

**Rochester Land Bank Corporation**  
**Meeting Minutes**  
**April 18, 2024**  
**City Hall, Room 321B**  
**30 Church St, Rochester, NY 14614**

Board Members Present: Erik Frisch, Carol Wheeler, John Fornof, LaShay Harris, Kurt Martin, James Smith and Eric Van Dusen

Board Members Absent: None

Non-Board Members Present: Paul Scuderi, Andrew Creary, Rianne Mitchell, Maritza Mejias and Cindy Castillo

The meeting was called to order at 3:08 pm by Erik Frisch.

Carol Wheeler moved that the minutes from the last meeting held March 21, 2024 be approved; Kurt Martin seconded. The motion was approved by the board at 3:08 pm.

John Fornof presented the **Treasurer's Report and the Cash Disbursement Report for the month of April 2024**. The Treasurer's Report for the month of April classified the disbursements for the month and reported the revenue received for the month of April.

All reports were distributed to all members for review.

The first item on the agenda was **Resolution No. 6 of 2024 to Approve the 2024-2025 Annual Budget**. Paul Scuderi presented the Resolution and the 2024-2025 Annual Budget and went through the budget providing detailed information of its computation. Rianne Mitchell provided the Board with a narrative description to the budget.

LaShay Harris made a motion to approve Resolution No. 6 of 2024 Approving the 2024-2025 Annual Report as amended; John Fornof seconded. The motion was approved by the Board at 3:22 pm.

The next item on the agenda was **Resolution No. 7 of 2024 to Approve the Sale of 376 Hague Street**. Paul Scuderi presented the Resolution and provided detailed information of the purchase offer for 376 Hague Street.

Eric Van Dusen made a motion to approve Resolution No. 7 of 2024 Approving the Sale of 376 Hague Street; Kurt Martin seconded. The motion was approved by the Board at 3:26 pm.

The next item on the agenda was **Resolution No. 8 of 2024 to Authorize Acquisition of Real Property at 266 Glenwood Avenue**. Paul Scuderi presented the Resolution and provided the detailed information for the acquisition of 266 Glenwood Avenue by RLBC.

LaShay Harris made a motion to approve Resolution No. 8 of 2024 Authorizing Acquisition of Real Property at 266 Glenwood Avenue; Eric Van Dusen seconded. The motion was approved by the Board at 3:29 pm.

The next item on the agenda was **Resolution No. 9 of 2024 to Authorize the Sale of 169 Roycroft Drive**. Paul Scuderi presented the Resolution and provided the detailed information of the purchase offer on 169 Roycroft Drive. Rianne Mitchell also provided details of the sale and rehabilitation process.

LaShay Harris made a motion to approve Resolution No. 9 of 2024 Approving the Sale of 169 Roycroft Drive; Carol Wheeler seconded. The motion was approved by the Board at 3:33 pm.

The board discussed the items noted on the meeting agenda. None required board action.

The first item of Discussion on the agenda was the **NYLBA updates**. Rianne Mitchell provided an update of the NYLBA current and upcoming activities, current topics of discussion and provided information regarding the next upcoming conference.

The next item of Discussion on the agenda was the **Working Committees updates**. Rianne Mitchell reported on the Strategic Planning Committee and provided an update on the plans for the committee's next activities. Cindy Castillo reported on the Communications Committee and provided an update for the committee's upcoming activities and discussed the plans for the next meeting.

The last item of Discussion on the agenda was the **Program updates**. Rianne Mitchell provided a brief summary of the programs that will be launched by RLBC and discussed the upcoming activities.

Erik Frisch brought the discussion to a close. LaShay Harris made a motion to adjourn the meeting, Kurt Martin seconded, all were in favor.

The meeting was adjourned at 3:57 pm.

ATTEST:

  
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Secretary Kurt Martin