preliminary engineering design services through a request for proposals process, which is described in the attached summary.

Design services will begin in summer 2023. Final design services are anticipated to begin in summer 2025. Construction is anticipated to begin in spring of 2027. The agreement will result in the creation and/or retention of the equivalent of 48.9 jobs.

The term of the agreement will be until six (6) months after final acceptance of the project.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read 'M. Evans', with a long horizontal flourish extending to the right.

Malik D. Evans
Mayor

Vendor / Consultant Selection Process Summary

Department: DES/Bureau of Architecture and Engineering
Project / Service Sought: Inner Loop North Transformation Project / Design Services
Consultant Selected: Stantec Consulting Services, Inc.
Method of selection: Request for Proposals

1. Date RFP (and posted on the City web site): January 17, 2023

2. The RFP / RFQ was also sent directly to: See attached Consultant List

3. Proposals were received from

<u>FIRM</u>	<u>City/State/Zip Code</u>
LaBella Associates, D.P.C	Rochester, NY 14614
LiRo Engineers, Inc.	Rochester, NY 14608
Stantec Consulting Services, Inc.	Rochester, NY 14614

4. Evaluation criteria

<u>Criteria</u>	<u>Weighting Points Possible</u>		<u>Actual Points received by FIRM</u>
Firm Qualifications	10%	10	8.4
Team Qualifications	50%	40	32.9
Technical Proposal	40%	<u>50</u>	<u>42.1</u>
SUBTOTAL		100	83.4

<u>Bonus Points</u>	<u>Max Points Possible</u>	<u>Actual Points received by FIRM</u>
No bonus points allowable in scoring, per the New York State Department of Transportation.		

Total = *Actual points* + *Actual BP* = **83.4**

5. Review team included staff from: DES Architecture & Engineering, 6; NBD, 1

6. Additional considerations/explanations: All members of the review team ranked the selected Consultant first.

7. MWBE Officer has reviewed the recommended firm's proposal for MWBE and Workforce goals. MWBE Officer Initials: *(SJS) S.M.D* Date: *4/12/2023*

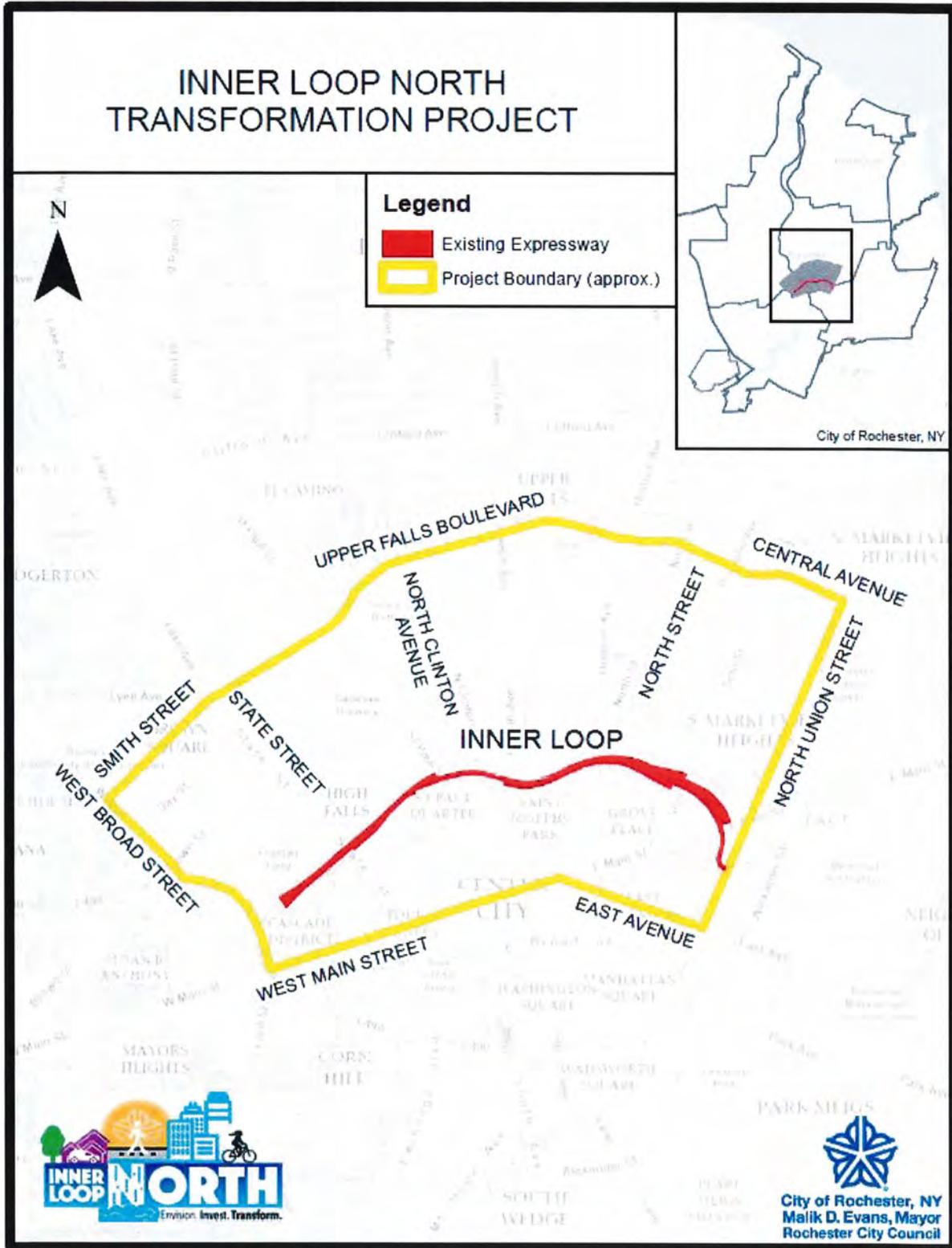
Form date 1/4/19

Inner Loop North RFP Distribution List

Company Name	WBE or MBE	City	State	Zip code
AECOM		Latham	NY	12110
ARCADIS		Rochester	NY	14604
Baptiste Engineering, D.P.C.	WBE / MBE	Rochester	NY	14614
Barton & Loguidice, D.P.C.		Rochester	NY	14614
Bergmann Architects, Engineers & Planners		Rochester	NY	14604
C&S Engineers, Inc.		Rochester	NY	14614
CDM Smith		East Syracuse	NY	13057
CHA Consulting, Inc.		Rochester	NY	14614
Clark Patterson Lee (CPL)		Rochester	NY	14604
Creighton Manning Engineering LLP		Albany	NY	12205
Creighton Manning Engineering LLP		Albany	NY	12205
Delta Engineers		Endwell	NY	13760
DiDonato Associates		Buffalo	NY	14203
Environmental Design and Research, P.C.	WBE	Rochester	NY	14607
Erdman Anthony & Associates, Inc.		Rochester	NY	14620
Fisher Associates, P.E., LS, LA, DPC		Rochester	NY	14607
Foit-Albert Associates	MBE	Buffalo	NY	14203
Greeman-Pedersen, Inc.		Rochester	NY	14614
Hunt Engineers, Architects, Land Surveyors & Landscape Architect D.P.C.		Rochester	NY	14614
LaBella Associates, D.P.C.		Rochester	NY	14614
Larsen Engineers	MBE	Rochester	NY	14623
LiRo Engineers, Inc.		Rochester	NY	14608
Lu Engineers Civil & Environmental	MBE	Rochester	NY	14604
Marathon Engineering		Rochester	NY	14614
Marques & Associates P.C. Land Surveying and Engineering		Rochester	NY	14607
McFarland Johnson		Binghamton	NY	13901
McFarland Johnson		Binghamton	NY	13901
Mott MacDonald		Buffalo	NY	14202
MRB Group Engineers, Architects, Surveyors, PC		Rochester	NY	14620
Nussbaumer & Clarke, Inc.		Buffalo	NY	14219
Parsons Corp.		New York	NY	10005
Passero Associates, PC		Rochester	NY	14614
Popli Design Group	MBE	Penfield	NY	14526
Prudent Engineering, LLP	MBE	Rochester	NY	14614
Ravi Engineering and Land Surveying, PC	MBE	Rochester	NY	14618
Stantec Consulting Services, Inc.		Rochester	NY	14614
T.Y. Lin International		Rochester	NY	14604
Urban Engineers		Buffalo	NY	14203
Watts Architecture & Engineering	MBE	Buffalo	NY	14203
Wendel Companies		Rochester	NY	14608
WSP USA		Buffalo	NY	14202

1.0 GENERAL INFORMATION

GENERAL PROJECT LOCATION MAP (EXACT BOUNDARIES TO BE DETERMINED):



218

Ordinance No.

Authorizing agreements and appropriations for the Inner Loop North Transformation Project

BE IT ORDAINED, by the Council of the City of Rochester as follows:

Section 1. The Mayor is hereby authorized to enter into an agreement with the New York State Department of Transportation (NYSDOT) to participate in, administer, receive and use State funding for the Inner Loop North Transformation Project (Project).

Section 2. The Council hereby appropriates \$4,500,000 in anticipated reimbursements from the NYSDOT to fund preliminary engineering design services for the Project.

Section 3. The Mayor is hereby authorized to enter into a professional services agreement with Stantec Consulting Services Inc. to provide preliminary engineering design services for the Project. The maximum compensation for the agreement shall be \$4,500,000, which shall be funded from the NYSDOT reimbursements appropriated in Section 2 hereof. The term of the agreement shall continue until 6 months after final acceptance of the Project.

Section 4. The agreements authorized herein shall contain such additional terms and conditions as the Mayor deems appropriate.

Section 5. This ordinance shall take effect immediately.

219

Resolution No.

Authorizing the implementation, and funding in the first instance of the State-aid Program eligible costs, of a capital project entitled Inner Loop North Transformation Project, and appropriating funds therefor

WHEREAS, a Project for Inner Loop North Transformation Project, City of Rochester, Monroe County, P.I.N. 4CR0.17 (the "Project") is eligible for funding under a New York State Program administered by the New York State Department of Transportation (NYSDOT);

WHEREAS, a sum not to exceed \$4,500,000 in Program funding is available to progress the Project; and

WHEREAS, the City of Rochester desires to advance the Project by making a commitment of 100% of the State share of the costs of the preliminary engineering phase.

NOW, THEREFORE, BE IT RESOLVED, by the Council of the City of Rochester as follows:

THAT the Council of the City of Rochester hereby approves the above-subject project;

THAT the Council of the City of Rochester hereby authorizes the City of Rochester to pay in the first instance 100% of the cost of preliminary engineering work for the Project or portions thereof;

THAT the sum of \$4,500,000 appropriated pursuant to Ordinance No. 2023- [fill in Ordinance No. of June DES No. 2a] is hereby made available to cover the cost of participation in the above described phase of the Project;

THAT in the event that the full state share costs of the Project exceed the amount appropriated above, the Council of the City of Rochester shall convene as soon as possible to appropriate said excess amount immediately upon the notification by the City Engineer thereof;

THAT the Mayor of the City of Rochester be and is hereby authorized to execute all necessary Agreements, certifications or reimbursement requests for State Aid on behalf of the City of Rochester with the New York State Department of Transportation in connection with the advancement or approval of the Project and providing for the administration of the Project and the Municipality's first instance funding of project costs and permanent funding of the local share of federal-aid and state-aid eligible Project costs and all Project costs within appropriations therefor that are not so eligible;

THAT a certified copy of this Resolution be filed with the New York State Commissioner of Transportation by attaching it to any necessary Agreement in

connection with the Project between the City of Rochester and the State of New York;
and

THAT this Resolution shall take effect immediately.



220

DES03

May 30, 2023

TO THE COUNCIL

Ladies and Gentlemen:

Re: 2023 Annual Parking Garage Repair and
Reconstruction Project

Council Priority: Creating and Sustaining a Culture of
Vibrancy

Comprehensive Plan 2034 Initiative Area:
Fostering Prosperity & Opportunity

Transmitted herewith for your approval is legislation related to the 2023 Annual Parking Garage Repair & Reconstruction Project. This legislation will authorize the issuance of bonds totaling \$1,684,000 and the appropriation of the proceeds thereof to partially finance the construction of the project.

The 2023 Annual Parking Garage Repair & Reconstruction Project will consist primarily of repairs and supplemental structural support within the South Avenue and Stone Street Wings of the South Avenue Garage for preserving the safety, structural integrity and service life of the garage. Construction work will include, but is not limited to, strategic repair and reconstruction of concrete decks, concrete beams and columns, supplemental post-tensioning systems, waterproofing, and expansion joints. Repairs to the stair towers at the High Falls Garage will also be included.

Bids for construction were received on April 18, 2023. The apparent low bid of \$2,793,948 was submitted by Crane-Hogan Structural Systems Inc. (Daniel Hogan, C.E.O., 3001 Brockport Road, Spencerport, New York).

The project was designed under the City's Annual Parking Garage Evaluation and Repair Program by T.Y. Lin International Engineering & Architecture, P.C. (T.Y. Lin) as authorized in Ordinance No. 2020-224. T.Y. Lin shall provide resident project representation (RPR) services for the project as authorized in Ordinance No. 2021-154.

The costs for the project will be funded as follows:

Source of Funds	Design	Construction	RPR	Contingency	Total
2020-21 Parking Cash Capital	272,000	0	300,000	0	\$572,000
2022-23 Parking Cash Capital	0	892,323	0	300,000	\$ 1,192,323
Bonds authorized herein	0	1,684,000	0		\$ 1,684,000
Total	\$272,000	\$2,576,323	\$300,000	\$ 300,000	\$3,448,323

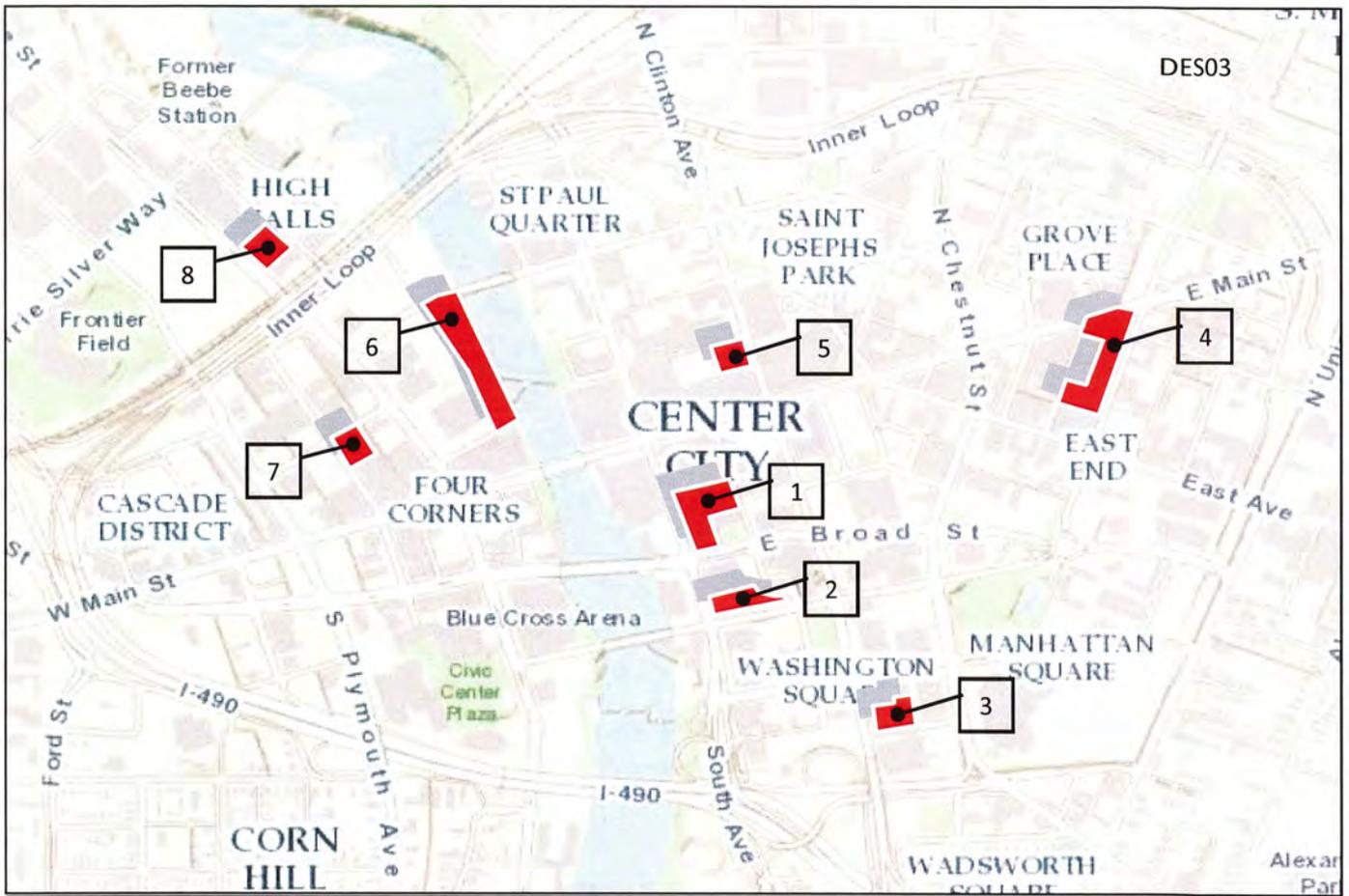


Construction is anticipated to begin in summer 2023 with completion in summer 2024. The project will result in the creation and/or retention of the equivalent of 39.8 full-time jobs.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read 'M. Evans', with a long horizontal flourish extending to the right.

Malik D. Evans
Mayor



**Annual Parking Garage Program
Location Map – City-owned Parking Garages**

- | | |
|-------------------------------------|--------------------------------------|
| 1. South Avenue Parking Garage | 5. Mortimer Street Parking Garage |
| 2. Court Street Parking Garage | 6. Genesee Crossroads Parking Garage |
| 3. Washington Square Parking Garage | 7. Sister Cities Parking Garage |
| 4. East End Parking Garage | 8. High Falls Parking Garage |

INTRODUCTORY NO.

220

Ordinance No.

Bond Ordinance of the City of Rochester, New York authorizing the issuance of \$1,684,000 Bonds of said City to finance the 2023 Annual Parking Garage Repair & Reconstruction Project

BE IT ORDAINED, by the Council of the City of Rochester as follows:

Section 1. The City of Rochester, in the County of Monroe, New York (herein called "City"), is hereby authorized to finance the costs of the 2023 Annual Parking Garage Repair & Reconstruction Project for preserving the safety, structural integrity and service life at the South Avenue Garage located at 36-70 South Avenue, including but not limited to repair and reconstruction of concrete decks, concrete beams and columns, supplemental post-tensioning systems, waterproofing, and expansion joints in both the South Avenue and Stone Street wings of said Garage (the "Project"). The estimated maximum cost of said class of objects or purposes, including preliminary costs and costs incidental thereto and the financing thereof, is \$3,448,323. The plan of financing includes the issuance of \$1,684,000 bonds of the City, which amount is hereby appropriated for the Project, \$572,000 in 2020-21 Cash Capital, \$1,192,323 in 2022-23 Cash Capital, and the levy and collection of taxes on all the taxable real property in the City to pay the principal of said bonds and the interest thereon as the same shall become due and payable.

Section 2. Bonds of the City in the principal amount of \$1,684,000 are hereby authorized to be issued pursuant to the Constitution and laws of the State of New York, including the provisions of the Local Finance Law, constituting Chapter 33-a of the Consolidated Laws of the State of New York (herein called the "Law"), this Ordinance, and other proceedings and determinations related thereto.

Section 3. The City intends to finance, on an interim basis, the costs or a portion of the costs of said improvements for which bonds are herein authorized, which costs are reasonably expected to be reimbursed with the proceeds of debt to be incurred by the City, pursuant to this Ordinance, in the amount of \$1,684,000. This Ordinance is a declaration of official intent adopted pursuant to the requirements of Treasury Regulation Section 1.150-2.

Section 4. The period of probable usefulness of said class of objects or purposes described in Section 1 of this Ordinance, within the limitations of 11.00 a.12.a.3. of the Law, is ten (10) years.

Section 5. Each of the bonds authorized by this Ordinance and any bond anticipation notes issued in anticipation of the sale of said bonds shall contain the recital of validity as prescribed by Section 52.00 of the Law and said bonds and any notes issued in anticipation of said bonds, shall be general obligations of the City, payable as to both principal and interest by an ad valorem tax upon all the taxable real property within the City without limitation as to rate or amount. The faith and credit of the City

are hereby irrevocably pledged to the punctual payment of the principal of and interest on said bonds and any notes issued in anticipation of the sale of said bonds and provision shall be made annually in the budget of the City by appropriation for (a) the amortization and redemption of the bonds and any notes in anticipation thereof to mature in such year and (b) the payment of interest to be due and payable in such year.

Section 6. Subject to the provisions of this Ordinance and of said Law, and pursuant to the provisions of Section 30.00 relative to the authorization of the issuance of bond anticipation notes or the renewals thereof, and of Sections 50.00, 56.00 to 60.00 and 168.00 of said Law, the powers and duties of the City Council relative to authorizing the issuance of any notes in anticipation of the sale of the bonds herein authorized, or the renewals thereof, and relative to providing for substantially level or declining debt service, prescribing the terms, form and contents and as to the sale and issuance of the bonds herein authorized, and of any notes issued in anticipation of the sale of said bonds or the renewals of said notes, as well as to executing agreements for credit enhancement, are hereby delegated to the Director of Finance, as the Chief Fiscal Officer of the City.

Section 7. The validity of the bonds authorized by this Ordinance and of any notes issued in anticipation of the sale of said bonds may be contested only if:

(a) such obligations are authorized for an object or purpose for which the City is not authorized to expend money, or

(b) the provisions of law which should be complied with at the date of the publication of such Ordinance are not substantially complied with, and an action, suit or proceeding contesting such validity, is commenced within twenty (20) days after the date of such publication, or

(c) such obligations are authorized in violation of the provisions of the Constitution.

Section 8. This Ordinance shall take effect immediately, and the City Clerk is hereby authorized and directed to publish a summary of the foregoing Ordinance, together with a Notice attached in substantially the form prescribed by Section 81.00 of the Law in "The Daily Record," a newspaper published in Rochester, New York, having a general circulation in the City and hereby designated the official newspaper of said City for such publication.



221

DES04

May 30, 2023

TO THE COUNCIL

Ladies and Gentlemen:

Re: Brewery Line Trail Project
RG&E Commercial Corridor/Main Street Revitalization
Assistance Program

Council Priority: Creating and Sustaining a Culture of
Vibrancy

Comprehensive Plan 2034 Initiative Area:
Sustaining Green & Active Systems

Transmitted herewith for your approval is legislation amending Ordinance No. 2020-66 Section 1 which authorized the receipt and use of \$128,000 in award funding from the Rochester Gas and Electric Corporation (RG&E) Commercial Corridor/Main Street Revitalization Assistance Program. This amendment increases the amount of funding by \$39,583 to be received from RG&E for the project to reflect the actual amount awarded per their award letter dated March 2021. Actual lighting costs were higher than originally estimated and we are able to request the full amount of the grant as originally offered for this project. Ordinance No. 2020-66 Section 1 should be amended to read "The Council hereby authorizes the receipt and use of \$167,583 in award funding from the Rochester Gas & Electric (RG&E) Commercial Corridor/Main Street Revitalization Assistance Program for development of the Brewery Line Trail extending along the west side of the Genesee River from the Pont de Rennes Bridge to a High Falls Overlook (the Project)".

The project was designed by McCord Landscape Architecture, PLLC (Douglas McCord R.L.A., Principal, 2129 Five Mile Line Road, Penfield, New York) authorized in Ordinance No. 2018-63 and amended in Ordinance No. 2019-87.

The project runs between the Pont de Rennes Bridge and the High Falls Overlook includes improvements to the existing trail, trail furnishings, river railing, shoring the gorge edge, opening views by clearing scrub growth, and lighting.

Construction started in spring summer 2022 with substantial completion summer 2023. This additional funding will result in the creation and/or retention of the equivalent of 0.4 full-time jobs.

Respectfully submitted,

Malik D. Evans
Mayor



INTRODUCTORY NO.

221

Ordinance No.

Amending Ordinance 2020-66 relating to the Brewery Line Trail Project

BE IT ORDAINED, by the Council of the City of Rochester as follows:

Section 1. Section 1 of Ordinance No. 2020-66, Authorizing funding for the Brewery Line Trail project, is hereby amended as follows:

Section 1. The Council hereby authorizes the receipt and use of ~~\$128,000~~ \$167,583 in award funding from the Rochester Gas and Electric Corporation (RG&E) Commercial Corridor/Main Street Revitalization Assistance Program for development of the Brewery Line Trail extending along the west side of the Genesee River from the Pont de Rennes Bridge to a High Falls Overlook (the Project).

Section 2. This ordinance shall take effect immediately.

Strikeout indicates deleted text, new text is underlined



City of Rochester

City Hall Room 308A, 30 Church Street
Rochester, New York 14614-1290
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**PARKS & PUBLIC WORKS
INTRODUCTORY NO.**

Malik D. Evans
Mayor

222

DES05

May 30, 2023

TO THE COUNCIL

Ladies and Gentlemen:

Re: Amendatory Agreement – Popli Architecture +
Engineering & L.S., D.P.C. dba Popli Design Group-
Durand Eastman Park Beach House

Council Priority: Creating and Sustaining a Culture of
Vibrancy

Comprehensive Plan 2034 Initiative Area:
Sustaining Green & Active Systems

Transmitted herewith for your approval is legislation related to the Durand Eastman Park Beach House project. This legislation will authorize an amendatory agreement with Popli Architecture + Engineering & L.S., D.P.C. dba Popli Design Group (Om P. Popli, C.E.O., 555 Penbrooke Drive, Penfield, New York) for the design of site improvements. The original agreement for \$300,000 was authorized in Ordinance No. 2021- 297 and amended by Ordinance No. 2022-214 to \$485,000. This amendment shall increase compensation by \$200,000 to a maximum total of \$685,000. The amendment will be funded with American Rescue Plan Act (ARPA) funds as appropriated in Ordinance No. 2022-79.

The original agreement with Popli Design Group, includes the design of a beach house to support the public swimming beach and staff and creation of a Master Plan of improvements for the entire length of the beach. The beach currently operates under a variance and temporary permit due to a lack of permanent facilities. The beach house concept includes, but is not limited to, restrooms, changing rooms, a lifeguard office and first aid facilities, storage, fully accessible beach access, and other site improvements.

The amendatory agreement will provide preliminary design, SEQR review, final design, bid and award and construction administration services for site improvements. The final design of project improvements shall not commence until such time as an environmental impact review of the Project, under the State Environmental Quality Review Act, is completed.

The site improvements will focus on drainage, stormwater management and erosion control; restoration of eroded slopes and trail; beach access; and, site amenities that may include picnic shelters, picnic tables, grills, trash receptacles, benches, bike amenities, and signage. Completion of the design, bid and award of the construction contract is critical to meet the ARPA requirements of all funds being encumbered in a contract(s) by the end of 2024 and expended by the end of 2026.

The design agreement is funded as follows:



Source of Funds	Amount
NYS DOS Grant appropriated Ordinance No. 2021-297	\$225,000
2020-21 Cash Capital	\$75,000
ARPA funds appropriated Ordinance No. 2022-79	\$385,000
Total	\$685,000

This proposed legislation was developed by the Department of Environmental Services in collaboration with the Department of Recreation and Human Services.

The amendatory agreement will result in the creation and/or retention of the equivalent of 2.0 full-time jobs.

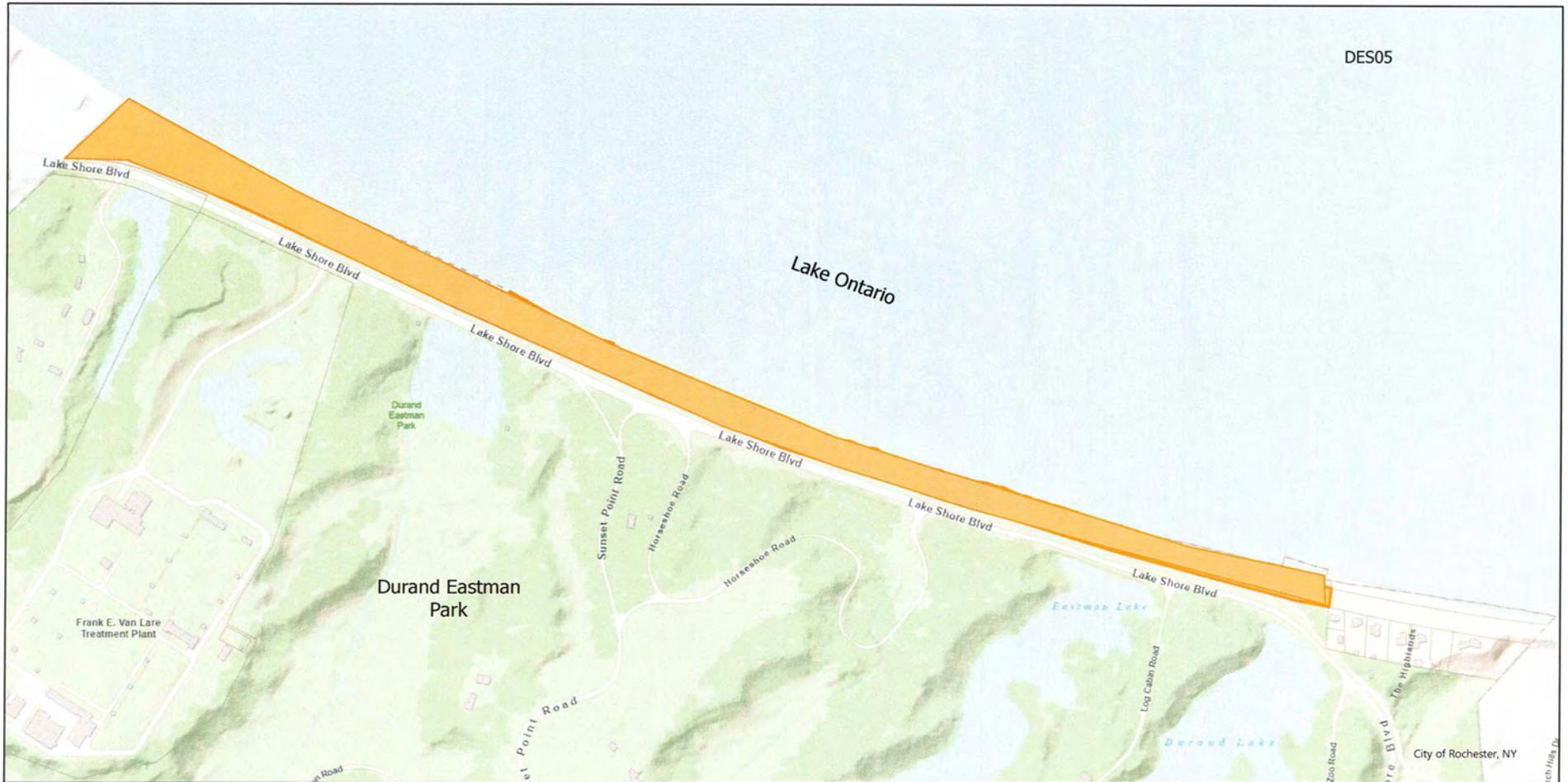
The term of the agreement shall be changed to extend until three (3) months after the completion of the two (2) year guarantee inspection of the project.

Respectfully submitted,



Malik D. Evans
Mayor

DES05



Durand Eastman Beach Site Improvements

Project Location Map

 Project Location



0 250 500 1,000 Feet

INTRODUCTORY NO.

222

Ordinance No.

Authorizing an amendatory agreement for the Durand Eastman Park Beach site improvements

BE IT ORDAINED, by the Council of the City of Rochester as follows:

Section 1. The Mayor is hereby authorized to enter into an amendatory professional services agreement with Popli Architecture + Engineering & L.S., D.P.C. to provide preliminary design, environmental impact review pursuant to the State Environmental Quality Review Act (SEQR), final design, bid and award and construction administration services for site improvements to the Durand Eastman Park Beach. The amendment shall add these additional services to the scope of services for the existing agreement for the Beach House and Beach master plan, as authorized in Ordinance No. 2021-297 and amended in Ordinance No. 2022-214, shall increase the maximum compensation by \$200,000 to a new total of \$685,000, and shall extend the agreement term to three months after completion of the two year guarantee inspection. The amendatory amount shall be funded from the American Rescue Plan Act of 2021 appropriation authorized in Ordinance No. 2022-79. The final design of the site improvements shall not commence until such time as the SEQR review is complete.

Section 2. The amendatory agreement shall contain such additional terms and conditions as the Mayor deems appropriate.

Section 3. This ordinance shall take effect immediately.



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**PARKS & PUBLIC WORKS
INTRODUCTORY NO.**

223

**Malik D. Evans
Mayor**

DES06

May 30, 2023

TO THE COUNCIL

Ladies and Gentlemen:

Re: Agreement – CPL Architects, Engineers,
Landscape Architect and Surveyor, D.P.C. d/b/a CPL
– Blue Cross Arena Lobby Floor Replacement

Council Priority: Public Safety

Comprehensive Plan 2034 Initiative Area:
Fostering Prosperity and Opportunity

Transmitted herewith for your approval is legislation establishing \$90,000 as maximum compensation for a professional services agreement with CPL Architects, Engineers, Landscape Architect and Surveyor, D.P.C. d/b/a CPL (Todd M. Liebert, C.E.O., 255 Woodcliff Drive, Suite 200, Fairport, New York) for design and construction administration services for the Blue Cross Arena Lobby Floor Replacement. The cost of the agreement will be financed from 2022-23 Cash Capital.

The project includes, but is not limited to, investigations, design, bid and award, and construction administration services for replacement of the existing floor tile in the main entrance lobby (Arena Level - Northwest), stairs to the concourse level, and the North and South ends of the concourse level. The replacement of the recessed floor mats in the main entry vestibule will also be evaluated for potential inclusion in the project.

CPL Architects, Engineers, Landscape Architect and Surveyor, D.P.C. was selected for design and construction administration services through a request for proposal process which is described in the attached summary.

Construction is anticipated to begin in summer 2024 with estimated completion in summer 2025. The professional service agreement will result in the creation and/or retention of the equivalent of 0.9 full-time jobs.

The term of the agreement shall extend until three (3) months after the completion of the two (2) year guarantee inspection of the project.

Respectfully submitted,

Malik D. Evans
Mayor



Vendor / Consultant Selection Process Summary

Department: Architectural Services

Project / Service Title: Blue Cross Arena Lobby Floor Replacement

Consultant Selected: CPL Architects, Engineers, Landscape Architect and Surveyor, D.P.C.

Method of selection: Request for Proposal [Complete 1-7]

Request for Qualifications [Complete 1-7]

From the NY State Department of Transportation list of pre-approved regional engineering firms [Complete 4-7]

1. **Date RFP / RFQ issued** (and posted on City web site): February 14, 2023
2. **The RFP / RFQ was also sent directly to:** See attached consultant mailing list

3. Proposals were received from

<u>FIRM</u>	<u>City/ST</u>
CPL Architects, Engineers, Landscape Architect and Surveyor, D.P.C.	Rochester, NY
Bergmann Associates, Architects, Engineers, Landscape Architects & Surveyors D.P.C	Rochester, NY

4. Evaluation criteria

<u>Criteria</u>	<u>Weighting Points possible</u>		<u>Actual Points received by FIRM</u>
<i>Firm Experience</i>	10%	10	7
<i>Approach</i>	40%	40	28
<i>Staff Qualifications</i>	50%	50	29
<i>Cost NA – Quality based Selection</i>		<u>00</u>	<u>--</u>
SUBTOTAL	100		64

<u>Bonus Points</u>	<u>Max Points Possible</u>	<u>Actual Points received by FIRM</u>
City business: 10% of total	.10 x 100 = 10	10
Prime is an MWBE: 10% of total	.10 x 100 = 10	0
Prime uses 10% - 20% MWBE subs	.05 x TT or	--
Prime uses 20%+ MWBE subs	.10 x 100 = 10	10
Workforce goals for M & W met	<u>.10 x 100 = 10</u>	<u>0</u>
BONUS POINTS SUBTOTAL	Max BP = 40	Actual BP = 20

Total = Actual points + Actual BP = 84

5. Review team included staff from: DES – Architectural Services (4), Pegula Sports Entertainment LLC (1)

6. Additional considerations/explanations N/A

7. MWBE Officer has reviewed the recommended firm's proposal for MWBE and Workforce goals. MWBE Officer Initials: *Amj* Date: *4/6/23*

Form date 1/4/19

Professional Services Consultant Master List
Architectural Services Updates

WBE List Updates: See G:\DIV\ARCH\Agreements\#1a MWBE Vendor Database as of May 1 2020.xlsx

Generate Email

Architecture / Engineering / Landscape Architecture / Interior Design (Alphabetical Order):

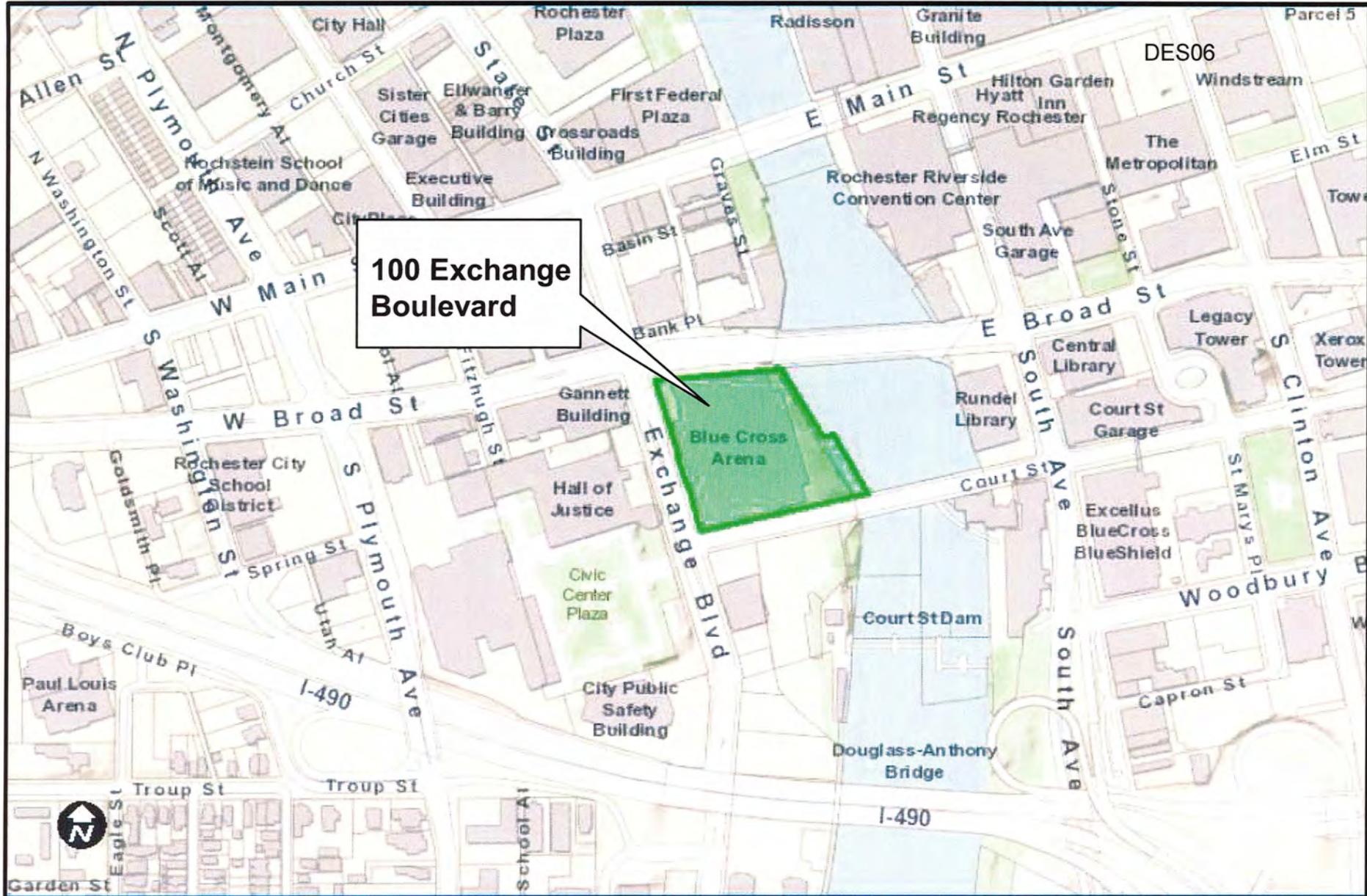
Company Name	Services / Discipline:	NYS Certified:	Firm Contact	Address	Phone Number (585)	Email	Alternate Firm Contacts
Architectura, P.C.	Architecture	WBE	Jennifer Takatch, A.I.A., Principal/Project Manager	17 Pitkin St., Suite 100 Rochester, NY 14607	442-8550	jtakatch@architecturapc.com	
Barkstrom & Lacroix Architects	Architecture		Robert Barkstrom, R.A., A.I.A.	50 Chestnut Plaza Rochester, NY 14604	262-9914	rtb@barkstromlacroix.com	
Bergmann Architects, Engineers & Planners	Multi-Discipline		Kimberly Baptiste, AICP, Vice President (Buildings) Andrew J. Raus, AICP, Senior Vice President	280 East Broad Street, Suite 200 Rochester, NY 14604	232.5135	kbaptiste@bergmannpc.com ; araus@bergmannpc.com	Steven J. Kushner, AIA, NCARB, LEED AP Sr. Project Manager; skushner@bergmannpc.com
Bero Architecture, PLLC	Architecture	WBE	Jennifer L. Ahrens, R.A.	32 Winthrop St. Rochester, NY 14607	262-2035	jahrens@beroarchitecture.com	
CJS Architects (Chaintreuil Jensen & Stark)	Architecture		Craig Jensen, Partner	114 South Union Street Rochester, NY 14607	244-3780	cjensen@cjsarchitects.com	
Clark Patterson Lee	Multi-Discipline		Todd Liebert, A.I.A., NCARB	255 Woodcliff Dr. Suite 200 Fairport, NY 14450	1-800-274- 9000	tliebert@clarkpatterson.com	Brenda Farmer, Andrew Goodermote
Dwyer Architectural, LLC	Architecture	WBE	Ms. Kimberly Dwyer	313 E Willow Street Suite 107 Syracuse, NY 13203	315 473- 1800	jaywoodcock@dwyerarch.com	Kimberly A. Dwyer
Edge Architecture, PLLC	Architecture		Allen Rossignol, AIA, LEED AP, President and CEO	277 Alexander Street, Suite 407 Rochester, NY 14607	461-3580	info@edge-architecture.com	
Greater Living Architecture	Architecture		Joseph P. O'Donnell, AIA, NCARB, RA	3033 Brighton-Henrietta TL Road Rochester, NY 14623	272-9170	Support@greaterliving.com	
HBT Architects	Architecture		James Tripp, AIA, CSI, NCARB, LEED AP	2 Elton Street Rochester, NY 14607	586-0490	jtripp@hbtarchitects.com	Trevor M. Harrison, Managing Partner Carrie Van Valkenburg-Kehoe
Hanlon Architects	Architecture		David Hanlon, AIA	1300 University Avenue Rochester, NY 14607	371-8966	dhanlon@hanlonarchitects.com	

Architecture / Engineering / Landscape Architecture / Interior Design (Alphabetical Order):

Company Name	Services / Discipline:	NYS Certified:	Firm Contact	Address	Phone Number (585)	Email	Alternate Firm Contacts
Heather DeMoras Design Consultants	Interior Design	WBE	Heather B. DeMoras, CID	274 N. Goodman Street Suite B133A Rochester, NY 14607	241-9380	hdemoras@hddcdesign.com	
Integrative Design & Architecture	Architecture	MBE	Noel Chaves, AIA	250 South Avenue, Suite 100 Rochester, NY 14604		nchavez@integrative-design.com	
Kelly Jahn Interior Architecture and Design PLLC	Interior Design	WBE	Kelly Jahn	274 Avalon Drive Rochester, NY 14618	354-2788	kjahn@KellyJahn.onmicrosoft.com	
LaBella Associates, D.P.C.	Multi-Discipline		Steven Metzger, Chief Executive Officer	300 State Street, Suite 201 Rochester, NY 14614	454-6110	info@labellapc.com ; cbernhard@LaBellaPC.com	Michael A. Winderl, P.E., LEED AP CEO Casey Bernhard, P.E. (MEP) Thomas Simbari, A.I.A., Client Manager
Lothrop Associates, LLP Architects	Architecture		Robert A. Gabalski, A.I.A., Partner	510 Clinton Square Rochester, NY 14604	933-2734	bgabalski@lothropassociates.com	Arthur J. Seckler, III
MRB Group Engineers, Architects, Surveyors, PC	Multi-Discipline		James Oberst, P.E., Executive Vice President/COO	The Culver Road Armory 145 Culver Road, Suite 160 Rochester, NY 14620	381-9250	info@mrbgroup.com	
Pardi Partnership Architects, P.C.	Architecture		Scott Fiske, R.A., AIA, Vice President	25 Circle Street, Suite 101 Rochester, NY 14607	454-4670	office@pardiarchs.com ; scott@pardiarchs.com	
Peter L. Morse & Associates Architects A.I.A.	Architecture		Peter Morse, AIA, President	875 E. Main Street Suite 130 Auditorium Center Rochester, NY 14605	530-2230	peterlmorse@aol.com	
PLAN Architectural Studio, P.C.	Architecture		Mark A. Pandolf, A.I.A., LEED AP, Principal	250 South Avenue, Suite 100 Rochester, NY 14604	454-4230	mpandolf@planpc.com	
Popli Design Group	Multi-Discipline	MBE	Om P. Popli, C.E.O.	555 Penbrooke Drive Penfield, NY 14526	388-2060	ompopli@popligroup.com	Michael Short, A.I.A.

Architecture / Engineering / Landscape Architecture / Interior Design (Alphabetical Order):

Company Name	Services / Discipline:	NYS Certified:	Firm Contact	Address	Phone Number (585)	Email	Alternate Firm Contacts
Razak Associates	Architecture	MBE	Mohamed M. Razak, RA, President	2060 Fairport Nine Mile Point Road Suite 300 Penfield, NY 14526	388-6710	mrkazak@razak.net	
RHEN Design Architecture, LLC	Architecture	WBE	Roseanne Khaleel, RA President & CEO	214 Croydon Road Rochester, NY 14610	482-2216	rh@rhendesign.com	
RAM Architects	Architecture		Richard A. Mauser, R.A., President	91 Pinnacle Road Rochester, NY 14620	473-1013	rmauser@frontiernet.net	
SEI Design Group	Architecture		Ted Mountain, A.I.A.	224 Mill Street Rochester, NY 14614-1043	442-7010	twm@SEIdesigngroup.com	
Smith & Associates Architects	Architecture		Kenneth Smith, AIA, President	263 Central Avenue Rochester, NY 14605	232-5577	kens@smithassociatesarch.com	
Stantec Consulting Services, Inc.	Multi-Discipline		Jeri Pickett, P.E., LEED AP, Senior Associate	61 Commercial Street Rochester, NY 14614	475-1440	jeri.pickett@stantec.com	Mr. Jeri Pickett, P.E., LEED AP, Senior Associate, Buildings Leader) Mike Storonsky, Managing Senior Associate (Engineering) Structural: Michael Simmons, P.E.
SWBR Architecture Engineering & Landscape Architecture, P.C.	Architecture		Dave Beinetti Principal	387 E. Main Street Rochester, NY 14604	232-8300	rochester@swbr.com	
T.Y. Lin International	Multi-Discipline		Dennis Kennelly, P.E., Principal-in-Charge	255 East Avenue Rochester, NY 14604	512-2000	herb.guenther@tylin.com	Robert Radley, President James Krapf, P.E. Herbert K. Guenther, AIA, NCARB, GGP, Architecture Group Leader
Young + Wright Architectural	Architecture		Jerry Young, A.I.A., LEED, Partner	85 Allen Street, Suite 210 Rochester, NY 14608	210-1800	rsmithgall@youngandwright.com ; info@youngandwright.com	Rob Smithgal, Associate



Blue Cross Arena Project Location Map

Map Not To Scale



INTRODUCTORY NO.

223

Ordinance No.

Authorizing an agreement for the Blue Cross Arena Lobby Floor Replacement

BE IT ORDAINED, by the Council of the City of Rochester as follows:

Section 1. The Mayor is hereby authorized to enter into a professional services agreement with CPL Architects, Engineers, Landscape Architect and Surveyor, D.P.C. to provide design and construction administration services for the Blue Cross Arena Floor Replacement (Project). The maximum compensation for the agreement shall be \$90,000, which shall be funded from 2022-23 Cash Capital. The term of the agreement shall continue to three months after completion of the two year guarantee inspection of the Project.

Section 2. The agreement shall contain such additional terms and conditions as the Mayor deems appropriate.

Section 3. This ordinance shall take effect immediately.



City of Rochester

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**PARKS & PUBLIC WORKS
INTRODUCTORY NO.**

Malik D. Evans
Mayor

224

DES07

May 30, 2023

TO THE COUNCIL
Ladies and Gentlemen:

Re: Agreement – Bergmann Associates, Architects,
Engineers, Landscape Architects & Surveyors D.P.C.
– The Honorable Loretta C. Scott Center for Human
Services Renovations

Council Priority: Jobs and Economic Development

Comprehensive Plan 2034 Initiative Area:
Sustaining Green and Active Systems

Transmitted herewith for your approval is legislation establishing \$500,000 as maximum annual compensation for a professional services agreement with Bergmann Associates, Architects, Engineers, Landscape Architects & Surveyors, D.P.C. (Joseph Dopico, C.E.O., 280 East Broad Street, Suite 200, Rochester, New York), for architectural and engineering planning and design services for an annual program of renovations and repairs to The Honorable Loretta C. Scott Center for Human Services. The agreement shall have a maximum compensation of \$500,000 per year. The cost of the agreement will be financed from 2021-22 Cash Capital and any renewals shall be funded from Cash Capital and/or Bond adopted and appropriated for said purpose in subsequent budgets, contingent upon the adoption of said budgets.

The Consultant will provide inspection and planning services that include comprehensive inspection and evaluation of all building systems and development of a five-year capital plan for phased implementation of prioritized capital repairs and renovations. In addition to the larger capital planning strategy, the Consultant will provide design, bidding, award, and construction administration services for the first semi-annual / annual repair project for the facility. The Project will include, but is not limited to, water infiltration remediation and related repairs within the basement and sub-basement of the building.

Bergmann Associates, Architects, Engineers, Landscape Architects & Surveyors D.P.C. was selected for design, bidding, award, and construction administration services through a Request for Proposal process, which is described in the attached summary.

Planning and design is anticipated to begin in summer 2023. Construction is anticipated to begin in fall 2024. This legislation will result in the creation and/or retention of the equivalent of 5.4 full-time jobs.

The agreement will have an initial term of one year with a provision for four yearly renewals for a total of five years.

Respectfully submitted,

Malik D. Evans
Mayor



Vendor / Consultant Selection Process Summary

Department: Architectural Services

Project / Service Title: The Hon. Loretta C. Scott Center for Human Services Renovations

Consultant Selected: Bergmann Associates, Architects, Engineers, Landscape Architects & Surveyors, D.P.C.

Method of selection: Request for Proposal [*Complete 1-7*]
 Request for Qualifications [*Complete 1-7*]
 From the NY State Department of Transportation list of pre-approved regional engineering firms [*Complete 4-7*]

1. **Date RFP / RFQ issued** (and posted on City web site): 1/30/2023

2. **The RFP / RFQ was also sent directly to:** See attached consultant mailing list

3. **Proposals were received from**

<u>FIRM</u>	<u>City/ST</u>
Bergmann	Rochester, 14604
Bero	Rochester, 14607

4. **Evaluation criteria**

<u>Criteria</u>	<u>Weighting Points possible</u>	<u>Actual Points received by FIRM</u>
<i>Firm Experience</i>	10%	10
<i>Approach</i>	40%	40
<i>Staff Qualifications</i>	50%	50
<i>Cost NA - Quality based Selection</i>	<u>00</u>	<u>00</u>
SUBTOTAL	100	78

<u>Bonus Points</u>	<u>Max Points Possible</u>	<u>Actual Points received by FIRM</u>
City business: 10% of total	.10 x 100 = 10	10
Prime is an MWBE: 10% of total	.10 x 100 = 10	
Prime uses 10% - 20% MWBE subs	.05 x TT or	
Prime uses 20%+ MWBE subs	.10 x 100 = 10	10
Workforce goals for M & W met	.10 x 100 = 10	
BONUS POINTS SUBTOTAL	Max BP = 40	Actual BP = 20

Total = Actual points + Actual BP = 98

5. **Review team included staff from:** [edit as necessary] DES – Arch Services (3), DES - Building Services (2)

6. **Additional considerations/explanations** N/A

7. **MWBE Officer has reviewed the recommended firm's proposal for MWBE and Workforce goals.** MWBE Officer Initials: *Amj* Date: *4/6/23*

Professional Services Consultant Master List
 Architectural Services Updates
 WBE List Updates: See G:\DIV\ARCH\Agreements\#1a MWBE Vendor Database as of May 1 2020.xlsx

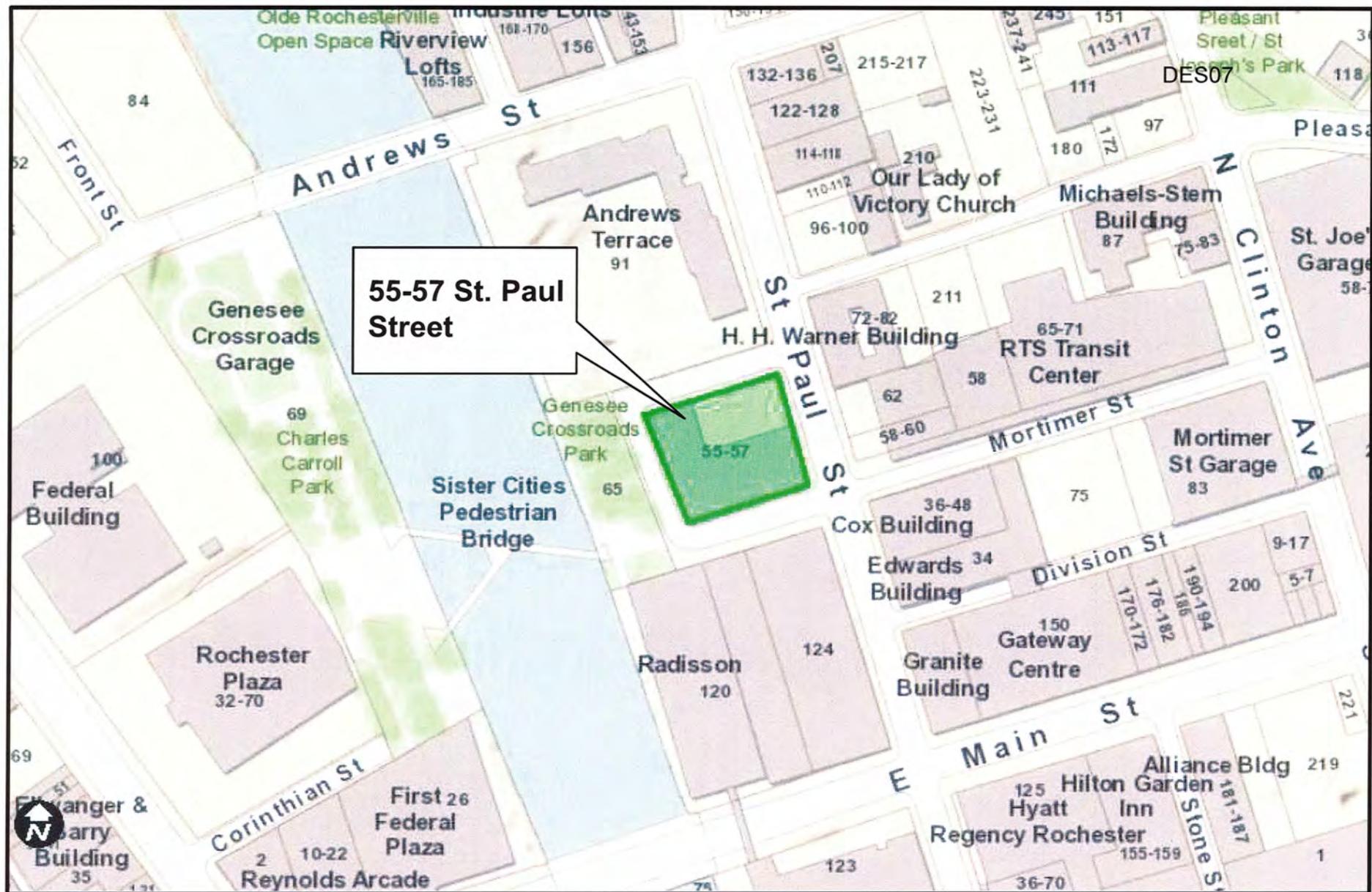
Generate Email

Architecture / Engineering / Landscape Architecture / Interior Design (Alphabetical Order):

Company Name	Services / Discipline:	NYS Certified:	Firm Contact	Address	Phone Number (585)	Email	Alternate Firm Contacts
Bergmann Architects, Engineers & Planners	Multi-Discipline		Kimberly Baptiste, AICP, Vice President (Buildings) Andrew J. Raus, AICP, Senior Vice President	280 East Broad Street, Suite 200 Rochester, NY 14604	232.5135	kbaptiste@bergmannpc.com ; araus@bergmannpc.com	Steven J. Kushner, AIA, NCARB, LEED AP Sr. Project Manager; skushner@bergmannpc.com
Bero Architecture, PLLC	Architecture	WBE	Jennifer L. Ahrens, R.A.	32 Winthrop St. Rochester, NY 14607	262-2035	jahrens@beroarchitecture.com	
C&S Companies	Multi-Discipline		Aileen Maguire Meyer, Robert Gleason, PE	150 State St., Suite 120 Rochester, NY 14614	325-9040	RNapoli@cscos.com ; rgleason@cscos.com	Richard S. Napoli, AIA Managing Architect
Clark Patterson Lee	Multi-Discipline		Todd Liebert, A.I.A., NCARB	255 Woodcliff Dr. Suite 200 Fairport, NY 14450	1-800-274-9000	tliebert@clarkpatterson.com	Brenda Farmer, Andrew Goodermote
Dwyer Architectural, LLC	Architecture	WBE	Ms. Kimberly Dwyer	313 E Willow Street Suite 107 Syracuse, NY 13203	315 473-1800	jawwoodcock@dwyerarch.com	Kimberly A. Dwyer
Hunt EAS	Multi-Discipline		Benjamin J. Gustafson, P.E., Principal in-Charge	4 Commercial Street, Suite 300 Rochester, NY 14614	Ben's C-943-4726/ P- 327-7950 Ext. 4015, 327-7950	Gustafsonb@hunt-eas.com	
LaBella Associates, D.P.C.	Multi-Discipline		Steven Metzger, Chief Executive Officer	300 State Street, Suite 201 Rochester, NY 14614	454-6110	info@labellapc.com ; cbernhard@LaBellaPC.com	Michael A. Winderl, P.E., LEED AP CEO Casey Bernhard, P.E. (MEP) Thomas Simbari, A.I.A., Client Manager

Architecture / Engineering / Landscape Architecture / Interior Design (Alphabetical Order):

Company Name	Services / Discipline:	NYS Certified:	Firm Contact	Address	Phone Number (585)	Email	Alternate Firm Contacts
MRB Group Engineers, Architects, Surveyors, PC	Multi-Discipline		James Oberst, P.E., Executive Vice President/COO	The Culver Road Armory 145 Culver Road, Suite 160 Rochester, NY 14620	381-9250	info@mrbgrou.com	
Popli Design Group	Multi-Discipline	MBE	Om P. Popli, C.E.O.	555 Penbrooke Drive Penfield, NY 14526	388-2060	ompopli@popligroup.com	Michael Short, A.I.A.
Stantec Consulting Services, Inc.	Multi-Discipline		Jeri Pickett, P.E., LEED AP, Senior Associate	61 Commercial Street Rochester, NY 14614	475-1440	jeri.pickett@stantec.com	Mr. Jeri Pickett, P.E., LEED AP, Senior Associate, Buildings Leader) Mike Storonsky, Managing Senior Associate (Engineering) Structural: Michael Simmons, P.E.
SWBR Architecture Engineering & Landscape Architecture, P.C.	Architecture		Dave Beinetti Principal	387 E. Main Street Rochester, NY 14604	232-8300	rochester@swbr.com	
T.Y. Lin International	Multi-Discipline		Dennis Kennelly, P.E., Principal-in-Charge	255 East Avenue Rochester, NY 14604	512-2000	herb.guenther@tylin.com	Robert Radley, President James Krapf, P.E. Herbert K. Guenther, AIA, NCARB, GGP, Architecture Group Leader
Young + Wright Architectural	Architecture		Jerry Young, A.I.A., LEED, Partner	85 Allen Street, Suite 210 Rochester, NY 14608	210-1800	rsmithgall@youngandwright.com ; info@youngandwright.com	Rob Smithgal, Associate



The Honorable Loretta C. Scott Center for Human Services

Renovations Project Location Map

Map Not To Scale 

224

Ordinance No.

Authorizing an agreement for an annual repair and renovation program for the Honorable Loretta C. Scott Center for Human Services

BE IT ORDAINED, by the Council of the City of Rochester as follows:

Section 1. The Mayor is hereby authorized to enter into a professional services agreement with Bergmann Associates, Architects, Engineers, Landscape Architects & Surveyors, D.P.C. to provide architectural and engineering planning and design services to establish an annual program of renovations and repairs to the Honorable Loretta C. Scott Center for Human Services located at 55-57 St. Paul Street. The agreement shall have a term of one year with the option to extend up to four additional periods of one year each. The maximum annual compensation shall be \$500,000, which shall be funded from 2021-22 Cash Capital for the initial term. The compensation for any optional extended term shall be funded from Cash Capital or bond proceeds appropriated for the purpose in subsequent budgets or ordinances, contingent upon the approval thereof.

Section 2. The agreement shall contain such additional terms and conditions as the Mayor deems appropriate.

Section 3. This ordinance shall take effect immediately.



City of Rochester

City Hall Room 308A, 30 Church Street
Rochester, New York 14614-1290
www.cityofrochester.gov

**PARKS & PUBLIC WORKS
INTRODUCTORY NO.**

225

Malik D. Evans
Mayor

DES08

May 30, 2023

TO THE COUNCIL

Ladies and Gentlemen:

Re: Agreement - C & S Engineers, Inc. – Office of Training and Safety Relocation to The Honorable Loretta C. Scott Center for Human Services

Council Priority: Creating and Sustaining a Culture of Vibrancy

Comprehensive Plan 2034 Initiative Area:
Planning for Action

Transmitted herewith for your approval is legislation establishing \$200,000 as maximum compensation for a professional services agreement with C & S Engineers, Inc., (Aileen Maguire Meyer, C.E.O., 150 State Street, Suite 120, Rochester, New York) for design, bidding, award, and construction administration services for the relocation of the City of Rochester Office of Training and Safety. The cost of the agreement will be financed from 2019-20 Cash Capital.

The Office of Training and Safety will be relocated from their existing location within Maplewood Park (107 Bridge View Drive) to the fourth floor of The Honorable Loretta C. Scott Center for Human Services (57 St. Paul Street) to allow for the conversion of the Maplewood building to a nature center. The fourth floor renovation of The Honorable Loretta C. Scott Center for Human Services will include modifications for conference rooms, training, office and storage. The Project will also include all related mechanical, electrical and plumbing modifications.

C & S Engineers, Inc. was selected for services based on their experience with developing programming for the Office of Training and Safety as a part of a parallel project. A full justification for not issuing a request for proposals is attached.

This proposed legislation was developed by the Department of Environmental Services (DES) in collaboration with the Department of Human Resource Management (DHRM).

Design is anticipated to begin in summer 2023. Construction is anticipated to begin in fall 2023 with substantial completion in spring 2024. This legislation will result in the creation and/or retention of the equivalent of 2.2 full-time jobs.

The term of the agreement shall extend until three (3) months after the completion of the two (2) year guarantee inspection of the project.

Respectfully submitted,

Malik D. Evans
Mayor



NO RFP JUSTIFICATION STATEMENT**Awarding a Professional Services Agreement Without a Request for Proposals**

The Procurement of Professional Services Policy (Ord. No. 2012-318) requires an RFP to be issued under most circumstances. If it is determined that an RFP will not be issued, this form must be completed, signed by the Department Head, and kept on file (electronically or hard copy). It must also be submitted:

1. To City Council as an attachment to the transmittal letter for any PSA that exceeds \$20,000, and
2. To the contract record when entered in Munis.

Department: Environmental Services (DES) **Services(s):** Architectural and Engineering Services

Project: Office of Training and Safety Relocation to The Honorable Loretta C. Scott Center for Human Services

Vendor/Consultant selected: C&S Engineers, Inc.

How was the vendor selected?

C & S Engineers, Inc. was selected for services based on their experience with developing programming for the Office of Training and Safety as a part of a parallel City project. The Office of Training and Safety will be relocated from their existing location within Maplewood Park to The Honorable Loretta C. Scott Center for Human Services to allow for the conversion of the Maplewood building to a nature center. The Maplewood Nature Center project is ARPA funded and must be completed on an accelerated timeline to comply with ARPA's strict deadlines. Consequently, this necessary relocation must also take place on an accelerated timeline. The requirement for expedited project progression, along with the Consultant's in-depth understanding of the entity being relocated, was key criteria utilized for this selection.

Why was no RFP issued for this service?

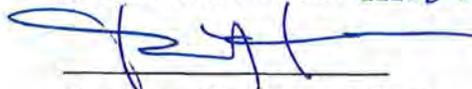
Due to the Consultant's in-depth understanding of the programming and operations of the Office of Training and Safety from their work on a parallel City project, combined with the criticality of a compressed timeline due to the ARPA funding, no RFP was issued.

Compensation Amount: \$200,000

How was this determined?

A detailed scope and cost proposal was requested by the City, received, and negotiated with the consultant.

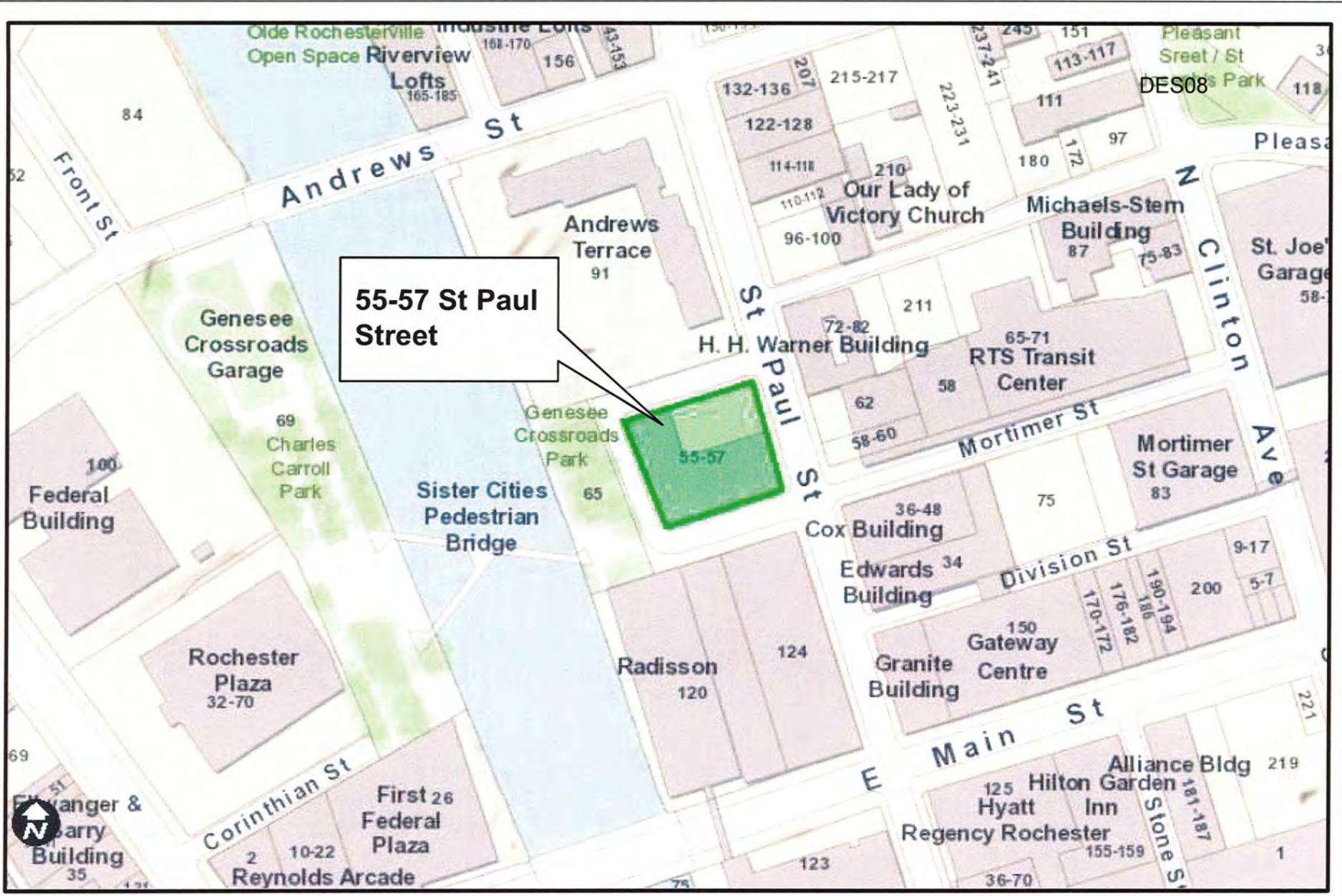
MWBE Officer Initials: *S.J.S (S.M.D)* Date: *5/2/2023*



Signature: Department Head

 05/02/2023

Date



The Honorable Loretta C. Scott Center for Human Services
 Office of Training and Safety Relocation Project Location Map

Map Not To Scale



225

Ordinance No.

Authorizing an agreement for relocating the Office of Training and Safety

BE IT ORDAINED, by the Council of the City of Rochester as follows:

Section 1. The Mayor is hereby authorized to enter into a professional services agreement with C & S Engineers, Inc. to provide design, bidding, award and construction administration services for relocating the Office of Training and Safety from Maplewood Park to the Honorable Loretta C. Scott Center for Human Services located at 55-57 St. Paul Street (Project). The maximum compensation for the agreement shall be \$200,000, which shall be funded from 2019-20 Cash Capital. The term of the agreement shall continue to three months after the completion of the two year guarantee inspection of the Project.

Section 2. The agreement shall contain such additional terms and conditions as the Mayor deems appropriate.

Section 3. This ordinance shall take effect immediately.



PARKS & PUBLIC WORKS
INTRODUCTORY NO.

226

DES09

May 30, 2023

TO THE COUNCIL

Ladies and Gentlemen:

Re: Maplewood Branch Library Expansion Project

Council Priority: Creating and Sustaining a Culture of
Vibrancy

Comprehensive Plan 2034 Initiative Area:
Reinforcing Strong Neighborhoods

Transmitted herewith for your approval is legislation related to the Maplewood Branch Library Expansion Project. This legislation will:

1. Appropriate \$5,350,000 of American Rescue Plan Act (ARPA) funding to finance a portion of the design and construction of the project; and,
2. Authorize an amendatory professional services agreement with Hunt Engineers, Architects, Land Surveyors & Landscape Architect D.P.C. (Christopher Bond, C.E.O., 4 Commercial Street, Suite 300 Rochester, New York) to provide final design and construction administration services for the Project. The original agreement for \$160,000 was authorized in Ordinance No. 2022-207. This amendment shall increase the compensation by \$450,000 to a maximum total of \$610,000. The amendatory agreement shall be funded from ARPA funding appropriated herein.

The City of Rochester received a \$202.1 million award from the Coronavirus State and Local Fiscal Recovery Fund established by the American Rescue Plan Act (ARPA). This project is an eligible use of ARPA funding under the Final Rule Expenditure Category 6.1 Provision of Government Services.

The original agreement included programming and schematic design services for the project. The amendatory agreement will be for final design, construction documents, and construction administration services.

The Maplewood Branch Library was constructed in 1959. In collaboration with library staff, the project will address the current high volume of patron use and classroom sessions that are now part of the library's core operations. The project will include a renovation of the existing library, an expansion on the West side of the facility to address overcrowding through the addition of program spaces, and additional parking on the site.

This proposed legislation was developed by the Department of Environmental Services (DES) in collaboration with the Rochester Public Library (RPL).

Construction is anticipated to begin in spring 2024 with anticipated completion in late 2025. The project will result in the creation and/or retention of the equivalent of 58.2 full-time jobs.

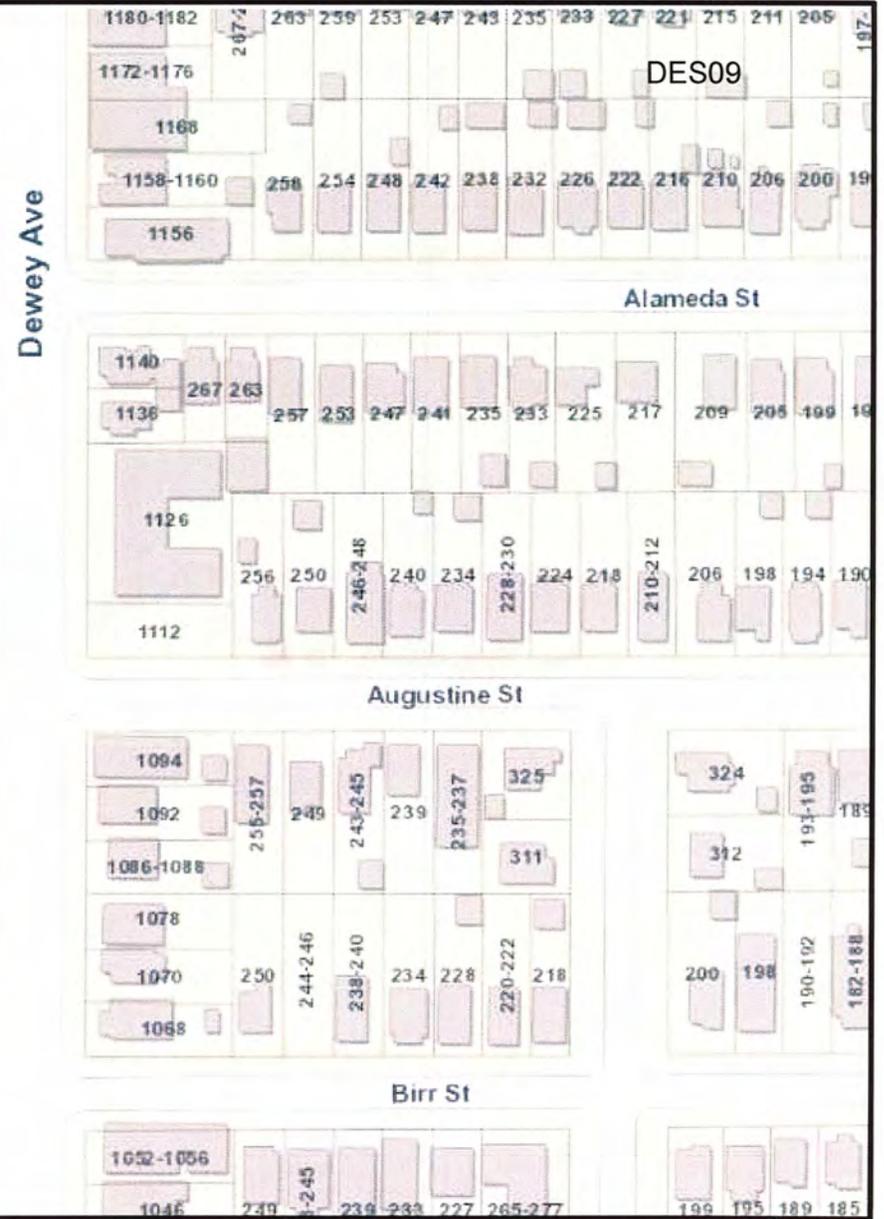
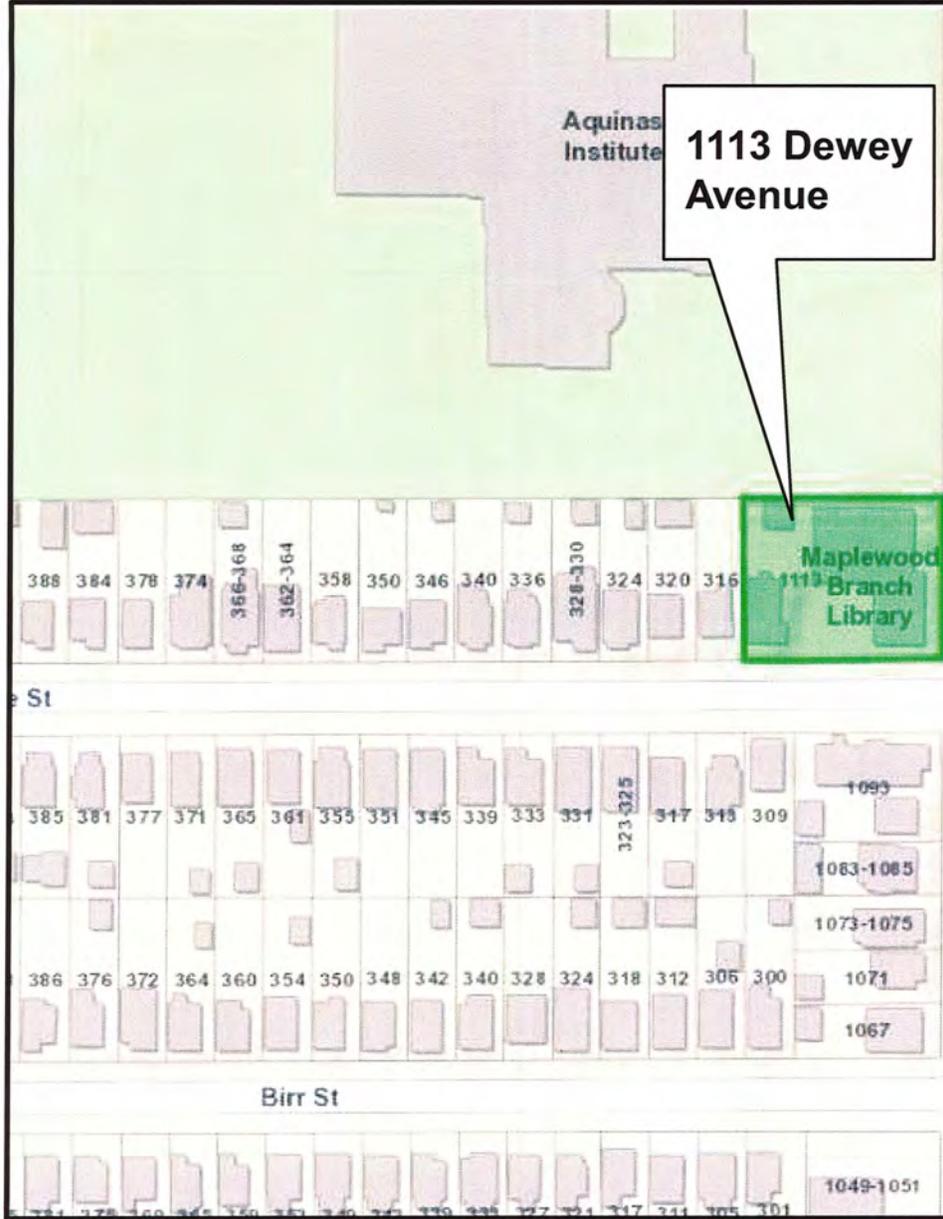


The term of the agreement shall extend until three (3) months after the completion of the two (2) year guarantee inspection of the project.

Respectfully submitted,



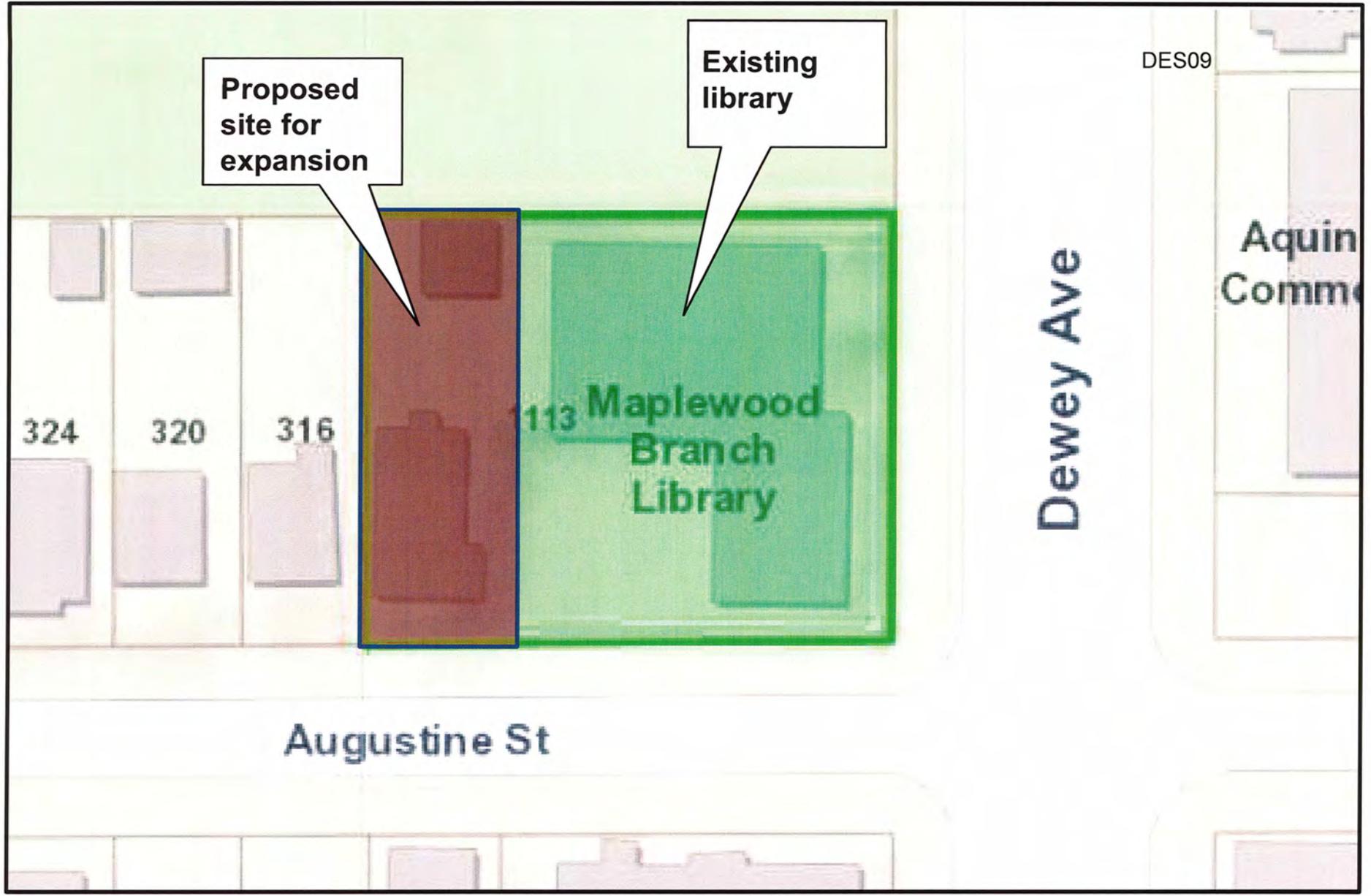
Malik D. Evans
Mayor



Maplewood Branch Library Expansion Project
Project Location Map

Map Not To Scale





Maplewood Branch Library Expansion Project
Project Detail Map

Map Not To Scale



Appropriating American Rescue Plan Act of 2021 funds and authorizing an amendatory agreement for the Maplewood Branch Library Expansion Project

BE IT ORDAINED, by the Council of the City of Rochester as follows:

Section 1. The Council hereby appropriates the sum of \$5,350,000 provided by the United States Treasury pursuant to the American Rescue Plan Act of 2021 (ARPA) to fund a portion of the design and construction of the Maplewood Branch Library Expansion Project (Project).

Section 2. The Mayor is hereby authorized to enter into an amendatory professional services agreement with Hunt Engineers, Architects, Land Surveyors & Landscape Architect D.P.C. to add final Project design and construction administration to the scope of services for the existing agreement authorized in Ordinance No. 2022-207 and to increase the maximum compensation by \$450,000 to a new total of \$610,000. The amendatory compensation shall be funded from the ARPA funds appropriated in Section 1 herein. The term of the amendatory agreement shall continue to three months after the completion of the two year guarantee inspection of the Project.

Section 3. The amendatory agreement shall contain such additional terms and conditions as the Mayor deems appropriate.

Section 4. This ordinance shall take effect immediately.



City of Rochester

City Hall Room 308A, 30 Church Street
Rochester, New York 14614-1290
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**PARKS & PUBLIC WORKS
INTRODUCTORY NO.**

227

Malik D. Evans
Mayor

DES10

May 30, 2023

TO THE COUNCIL

Ladies and Gentlemen:

Re: Agreement- Hunt Engineers, Architects, Land Surveyors, & Landscape Architect D.P.C. – Rochester Police Department Special Operations K-9 Tactical Child Street Assessment

Council Priority: Jobs and Economic Development

Comprehensive Plan 2034 Initiative Area: Reinforcing Strong Neighborhoods

Transmitted herewith for your approval is legislation establishing \$120,000 as maximum compensation for a professional services agreement with Hunt Engineers, Architects, Land Surveyors, & Landscape Architect D.P.C. (Christopher Bond, C.E.O., 4 Commercial Street, Suite 300, Rochester, New York) for architectural and engineering services for the Rochester Police Department (RPD) Special Operations K-9 Tactical Child Street Renovation Assessment. The cost of the agreement will be financed from 2022-23 Cash Capital.

The RPD Special Operations/K-9 Tactical unit is located at 261 and 293 Child Street. The 7,360 square foot, two story facility has not been renovated since the late 1990s and is too small for its current operations. Along with the renovation of the existing building, the construction of a separate storage building is being explored as part of the assessment.

This project will provide a full building condition assessment incorporating RPD operations programming for both the existing facility and the new storage building, and develop a schematic design with preliminary construction estimates.

This proposed legislation was developed by the Department of Environmental Services (DES) in collaboration with the Rochester Police Department (RPD).

Hunt Engineers, Architects, Land Surveyors, & Landscape Architect, D.P.C. was selected for design services through a Request for Proposal process, which is described in the attached summary.

The assessment will take place through the spring of 2024. The professional services agreement will result in the creation and/or retention of the equivalent of 1.3 full-time jobs.

The term of the agreement shall extend (6) months past the acceptance of the final schematic design report.

Respectfully submitted,

Malik D. Evans
Mayor



Vendor / Consultant Selection Process Summary

Department: Architectural Services

Project / Service Title: RPD Special Operations K-9 Tactical Child Street Renovation

Consultant Selected: Hunt EAS

Method of selection: Request for Proposal [*Complete 1-7*]

Request for Qualifications [*Complete 1-7*]

From the NY State Department of Transportation list of pre-approved regional engineering firms [*Complete 4-7*]

1. **Date RFP / RFQ issued** (and posted on City web site): 02/07/2023

2. **The RFP / RFQ was also sent directly to:** See attached consultant mailing list

3. **Proposals were received from**

<u>FIRM</u>	<u>City/ST</u> [<i>if Rochester, include ZIP instead of ST</i>]
Clark Patterson Lee (CPL)	Rochester, 14604
HBT Architects	Rochester, 14607
Hunt EAS	Rochester, 14614
LaBella Associates, DPC	Rochester, 14614

4. **Evaluation criteria**

<u>Criteria</u>	<u>Weighting</u>	<u>Points possible</u>	<u>Actual Points received by FIRM</u>
<i>(examples only – customize as needed)</i>			
<i>Experience</i>	10%	10	8
<i>Approach</i>	40%	40	29
<i>Staff</i>	50%	50	33
<i>Cost NA – Quality based Selection</i>		<u>00</u>	<u>00</u>
	SUBTOTAL	100	70

<u>Bonus Points</u>	<u>Max Points Possible</u>	<u>Actual Points received by FIRM</u>
City business: 10% of total	.10 x 100 = 10	10
Prime is an MWBE: 10% of total	.10 x 100 = 10	0
Prime uses 10% - 20% MWBE subs	.05 x TT or	0
Prime uses 20%+ MWBE subs	.10 x 100 = 10	0
Workforce goals for M & W met	<u>.10 x 100 = 10</u>	<u>10</u>
BONUS POINTS SUBTOTAL	<i>Max BP = 40</i>	<i>Actual BP = 20</i>

Total = Actual points + Actual BP = **90**

5. **Review team included staff from:** Rochester Police Department, DES – Building Services, and DES – Arch Services

6. **Additional considerations/explanations** *[if applicable; e.g. interviews; demonstrations]*
N/A

7. **MWBE Officer has reviewed the recommended firm's proposal for MWBE and Workforce goals.** MWBE Officer Initials: *emj* Date: *7/6/23*

Professional Services Consultant Master List
 Architectural Services Updates
 WBE List Updates: See G:\DIV\ARCH\Agreements\#1a MWBE Vendor Database as of May 1 2020.xlsx

Architecture / Engineering / Landscape Architecture / Interior Design (Alphabetical Order):

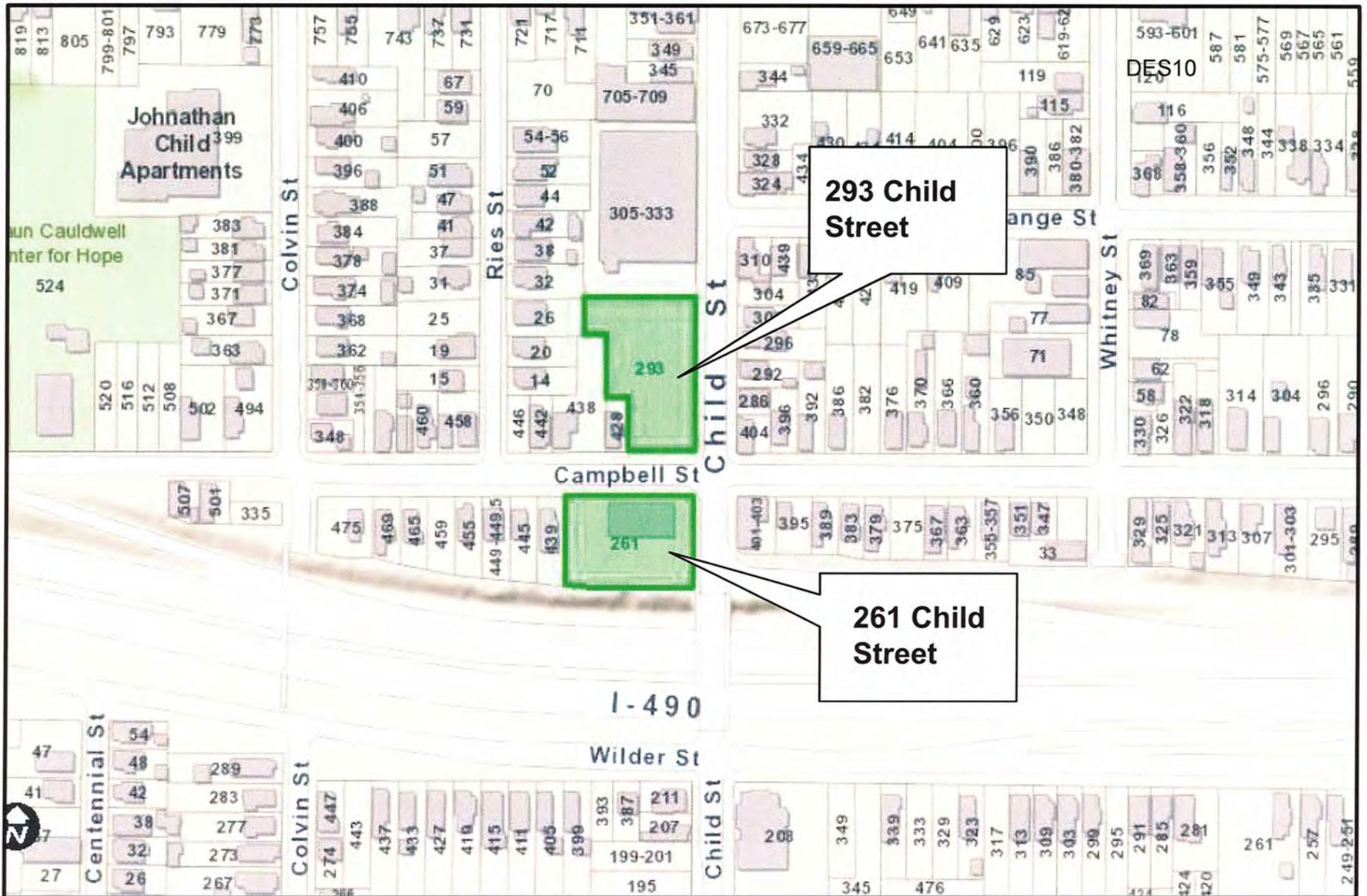
Company Name	Services / Discipline:	NYS Certified:	Firm Contact	Address	Phone Number (585)	Email	Alternate Firm Contacts
Architectura, P.C.	Architecture	WBE	Jennifer Takatch, A.I.A., Principal/Project Manager	17 Pitkin St., Suite 100 Rochester, NY 14607	442-8550	jtakatch@architecturapc.com	
Bergmann Architects, Engineers & Planners	Multi-Discipline		Kimberly Baptiste, AICP, Vice President (Buildings) Andrew J. Raus, AICP, Senior Vice President	280 East Broad Street, Suite 200 Rochester, NY 14604	232.5135	kbaptiste@bergmannpc.com ; araus@bergmannpc.com	Steven J. Kushner, AIA, NCARB, LEED AP Sr. Project Manager; skushner@bergmannpc.com
CJS Architects (Chaintreuil Jensen & Stark)	Architecture		Craig Jensen, Partner	114 South Union Street Rochester, NY 14607	244-3780	cjensen@cjsarchitects.com	
Clark Patterson Lee	Multi-Discipline		Todd Liebert, A.I.A., NCARB	255 Woodcliff Dr. Suite 200 Fairport, NY 14450	1-800-274-9000	tliebert@clarkpatterson.com	Brenda Farmer, Andrew Goodermote
Edge Architecture, PLLC	Architecture		Allen Rossignol, AIA, LEED AP, President and CEO	277 Alexander Street, Suite 407 Rochester, NY 14607	461-3580	info@edge-architecture.com	
EI Team	Multi-Discipline	MBE	Hormoz Mansouri, Ph.D., P.E., President	2060 Sheridan Drive Buffalo, NY 14223-1470	716 876-4669	info@e-i-eng.com	
Erdman Anthony & Associates, Inc.	Engineering		Bruce Wallmann, PE Principal Associate	145 Culver Road, Suite 200 Rochester NY 14620	427-8888	wallmannbr@erdmananthony.com	
Greater Living Architecture	Architecture		Joseph P. O'Donnell, AIA, NCARB, RA	3033 Brighton-Henrietta TL Road Rochester, NY 14623	272-9170	Support@greaterliving.com	
Habza Architecture, PC	Architecture		Daniel J. Habza, AIA	17 Arnold Park Rochester, NY 14607	704-7240	dhabzarchitect@rochester.rr.com	
HBT Architects	Architecture		James Tripp, AIA, CSI, NCARB, LEED AP	2 Elton Street Rochester, NY 14607	586-0490	jtripp@hbtarchitects.com	Trevor M. Harrison, Managing Partner Carrie Van Valkenburg-Kehoe
Hanlon Architects	Architecture		David Hanlon, AIA	1300 University Avenue Rochester, NY 14607	371-8966	dhanlon@hanlonarchitects.com	
Heather DeMoras Design Consultants	Interior Design	WBE	Heather B. DeMoras, CID	274 N. Goodman Street Suite B133A Rochester, NY 14607	241-9380	hdemoras@hddcdesign.com	
Hunt EAS	Multi-Discipline		Benjamin J. Gustafson, P.E., Principal-in-Charge	4 Commercial Street, Suite 300 Rochester, NY 14614	Ben's C-943-4726/ P- 327-7950 Ext. 4015. 327-7950	Gustafsonb@hunt-eas.com	

Architecture / Engineering / Landscape Architecture / Interior Design (Alphabetical Order):

Company Name	Services / Discipline:	NYS Certified:	Firm Contact	Address	Phone Number (585)	Email	Alternate Firm Contacts
IBC Engineering, P.C.	Engineering (MEP)		Geoff Mead, P.E. Alannah Bowllan Andrew Jarosz	3445 Winton Place Suite 219 Rochester, NY 14623	292-1590	gmead@ibceng.com ; abowllan@ibceng.com ; ajaros@ibceng.com	
Inex Architecture P.C.	Architectural	WBE	Ms. Vanessa Villanueva			inexarchitecturepc@gmail.com	
Integrative Design & Architecture	Architecture	MBE	Noel Chaves, AIA	250 South Avenue, Suite 100 Rochester, NY 14604		nchavez@integrative-design.com	
LaBella Associates, D.P.C.	Multi-Discipline		Steven Metzger, Chief Executive Officer	300 State Street, Suite 201 Rochester, NY 14614	454-6110	info@labellapc.com ; cbernhard@LaBellaPC.com	Michael A. Winderl, P.E., LEED AP CEO Casey Bernhard, P.E. (MEP) Thomas Simbari, A.I.A., Client Manager
Laland Baptiste, LLC	Construction Management Services	M/WBE	Schillivia Baptiste	250 Mill Street Suite 301, Rochester, NY 14614	(585) 504-6059	info@lalandbaptiste.com	
Larsen Engineers	Engineering (Environmental/Structural/Construction)	MBE	Ram Shrivastava, PE	700 West Metro Park Rochester, NY 14623	272-7310	ram@larsen-engineers.com	
Lothrop Associates, LLP Architects	Architecture		Robert A. Gabalski, A.I.A., Partner	510 Clinton Square Rochester, NY 14604	933-2734	rgabalski@lothropassociates.com	Arthur J. Seckler, III
M/E Engineering, P.C.	MEP		Brian L. Danker, PE Partner in Charge Jody Beam - Marketing Coordinator	300 Trolley Boulevard Rochester, NY 14606	288-5590	jlbeam@meengineering.com	Heather Cook, Office Manager hacook@meengineering.com
MRB Group Engineers, Architects, Surveyors, PC	Multi-Discipline		James Oberst, P.E., Executive Vice President/COO	The Culver Road Armory 145 Culver Road, Suite 160 Rochester, NY 14620	381-9250	info@mrbgrou.com	
Pardi Partnership Architects, P.C.	Architecture		Scott Fiske, R.A., AIA, Vice President	25 Circle Street, Suite 101 Rochester, NY 14607	454-4670	office@pardiarchs.com ; scott@pardiarchs.com	

Architecture / Engineering / Landscape Architecture / Interior Design (Alphabetical Order):

Company Name	Services / Discipline:	NYS Certified:	Firm Contact	Address	Phone Number (585)	Email	Alternate Firm Contacts
Passero Associates, P.C.	Multi-Discipline		Kim Perry, Marketing Manager	242 West Main Street, Suite 100 Rochester, NY 14614	325-1000	kperry@passero.com ; pwehner@passero.com	Mark D. Passero, P.E., Vice President (Dan Savage, Principal retired) Send RFP's to: (Mrs. Kim Perry, Marketing Manager) (MEP) (325-1000) (x214) (fax 760-8570) Neil Pavone (MEP) Peter Wehner, A.I.A., LEED, AP BD+C, Vice President
Peter L. Morse & Associates Architects A.I.A.	Architecture		Peter Morse, AIA, President	875 E. Main Street Suite 130 Auditorium Center Rochester, NY 14605	530-2230	peterlmorse@aol.com	
PLAN Architectural Studio, P.C.	Architecture		Mark A. Pandolf, A.I.A., LEED AP, Principal	250 South Avenue, Suite 100 Rochester, NY 14604	454-4230	mpandolf@planpc.com	
Popli Design Group	Multi-Discipline	MBE	Om P. Popli, C.E.O.	555 Penbrooke Drive Penfield, NY 14526	388-2060	ompopli@popligroup.com	Michael Short, A.I.A.
SEI Design Group	Architecture		Ted Mountain, A.I.A.	224 Mill Street Rochester, NY 14614-1043	442-7010	twm@SEIdesigngroup.com	
Stantec Consulting Services, Inc.	Multi-Discipline		Jeri Pickett, P.E., LEED AP, Senior Associate	61 Commercial Street Rochester, NY 14614	475-1440	jeri.pickett@stantec.com ; lisa.rink@stantec.com	Mr. Jeri Pickett, P.E., LEED AP, Senior Associate, Buildings Leader) Mike Storonsky, Managing Senior Associate (Engineering) Structural: Michael Simmons, P.E.
SWBR Architecture Engineering & Landscape Architecture, P.C.	Architecture		Dave Beinetti Principal	387 E. Main Street Rochester, NY 14604	232-8300	rochester@swbr.com	Robert Radley, President
T.Y. Lin International	Multi-Discipline		Dennis Kennelly, P.E., Principal-in-Charge	255 East Avenue Rochester, NY 14604	512-2000	herb.guenther@tylin.com	James Krapf, P.E. Herbert K. Guenther, AIA, NCARB, GGP, Architecture Group Leader



**RPD Special Operations
Project Location Map**

Map Not To Scale



Authorizing an agreement for an assessment of the Special Operations/K-9 Tactical facility on Child Street

BE IT ORDAINED, by the Council of the City of Rochester as follows:

Section 1. The Mayor is hereby authorized to enter into a professional services agreement with Hunt Engineers, Architects, Land Surveyors & Landscape Architect D.P.C. to provide a full building condition assessment, schematic design and preliminary cost estimates for improvements to the Police Department's Special Operations/K-9 Tactical facility located at 261 and 293 Child Street. The maximum compensation shall be \$120,000, which shall be funded from 2022-23 Cash Capital. The term of the agreement shall continue to six months after acceptance of the final schematic design report.

Section 2. The amendatory agreement shall contain such additional terms and conditions as the Mayor deems appropriate.

Section 3. This ordinance shall take effect immediately.



City of Rochester

City Hall Room 308A, 30 Church Street
Rochester, New York 14614-1290
www.cityofrochester.gov

**NEIGHBORHOOD &
BUSINESS DEVELOPMENT
INTRODUCTORY NO.**

Malik D. Evans
Mayor

228

May 30, 2023 NBD 11

TO THE COUNCIL

Ladies and Gentlemen:

Re: Appraisal Services

Council Priority: Rebuilding and Strengthening
Neighborhood Housing

Comprehensive Plan 2034 Initiative Area:
Strong Neighborhoods

Transmitted herewith for your approval is legislation establishing maximum compensation in the amount of \$300,000 for agreements related to appraisal services. This legislation will authorize three separate Professional Term Service Agreements with the following firms:

- 1) Bruckner, Tillett & Rossi, Inc. d/b/a Bruckner, Tillett, Rossi, Cahill & Associates (Kevin L. Bruckner, Principal, 500 Linden Oaks, Suite 130, Rochester, NY)
- 2) Midland Appraisal Associates, Inc. (Jay J. Loson, Principal, 349 W. Commercial St, Suite 2290, East Rochester, NY)
- 3) Rynne, Murphy & Associates, Inc. (John P. Rynne, Principal, 205 St. Paul St, Suite 305, Rochester, NY)

The agreements will be financed from the 2023-24, 2024-25 and the 2025-26 annual budgets of the Department of Neighborhood and Business Development. The cost for services will be provided utilizing pre-specified billing rates within the agreements. The agreements will have a term of three years.

The appraisal services are necessary for commercial, industrial and residential property related to acquisitions, sales, easements, leases and other property transactions.

These firms were selected through a Request for Qualifications process which is described in the attached Vendor Selection Form. The RFQ was issued January 12, 2023 and posted on the City website and mailed directly to firms.

The selection of firms was based on experience with the typical and specialized work required for the City and their familiarity with and location within the Rochester Metropolitan Statistical Area.

Respectfully submitted,

Malik D. Evans
Mayor



Vendor / Consultant Selection Process Summary

Department NBD/Real Estate
Project / Service Title: Appraisal Services
Consultant Selected: Rynne, Murphy & Associates, Inc.
Method of selection: Request for Proposal [Complete 1-7]
 Request for Qualifications [Complete 1-7]
 From the NY State Department of Transportation list of pre-approved regional engineering firms [Complete 4-7]

1. **Date RFP / RFQ issued** (and posted on City web site)
 January 12, 2023- City Website Letters Mailed to Firms- January 12, 2023

2. **The RFP / RFQ was also sent directly to:**

- Rowe Realty & Appraisal, Inc., Macedon, NY 14502
- Rynne, Murphy & Associates, Inc., Rochester, NY 14604
- Joseph E. Giannotti, Fairport, NY 14450
- Patjo Appraisal Services, Inc. New York, NY 10167
- JL Falk_Real Estate Appraisal, Rochester, NY 14618
- Midland Appraisal Associates, Inc., East Rochester, NY 14445
- Bill Beyerback, Rochester, NY, 14610
- Bruckner, Tillett, Rossi, Cahill & Associates, Rochester, NY 14625
- Zientek Appraisals, Arcade, NY 14009
- Robert Shell and Associates, Batavia, NY 14021

3. **Proposals were received from**

<u>FIRM</u>	<u>City/ST</u>
Midland Appraisal Associates, Inc.	East Rochester, NY 14445
Bruckner, Tillett, Rossi, Cahill & Associates,	Rochester, NY 14625
Rynne, Murphy & Associates, Inc.	Rochester, NY 14604

4. **Evaluation criteria**

<u>Criteria</u>	<u>Weighting</u>	<u>Points possible</u>	<u>Points received by Bruckner</u>
Overall Experience	15%	15	15
Geographic Competency	15%	15	15
Fee Schedule	30%	30	15
Municipal Experience	20%	20	18
Staff Cred. (MAI/SRA, etc)	20%	<u>20</u>	<u>20</u>
		100	83

Bonus Points

Prime is an MWBE: 10% of total 0
 Prime uses 10% - 20% MWBE subs 0

BONUS POINTS SUBTOTAL 0

5. Review team included staff from: Dept/Bureau (#) Dept/Bureau (#)

NBD/RE (2)

Law Dept (1)

6. Additional considerations/explanations *[if applicable; e.g. interviews; demonstrations]*
Rynne, Murphy & Associates, Inc. has worked with City Real Estate Department in past years and we are familiar with their work product.

7. MWBE Officer has reviewed the recommended firm's proposal for MWBE and Workforce goals. MWBE Officer Initials: *S.S. (SMD)* Date: 4/19/2023

Form date 1/4/19

Vendor / Consultant Selection Process Summary

Department: NBD/Real Estate
Project / Service Title: Appraisal Services
Consultant Selected: Bruckner, Tillett, Rossi, Cahill & Associates
Method of selection: Request for Proposal [Complete 1-7]
 Request for Qualifications [Complete 1-7]
 From the NY State Department of Transportation list of pre-approved regional engineering firms [Complete 4-7]

1. Date RFP / RFQ issued (and posted on City web site)
 January 12, 2023- City Website Letters Mailed to Firms- January 12, 2023

2. The RFP / RFQ was also sent directly to:

- Rowe Realty & Appraisal, Inc., Macedon, NY 14502
- Rynne, Murphy & Associates, Inc., Rochester, NY
- Joseph E. Giannotti, Fairport, NY 14450
- Patjo Appraisal Services, Inc. New York, NY 10167
- JL Falk_Real Estate Appraisal, Rochester, NY 14618
- Midland Appraisal Associates, Inc., East Rochester, NY 14445
- Bill Beyerback, Rochester, NY, 14610
- Bruckner, Tillett, Rossi, Cahill & Associates, Rochester, NY 14625
- Zientek Appraisals, Arcade, NY 14009
- Robert Shell and Associates, Batavia, NY 14021

3. Proposals were received from

<u>FIRM</u>	<u>City/ST</u>
Midland Appraisal Associates, Inc.	East Rochester, NY 14445
Bruckner, Tillett, Rossi, Cahill & Associates,	Rochester, NY 14625
Rynne, Murphy & Associates, Inc.	Rochester, NY 14604

4. Evaluation criteria

<u>Criteria</u>	<u>Weighting</u>	<u>Points possible</u>	<u>Points received by Bruckner</u>
Overall Experience	15%	15	15
Geographic Competency	15%	15	15
Fee Schedule	30%	30	21
Municipal Experience	20%	20	20
Staff Cred. (MAI/SRA, etc)	20%	<u>20</u>	<u>20</u>
		100	91

Bonus Points

Prime is an MWBE: 10% of total	0
Prime uses 10% - 20% MWBE subs	0

BONUS POINTS SUBTOTAL 0

5. Review team included staff from: Dept/Bureau (#) Dept/Bureau (#)

NBD/RE (2) Law Dept (1)

6. **Additional considerations/explanations** [if applicable; e.g. interviews; demonstrations] *Bruckner, Tillett, et al and Midland Appraisal Associates, Inc. have had appraisal service agreements with both City Law and Real Estate Departments for many years and we are very familiar with their work product and fee schedules.*

7. **MWBE Officer has reviewed the recommended firm's proposal for MWBE and Workforce goals.** MWBE Officer Initials: *S.J.S. (SMD)* Date: 4/19/2023

Form date 1/4/19

Prime uses 10% - 20% MWBE subs 0
Workforce goals for M & W met 0
BONUS POINTS SUBTOTAL 0

5. Review team included staff from: Dept/Bureau (#) Dept/Bureau (#)

NBD/RE (2) Law Dept (1)

6. Additional considerations/explanations *[if applicable; e.g. interviews; demonstrations]*
Midland Appraisal Associates, Inc. has had appraisal service agreements with the Real Estate Department for many years and we are very familiar with their work product and fee schedules.

7. MWBE Officer has reviewed the recommended firm's proposal for MWBE and Workforce goals. MWBE Officer Initials: S.J.S. (SMD) Date: 4/19/2023

228

Ordinance No.

Authorizing agreements for appraisal services

BE IT ORDAINED, by the Council of the City of Rochester as follows:

Section 1. The Mayor is hereby authorized to enter into professional services agreements with the following firms for appraisal services as needed by the Department of Neighborhood and Business Development (NBD) for a term of three years and for a total aggregate compensation not to exceed \$300,000:

Firm

Bruckner, Tillett & Rossi, Inc.
Midland Appraisal Associates, Inc.
Rynne, Murphy & Associates, Inc.

Section 2. The cost of the agreements shall be funded from the 2023-24, 2024-25 and 2025-26 year Budgets of NBD, contingent upon approval.

Section 3. The agreements shall contain such additional terms and conditions as the Mayor deems appropriate.

Section 4. This ordinance shall take effect immediately.



229

May 30, 2023 NBD 12

TO THE COUNCIL

Ladies and Gentlemen:

Re: Lease Agreement - 232 Mill Street, Asset One, LLC

Council Priority: Creating and Sustaining a Culture of Vibrancy

Comprehensive Plan 2034 Initiative Area:
Reinforcing Strong Neighborhoods

Transmitted herewith for your approval is legislation authorizing a lease agreement between the City and Asset One, LLC, (John August, Member, David Dworkin, Member, 415 Park Avenue, Rochester, NY). Asset One, LLC will lease from the City, approximately 750 square feet of space at 232 Mill Street for storage of trash receptacles.

Asset One, LLC has leased this parcel from the City for 22 years. The current agreement expired in September, 2022, and was approved by City Council Ordinance No. 2012-359 as a 5-year lease with one, 5-year extension. An amendment to the lease was put in place while Asset One, LLC made an application with the City's Preservation Board to seek approval to replace the existing fence with a new fence design to enclose their receptacles. The application was approved by the Preservation Board at their December 7, 2022 meeting.

The new agreement will commence July 1, 2023 and end June, 30, 2026, for a period of three years. There is one available renewal of three years.

The cost for the lease is \$125.00 per month, and has been established by an appraisal prepared in January, 2023, by Bruckner, Tillet, Rossi, Cahill & Associates. This \$125.00 monthly cost represents an increase from the prior rate which was \$120.00 per month.

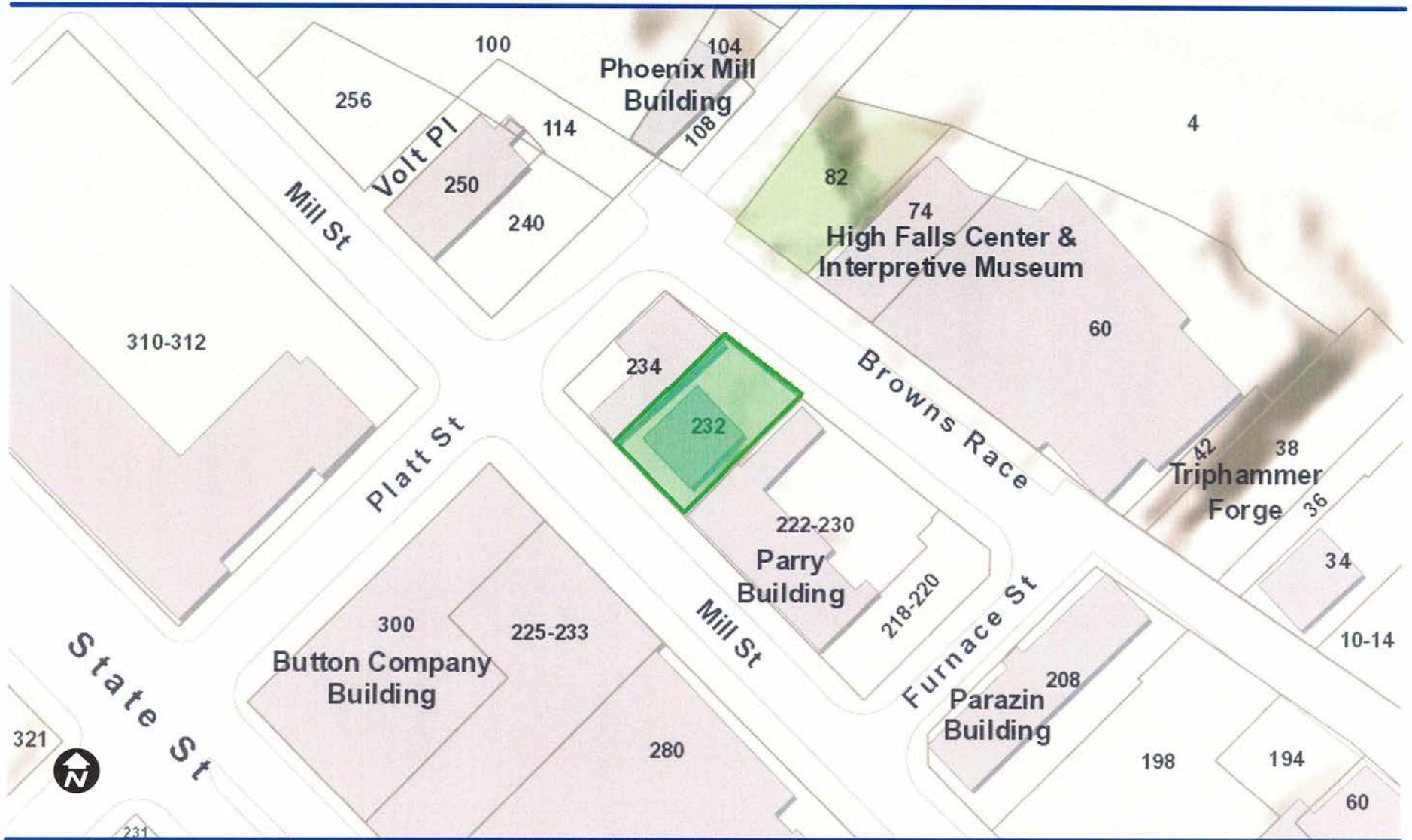
Respectfully submitted,

Malik D. Evans
Mayor



232 Mill St

NBD 12
ATTACHMENT



April 20, 2023

This map is intended for general reference only.

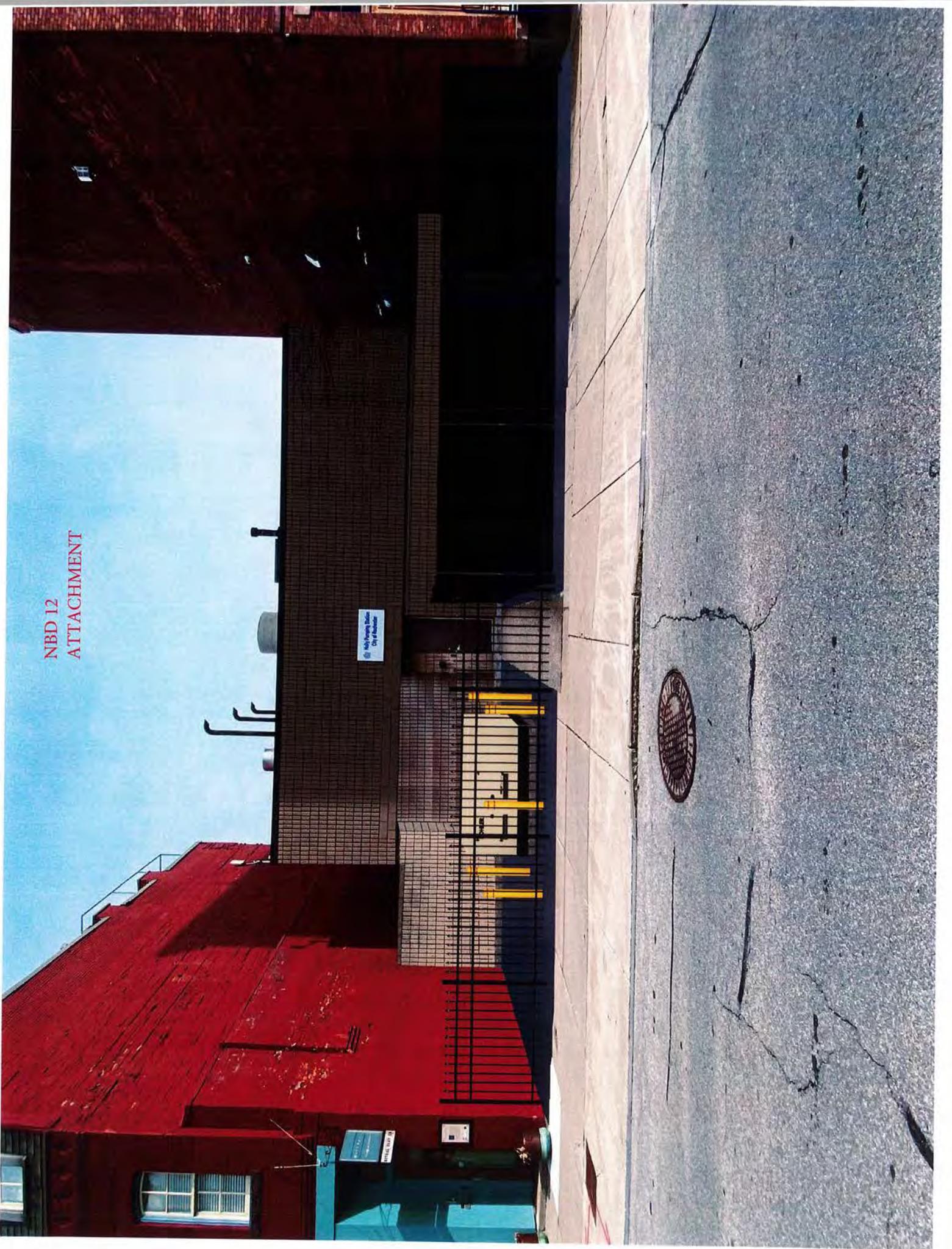
The City of Rochester makes no representation as to the accuracy or fitness of the data presented.

City of Rochester, NY



City of Rochester, NY
Malik D. Evans, Mayor

NBD 12
ATTACHMENT



INTRODUCTORY NO.

229

Ordinance No.

Authorizing the lease of space at 232 Mill Street

WHEREAS, the City of Rochester has received a proposal for the lease of space at 232 Mill Street to Asset One, LLC for storage of trash receptacles for a term of three years, with one three-year option to renew; and

WHEREAS, pursuant to Section 21-23 of the Municipal Code, the Council is required to follow additional procedures due to the length of the proposed lease; and

WHEREAS, the term of the lease is reasonable and necessary in light of its intended purpose and the public will benefit throughout the term of the lease.

NOW, THEREFORE, BE IT ORDAINED, by the Council of the City of Rochester as follows:

Section 1. The Mayor is hereby authorized to enter into an agreement with Asset One, LLC for the lease of approximately 750 square feet of space at 232 Mill Street for storage of trash receptacles. The agreement shall extend for a term of three years, with one three-year option to renew.

Section 2. The lease agreement shall obligate the lessee to pay monthly rent to the City in the amount of \$125.

Section 3. The lease agreement shall contain such additional terms and conditions as the Mayor deems appropriate.

Section 4. This ordinance shall take effect immediately.



**NEIGHBORHOOD &
BUSINESS DEVELOPMENT
INTRODUCTORY NO.**

230

May 30, 2023 NBD 13

TO THE COUNCIL

Ladies and Gentlemen:

Re: Acceptance of Donation of Real Estate

Council Priority: Rebuilding and Strengthening
Neighborhood Housing

Comprehensive Plan 2034 Initiative Area:
Strong Neighborhoods

Transmitted herewith for your approval is legislation related to the acceptance by donation of certain real property from the owner, Rochester Land Bank Corporation (RLBC). RLBC acquired the properties by purchase at the City of Rochester Tax Foreclosure Auction on November 10, 2022. Council authorization is needed to accept the following 18 parcels:

Address	ZIP Code	SBL #
38 Agnes St	14621	091.73-2-45
275 Avenue A	14621	106.22-4-6
201 Bay St	14605	106.51-1-4
519 Bay St	14609	106.52-3-3.001
31 Cameron St	14606	105.66-1-39
501 Campbell St	14611	120.25-1-51
262 Champlain St	14608	120.60-2-80
1730 Clifford Av	14609	107.29-1-34
58 Eiffel Pl	14621	091.80-4-54
39 Essex St	14611	120.42-2-25
98 Flower St	14621	106.30-1-40
240 Fourth St	14605	106.59-2-17
114 Lexington Av	14613	105.27-2-12
1021 North St	14621	106.25-3-71
179 Reynolds St	14608	120.60-2-43
181 Reynolds St	14608	120.60-2-44
20-22 Short St	14609	106.60-2-53
159 Spencer St	14608	105.68-1-51

The opportunity to inspect the interior of these properties has revealed that the structures are significantly deteriorated or unsafe in their current condition and require demolition. Demolition of properties acquired by the Land Bank is accomplished by their inclusion in the City's demolition process through the Shared Services Agreement between the City and RLBC. Accepting these donations will allow the City to combat the blighting impact of these vacant properties on their neighborhoods. The resulting vacant lands can then be evaluated for future projects/programs to



revitalize those neighborhoods. The Rochester Land Bank Board approved the transfer of the properties to the City at its April 2023 Board Meeting.

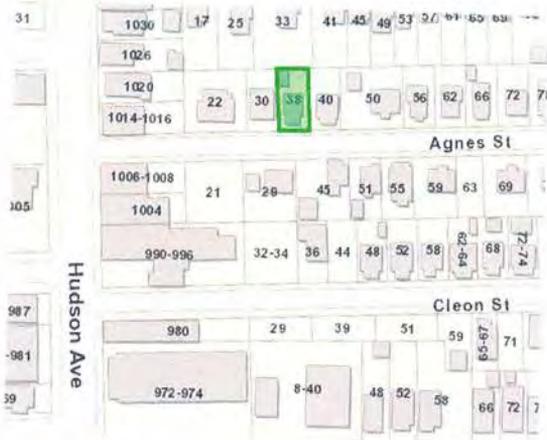
Upon acquisition by the City, any taxes or charges levied after the date of closing shall be canceled. The properties are to be conveyed with no other outstanding liens or encumbrances.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read 'M. Evans', with a long horizontal flourish extending to the right.

Malik D. Evans
Mayor

38 Agnes St



275 Avenue A



201 Bay St



519 Bay St



501 Campbell St



31 Cameron St



262 Champlain St, 179 Reynolds St, 181 Reynolds St



1730 Clifford Ave



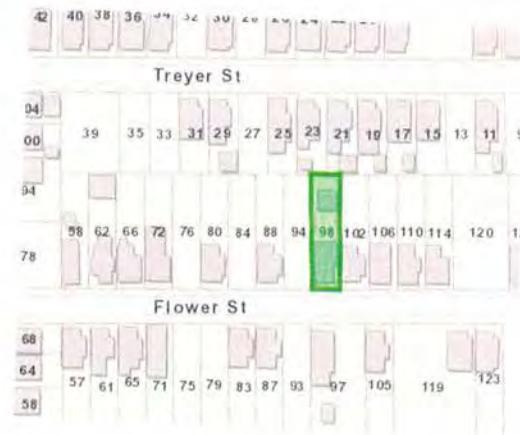
58 Eiffel Pl



39 Essex St



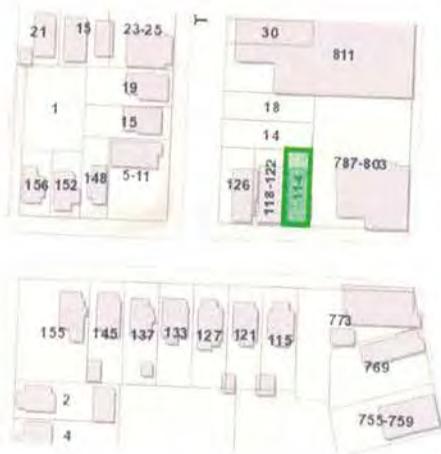
98 Flower St



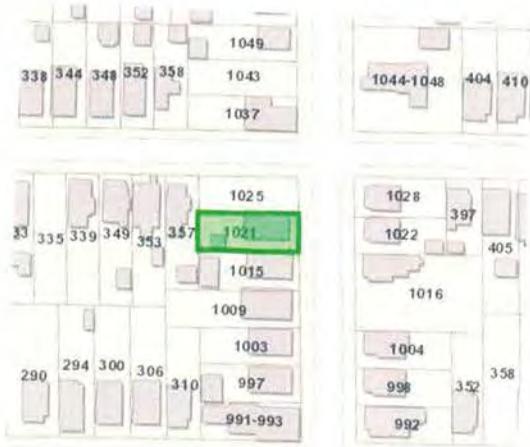
240 Fourth St



114 Lexington Av



1021 North St



20-22 Short St



159 Spencer St



230

Ordinance No.

Authorizing the acceptance of real estate by donation

BE IT ORDAINED, by the Council of the City of Rochester as follows:

Section 1. The Council hereby authorizes the acceptance of the donation of real estate parcels from the Rochester Land Bank Corporation as follows:

Address	ZIP Code	SBL #
38 Agnes St	14621	091.73-2-45
275 Avenue A	14621	106.22-4-6
201 Bay St	14605	106.51-1-4
519 Bay St	14609	106.52-3-3.001
31 Cameron St	14606	105.66-1-39
501 Campbell St	14611	120.25-1-51
262 Champlain St	14608	120.60-2-80
1730 Clifford Av	14609	107.29-1-34
58 Eiffel Pl	14621	091.80-4-54
39 Essex St	14611	120.42-2-25
98 Flower St	14621	106.30-1-40
240 Fourth St	14605	106.59-2-17
114 Lexington Av	14613	105.27-2-12
1021 North St	14621	106.25-3-71
179 Reynolds St	14608	120.60-2-43
181 Reynolds St	14608	120.60-2-44
20-22 Short St	14609	106.60-2-53
159 Spencer St	14608	105.68-1-51

Section 2. Upon transfer of title to the City, any City taxes and any other City charges, liens or encumbrances against said property are hereby cancelled.

Section 3. This ordinance shall take effect immediately.



City of Rochester

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www.cityofrochester.gov

**NEIGHBORHOOD &
BUSINESS DEVELOPMENT
INTRODUCTORY NO.**

Malik D Evans
Mayor

231

May 30, 2023 NBD 14

TO THE COUNCIL

Ladies and Gentlemen:

Re: Rochester Police Department Lease Agreement -
Sibley Building

Council Priority: Public Safety

Comprehensive Plan 2034 Initiative Area:
Reinforcing Strong Neighborhoods

Transmitted herewith for your approval is legislation authorizing a lease agreement between the City and Sibley Redevelopment Limited Partnership, (Lawrence H. Curtis, President, One Washington Mall, Suite 500, Boston, MA). The City will lease approximately 7,500 square feet of space in the Sibley Building (250-UN100 E. Main St) for the continued use by the Rochester Police Department (RPD). The term of the lease will be five years with one optional five-year renewal. The initial year rental amount will be \$131,250, payable monthly at \$10,937.50 (calculated at a rate of \$17.50 per square foot annually) which was established through an independent appraisal performed by Bruckner, Tillett, Rossi, Cahill & Associates, Inc. as of November 2022. Electric charges will be billed separately. The rent will adjust annually by the lesser of an annual Consumer Price Index or 1.5%.

The Rochester Police Department has occupied this space since 2013. There were no previous rental payments due for this space as the City paid for improvement upgrades at a total cost of \$993,750 in 2013, and that amount was amortized annually as lease credits toward that total. The most recent years credits were at \$17 per square foot. There is no remaining debt on that balance; therefore, the City will now have to pay market rate.

The annual cost of this lease will be funded through the 2023-24 RPD operating budget and subsequent budgets, contingent upon their approval.

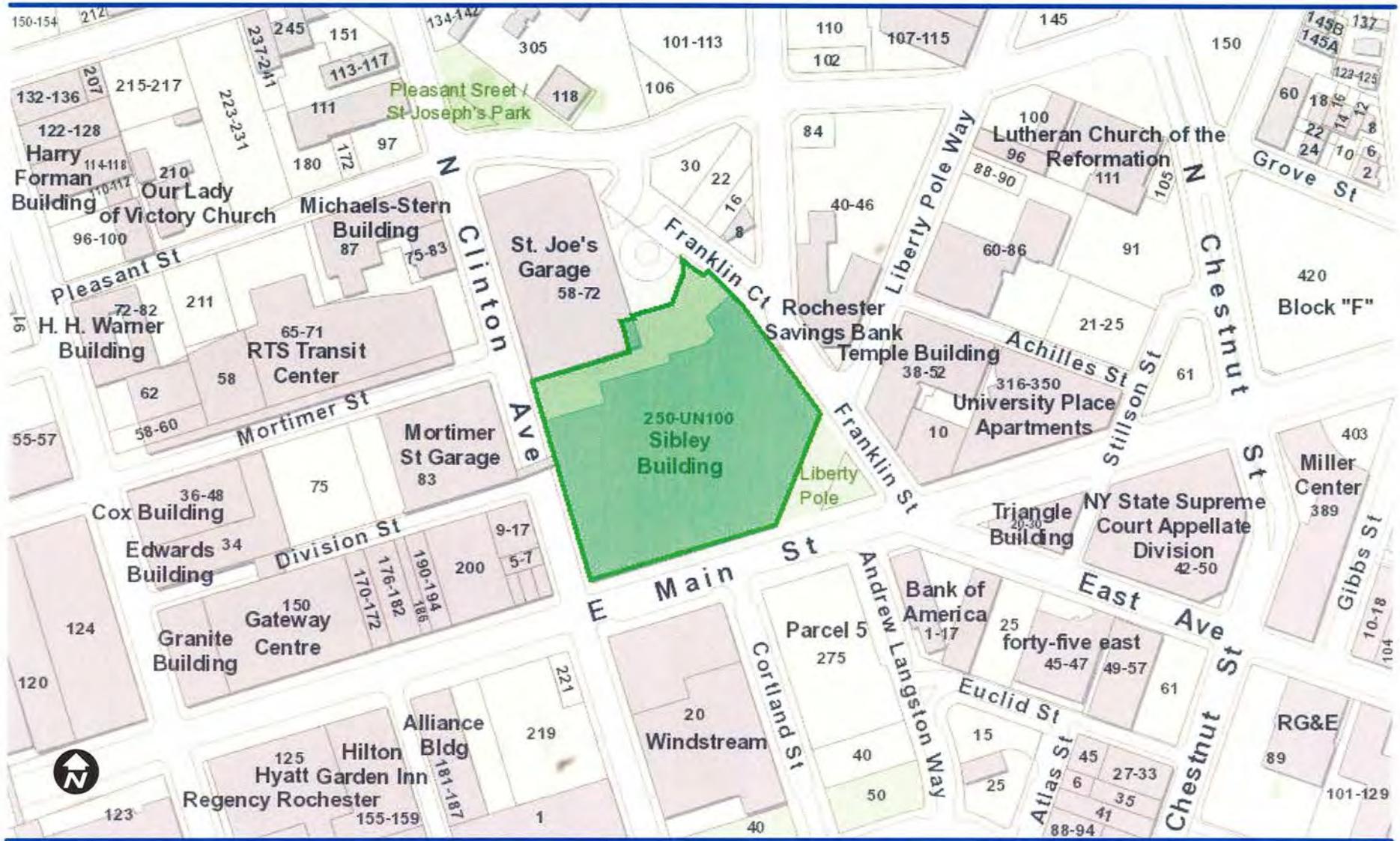
Respectfully submitted,

Malik D Evans
Mayor



250-UN100 E Main St

NBD 14
ATTACHMENT



April 21, 2023

This map is intended for general reference only.

The City of Rochester makes no representation as to the accuracy or fitness of the data presented.

City of Rochester, NY



City of Rochester, NY
Malik D. Evans, Mayor

231

Ordinance No.

Authorizing lease agreement for downtown Police Department offices

BE IT ORDAINED, by the Council of the City of Rochester as follows:

Section 1. The Mayor is hereby authorized to enter into an agreement with the Sibley Redevelopment Limited Partnership for the City to lease approximately 7,500 square feet of space in the Sibley Building at 30 North Clinton Avenue (SBL # 106.80-1-31.002/100 and address 250-UN100 E Main St) to house downtown Rochester Police Department (RPD) offices for a term of five years, with the option to renew for an additional term of five years. The total rent payments for the initial year shall be \$131,250, which amount may be increased each year thereafter by the lesser of the change in the Consumer Price Index or 1½ percent. The annual cost of the lease shall be funded from the 2023-24 and subsequent years' Budgets of the Police Department, contingent upon their approval.

Section 2. The lease agreement shall contain such additional terms and conditions as the Mayor deems appropriate.

Section 3. This ordinance shall take effect immediately.



City of Rochester

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**NEIGHBORHOOD &
BUSINESS DEVELOPMENT
INTRODUCTORY NO.**

Malik D Evans
Mayor

232

May 30, 2023 NBD 15

TO THE COUNCIL

Ladies and Gentlemen:

Re: Rochester Police Department Parking
Agreement - St. Joe's Garage

Council Priority: Public Safety

Comprehensive Plan 2034 Initiative Area:
Reinforcing Strong Neighborhoods

Transmitted herewith for your approval is legislation authorizing an agreement between the City and SJ Parking LLC, (Bill Sondericker, President, 259 Alexander St, Rochester, NY) for the use of 30 parking spots by the Rochester Police Department (RPD) in St. Joe's Garage (72 N. Clinton Ave). The term of the agreement will be for five years with one optional five-year renewal. The initial amount will be \$75 per space per month for a total of \$27,000 annually, payable in monthly installments of \$2,250.00. The amount will adjust annually by 3%. The price was supported via an independent appraisal performed by Bruckner, Tillett, Rossi, Cahill & Associates, Inc. as of April 2023.

The Rochester Police Department has leased parking in St. Joe's since 2013. The City has paid \$70 per spot since 2015.

The annual cost of this lease will be funded through the 2023-24 RPD operating budget and subsequent budgets, contingent upon their approval.

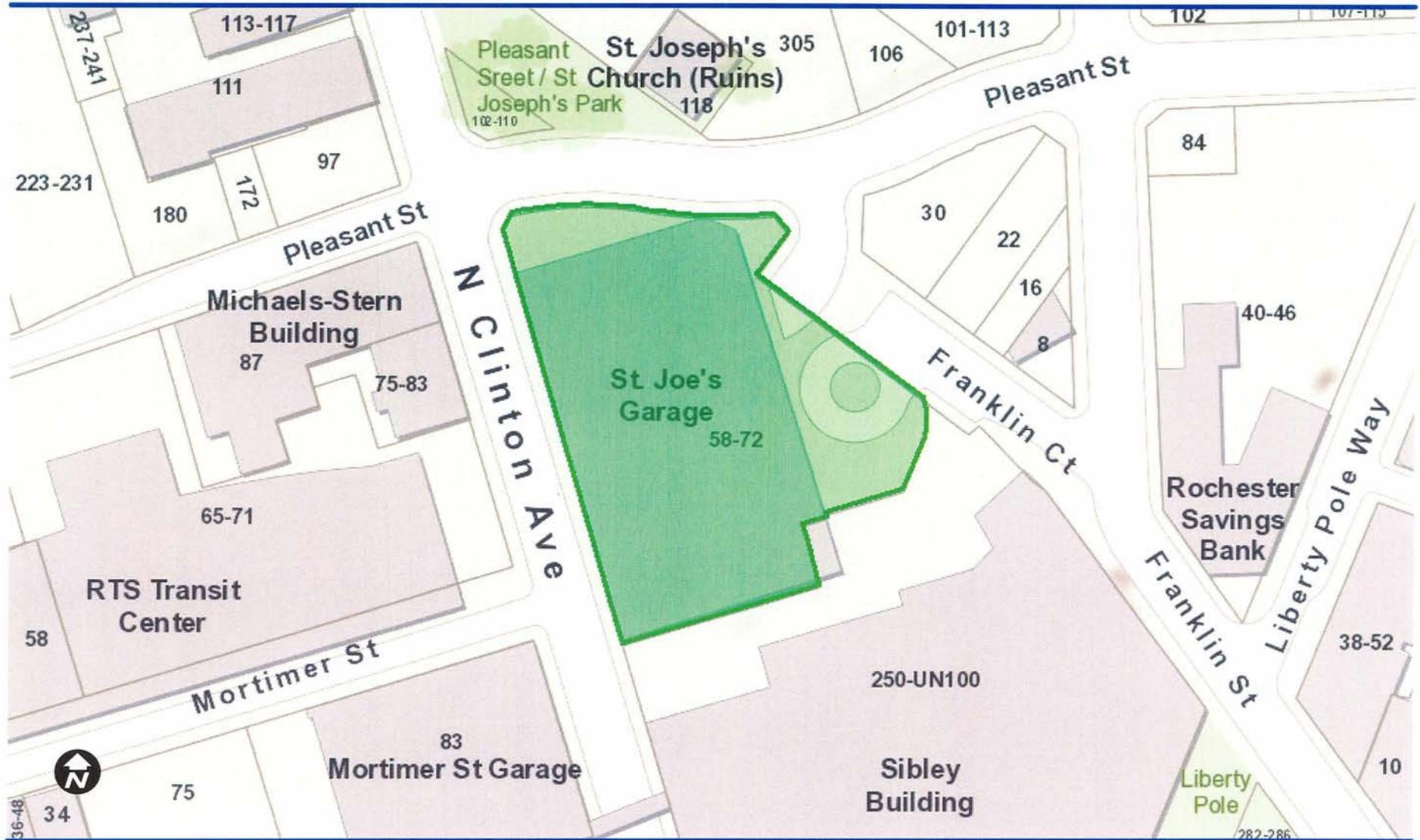
Respectfully submitted,

Malik D Evans
Mayor



58-72 N Clinton Ave

NBD 15
ATTACHMENT



April 24, 2023

This map is intended for general reference only.

The City of Rochester makes no representation as to the accuracy or fitness of the data presented.

City of Rochester, NY



City of Rochester, NY
Malik D. Evans, Mayor

INTRODUCTORY NO.

232

Ordinance No.

Authorizing parking agreement for downtown Police Department offices

BE IT ORDAINED, by the Council of the City of Rochester as follows:

Section 1. The Mayor is hereby authorized to enter into an agreement with SJ Parking LLC to reserve 30 parking spaces in the St. Joe's Garage located at 58-72 North Clinton Avenue for use by the Rochester Police Department. The agreement shall have a term of five years, with an option to renew for an additional five years. The total of the parking payments for the initial year shall be \$27,000 payable monthly, which amount may be increased by three percent each year thereafter. The annual cost of the agreement shall be funded from the 2023-24 and subsequent years' Budgets of the Police Department, contingent upon their approval.

Section 2. The agreements shall contain such additional terms and conditions as the Mayor deems appropriate.

Section 3. This ordinance shall take effect immediately.



**NEIGHBORHOOD &
BUSINESS DEVELOPMENT
INTRODUCTORY NO.**

233

May 30, 2023 NBD 16

TO THE COUNCIL

Ladies and Gentlemen:

Re: Lease Agreement - Southeast Neighborhood
Service Center

Council Priority: Creating and Sustaining a Culture of
Vibrancy

Comprehensive Plan 2034 Initiative Area: Fostering
Prosperity & Opportunity

Transmitted herewith for your approval is legislation approving the renewal of a lease agreement between the City of Rochester and Gary and Marcia Stern Family Limited Partnership (Allan Stern, President, 274 N. Goodman St, Rochester, NY) for the use of approximately 3,800 square feet of office space at 320 North Goodman Street for use as a Neighborhood Service Center. The Southeast Neighborhood Service Center (SE NSC) has been located at this site since 2013. The term of the new lease will be for one year with two, one-year renewal options and will commence on July 1, 2023. Five parking spots are reserved for Police vehicles in the parking lot.

The annual lease amount is \$60,800 calculated at \$16.00 per square foot (3,800 sq. ft. x \$16.00 per sq. ft.), and each additional year the cost per square foot will increase by a fixed \$0.50 annual escalator. The appraisal was prepared by Bruckner, Tillet, Rossi, Cahill and Associates in March 2023. The City will be responsible for utilities, information technology, telephones, security, furniture and janitorial services. The previous rate for the expiring lease was \$8.50 per square foot annually; however, the City entered into that lease with the knowledge that it was considerably below market rate. Alternate sites were considered but none fit the criteria with any cost savings.

The annual cost of this lease will be funded through the 2023-24 Department of Neighborhood and Business Development operating budget and subsequent budgets, contingent upon their approval.

Respectfully submitted,

Malik D Evans
Mayor



274-390 N Goodman St

NBD 16
ATTACHMENT



April 21, 2023

This map is intended for general reference only.

The City of Rochester makes no representation as to the accuracy or fitness of the data presented.

City of Rochester, NY



City of Rochester, NY
Malik D. Evans, Mayor

233

Ordinance No.

Authorizing a lease agreement for the Southeast Neighborhood Service Center

BE IT ORDAINED, by the Council of the City of Rochester as follows:

Section 1. The Mayor is hereby authorized to enter into an agreement with the Gary and Marcia Stern Family Limited Partnership for the lease of approximately 3,800 square feet of office space at 320 North Goodman Street for the Southeast Neighborhood Service Center. The lease shall also include the reservation of five parking spaces for Police Department vehicles nearby. The agreement shall commence on July 1, 2023 with a term of one year, with the option to renew for up to two additional one-year periods. The total annual rent for the initial term shall be \$60,800, calculated at the rate of \$16 per square foot, which shall be funded from the 2023-24 Budget of the Department of Neighborhood and Business Development (NBD), contingent upon approval. The annual rent for each of the two optional term extensions shall increase by an annual escalator of \$1,900, calculated at the escalation rate of \$0.50 per square foot, which shall be funded from future years' Budgets of NBD, contingent upon their approval.

Section 2. The lease agreement shall contain such additional terms and conditions as the Mayor deems appropriate.

Section 3. This ordinance shall take effect immediately.



City of Rochester

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Malik D. Evans
Mayor

**NEIGHBORHOOD &
BUSINESS DEVELOPMENT
INTRODUCTORY NO.**

234

May 30, 2023 NBD 17

TO THE COUNCIL

Ladies and Gentlemen:

Re: Amendment - Land Purchase Option Agreement,
Ordinance No. 2022-373

Council Priority: Rebuilding and Strengthening
Neighborhoods

Comprehensive Plan 2034 Initiative Area: Reinforcing
Strong Neighborhoods

Transmitted herewith for your approval is legislation approving an amendment to a purchase option agreement for the redevelopment of 1 and 2-12 Clarence Park (SBL No. 105.43-2-54 and SBL No. 105.43-2-50.002) into a pocket neighborhood consisting of approximately 12 Tiny House style dwelling units and supporting amenities for residents with extremely low incomes (the Project). This amendment will change the option entity from City Roots Community Land Trust, Inc. to REACH Advocacy, Inc., or an affiliated Housing Development Fund Corporation formed for the Project (Peter Peters, Co-Director, 720 W. Main St, Rochester, NY).

The Present Option agreement grants a purchase option to City Roots Community Land Trust to conduct preliminary activities necessary to allow City Roots to purchase the Project properties at the price of \$8,360.00 and enter into a renewable 99-year land lease with REACH or affiliate to build the Project. City Roots subsequently informed the City that it is not able to complete the option conditions, take title and lease the Project land to REACH or affiliate. Therefore, it has now become necessary to change the structure of the Project and REACH Advocacy has agreed to assume the rights and obligations of the option agreement, so that it can take title to the Project site rather than leasing it from City Roots. The revised agreement will still require the Project's dwelling units to be affordable to tenants with incomes that do not exceed 30% of the Area Median Income (AMI).

The purchase price of \$8,360.00 was established via independent appraisal by Bruckner, Tillet, Rossi, Cahill & Associates in July, 2022. The applicant has raised a substantial portion of funding for three construction phases, but needs site control to apply for additional funding sources. The Option Agreement will give them adequate site control for their final fundraising. The funding for the first phase will include all infrastructure costs and soft costs involved with the project.

In order for the applicant to exercise its option to purchase the properties, they will be required to submit evidence to the City of commitment of funds necessary to finish Phase I of their project, and any variances or special permits required from Zoning or the City Planning Commission. Upon receipt of this evidence, the City will complete the closing.



Pursuant to the requirements of the New York State Environmental Quality Review Act (SEQRA), a Negative Declaration was issued in November 2022 requiring no further review.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read 'M. Evans', with a long horizontal stroke extending to the right.

Malik D. Evans
Mayor

Authorizing an amendatory purchase option agreement for the development of 1 and 2-12 Clarence Park

BE IT ORDAINED, by the Council of the City of Rochester as follows:

Section 1. The Mayor is hereby authorized to enter into an amendatory purchase option agreement that transfers from City Roots Community Land Trust, Inc. (City Roots) to REACH Advocacy, Inc. (REACH) the purchase option and all other rights and obligations relating to the development of a special pocket neighborhood on the Clarence Park properties that were assumed by City Roots under the existing agreement authorized in Ordinance No. 2022-373.

Section 2. The amendatory agreement shall contain such additional terms and conditions as the Mayor deems appropriate.

Section 3. This ordinance shall take effect immediately.



City of Rochester

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www.cityofrochester.gov

Malik D Evans
Mayor

**NEIGHBORHOOD &
BUSINESS DEVELOPMENT
INTRODUCTORY NO.**

235

May 30, 2023 NBD 18

TO THE COUNCIL

Ladies and Gentlemen:

Re: UGI Lease Agreement - Port Terminal Building

Council Priority: Creating and Sustaining a Culture of
Vibrancy

Comprehensive Plan 2034 Initiative Area: Fostering
Prosperity & Opportunity

Transmitted herewith for your approval is legislation authorizing a lease agreement between the City and UGI ENERGY SERVICES, LLC, (Shaun Hart, VP Commodity Marketing, 835 Knitting Mills Way, Wyomissing, PA 19610). The applicant will lease approximately 2,651 square feet of space in the Port Terminal Building (Suite 201). The term of the lease will be for one year with two, optional one-year renewals. The monthly rental amount will be \$2,210 calculated at a rate of \$10 per square foot annually which was established through an independent appraisal performed by Bruckner, Tillett, Rossi, Cahill & Associates, Inc. as of January 2023.

A subsidiary of UGI Corporation (a publicly traded fortune 500 company), UGI Energy Services supplies and markets natural gas, liquid fuels, and electricity to 40,000 customer locations across the Mid-Atlantic and Northeastern US.

UGI has leased this space in the Port of Rochester Terminal Building since 2018 when it relocated to this facility from Irondequoit. It has brought five full-time jobs into the city while creating a small regional hub for their offsite sales personnel.

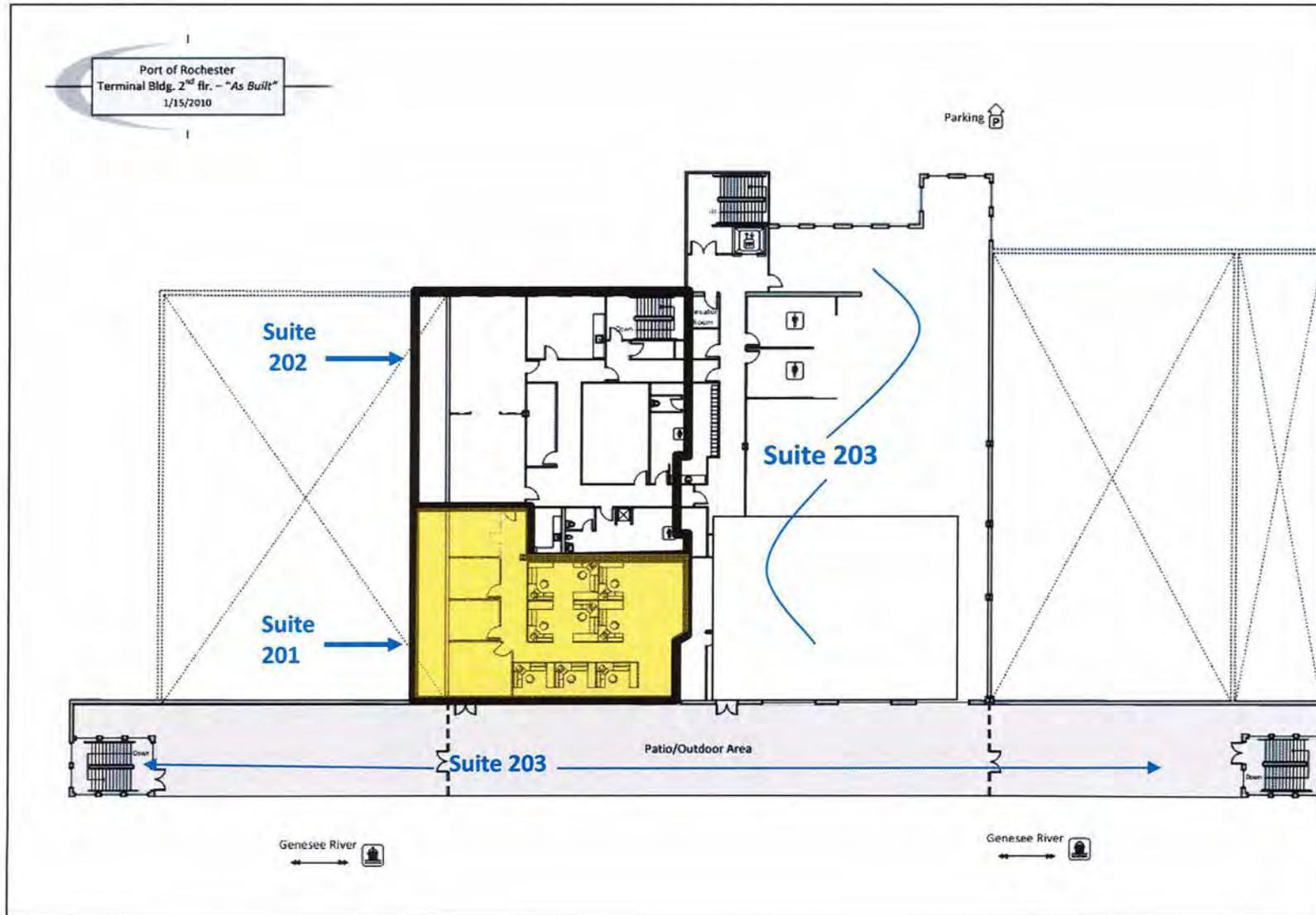
Respectfully submitted,

Malik D Evans
Mayor



FLOOR PLANS – 2ND FLOOR

NBD 18
ATTACHMENT



235

Ordinance No.

Authorizing a lease agreement with UGI Energy Services, LLC

WHEREAS, the City of Rochester has received a proposal for the lease of space in the Port Terminal Building located at 1000 North River Street;

WHEREAS, pursuant to Section 21-23 of the Municipal Code, the Council is required to follow additional procedures due to the length of the proposed lease; and

WHEREAS, the Council affirmatively finds that the term of such proposed lease, which is three years, is reasonable and necessary in light of the lease's intended purpose and that the public will benefit throughout that term.

NOW, THEREFORE, BE IT ORDAINED, by the Council of the City of Rochester as follows:

Section 1. The Mayor is hereby authorized to enter into a lease agreement with UGI Energy Services, LLC for use of 2,651 square feet of space in Suite 201 of the Port Terminal Building. The agreement shall have a term of one year with the option to extend for up to two additional one-year periods.

Section 2. The monthly rental amount shall be \$2,210.

Section 3. The lease agreement shall contain such additional terms and conditions as the Mayor deems appropriate.

Section 4. This ordinance shall take effect immediately.



City of Rochester

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Rochester, New York 14614-1290
www.cityofrochester.gov

**NEIGHBORHOOD &
BUSINESS DEVELOPMENT
INTRODUCTORY NO.**

236

Malik D. Evans
Mayor

May 30, 2023 NBD 19

TO THE COUNCIL

Ladies and Gentlemen:

Re: 2019-20 Annual Action Plan, Consolidated
Community Development Plan, Emergency Solutions
Grants CARES Act (ESG-CV) Program

Council Priority: Creating and Sustaining a Culture of
Vibrancy

Comprehensive Plan 2034 Initiative Area:
Reinforcing Strong Neighborhoods

Transmitted herewith for your approval is legislation related to the Emergency Solutions Grants CARES Act (ESG-CV) Program as found in the 2019-2020 Annual Action Plan, for the continuation and expansion of services for homeless or at-risk of homelessness populations. This legislation will:

- 1) Appropriate \$333,000 in ESG-CV funds from the Emergency Solutions Grants CARES Act allocation of the 2019-20 Annual Action plan to fund the program.
- 2) Authorize new or amend existing professional services agreements and establish as maximum compensation for those agreements for the organizations as listed below, to implement the program. The cost of the agreements will be funded from the appropriation authorized herein.

Organization	Principal	Award
Catholic Charities of the Diocese of Rochester dba Catholic Charities Family and Community Services	Lori VanAuken	\$36,000
Coordinated Care Services, Inc. (Coordinated Entry)	Anne Wilder	28,000
Coordinated Care Services, Inc. (Rapid ReHousing)	Anne Wilder	15,000
House of Mercy, Inc.	Dr. Tammy Butler	40,000
Person Centered Housing Options Inc.	Charles Albanese	25,000
REACH Advocacy, Inc. (MC Collaborative)	Andy Carey	75,000
The Center for Youth Services, Inc. (Emergency Shelter Operations)	Elaine Spaul	15,000
The Center for Youth Services, Inc. (Street Outreach)	Elaine Spaul	17,500
The Salvation Army of Greater Rochester	Major Deborah Burr	8,000
The Young Women's Christian Association of Rochester and Monroe County, N.Y.	Dr. Myra Henry	15,000
Veteran's Outreach Center, Inc.	Laura Stradley	40,000
Volunteers of America of Western New York, Inc.	Dr. Junior Dillion	18,500
TOTAL		\$333,000

City Council last authorized the ESG program on July 20, 2022 via Ordinance No. 2022-23, and the ESG 2023-24 award recommendations are to be reviewed by Council during the June 2023



session. The ESG-CV awards included here will augment many ESG 2023-24 awards and programs and fund some additional programs that did not qualify for regular ESG assistance. By using the ESG-CV funding in this way, the City is able fund a greater portion of the funding requests submitted in response to the ESG 2023-24 RFP, and ultimately assist a greater number of people and households and provide a higher level of service to the community.

ESG provides housing and support services for individuals and families who are homeless or at risk of homelessness. Eligible activities include case management, support services, service coordination, shelter operations (staffing and operating costs) and addition of beds, financial assistance and related services for prevention of homelessness and rapid re-housing. The appropriation will fund street outreach, essential services and emergency shelter operations, homelessness prevention, and rapid rehousing.

The City received \$5.3 million in ESG-CV funding as part of the CARES Act, and spent over \$4.5 million of that funding on services and housing assistance for our community's homeless and at risk of homelessness populations. This appropriation of ESG-CV funding allows the City to attempt to spend down what remains of the City's ESG-CV allocation. Council approved the Emergency Solutions Grants CARES Act program on several occasions between 2020 and 2022, which resulted in the creation of numerous pilot programs and early stage interventions for our community. The City used ESG-CV to support and fund crucial programs, including; the Tenant Defense Project; Eviction and Homelessness Prevention Assistance; expanded street outreach and engagement at Peace Village; and the Illegal Eviction Rapid Response Task Force.

The City is working with the grantees listed here to award and expend unspent dollars from prior awards. The window to spend remaining ESG-CV funding is closing, and the City must expend all ESG-CV funding by September 30, 2023. The City is working closely with grantees to help ensure funding is fully expended between July 1, 2023 and September 30, 2023. These providers were selected through a Request for Proposal (RFP) process; the RFP was issued February 27, 2023. The RFP development and funding distribution decisions were conducted jointly with Monroe County.

The City will enter into agreements for this program only with organizations that are in compliance with federal regulations. If funds are different, not available, or less than anticipated, agreement amounts and terms will be adjusted accordingly. Agreement terms will be for three months, ending September 30, 2023. If grantees have existing ESG-CV agreements with the City, those agreements may be amended to add these ESG-CV funds and extend the contract. This will reduce administrative burden and costs for the agencies and the City.

Attached are summaries of the RFP process and agency services, and a table showing the total funding from ESG 2023-24 allocation and this round of ESG-CV. This legislation supports the City Housing Policy's Section 4: Promote Housing Choice.

Respectfully submitted,



Malik D. Evans
Mayor

**Program Summary Attachment
Promote Housing Choice Fund
EMERGENCY SOLUTIONS GRANTS CARES ACT (ESG-CV) PROGRAM
June, 2023**

The goal of the ESG program is to provide services, assistance and shelter to homeless individuals and families including case management and service referrals, and access to safe, sanitary shelter. This includes preventive services for those at risk of becoming homeless. The HEARTH Act of 2009 Emergency Solutions Grants Program provides for four categories/components of client services. The City has chosen to concentrate its ESG funds on the following components.

SERVICE COMPONENTS to be funded (and description of services)	Serving	
	<i>Those who are literally homeless</i>	<i>Those at-risk of homelessness</i>
Street Outreach – Essential services provided to individuals who are currently homeless (primarily unsheltered homeless individuals, as well as shelter occupants), including; case management, engagement, transportation, and emergency health and mental health services.	■	
Coordinated Access – Implementation of community-wide streamlined strategy and execution of an intake system emphasizing shelter diversion, rapid permanent and supportive housing placement and reduction of incidence and length of shelter stays.	■	■
Emergency Shelter – Essential services including case management, services to special needs populations and shelter operating costs, including hospitality night cost reimbursement.	■	
Homelessness Prevention – Housing relocation and stabilization services, rental and financial assistance including rent or utility arrears.		■
Rapid Re-Housing – Housing relocation and stabilization services, financial assistance including security deposits and rental assistance.	■	

The ultimate goal ESG funding is to address the immediate needs of unhoused and house homeless persons, and to divert individuals from homelessness to permanent housing as quickly as possible, thereby decreasing the need for and/or time in emergency shelter. The City of Rochester, Monroe County, and Partners Ending Homelessness (the Rochester/Monroe County Homeless Continuum of Care), a collaborative organization of service providers and private corporations, have consulted on the distribution of HUD funds for homeless services.

The City and County issued a joint Request for Proposals (RFP) for ESG services on February 27, 2023. The review team, composed of representatives from the City, County, the CoC, and an independent citizen who has experienced homelessness, reviewed submissions and decided upon distribution of funds.

Ten non-profit agencies will provide homeless services and shelter through twelve agreements. The list of organizations recommended for funding is as follows (next page):

Organization	# Served	Award
Catholic Charities of the Diocese of Rochester dba Catholic Charities Family and Community Services	15	\$36,000
Coordinated Care Services, Inc. (Coordinated Entry)	15	28,000
Coordinated Care Services, Inc. (Rapid ReHousing)	8	15,000
House of Mercy, Inc.	100	40,000
Person Centered Housing Options Inc.	12	25,000
REACH Advocacy, Inc. (MC Collaborative)	25	75,000
The Center for Youth Services, Inc. (Emergency Shelter Operations)	22	15,000
The Center for Youth Services, Inc. (Street Outreach)	18	17,500
The Salvation Army of Greater Rochester	60	8,000
The Young Women's Christian Association of Rochester and Monroe County, N.Y.	60	15,000
Veteran's Outreach Center, Inc.	20	40,000
Volunteers of America of Western New York, Inc.	33	18,500
TOTAL		\$333,000

Funding Summary and Program Description
EMERGENCY SOLUTIONS GRANTS CARES ACT (ESG-CV) PROGRAM
June, 2023

Organization	Program Type	Description	ESG 23-24 Award*	ESG-CV Award	Total City Funding
Catholic Charities of the Diocese of Rochester dba Catholic Charities Family and Community Services (dba Catholic Family Center)	Homelessness Prevention	Provide security deposits, short term rental assistance to households to prevent homelessness	73,087	36,000	109,087
Coordinated Care Services, Inc.	Rapid Re-housing	Provide security deposits, short term rental assistance to recently homeless to quickly restabilize them in housing	166,234	28,000	194,234
Coordinated Care Services, Inc.	Street Outreach	Funding for housing navigator, support for prioritization list and coordinated entry process	39,203	15,000	54,203
Family Promise of Greater Rochester	Emergency Shelter	Shelter operations and staffing	50,000		50,000
House of Mercy, Inc.	Emergency Shelter	Shelter operations and staffing	20,000	40,000	60,000
Person Centered Housing Options Inc.	Street Outreach	Street outreach staff	29,920	25,000	54,920
REACH Advocacy	Emergency Shelter	Shelter operations and staffing		75,000	75,000
Saving Grace Ministries of Rochester, Inc.	Emergency Shelter	Shelter operations and staffing	42,000		42,000
Spiritus Christi Prison Outreach, Inc.	Emergency Shelter	Shelter operations and staffing	49,849		49,849
The Center for Youth Services, Inc.	Emergency Shelter	Shelter operations and staffing	40,000	15,000	55,000
The Center for Youth Services, Inc.	Street Outreach	Street outreach staff	24,000	17,500	41,500
The Salvation Army of Greater Rochester	Emergency Shelter	Shelter operations and staffing	21,982	8,000	29,982
The Young Women's Christian Association of Rochester and Monroe County, N.Y.	Emergency Shelter	Shelter operations and staffing	35,459	15,000	50,459
Veteran's Outreach Center, Inc.	Emergency Shelter	Shelter operations and staffing	40,000	40,000	80,000
Volunteers of America of Western New York, Inc.	Emergency Shelter	Shelter operations and staffing	32,881	18,500	51,381
			664,615	333,000	997,615

*ESG 23-24 awards included for reference.

**Shelter "staffing" typically includes case managers, overnight staff, peer supports, etc.

**City Council Transmittal Attachment
2023-24 Request for Proposal Process Summary
Emergency Solutions Grant Program**

Project / Service Sought: 2023-24 Emergency Solutions Grant (ESG) Program Services
Department: Neighborhood and Business Development
Consultant Selected: Multiple (see ESG Transmittal RFP Summary Attachment)
Method of selection: Request for Proposal

1. **Date RFP / RFQ issued** (and posted on City web site): February 27, 2023
2. **The RFP / RFQ was also sent directly to:** Local Homeless Services Network (HSN) and Continuum of Care (CoC) for distribution to membership and circulation to subscribers. Also posted on Monroe County, HSN, and CoC websites.

3. Proposals were received from

Organization	City/Zip
Spiritus Christi Prison Outreach, Inc.	Rochester/14609
Family Promise of Greater Rochester, Inc.	Rochester/14609
Volunteers of America of Western New York, Inc.	Rochester/14608
The Salvation Army of Greater Rochester	Rochester/14604
Catholic Charities of the Diocese of Rochester, dba Catholic Charities Family and Community Services	Rochester/14604
The Center for Youth Services, Inc.	Rochester/14620
The Young Women's Christian Association of Rochester and Monroe County, NY	Rochester/14604
Coordinated Care Services, Inc.	Rochester/14611
Veteran's Outreach Center, Inc.	Rochester/14620
Saving Grace Ministries of Rochester, Inc.	Rochester/14621
Person Centered Housing Options Inc.	Rochester/14624
HOPE Ministries (Penfield)	Rochester/14526
HOPE Ministries (Webster)	Webster/14580
REACH Advocacy	Rochester/14611
House of Mercy, Inc.	Rochester/14605
Community Resource Collaborative	Rochester/14607

4. Evaluation criteria

2023-24 ESG Program Proposal Evaluation Criteria Elements	Points
1. Responsiveness to the ESG service categories selected by the City and County.	15
2. Anticipated impact of proposed ESG program on advancing or expanding services on reducing the incidence of homelessness.	10
3. Soundness and efficacy of the proposed ESG Program Scope of Services succinctly described.	15
4. Demonstrated engagement in strategic and sound collaboration with community partner(s).	10
5. Feasibility of proposed ESG Program service delivery implementation plan.	25
6. Consultant's demonstrated capacity for program implementation and management, including human resource functions and projections, as based on relevant experience and reference checks of the consultant, demonstrated mastery of required technology and information system management.	15
7. Consultant's previous service management record of reaching service delivery goals and spending budgeted funds within the program year.	10
TOTAL	100

5. Review team included staff from: two NBD staff, two Monroe County Planning and Development Department staff, one Monroe County Department of Human Services staff, one representative from the Persons Ending Homelessness (formerly, Rochester/Monroe County Continuum of Care), and one formerly homeless individual.

6. Additional considerations/explanations: The review team determined that services proposed in the categories of Emergency Shelter, Street Outreach, Rapid Rehousing, Coordinated Entry, and Homelessness Prevention services adequately addressed the emergency housing goals as articulated in the request for proposals. The attachment describes the service descriptions and recommended funding allocations for the selected applicants.

Proposals that met minimum programmatic threshold requirements were rated numerically based on the evaluation criteria shown above and selected grantees met or exceeded a minimum acceptable score of 55 points.

7. MWBE Officer has reviewed the recommended firm's proposal for MWBE and Workforce goals.

MWBE Officer Initials: DMJ

Date: 4/3/23

Dana Miller (mwp)
Signature: Department Head

4/27/23
Date:

INTRODUCTORY NO.

236

Ordinance No.

Appropriating 2019-20 Annual Action Plan funds and authorizing agreements for additional Emergency Solutions Grant program services

BE IT ORDAINED, by the Council of the City of Rochester as follows:

Section 1. The sum of \$333,000 is hereby appropriated from the coronavirus relief funds provided to the City pursuant to the Coronavirus Aid, Relief, and Economic Security Act of 2020 (CARES Act) that were allocated to the Emergency Solutions Grants (ESG) project allocation of the 2019-20 Annual Action Plan by Ordinance No. 2020-130 (ESG-CV funds) to provide additional services to individuals and families who are homeless or at risk for homelessness.

Section 2. The Mayor is hereby authorized to enter into professional service agreements with each of the following organizations to provide ESG program services to individuals and families who are homeless or at risk for homelessness. The agreements shall obligate the City to pay an aggregate amount not to exceed \$333,000 with the maximum compensation for each agreement being as follows:

Organization (Purpose)	Maximum Compensation
Catholic Charities of the Diocese of Rochester	\$36,000
Coordinated Care Services, Inc. (Coordinated Entry)	28,000
Coordinated Care Services, Inc. (Rapid ReHousing)	15,000
House of Mercy, Inc.	40,000
Person Centered Housing Options Inc.	25,000
REACH Advocacy, Inc. (MC Collaborative)	75,000
The Center for Youth Services, Inc. (Emergency Shelter Operations)	15,000
The Center for Youth Services, Inc. (Street Outreach)	17,500
The Salvation Army of Greater Rochester	8,000
The Young Women's Christian Association of Rochester and Monroe County, N.Y.	15,000
Veteran's Outreach Center, Inc.	40,000
Volunteers of America of Western New York, Inc.	18,500
TOTAL	\$333,000

In lieu of a separate professional services agreement, the Mayor may enter into an amendatory professional service agreement to add the services and compensation provided for herein to an existing agreement with an organization that is providing ESG program services under an existing agreement.

Section 3. The compensation for the agreements shall be funded from the appropriation authorized in Section 1 herein. If funds are not available or are less than anticipated, the agreement amounts and terms may be adjusted accordingly. The term

of the agreements, or the amendatory parts of existing agreements, shall extend to September 30, 2023.

Section 4. The agreements shall contain such additional terms and conditions as the Mayor deems appropriate.

Section 5. This ordinance shall take effect immediately.



237

May 30, 2023

NBD 31

TO THE COUNCIL

Ladies and Gentlemen:

Re: Agreement – Greater Rochester Enterprise
Economic Development Services

Council Priority: Jobs and Economic Development

Comprehensive Plan 2034 Initiative Area:
Fostering Prosperity & Opportunity

Transmitted herewith for your approval is legislation establishing \$25,000 as maximum compensation for an agreement with Greater Rochester Enterprise (GRE) (100 Chestnut Street, Suite 1910, Rochester; Matthew Hurlbutt, President and Chief Executive Officer) to provide services related to business attraction and retention in the City of Rochester. The agreement will be financed from the City's 2022-23 Undistributed funds and have a term of one year beginning July 1, 2023 and ending June 30, 2024.

Efforts continue to attract businesses to the Eastman Business Park as well as other sites found within our community. GRE collaborates with government leaders, businesses, universities, as well as not-for-profit organizations through a team approach to economic development in the City and the Greater Rochester/Finger Lakes region. GRE acts as an ambassador to promote the City, and to connect businesses to City resources.

Terms of the agreement include the following goals:

- Work with the City of Rochester Economic Development Department to attract businesses located outside the region to the city of Rochester;
- Deliver at least 15 out-of-region business attraction opportunities that include sites located within the city of Rochester, and City's Science and Industrials parks;
- Include and actively promote the City of Rochester prominently in all marketing content it develops to promote the Greater Rochester Finger Lakes region, including but not limited to www.RochesterBiz.com, quarterly newsletters, presentations delivered to local business groups, and capstone presentations delivered to out-of-region companies;
- GRE will assist the City of Rochester with activities designed to increase business retention, expansion and acceleration of startup businesses. This involves collaboration with colleges and universities, Nextcorps and others to promote the City of Rochester as an outstanding entrepreneurial location. A closer collaboration for business retention may include meetings with existing employers as well as the provision of comprehensive data analysis to identify opportunities for loss and/or expansion of businesses currently located in the City of Rochester. The focus on this effort may begin with companies headquartered out of the region or other large employers as agreed to by the City of Rochester and GRE.



The most recent annual agreement was authorized by City Council on December 17, 2019 (Ordinance No. 2019-363).

Respectfully submitted,

A handwritten signature in blue ink, appearing to read 'M. Evans', with a long horizontal flourish extending to the right.

Malik D. Evans
Mayor

237

Ordinance No.

Authorizing an agreement for economic development services

BE IT ORDAINED, by the Council of the City of Rochester as follows:

Section 1. The Mayor is hereby authorized to enter into a professional services agreement with Greater Rochester Enterprise, Inc. to provide services related to business attraction and retention in the City of Rochester. The maximum compensation for the agreement shall be \$25,000, which shall be funded from the 2022-23 Budget of Undistributed Expense. The term of the agreement shall be one year, from July 1, 2023 through June 30, 2024.

Section 2. The agreement shall contain such additional terms and conditions as the Mayor deems appropriate.

Section 3. This ordinance shall take effect immediately.



City of Rochester

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**RECREATION & HUMAN
SERVICES COMMITTEE
INTRODUCTORY NO.**

238

Malik D. Evans
Mayor

May 30, 2023 DRHS 25

TO THE COUNCIL

Ladies and Gentlemen:

Re: Summer Food Service Program

Council Priority: Support the Creation of Effective Educational Systems

Comprehensive Plan 2034 Initiative Area:
Reinforcing Strong Neighborhoods

Transmitted herewith for your approval is legislation related to the 2023 Summer Food Service Program. This legislation will:

1. Authorize a grant agreement with the New York State Department of Education for the receipt and use of \$190,000 in anticipated reimbursements for the 2023 Summer Food Service Program (SFSP) operated by the City of Rochester. The funds will be used for the procurement and delivery of meals, the salaries of City summer staff consisting of one coordinator, three monitors, and a clerk; refuse pickup; mileage; outreach; and supplies. These funds were anticipated and included in the proposed 2023-24 budget of the Department of Recreation and Human Services.
2. Establish \$135,000 as maximum compensation for an agreement with the Rochester City School District (District) for the preparation and delivery of breakfasts and lunches. The term of the agreement will not exceed one year and the cost of this agreement will be funded by 2023-24 Budget of Department of Recreation and Human Services (DRHS), contingent upon approval and the grant funds authorized herein.

SFSP provides free breakfast and lunch to city children aged 18 and under. The program is administered by the City and reimbursed by the State Education Department, using federal funding. This year, the City's SFSP will operate from July 5, 2023 through August 25, 2023 and meals will be served at City R-Centers, camps, and special programs.

The federal reimbursement rates and projected numbers of meals for this year are as follows:

	<u>Meals</u>	<u>Rate per Meal</u>	<u>Reimbursement</u>
Breakfast	24,320	\$2.7725	\$67,427.20
Lunch	25,080	\$4.8700	<u>\$122,139.60</u>
			\$189,566.80

In addition to the City's Summer Meals program. The City continues to partner with the Summer Meals Collaborative to promote the program and increase the number of meals served each year.

The 2022 program was authorized via City Council Ordinance No. 2022-174.

Respectfully submitted,

Malik D. Evans
Mayor



238

Ordinance No.

Authorizing funding and agreements for the 2023 Summer Food Service Program

BE IT ORDAINED, by the Council of the City of Rochester as follows:

Section 1. The Mayor is hereby authorized to enter into an agreement with the New York State Department of Education for the receipt and use of funds in the amount of \$190,000, which is hereby appropriated to implement the 2023 Summer Food Service Program (Program).

Section 2. The Mayor is hereby authorized to enter into a professional services agreement with the Rochester City School District for the preparation and delivery of meals for the Program. The maximum compensation for the agreement shall be \$135,000, which shall be funded by the 2023-24 Budget of the Department of Recreation and Human Services, contingent upon its approval.

Section 3. The term of each agreement shall not exceed one year.

Section 4. The agreements shall contain such additional terms and conditions as the Mayor deems appropriate.

Section 5. This ordinance shall take effect immediately.



City of Rochester

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**FINANCE
INTRODUCTORY NO.**

239

Malik D. Evans
Mayor

May 30, 2023 BHRM 20

TO THE COUNCIL

Ladies and Gentlemen:

Re: Agreement – Triad Group, LLC,
Administration of Workers' Compensation
Case Management and Medical Claims
Services

Council Priority: Deficit Reduction and Long
Term Financial Stability

Transmitted herewith for your approval is legislation establishing \$189,000 as maximum compensation for an agreement with Triad Group, LLC (Victoria E. Manes, Owner, Troy NY) for administration of workers' compensation case management and medical claims services. The agreement will have a term of three years with the option of two one-year renewals, and will be funded from the 2023-24, 2024-25, and 2025-26 Budgets for Undistributed Expenses in the annual amounts of \$62,000, \$62,000, and \$65,000, respectively, contingent upon approval of future budgets. The optional renewals will be funded from the 2026-27 and 2027-28 Budgets for Undistributed Expenses in the annual amounts of \$65,000, and \$65,000, respectively, contingent upon approval of future budgets.

Triad Group, LLC has provided this service for City employees since 2018, which was approved by Ordinance No. 2018-110 and later amended by Ordinance No. 2021-228, and was selected for this contract through a request for proposal process described in the attached summary.

Triad Group, LLC provides third party worker's compensation case management and medical claim services that partners with clients to control risk and claims management costs. Through their professional management staff, claims staff and in-house workers' compensation counsel, Triad Group, LLC coordinates all aspects of an organizations worker's compensation case management and medical claim services into one program that addresses total risk exposure, coordinates claims management, and addresses managed care issues. Triad Group, LLC case management model places their trained medical professionals in facilitator roles to enhance the communication between the physician, employer and injured worker to promote speedy case resolution with attendant cost savings. Triad Group, LLC currently administers claims programs for a number of New York State governmental entities with self-insured worker' compensation programs, similar to the City of Rochester.

Respectfully submitted,

Malik D. Evans
Mayor



Vendor / Consultant Selection Process Summary

Department: Department of Human Resource Management
Project / Service Title: Administration of Workers' Compensation Case Management and Medical Claims Services
Consultant Selected: Triad Group, LLC
Method of selection: Request for Proposal

1. Date RFP / RFQ issued 2/14/23

2. The RFP / RFQ sent directly to:

<u>FIRM</u>	<u>City/ST</u>
1. NCA Comp. Inc.	Buffalo, NY
2. Triad Group, LLC	Troy, NY
3. Corvel Corporation	Syracuse, NY
4. PMA Management Corp.	Blue Bell, PA

3. Proposals was received from

<u>FIRM</u>	<u>CITY / STATE</u>
1. NCA Comp. Inc.	Buffalo, NY
2. Triad Group, LLC	Troy, NY
3. Corvel Corporation	Syracuse, NY
4. PMA Companies	Blue Bell, PA
5. Future Comp.	Buffalo, NY
6. FCS Administrators, Inc.	Williamsville, NY

4. Evaluation criteria

<u>Criteria</u>	<u>Weighting</u>	<u>Points Possible</u>	<u>Points received by Winning proposal</u>
Claims Administration	15%	15	9.6
Computer System Functionality	15%	15	10.0
Loss Prevention Program	15%	15	10.0
Cost relative to value	15%	15	10.7
RFP Quality	15%	15	10.0
Experience with similar sized cities	10%	10	7.1
Ability to work with City staff	5%	5	3.7
Level of Counseling Services	5%	5	3.3
Transition/implementation plan	5%	5	3.3
SUBTOTAL (TT)	100%	100	67.7

<u>Bonus Points</u>	<u>Weighting</u>	<u>Points Possible</u>	<u>Total</u>
NYS Certified MWBE	10% of total	10	10

TOTAL POINTS RECEIVED BY THE Firm: TT + BP = 67.7 + 10 77.7

239

Ordinance No.

Authorizing an agreement for workers' compensation case management and medical claims services

BE IT ORDAINED, by the Council of the City of Rochester as follows:

Section 1. The Mayor is hereby authorized to enter into a professional services agreement with Triad Group, LLC for the management of workers' compensation cases and medical claims services. The term of the agreement shall be three years with the option to extend for up to two one-year renewals.

Section 2. The maximum compensation for the agreement's initial term of three years shall be \$189,000, which shall be funded in the amounts of \$62,000 from the 2023-24 Budget of Undistributed Expenses (Undistributed), \$62,000 from 2024-25 Undistributed, and \$65,000 from 2025-26 Undistributed Expenses, contingent on approval of those budgets. The maximum compensation for the first optional renewal period shall be \$65,000 funded from 2026-27 Undistributed and \$65,000 for the second optional renewal period funded from the 2027-28 Undistributed, contingent on approval of those budgets.

Section 3. The agreement shall contain such additional terms and conditions as the Mayor deems appropriate.

Section 4. This ordinance shall take effect immediately.



City of Rochester

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**FINANCE
INTRODUCTORY NO.
240**

Malik D. Evans
Mayor

May 30, 2023

BUDGET 21

TO THE COUNCIL

Ladies and Gentlemen:

Re: Amendatory Agreement – OpenGov, Inc., Budget Software Solution

Council Priority: Deficit Reduction and Long Term Financial Stability

Comprehensive Plan 2034 Initiative Area: Fostering Prosperity & Opportunity

Transmitted herewith for your approval is legislation amending the total maximum compensation established for an agreement with OpenGov, Inc., (Zac Bookman, CEO, San Jose, California) to \$381,160. The agreement was originally authorized by City Council Ordinance No. 2022-119 with a total maximum compensation of \$374,425 to provide a budget preparation and budget book software solution and services. The increase of \$6,735 is related to enhancements for the Capital Improvement Program (CIP) budget development process and will be funded from the 2020-21 Cash Capital (\$1,560) and the 2022-23, 2023-24, and 2024-25 budgets of the Office of Management and Budget (\$5,175), contingent upon their approval.

The City is currently utilizing OpenGov's software solution for the City's budget preparation process to improve the efficiency of budget submissions, analysis of departmental requests, and subsequent budget development. Under the amended agreement, OpenGov will build out an online request and screening tool for use by departments and the Capital Improvement Program committee during the City's Capital budget development process. The capital request process is currently utilizing an internally developed form developed as a temporary replacement for an aging Access database and pdf forms. This OpenGov solution will streamline the capital funding request process for departmental users, allow for multiple reviewers, and store all of the capital request information within one modern system.

OpenGov was selected through a request for proposal process described in the attached summary.

Respectfully submitted,

Malik D. Evans
Mayor



Vendor / Consultant Selection Process Summary

Department: OMB

Project / Service Title: Budget Preparation Software

Consultant Selected: OpenGov

Method of selection: Request for Proposal [*Complete 1-7*]
 Request for Qualifications [*Complete 1-7*]
 From the NY State Department of Transportation list of pre-approved regional engineering firms [*Complete 4-7*]

1. Date RFP issued (and posted on Bidnet and the City web site): 8/4/21

2. The RFP was also sent directly to:

ClearGov Tyler
 OpenGov Workday
 Questica

3. Proposals were received from

<u>FIRM</u>	<u>City/State</u>
Cherry Road	Parsippany, NJ
ClearGov	Maynard, MA
EPI-USE	Atlanta, GA
OpenGov	San Jose, CA
Questica	Oakville, Ontario
truED and Anaplan	Boulder, CO
Tyler	Plano, TX
Workday/Adaptive	Pleasanton, CA

4. Evaluation criteria

<u>Criteria</u>	<u>Weighting Points possible</u>	<u>Points received by Open Gov</u>
<i>Proposal</i>	60	46.3
<i>Experience</i>	20	16.0
<i>Staff/Key Principals</i>	15	11.6
<i>Cost</i>	<u>05</u>	<u>3.4</u>
SUBTOTAL	100	77.3

Bonus Points

City business: 10% of total	0
Prime is an MWBE: 10% of total	0
Prime uses 10% - 20% MWBE subs	0
Prime uses 20%+ MWBE subs	0
Workforce goals for M & W met	<u>0</u>
BONUS POINTS SUBTOTAL	0

TOTAL POINTS RECEIVED by the Firm: 77.3 + 0 = 77.3

5. Review team included staff from: OMB (4), Mayor's Office/PMO (1), DES (1), Library (1), RPD (1), DHRM (1), and IT (3 for final demos).

6. Additional considerations/explanations *[if applicable; e.g. interviews; demonstrations]*
Five of the 8 applicants were invited to provide demos, and references were called for the two finalists following the demos.

7. MWBE Officer has reviewed the recommended firm's proposal for MWBE and

Workforce goals. MWBE Officer Initials: cmj Date: 4/12/22

240

Ordinance No.

Authorizing an amendatory agreement for budget software and services

BE IT ORDAINED, by the Council of the City of Rochester as follows:

Section 1. The Mayor is hereby authorized to enter into an amendatory agreement with OpenGov, Inc. to provide enhancements for the Capital Improvement Program (CIP) budget development process. The existing agreement authorized in Ordinance No. 2022-119 shall be amended to add the CIP enhancements to the scope and to increase the agreement's maximum compensation by \$6,735 to a new total of \$381,160. The amendatory compensation shall be funded with \$1,560 from 2020-21 Cash Capital and with \$1,725 from each of the 2022-23, 2023-24 and 2024-25 Budgets of the Office of Management and Budget, contingent upon the approval of the latter two years' budgets.

Section 2. The amendatory agreement shall contain such additional terms and conditions as the Mayor deems appropriate.

Section 3. This ordinance shall take effect immediately.



City of Rochester

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Malik D. Evans
Mayor

FINANCE INTRODUCTORY NO.

241

Library 22

May 30, 2023

TO THE COUNCIL

Ladies and Gentlemen:

Re: Agreement – Teen Empowerment, Clarissa Street Uprooted Exhibit

Council Priority: Support the creation of effective educational systems

Comprehensive Plan 2034 Initiative Area: Reinforcing Strong Neighborhoods – Historic Preservation

Transmitted herewith for your approval is legislation authorizing an Agreement with Teen Empowerment (392 Genesee Street, Doug Ackley, Executive Director) for \$40,000 for the Clarissa Street Uprooted exhibit. The cost of this agreement will be funded from the 2022-23 Budget of the Mayor's Office.

More than 3,000 people visited the initial Clarissa Uprooted exhibit for the seven weeks presented at RIT City Art Space and its online exhibit had more than 15,600 visits during that period (<https://www.clarissauprooted.org/>). Based on community and stakeholder feedback Clarissa Uprooted is seeking to develop a permanent exhibit.

Under the agreement the Central Library will provide temporary exhibit space on the second floor of the Rundel Memorial Building, as well as in-kind support for network connections, A/V set up, exhibit promotion and complimentary programming. The downtown exhibit will allow for continued access of this community resource while planning for permanent exhibit placement developed in partnership with the Clarissa Street Legacy (formerly Clarissa Street Reunion Committee). Costs associated with the agreement include Teen Empowerment purchase of digital display equipment, exhibit installation, development of school-age and adult continuing education curricula, signage and promotional materials. Equipment utilized for the temporary exhibit would be redeployed to its future location.

The temporary space at the Central Library will be available through December 31, 2024.

Respectfully submitted,

Malik D. Evans
Mayor



INTRODUCTORY NO.

241

Ordinance No.

Authorizing an agreement for the Clarissa Street Uprooted Exhibit

BE IT ORDAINED, by the Council of the City of Rochester as follows:

Section 1. The Mayor is hereby authorized to enter into an agreement with The Center for Teen Empowerment, Inc. to support of the Clarissa Street Uprooted Exhibit (the Exhibit) by providing up to \$40,000 in funding, use of space in the Library's Rundel Memorial Building as temporary display space through December 31, 2024, and in-kind staff assistance with the set-up, promotion and programming for the Exhibit. The cost of the agreement shall be funded from the 2022-23 Budget of the Mayor's Office.

Section 2. The agreement shall contain such additional terms and conditions as the Mayor deems appropriate.

Section 3. This ordinance shall take effect immediately.



City of Rochester

City Hall Room 308A, 30 Church Street
Rochester, New York 14614-1290
www.cityofrochester.gov

**FINANCE
INTRODUCTORY NO.**

Malik D. Evans
Mayor

242

Library 23

May 30, 2023

TO THE COUNCIL

Ladies and Gentlemen:

Re: Library Construction Grants – Amended

Council Priority: Creating and Sustaining a Culture of
Vibrancy

Comprehensive Plan 2034 Initiative Area: Reinforcing
Strong Neighborhoods

Transmitted herewith for your approval is legislation authorizing the receipt and use of New York State Education Department, Division of Library Development (NYSED) construction grant funds in the additional amount of \$104,131 for the Rundel Building Air Quality Improvement Project.

This would amend Ordinance No. 2022-296 increasing the NYSED award for the Rundel project to \$622,263 and the total awards under the grant program for the fiscal year from \$1,343,848 to \$1,447,979.

As part of the procedure for State Aid for Library Construction projects, additional funding becomes available when not all public library systems have spent their allocated funds. Funding is reapportioned to those systems that have spent their full allocation and not all eligible projects have been funded at the maximum allowable amount. The Rundel project met these criteria for the Monroe County Library System.

The grant will continue to be matched with up to \$500,000 as identified in the 2023-24 Capital Improvement Program; construction is anticipated in spring 2024.

Respectfully submitted,

Malik D. Evans
Mayor



242

Ordinance No.

Amending Ordinance 2022-296 relating to the Public Library's Rundel Building Air Quality Improvements

BE IT ORDAINED, by the Council of the City of Rochester as follows:

Section 1. Section 1 of Ordinance No. 2022-296, authorizing receipt and use of a construction grant to fund improvements to Rochester Public Library facilities, is hereby amended as follows:

Section 1. The Council hereby authorizes the receipt and use of ~~\$1,343,848~~ \$1,447,979 from the New York State Education Department, Division of Library Development as a construction grant to fund improvements to Rochester Public Library facilities as follows:

Bausch & Lomb Building Roof Replacement	\$ 522,408
Rundel Building Air Quality Improvements	\$ 518,132 <u>622,263</u>
Lincoln Library Branch Parking Lot	\$ 217,444
Branch Library Access Card System	\$ 85,864
TOTAL	\$1,343,848 <u>1,447,979</u>

The Mayor is hereby authorized to enter into a grant agreement with the funding agency or its designee if it is necessary to effectuate the City's receipt and use of this grant. If there is an agreement, it shall contain such additional terms and conditions as the Mayor deems appropriate.

Section 2. This ordinance shall take effect immediately.

Strikeout indicates deleted text, new text is underlined



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**FINANCE
INTRODUCTORY NO.**

243

Malik D. Evans
Mayor

May 30, 2023 BHRM 24

TO THE COUNCIL

Ladies and Gentlemen:

Re: Agreement – The Peoples Institute for Survival and Beyond – Undoing Racism / Community Organizing Workshops

Council Priority: Support the Creation of Effective Educational Systems

Comprehensive Plan 2034 Initiative Area: Fostering Prosperity & Opportunity

Transmitted herewith for your approval is legislation establishing \$80,000 as maximum compensation for an agreement with The Peoples Institute for Survival and Beyond (Ronald Chisom, Co-Founder) of New Orleans, Louisiana for conducting Undoing Racism / Community Organizing Workshops. The term of this agreement will be for one year and will be funded from the 2022-23 Budget of Undistributed Expenses.

One million dollars in City funds were allocated in the 2022-23 Budget of Undistributed to assist with implementation of RASE Commission recommendations and \$80,000 of the funds allocated for this contract are from that allocation. The RASE report included the recommendation that City government undertake a series of steps to increase and sustain the cultural competence of their entire workforces. This includes providing training for staff on racism, implicit bias, and cultural and linguistic competency tied to their job roles and responsibilities.

The People's Institute for Survival and Beyond, is a national and international collective of anti-racist, multicultural community organizers and educators dedicated to building an effective movement for social transformation. The People's Institute believes that racism is the primary barrier preventing communities from building effective coalitions and overcoming institutionalized oppression and inequities. Over the last 39 years, they have provided training, consultation, and leadership development to more than 200,000,000 people nationally and internationally.

In this agreement, The Peoples Institute for Survival and Beyond will provide their signature Undoing Racism / Community Organizing workshops for roughly 120 City staff and community members. These workshops will involve dialogue, reflection, role-playing, strategic planning and presentations, and is deigned to challenge participants to analyze the structures of power and privilege that hinder social equity and prepares them to be effective organizers for justice.

A justification for not issuing a request for proposals is attached.

Respectfully submitted,

Malik D. Evans
Mayor



NO RFP JUSTIFICATION STATEMENT

Awarding a Professional Services Agreement Without a Request for Proposals

The Procurement of Professional Services Policy (Ord. No. 2012-318) requires an RFP to be issued under most circumstances. If it is determined that an RFP will not be issued, this form must be completed, signed by the Department Head, and kept on file (electronically or hard copy). It must also be submitted:

1. To City Council as an attachment to the transmittal letter for any PSA that exceeds \$10,000, and
2. To the contract record when entered in Munis.

Department: DHRM

Services(s): Undoing Racism / Community Organizing Workshops

Vendor/Consultant selected: The Peoples Institute for Survival and Beyond

How was the vendor selected?

In 2019, The Peoples Institute for Survival and Beyond conducted their Undoing Racism / Community Organizing Workshop for roughly 150 participants which included local funders, professional services providers, technical assistance providers, community-based organizations, government agencies, and City residents.

Why was no RFP issued for this service?

Based on the extremely positive feedback received from those who participated in the workshops in 2019, the City is looking to provide the same opportunity to attend these workshops to an additional 120 City staff and community members who were unable to attend in 2019.

Compensation Amount: \$80,000

The compensation amount for this contract is what this organization typically charges for conducting this workshop.

The MWBE Officer has reviewed the proposed Agreement for MWBE and Workforce goals. MWBE Officer Initials: SMD(SJS) Date: 5/1/2023

Rose M. Nuland
Signature: Department Head

5/1/2023
Date

243

Ordinance No.

Authorizing an agreement for Undoing Racism/Community Organizing Workshops

BE IT ORDAINED, by the Council of the City of Rochester as follows:

Section 1. The Mayor is hereby authorized to enter into a professional services agreement with the People's Institute for Survival and Beyond, Inc. to conduct Undoing Racism/Community Organizing Workshops for City staff and community members. The agreement shall have a term of one year. The maximum compensation shall be \$80,000, which shall be funded from the 2022-23 Budget of Undistributed Expenses.

Section 2. The agreement shall contain such additional terms and conditions as the Mayor deems appropriate.

Section 3. This ordinance shall take effect immediately.



City of Rochester

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**FINANCE
INTRODUCTORY NO.**

244

Malik D. Evans
Mayor

IT26

May 30, 2023

TO THE COUNCIL

Ladies and Gentlemen:

Re: Agreement – Upstate Wholesale
Supply, Inc. dba Brite, Managed
Security Operations Center Services

Transmitted herewith for your approval is legislation establishing \$624,300 as maximum compensation for an agreement with Upstate Wholesale Supply, Inc. Db as Brite for Managed Security Operation Center services.

The Information Technology Department sought a qualified vendor to improve the City of Rochester's cybersecurity. This agreement will provide a software solution and related services to enhance the City's cyber security position through the implementation of a fully managed Security Operations Center (SOC) that combines elements of security information event management (SIEM); security orchestration, automation, and response (SOAR); and extended detection response (XDR) solutions.

Upstate Wholesale Supply, Inc. dba Brite was selected through a request for proposal process described in the attached summary.

The total maximum cost of this agreement will be \$624,300, if the parties choose to extend the term for all three optional renewals. First year costs will be \$167,700, each subsequent year subscription costs will be \$152,200

The sum of \$144,000 in American Rescue Plan Act (ARPA) funds has been appropriated to this project by Ordinance No. 2022-327. That ordinance appropriated \$64,000 of the ARPA funds to the project through the 2022-23 Budget of the Department of Information Technology (IT Budget) and the plan is to allocate the remaining ARPA project subsidy in the amounts of \$34,000 through the 2023-24 IT Budget and \$46,000 through the 2024-25 IT Budget.

The agreement will be funded as follows:

Description	Budget Source	Amount
Year One – One-time Set-Up	2022-23 Department of Information Technology	\$15,000*
Year One – Subscription and Services	2022-23 Department of Information Technology	\$49,000*
Year One – Subscription and Services	2022-23 Department of Information Technology	\$103,700
Year Two – Subscription and Services	2023-24 Department of Information Technology	\$34,000**
Year Two – Subscription and Services	2023-24 Department of Information Technology	\$118,200



Year Three – Subscription and Services	2024-25 Department of Information Technology	\$46,000***
Year Three – Subscription and Services	2024-25 Department of Information Technology	\$106,200
Year Four – Subscription and Services	2025-26 Department of Information Technology	\$152,200
<p>*ARPA funds totaling \$64,000 appropriated to the 2022-23 IT Budget by Ordinance No. 2022-327. **ARPA funds to be appropriated through the 2023-24 IT Budget. *** ARPA funds to be appropriated through the 2024-25 IT Budget.</p>		

The agreement will be for one (1) year, with the option of three (3) one-year renewals.

Respectfully submitted,



Malik D. Evans
Mayor

INTRODUCTORY NO.

244

Ordinance No.

Authorizing an agreement for Managed Security Operations Center service

BE IT ORDAINED, by the Council of the City of Rochester as follows:

Section 1. The Mayor is hereby authorized to enter into a professional services agreement with Upstate Wholesale Supply, Inc. to provide a software solution and related services for implementing a Managed Security Operations Center that enhances the City's cyber security position. The term of the agreement shall be one year with the option to extend for up to three additional one-year periods. The maximum compensation for the initial term shall be \$167,700, which shall be funded from the 2022-23 Budget of the Department of Information Technology (IT). The maximum annual compensation for each subsequent optional one-year extension shall be \$152,200, which shall be funded in that amount for years two, three and four from the 2023-24, 2024-25 and 2025-26 Budgets of IT, respectively, contingent on their approval.

Section 2. The agreement shall contain such additional terms and conditions as the Mayor deems appropriate.

Section 3. This ordinance shall take effect immediately.



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Malik D. Evans
Mayor

FINANCE INTRODUCTORY NO.

245

May 30, 2023

COMMS 27

TO THE COUNCIL

Ladies and Gentlemen:

Re: Agreement - Young Explosives Corp., Fireworks Displays

Council Priority: Creating and Sustaining a Culture of Vibrancy

Comprehensive Plan 2034 Initiative Area:
Reinforcing Strong Neighborhoods

Transmitted herewith for your approval is legislation establishing \$30,000 as maximum annual compensation for an agreement with Young Explosives Corp. (Jim Young, Principal, Brighton, New York), to provide fireworks displays. The cost will be funded from the 2023-24 and 2024-25 Budgets of the Bureau of Communications, contingent upon adoption of said budgets.

The agreement will allow Young Explosives, Corp. to provide the City's July 4 fireworks display and also provide a contingency for a smaller-scale show if new programming requires.

Young Explosives Corp. will be responsible for obtaining the necessary permits from the Fire Department and for acquiring the necessary liability insurance. To be licensed in the United States, all fireworks manufacturers and dealers must meet state and federal regulations stating that no persons under the age of 18 are employed; Young Explosives Corp. does not employ any persons below the age of 18. The company also has assured us that their domestic purchases come solely from licensed vendors.

An agreement with the company for the same amount was authorized by Ordinance 2022-114 in May 2022.

A justification for not issuing a request for proposals is attached.

The term of the agreement is two (2) years

Respectfully submitted,

Malik D. Evans
Mayor



JUSTIFICATION STATEMENT

Awarding a Professional Services Agreement Without a Request for Proposals

The Procurement of Professional Services Policy (Ord. No. 2012-318) requires an RFP to be issued under most circumstances. If it is determined that an RFP process will not benefit the City, this form must be completed, signed by the Department Head, and kept on file (electronically or hard copy). It must also be submitted:

1. To City Council as an attachment to the transmittal letter for any PSA that exceeds \$10,000, and
2. To the contract record when entered in Munis.

Department: Bureau of Communications & Special Events
Service(s): Firework vendor

Vendor/Consultant selected: Young Explosives, Corp.

How was the vendor selected? Young Explosives Corp. is the only local licensed provider of fireworks based in the Rochester area. The Rochester Fire Department (RFD) issues a pyrotechnic permit each time any firework show is launched within city limits, not just the City-funded shows that this contract describes. RFD has dealt with Young and other fireworks vendors based in nearby regional cities. After recent consultation with RFD, it continues to be their opinion that Young is the most reliable vendor with the best safety protocols.

Why was no RFP issued for this service?

Young Explosives Corp. is the only Rochester-based provider of fireworks.
This project does not include multi-year State or Federal funding.

Compensation

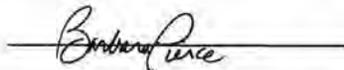
Amount: \$30,000

How was this determined? The amount includes one large show and a small contingency in case an unknown need arises for additional fireworks programming.

The MWBE Officer has reviewed the proposed Agreement for MWBE and Workforce goals.

MWBE Officer Initials: CMJ (esign 5/1/23)

Date:



Signature: Department Head

Date 4.25.23

Form date 1/7/1

INTRODUCTORY NO.

Comms #27

245

Ordinance No.

Authorizing an agreement for fireworks displays

BE IT ORDAINED, by the Council of the City of Rochester as follows:

Section 1. The Mayor is hereby authorized to enter into an agreement with Young Explosives Corp. to provide fireworks displays for a term of two years. The maximum annual compensation shall be \$30,000, which shall be funded from the 2023-24 and 2024-25 Budgets of the Bureau of Communications, contingent on their approval.

Section 2. The agreement shall contain such additional terms and conditions as the Mayor deems appropriate.

Section 3. This ordinance shall take effect immediately.



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**FINANCE
INTRODUCTORY NO.**

246

Malik D. Evans
Mayor

May 30, 2023

COMMS 28

TO THE COUNCIL

Ladies and Gentlemen:

Re: Agreement - Puerto Rican Festival, Inc

Council Priority: Creating and Sustaining a Culture
of Vibrancy

Comprehensive Plan 2034 Initiative Area:
Reinforcing Strong Neighborhoods

Transmitted herewith for your approval is legislation establishing \$80,000 as maximum compensation for an agreement with the Puerto Rican Festival, Inc., (Orlando Ortiz, President, Rochester, New York), for sponsorship of the 2023 Puerto Rican Festival. The cost of the agreement will be funded from the 2023-24 (\$80,000) Budget of the Bureau of Communications, contingent on the approval.

The Puerto Rican Festival Inc. was established in 1969 for the express purpose of celebrating and recognizing the culture of Puerto Ricans. The Puerto Rican Festival is the longest-running cultural festival in Monroe County. Puerto Ricans continue to be one of the largest growing Hispanic populations in New York State.

In 2022, more than 20,000 people attended as the festival returned to its regular format after finding creative ways to hold smaller events under the post-Covid regulations of 2021. This year, the 53rd edition of the festival will be Thursday, Friday, and Saturday August 3-5 at Innovative Field's VIP Parking Lot.

The City's support will allow for free admission on Thursday, as well as two hours of free admission on Saturday, the event's busiest day. All 3 days will feature music, food, free children's activities, a vendor fair, and cultural programming. The festival also offers a dominoes tournament, a popular and nostalgic pastime in Puerto Rican culture, with more than 25 teams registered to play.

City Council approved the same amount of funding for last year's festival via Ordinance 2022-117. The Puerto Rican Festival is a City-sponsored event that applied for support through the annual Special Events Funding Application (or SEFA) process. New this season, the City will enhance its cash sponsorship for all events receiving SEFA funding with in-kind equipment rental from the Department of Environmental Services.

The term will be for one year.

Respectfully submitted,

Malik D. Evans
Mayor



JUSTIFICATION STATEMENT

The Procurement of Professional Services Policy (Ord. No. 2012-318) requires an RFP to be issued under most circumstances. If it is determined that an RFP process will not benefit the City, this form must be completed, signed by the Department Head, and kept on file (electronically or hard copy). It must also be submitted:

1. To City Council as an attachment to the transmittal letter for any PSA that exceeds \$10,000, and
 2. To the contract record when entered in Munis.
-

Department: Communications

Service(s): Special event production

Vendor/Consultant selected: Puerto Rican Festival (Puerto Rican Festival Inc)

How was the vendor selected? Through the City's Special Events Funding Application process.

Why was no RFP issued for this service?

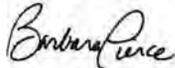
The Office of Special Events administers a Special Events Funding Application (SEFA) process each year. Organizations submitted applications through this competitive process. This event was selected as part of the SEFA decision making process.

Compensation

Amount: \$80,000

How was this determined? The City sponsors a wide range of large and small events that benefit the community in a variety of ways. The amount was determined by the needs of the event and represents the same overall level of support as last year.

The MWBE Officer has reviewed the proposed Agreement for MWBE and Workforce goals. MWBE Officer Initials: CMJ (esign on 5/1/23)



Signature: Department Head

Date 4.25.23

Form date 1/7/1

Authorizing an agreement for the 2023 Puerto Rican Festival

BE IT ORDAINED, by the Council of the City of Rochester as follows:

Section 1. The Mayor is hereby authorized to enter into an agreement with Puerto Rican Festival, Inc. for sponsorship of the 2023 Puerto Rican Festival. The maximum compensation for the agreement shall be \$80,000, which shall be funded from the 2023-24 Budget of the Bureau of Communications, contingent on its approval. The term of the agreement shall be one year.

Section 2. The agreement shall contain such additional terms and conditions as the Mayor deems appropriate.

Section 3. This ordinance shall take effect immediately.



City of Rochester

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**FINANCE
INTRODUCTORY NO.
247**

Malik D. Evans
Mayor

May 30, 2023

COMMS 29

TO THE COUNCIL

Ladies and Gentlemen:

Re: Agreement – Jolly Roc, LLC– Roc Holiday Village event

Council Priority: Creating and Sustaining a Culture of Vibrancy

Transmitted herewith for your approval is legislation establishing \$60,000 as maximum compensation for an agreement with Jolly Roc, LLC (principals: Jenna Knauf, Kelli Marsh, Sean McCarthy) for the 2023 Roc Holiday Village event. The cost of the agreement will be funded from the 2023-24 Budget of Communications, pending its approval.

The Village began in 2018 with the goal of capturing the nostalgia many of us remember from holiday seasons past in Downtown Rochester and turning it into a new experience of holiday shopping, programming, and activities for Rochesterians to the city during the winter season. The Roc Holiday Village transforms Dr. Martin Luther King, Jr. Park into a holiday shopping and entertainment destination complex that will feature a wide range of activities, including large, indoor tents that will house a magical "Santaland," alternating pop-up restaurants, holiday performances and local merchants, holiday craft classes, and more.

City sponsorship will continue to help defray operational costs and keep admission free to the Village as well as bolstering a diverse and culturally inclusive slate of holiday programming at the event, including Kwanzaa, Three Kings Day, Christmas, and Hanukah. In addition to admission, City support, along with the help of other community partners like Wegmans, will allow for the continuation of free ice skating, free skate rentals, free visits and photos with Santa, and free crafts.

In 2022, the festival saw record-setting attendance of 140,000 people over 15 days. Tens of thousands of people took advantage of the free ice skating, 2,000 took photos with Santa, 6,000 made a free craft, more than 900 wrote letters to Santa, more than 50 retail businesses sold wares, and 27 food and beverage vendors were present.

Roc Holiday Village's grand opening coincides with the City's popular Liberty Pole Lighting event. This year, the fifth Roc Holiday Village at Dr. Martin Luther King, Jr. Park will take place from December 2-23 and will be open 17 days.

In 2022, an agreement for \$55,000, was authorized by Ord. No 2022-148. The Roc Holiday Village is a City-sponsored event that applied for support through the annual Special Events Funding Application (or SEFA) process. New this season, the City will enhance its cash sponsorship for all events receiving SEFA funding with in-kind equipment rental from the Department of Environmental Services.

The term of the agreement will be one year.

Respectfully submitted,

Malik D. Evans
Mayor



JUSTIFICATION STATEMENT

The Procurement of Professional Services Policy (Ord. No. 2012-318) requires an RFP to be issued under most circumstances. If it is determined that an RFP process will not benefit the City, this form must be completed, signed by the Department Head, and kept on file (electronically or hard copy). It must also be submitted:

1. To City Council as an attachment to the transmittal letter for any PSA that exceeds \$10,000, and
 2. To the contract record when entered in Munis.
-

Department: Communications

Service(s): Special event production

Vendor/Consultant selected: Roc Holiday Village (Jolly Roc LLC)

How was the vendor selected? Through the City's Special Events Funding Application process.

Why was no RFP issued for this service?

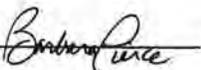
The Office of Special Events administers a Special Events Funding Application (SEFA) process each year. Organizations submitted applications through this competitive process. This event was selected as part of the SEFA decision making process.

Compensation

Amount: \$60,000

How was this determined? The City sponsors a wide range of large and small events that benefit the community in a variety of ways. The amount was determined by the needs of the event and represents the same overall level of support as last year.

The MWBE Officer has reviewed the proposed Agreement for MWBE and Workforce goals. MWBE Officer Initials: CMJ (esign 5/1/23)

_____ 

Signature: Department Head

Date 5.1.23

Form date 1/7/1

INTRODUCTORY NO.

247

Ordinance No.

Authorizing an agreement related to the 2023 Roc Holiday Village event

BE IT ORDAINED, by the Council of the City of Rochester as follows:

Section 1. The Mayor is hereby authorized to enter into an agreement with Jolly Roc, LLC for sponsorship of the 2023 Roc Holiday Village event. The maximum compensation for the agreement shall be \$60,000, which shall be funded from the 2023-24 Budget of the Bureau of Communications, contingent on approval. The term of the agreement shall be one year.

Section 2. The agreement shall contain such additional terms and conditions as the Mayor deems appropriate.

Section 3. This ordinance shall take effect immediately.



City of Rochester

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**FINANCE
INTRODUCTORY NO.**

248

Malik D. Evans
Mayor

OPI30

May 30, 2023

TO THE COUNCIL

Ladies and Gentlemen:

Re: Agreement – Vertosoft, LLC, Cloud-Based Internal Audit Management Solution

Council Priority: Deficit Reduction/Financial Stability

Comprehensive Plan 2034 Initiative Area:
Fostering Prosperity & Opportunity – Smart City Innovations

Transmitted herewith for your approval is legislation establishing \$84,000 as maximum compensation for an agreement with Vertosoft, LLC for a cloud-based Internal Audit Management Solution to automate and streamline the City's internal audit process. Vertosoft, LLC is a GSA reseller of Workiva Inc. software solutions and service. The term of this agreement will be a one-year subscription with the option to renew annually. The one-time implementation cost of \$44,000 will be funded from the 2022-23 Budget of the Mayor's Office and licensing cost of \$40,000 will be funded in the 2023-24 Budget and subsequent annual budgets of the Mayor's Office contingent upon approval.

Workiva, Inc. has been providing customers with cloud-based solutions since 2010. Since that time, they have been used by over 5,900 customers worldwide including over 75% of the Fortune 500 market. Workiva, Inc. currently provides software as a service to over 385 State and Local government customers.

Under the agreement, services will include, but are not limited to, the following:

Workiva's Wdesk Government Audit Management Solution

Subscription, Support & Maintenance includes:

- Unlimited User licenses
- U.S. Based Hosting – FedRamp Moderate Security Certified
- Dedicated Customer Success Manager
- Unlimited online training for all users via LearningHub
- 24/7/365 phone support
- In platform chat support
- All software maintenance, upgrades, and new features throughout relationship.

Workiva, Inc. was selected based on the capabilities of their product and their prior experience supporting the City's Department of Finance. A full justification for not issuing a request for proposal is attached.

Respectfully submitted,

Malik D. Evans
Mayor



NO RFP JUSTIFICATION STATEMENT

Awarding a Professional Services Agreement Without a Request for Proposals

The Procurement of Professional Services Policy (Ord. No. 2012-318) requires an RFP to be issued under most circumstances. If it is determined that an RFP will not be issued, this form must be completed, signed by the Department Head, and kept on file (electronically or hard copy). It must also be submitted:

1. To City Council as an attachment to the transmittal letter for any PSA that exceeds \$10,000, and
2. To the contract record when entered in Munis.

Department: OPI

Services(s): Cloud-Based Internal Audit Management Software

Vendor/Consultant selected: Workiva

How was the vendor selected?

- Workiva, Inc. was selected based on the capabilities of their internal audit management software and their ongoing contract with the City's Department of Finance. Workiva also provides GSA schedule pricing through GSA reseller, Vertosoft, LLC.

Why was no RFP issued for this service?

- Workiva, Inc. provides a cloud-based Financial Data Management and Reporting Solution for preparing the City's Comprehensive Annual Financial Report (CAFR). The City's contract with Workiva originated in 2016 and included a three-year agreement with the provision of two one-year extensions. Workiva was selected pursuant to a Request for Proposal (RFP) review process based on their knowledge of preparing a CAFR and the experience and expertise of their staff. The agreement is currently ongoing and managed on a year-to-year basis. The City's Finance Department provided OPI with positive feedback regarding Workiva's software product, service, and overall experience with their staff.
 Workiva, Inc. is an approved vendor on the GSA schedule and, as such, has proposed pricing for the requested services consistent with those negotiated with the federal government as part of a GSA contract. The City will benefit from the GSA pricing by procuring the services through Vertosoft, LLC, a GSA reseller.
- There exists no unique or emergency circumstance regarding the selection and implementation of internal audit management software. Based on internal audit best practices and industry standards, it's in the best interest of the City to automate, streamline, and standardize the internal audit management process with a technology platform. In addition, this is one of the recommendations issued by an outside CPA firm as a result of OPI's most recent peer review in 2021.
 An RFP process would not jeopardize the success of the project, however timely implementation of internal audit automation is in the best interest of the City.
- Internal audit management software as a service is specialized but offered by other SAS software firms. OPI's focus on Workiva's product was identified during our research and accelerated as a result of their current agreement with the City's Finance Department and the positive feedback provided by the Finance team. After reviewing a

demonstration of the product, it was determined by the internal audit team that this software would improve OPI's internal audit process and capabilities.

- This project does not include multi-year State or Federal funding.

Workiva, Inc.'s experience in supporting the Finance Department for the past seven years demonstrates their ability to provide the quality and service promised, as well as their strong commitment to the City and its mission.

Compensation

Amount: \$84,000

The total cost of \$88,000 includes a one-time implementation cost of \$44,000 and an annual subscription fee of \$40,000.

The total cost is reasonable when considering Workiva's experience in providing technology platforms to local municipalities, to include its current support of the City's Finance Department. The pricing offered to the City is at or below the GSA schedule due to Workiva's contractual agreement with Vertosoft, LLC, a GSA reseller

The MWBE Officer has reviewed the proposed Agreement for MWBE and

Workforce goals. MWBE Officer Initials: *S.J.S. (SMD)*

Date: *5/1/23*

Signature: Department Head

Date

Form date 1/7/1

248

Ordinance No.

Authorizing an agreement to implement a Cloud-Based Internal Audit Management Solution

BE IT ORDAINED, by the Council of the City of Rochester as follows:

Section 1. The Mayor is hereby authorized to enter into a professional services agreement with Vertosoft, LLC to provide and service a Cloud-Based Internal Audit Management Solution for streamlining the City's internal audit process. The agreement shall have a term of one year with the option to extend the term an additional year each year thereafter. The maximum compensation for the initial term shall be \$84,000, consisting of a one-time implementation fee of \$44,000 to be funded from the 2022-23 Budget of the Office of the Mayor (Mayor's Budget) and a \$40,000 annual license fee to be funded from the 2023-24 Mayor's Budget, contingent upon approval. The maximum annual compensation for each optional one-year extension of the agreement shall be \$40,000, which shall be funded from a subsequent year's Mayor's Budget, contingent upon approval.

Section 2. The agreement shall contain such additional terms and conditions as the Mayor deems appropriate.

Section 3. This ordinance shall take effect immediately.



City of Rochester

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www.cityofrochester.gov

FINANCE INTRODUCTORY NO.

249

Malik D. Evans
Mayor

May 30, 2023 BUDGET 33

TO THE COUNCIL

Ladies and Gentlemen:

Re: Amending the 2022-23 Budget – Use of
Unanticipated Revenue and Additional
Overtime Expenditures

Council Priority: Deficit Reduction and Long Term
Financial Stability

Comprehensive Plan 2034 Initiative Area: Fostering
Prosperity & Opportunity

Transmitted herewith for your approval is legislation amending the 2022-23 Budget to reflect updated financial projections by the Office of Management and Budget (OMB) to address a potential operating deficit in the Police Department. The proposed amendment will increase revenue estimates from departmental income by \$650,000 and sales tax estimates by \$1,600,000. These revenue adjustments will be used to increase appropriations to the Police Department by \$2,250,000 which has been impacted by significant personnel shortages throughout the fiscal year and additional need for overtime details.

Vacancies in the Police Department continue to require the use of overtime to cover personnel shortage. While there are significant salary savings from these vacancies, the amount of overtime required to cover current operations will exceed the budgeted savings from vacancies for 2022-23. In addition, unbudgeted overtime has occurred through special events, private details, and other reimbursable overtime for which departmental income from the reimbursement is expected to exceed budget allocations by approximately \$650,000.

Sales tax estimates for 2022-23 continue to exceed budgeted expectations due to inflation and increased consumer spending providing the additional funds needed to cover this shortfall.

City Charter Section 6-16 prohibits expenditures in excess of appropriations at the departmental level. Quarterly estimates prepared by OMB identified potential excess expenditures for overtime in the Police Department 2022-23 budgets.

Respectfully submitted,

Malik D. Evans
Mayor

INTRODUCTORY NO.

249

Ordinance No.

Amending the 2022-23 Budget by appropriating unanticipated revenue to the operating budget of the Police Department

BE IT ORDAINED, by the Council of the City of Rochester as follows:

Section 1. Ordinance No. 2022-157, the 2022-23 Budget of the City of Rochester, as amended, is hereby further amended by:

- A. increasing the revenue estimate for Police Fees by \$650,000;
- B. increasing the revenue estimate for Sales Tax by \$1,600,000; and
- C. increasing the Budget of the Police Department by \$2,250,000, which amount is hereby appropriated from the unanticipated revenues accounted for in clauses 1(A) and 1(B) herein.

Section 2. This ordinance shall take effect immediately.



City of Rochester

City Hall Room 308A, 30 Church Street
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FINANCE INTRODUCTORY NO. 250

Malik D. Evans
Mayor

May 30, 2023 BUDGET 34

TO THE COUNCIL

Ladies and Gentlemen:

Re: Competitive Grant Applications – Fiscal Year
2023-24

Council Priority: Deficit Reduction and Long Term
Financial Stability

Comprehensive Plan 2034 Initiative Area: Fostering
Prosperity & Opportunity

Transmitted herewith for your approval is legislation authorizing certain competitive grant applications for the 2023-24 fiscal year. This legislation helps streamline the application process. Council has approved such grant applications annually since 2007.

There are hundreds of federal, state, regional, and private grant opportunities that the City qualifies for as a municipality. Frequently, granting agencies require City Council endorsement as part of the application process. Providing this "up front" approval will enable staff to respond to funding opportunities more quickly.

Grant applications will continue to require individual Council endorsement when:

- The City is required to pay more than \$250,000 of the cost of the project;
- The award exceeds \$1,000,000; or
- For capital projects, completion is required in one calendar year or less.

Respectfully submitted,

Malik D. Evans
Mayor

Authorizing competitive grant applications

BE IT ORDAINED, by the Council of the City of Rochester as follows:

Section 1. The Mayor is hereby authorized to submit applications to Federal, State, and regional governments, agencies and authorities, as well as private foundations and other funding sponsors, for funding that will support City programs, services and capital operations.

Section 2. For successful award applications, the Mayor shall obtain City Council approval to enter into agreements for receipt of the funding, to appropriate the funds, and for necessary professional services agreements for performance of work.

Section 3. The applications shall contain such additional terms and conditions as the Mayor deems appropriate.

Section 4. Grant applications which obligate the City of Rochester to pay more than \$250,000 in City funding shall require City Council authorization.

Section 5. Applications for grants exceeding \$1,000,000 and for awards for capital projects that require project completion in one calendar year or less shall require City Council authorization.

Section 6. The Director of Finance shall submit quarterly reports to Council for grants received through applications authorized herein, detailing dollar amounts received and expended.

Section 7. This ordinance shall be in effect for the 2023-24 fiscal year.



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**FINANCE
INTRODUCTORY NO.**

**Malik D. Evans
Mayor**

251

May 30, 2023

BUDGET 36

TO THE COUNCIL

Ladies and Gentlemen:

Re: 2023-24 Debt Limit

Council Priority: Deficit Reduction and Long
Term Financial Stability

Comprehensive Plan 2034 Initiative Area:
Fostering Prosperity & Opportunity

Transmitted herewith for your approval is legislation establishing the Debt Limit and Debt Rollover and Debt Extension amounts for the 2023-24 Budget.

2023-24 Debt Limit

The City's self-imposed Debt Limit for tax supported borrowing is equal to the amount of principal on outstanding debt to be redeemed during the fiscal year for which the limit is established. The calculation excludes the redemption of principal on any borrowing approved as an exception to the Debt Limit and is further reduced by specific revenues attributable to bonded debt. The resulting Debt Limit for 2023-24 is \$22,805,500. Attached is the 2023-24 Debt Authorization Plan that calls for borrowing of \$31,104,000 in tax supported funds. This includes an exception to the debt limit for \$8,298,500 related to the ROC the Riverway Initiative and additional funding needs related to projects primarily funded by the American Rescue Plan Act. The exceptions are as follows: West River Wall/Former Vacuum Oil Brownfield Cleanup Project (\$2,500,000), Vacuum Oil Refinery Cleanup (\$3,000,000), Broad & Allen Firehouse Renovation (\$800,000), Goodman Firehouse Renovation (\$1,600,000), and the Maplewood Community Library Renovation (\$398,500).

Furthermore, the Debt Authorization Plan includes an additional \$5,940,000 supported by the City's Local Works Fund, \$4,100,000 supported by the City's Refuse Fund, and \$18,172,000 supported by the City's Water Fund.

Debt Rollover 2021-22 and 2022-23

The Debt Authorization Plans for the current and the two immediately prior fiscal years can remain open contingent upon the approval of the rollover amounts. This provides flexibility in the timing of authorizations that vary depending upon project timing, availability of supporting funds, and the participation of private sector partners. The rollover amounts equal the difference between the debt limit for any fiscal year and the sum of the authorizations made from the debt plan associated with that fiscal year. This sum may be further reduced by the amount of unauthorized items in the debt plan that are no longer necessary. The presentation of the rollover also includes any modifications made to the debt plan. Such rollovers do not result in authorizations exceeding the allowable authorization for any year.

2022-23: The tax supported borrowing request for this year was \$30,032,000. Of that amount, \$15,602,000 has been authorized, leaving a balance of \$14,430,000. Approval of a rollover in that amount is requested. The attached Debt Authorization Plan itemizes projects remaining for this year.

2021-22: The tax supported borrowing request for this year was \$20,986,000. Of that amount, \$14,512,000 has been authorized, leaving a balance of \$6,474,000. Approval of a rollover in



that amount is requested. The attached Debt Authorization Plan itemizes projects remaining for this year.

Time Limit Extensions for 2020-21, 2019-20, 2018-19, 2017-18, 2016-17, and 2015-16

Time limit extensions are requested when projects are delayed beyond two years by market forces, significant reprogramming of funds, or other circumstances that justify carrying these authorizations beyond their expected authorization dates. Approval of extensions does not result in exceeding the allowable authorization for any fiscal year but is required by City Council Resolution. Extensions acknowledge the importance of these items as well as the fact that future replacement funds are not likely to be available. One-year extensions are requested for the following items based on programming and timing:

2020-21 Project

Bridges - Standard Allocation
 Bull's Head
 Former Piehler Pontiac Site
 Gibbs Street and Swan Street Reconstruction
 Investigation and Remediation
 Lake Riley Lodge
 Police Section Offices
 Residential Street Rehabilitation
 River Street Roadway & Trail Connector
 Rochester Riverside Convention Center
 Sister Cities Art
 Youth Sports Training Facility Renovation

<u>Purpose</u>	<u>Amount</u>
transportation infrastructure	\$ 200,000
site improvements	\$ 1,371,000
contaminated sites w/in city	\$ 300,000
transportation infrastructure	\$ 400,000
contaminated sites w/in city	\$ 900,000
facility improvements	\$ 288,000
facility improvements	\$ 3,523,000
transportation infrastructure	\$ 2,000
site improvements	\$ 80,000
facility improvements	\$ 5,000,000
site improvements	\$ 300,000
facility improvements	\$ 75,000
Total 2020-21 Extension	\$12,439,000

2019-20 Project

584 Smith Street
 Stone Street Garage
 St. Bernard's Trail Improvements

<u>Purpose</u>	<u>Amount</u>
facility improvements	\$ 100,000
facility improvements	\$ 302,000
site improvements	\$ 550,000
Total 2019-20 Extension	\$ 952,000

2018-19 Project

Bull's Head
 Fire Fighting Apparatus
 Investigation & Remediation - 430 Andrews St.

<u>Purpose</u>	<u>Amount</u>
site improvements	\$ 30,000
public safety equipment	\$ 38,000
contaminated sites w/in city	\$ 75,000
Total 2018-19 Extension	\$ 143,000

2017-18 Project

Investigation & Remediation - Genesee
 Investigation & Remediation - Reynolds
 Investigation & Remediation - Vacuum Oil

<u>Purpose</u>	<u>Amount</u>
contaminated sites w/in city	\$ 700,000
contaminated sites w/in city	\$ 40,000
contaminated sites w/in city	\$1,000,000
Total 2017-18 Extension	\$1,740,000

2016-17 Project

Investigation & Remediation - Jefferson Avenue
 Investigation & Remediation - Vacuum Oil Refinery

<u>Purpose</u>	<u>Amount</u>
contaminated sites w/in city	\$ 179,000
contaminated sites w/in city	\$ 500,000
Total 2016-17 Extension	\$ 679,000

2015-16 Project

Vacuum Oil BOA River Trail

<u>Purpose</u>	<u>Amount</u>
contaminated sites w/in city	\$ 100,000
Total 2015-16 Extension	\$ 100,000

Each of these projects depends upon the partnership of developers and the cooperation of other governments. Like any business venture, delays are inevitable when financial or regulatory obstacles delay implementation. At the same time, the City must continue to demonstrate its good faith by the continued availability of these authorizations.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read 'Malik Evans', with a long horizontal flourish extending to the right.

Malik Evans
Mayor

INTRODUCTORY NO.

251

Resolution No.

Resolution approving the 2023-24 debt limit for general municipal purposes

WHEREAS, an important component of the City's expense budget and tax levy is debt; and

WHEREAS, the amount of debt outstanding is one of the major factors evaluated by credit agencies in the determination of bond rating; and

WHEREAS, control of the debt service expense and the amount of outstanding debt must necessarily be exercised through restrictions on bond and note authorizations; and

WHEREAS, bond ratings influence the rate of interest which must be paid on indebtedness and therefore the amount of debt service; and

WHEREAS, pursuant to the Debt Authorization Policy adopted by City Council in Resolution No. 81-4, exceptions to the debt limit policy are to be approved only for projects and purposes which could not reasonably be foreseen and, if not approved, would result in an obvious public danger or economic loss.

NOW, THEREFORE, BE IT RESOLVED, by the Council of the City of Rochester, that it is the intent and policy of the City to limit the amount of bonds and notes authorized in fiscal year 2023-24 to \$22,805,500 for general municipal purposes.

BE IT FURTHER RESOLVED, unused authorizations from the debt limits for fiscal years 2021-22 and 2022-23 shall continue to be available, but no authorization included in the debt limit for a prior fiscal year, if not actually approved by the City Council, shall be carried over and included in the limit for this fiscal year.

BE IT FURTHER RESOLVED, that, by this resolution, the Council specifically approves inclusion for this fiscal year of unused authorizations from the debt limits for:

- A. 2020-21 relating to: bridges; Bull's Head economic development; the former Piehler Pontiac site on Lake Avenue; Gibbs Street and Swan Street reconstruction; environmental site investigation and remediation; Lake Riley Lodge rehabilitation; Police Section Offices facility improvements; residential street rehabilitation; River Street roadway and trail connector; facility improvements at the Rochester Riverside Convention Center; site improvements at the Sister Cities Bridge; and facility improvements at the Rochester Community Youth Sports Complex;
- B. 2019-20 relating to: facility improvements for 584 Smith Street; Stone Street Garage; and St. Bernard's Trail Improvements;

- C. 2018-19 relating to: Bull's Head economic development; 430 Andrews Street environmental site investigation and remediation; and Fire Fighting Apparatus;
- D. 2017-18 relating to environmental site investigation and remediation for Genesee Street, Reynolds Street and the former Vacuum Oil Refinery;
- E. 2016-17 relating to environmental site investigation and remediation of Jefferson Avenue and the former Vacuum Oil Refinery; and
- F. 2015-16 relating to the Vacuum Oil BOA River Trail.

BE IT FURTHER RESOLVED, that exceptions to this policy are to be approved only for projects and purposes which could not reasonably be foreseen and, if not approved, would result in an obvious public danger or economic loss; and for projects and purposes for which the debt issued therefor would be self-supporting.

BE IT FURTHER RESOLVED, that the sum of \$8,298,500 is hereby approved as an exception to the 2023-24 debt limit of the City established herein in order to fund a portion of the costs relating to the ROC the Riverway Initiative for the West River Wall/Former Vacuum Oil Brownfield Cleanup Project (\$2,500,000) and the Vacuum Oil Refinery Cleanup (\$3,000,000) and a portion of the costs of certain projects primarily funded by the American Rescue Plan Act of 2021: Broad & Allen Firehouse Renovation (\$800,000); Goodman Firehouse Renovation (\$1,600,000), and the Maplewood Community Library Renovations (\$398,500).

BE IT FURTHER RESOLVED, that to insure continued awareness of an adherence to this policy, each separate request for authorized debt shall be accompanied by a report in which the amount of debt actually authorized is compared to the amount of debt herein established as a limit.

BE IT FURTHER RESOLVED, that the redemption of any debt issued as an exception to a debt limit shall be excluded from the calculation of subsequent debt limits.

This resolution shall take effect immediately.



City of Rochester

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**FINANCE
INTRODUCTORY NO.**

Malik D. Evans
Mayor

252

May 30, 2023

BUDGET 37

TO THE COUNCIL

Ladies and Gentlemen:

Re: Budget Amendment for NYS Healthcare
Worker Bonus

Council Priority: Public Safety

Comprehensive Plan 2034 Initiative Area: Fostering
Prosperity & Opportunity

Transmitted herewith for your approval is legislation authorizing the receipt and use of \$1,385,455.50 from New York State and amending the 2022-23 Budget of the Fire Department by \$1,287,000 and the budget of Undistributed by \$98,500 to cover FICA expense. These funds represent payments due to certain personnel as part of the NYS Health Care and Mental Hygiene Worker Bonus (HWB) Program.

The Fiscal Year 2023 NYS Executive Budget allocated \$1.2 billion in funding for the payment of bonuses to "recruit, retain and reward health care and mental hygiene workers." Bonus amounts are commensurate with the number of hours worked during the designated vesting periods up to a total of \$3,000 per employee. A qualified employee can receive a maximum of \$1,500 for each six month vesting period up to the \$3,000 total. There are 5 six month vesting periods that began October 1, 2021 and end March 31, 2024. To date, RFD has submitted requests and received payment for uniformed fire personnel for the first two vesting periods ending September 30, 2022. Requests for the third vesting period ending March 31, 2023 were submitted on behalf of members of the Persons in Crisis (PIC) team in the Department of Recreation and Human Services for the most recently completed vesting period as well as any other fire personnel who have not received the \$3,000 maximum. Those funds have not yet been received.

The payments appropriated herein represent amounts due to fire personnel at this time from the first two vesting periods. The City received these funds on May 8th and is required to disburse the funds within 30 days of receipt. Additional legislation will be submitted to Council upon receipt of the payments representing the third vesting period.

Respectfully submitted,

Malik D. Evans
Mayor

252

Ordinance No.

Authorizing funding and amending the 2022-23 Budget in relation to the New York State Health Care and Mental Hygiene Worker Bonus Program

BE IT ORDAINED, by the Council of the City of Rochester as follows:

Section 1. The Council hereby authorizes the receipt and use of \$1,385,455.50 in anticipated reimbursements from New York State to pay uniformed Fire Department personnel who are eligible for bonus compensation under the State Health Care and Mental Hygiene Worker Bonus Program (Program) for the Program vesting periods that extend from October 1, 2021 to September 30, 2022.

Section 2. The Mayor is hereby authorized to enter into an agreement with New York State and/or any other party that the Mayor deems necessary or appropriate to implement the Program transactions authorized herein. Any such agreement shall contain such additional terms and conditions as the Mayor deems appropriate.

Section 3. Ordinance No. 2022-157, the 2022-23 Budget of the City of Rochester, as amended, is hereby further amended by increasing the revenue estimates and appropriations to the Budget of the Fire Department by \$1,287,000 and to the Budget of Undistributed Expense by \$98,500, which amounts are hereby appropriated from the anticipated Program reimbursement authorized in Section 1 herein.

Section 4. This ordinance shall take effect immediately.



Miguel A. Meléndez, Jr. Council President, Councilmember At-Large

May 30, 2023

TO THE COUNCIL

Ladies and Gentlemen:

Re: Agreement with WXXI to Broadcast
City Council Meetings

Transmitted herewith for your approval is legislation establishing \$84,150 as maximum compensation for a three-year professional services agreement with WXXI Public Broadcasting Council to continue to provide technical staff for the live broadcasts of City Council Meetings.

WXXI has been operating the equipment since the inception of live broadcasts in January 2008. These contract services have enabled a seamless feed from the Chambers to the City Channel 12, which is operated by WXXI.

As part of this contract, WXXI staff will set up the City’s broadcast equipment prior to each Council session, test the audio/video signal being transmitted to WXXI’s State Street studio, and provide technical direction, video recording, master control, and closed captioning services for both in-person or virtual meetings. They will use an AI system for captioning that provides a reasonable level of accuracy, and caption revisions will be for Committee and City Council meetings. The agreement will provide funding for the broadcast of regular monthly City Council meetings, City Council committee meetings, two full-day budget hearings, web streaming, plus an allocation for two organization meetings and contingency. The WXXI agreement will be funded from the 2023-24 budget as well as future budgets of the City Council/City Clerk.

The basic fees for each of the years of the agreement are as follows:

Council meetings	\$600	per meeting
Committee meetings/public hearings	\$600	per meeting
Organization meetings and contingency	\$600	per meeting
All –day budget hearings	\$1,350	per meeting
Web streaming, monthly	\$100	per month

Respectfully Submitted,

Miguel A. Meléndez Jr.

253

Ordinance No.

Authorizing a professional services agreement with WXXI Public Broadcasting Council for broadcasting City Council Meetings

BE IT ORDAINED, by the Council of the City of Rochester as follows:

Section 1. The Mayor is hereby authorized to enter into a professional services agreement with WXXI Public Broadcasting Council to broadcast City Council Meetings for a term of three years. The maximum annual compensation shall be \$28,050, which shall be funded from the 2023-24 and subsequent years' budgets of the City Council and Clerk, contingent upon their adoption.

Section 2. The agreement shall contain such additional terms and conditions as the Mayor deems appropriate.

Section 3. This ordinance shall take effect immediately.



Miguel A. Meléndez, Jr. Council President, Councilmember At-Large

May 30, 2023

TO THE COUNCIL

Ladies and Gentlemen:

Re: Publication of the City
Charter and Code

Transmitted herewith for your approval is legislation establishing maximum compensation of \$57,600 for a three-year professional services agreement with General Code, LLC for maintenance and publication of the City Charter and Code in both paper and Internet versions. The cost of the proposed agreement will be funded from the 2023-24 and future budgets of the City Council/City Clerk.

The proposed agreement will provide for continued maintenance of the Charter and Code through the preparation of new sections and amendments as approved by the City Council and signed into law by the Mayor, including both the paper and Internet versions of these volumes. As part of this agreement, General Code will continue to work with the City's Law Department to ensure that both the Internet and paper versions of the City Charter and Code accurately reflect laws as adopted.

The agreement has a provision for the publication of pamphlets, containing reprints of specified sections of the Code, for individual departments and bureaus, the cost to be borne by the offices requesting such pamphlets. In addition, the agreement provides for the printing and delivery to the City, on a quarterly basis, of all revisions to the Charter and Code.

This agreement also includes monthly updates on the Internet version of the Charter and Code. The agreement with General Code will be funded from the 2023-24 budget as well as future budgets of the City Council/City Clerk.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Miguel A. Meléndez Jr." with a stylized flourish at the end.

Miguel A. Meléndez Jr.

254

Ordinance No.

Authorizing an agreement with General Code, LLC for publication of the City Charter and Code

BE IT ORDAINED, by the Council of the City of Rochester as follows:

Section 1. The Mayor is hereby authorized to enter into a professional services agreement with General Code, LLC to publish the City Charter and Code and to provide for continued maintenance of the Charter and Code in paper and electronic versions including monthly updates to the electronic version. The agreement shall have a term of three years and a maximum annual compensation of \$19,200, which annual amount shall be funded from each of the 2023-24 and subsequent years' budgets of the City Council and Clerk, contingent upon their adoption.

Section 2. The agreement shall contain such additional terms and conditions as the Mayor deems appropriate.

Section 3. This ordinance shall take effect immediately.