

CIVIL SERVICE COMMISSION  
AGENDA  
**Thursday, October 18, 2012**  
3:30 P.M., ROOM 102A, CITY HALL

I. Approval of the minutes of the meeting (regular and executive) on September 20, 2012 and special Executive Session held on September 27, 2012.

II. Commission Correspondence:

- Letter to Robert Slick from Thomas Johnson re: reclassification of his present position from Water Plant Operator to Senior Water Plant Operator

III. Classification/Reclassification:

ADM/Communications Classify	(1)	Communications Assistant/On-Call/Temporary (Temporary – 4 months) Br N180 \$22.14 - \$28.89 Competitive
DRYS/Recreation Administration Classify	(1)	Clerk II/Typing/On-Call/Temporary (Temporary – 3 months) Br N090 \$16.93 - \$19.13 Competitive
DES/Commissioner's Office Classify	(1)	Cemetery Sales Counselor/Temporary (Temporary – to 6/30/13) Br 12 \$33,049 - \$42,362 Non-Competitive
DES/Operations & Parks/Building Services Classify	(1)	Research Assistant/Temporary (Temporary – 1 year) Br 16 \$37,463 - \$48,088 Competitive
DES/Operations & Parks/Building Services Classify	(1)	Senior Maintenance Mechanic/Carpenter/ Temporary (Temporary – 6 months) Br 65 \$17.53 - \$22.18 Non-Competitive
DES/Water/Distribution Classify	(1)	Supervising Water Distribution Technician Br 18 \$39,893 - \$52.069 Competitive
DES/Water/Upland Re- Classify	(1)	Water Plant Operator Br 16 \$37,463 - \$48,088 Competitive TO Senior Water Plant Operator Br 18 \$39,893 - \$52.069 Competitive

## III. Classification/Reclassification (continued):

RFD/Suppression Classify	(6)	Firefighters Br 80 \$38,190 - \$66,691 Competitive
RPD/Administration Classify	(1)	Administrative Secretary Br 13 \$34,062 - \$43,638 Competitive
RPD/Operations Classify	(1)	Police Sergeant/Temporary (Temporary – 3 months) Br 92 \$73,165 - \$77,577 Competitive
RPD/Operations/Animal Services Classify	(1)	Assistant Supervisor/Animal Control/ Temporary (Temporary – 9 months) Br 14 \$35,119 – 45,107 Competitive
RPD/Operations/FVSS Classify	(1)	Crisis Counseling Coordinator Br 20 \$42,531 - \$56,378 Competitive
RPD/Operations/East Classify	(1)	Police Lieutenant/Temporary (Temporary – 6 months) Br 94 \$82,736 - \$87,724 Competitive
RPD/Operations/East Classify	(1)	Police Sergeant/Temporary (Temporary – up to 3 months) Br 92 \$73,165 - \$77,577 Competitive
RPD/Operations/Security Classify	(2)	Security Guard/Temporary (Temporary – 3+ months) Br 52 \$13.01 - \$15.83 Non-Competitive
RPL/Community/Sully Classify	(1)	Librarian II/Temporary (Temporary – 3 months) Br 20 \$42,531 - \$56,378 Competitive
RHA/ Classify	(1)	Accountant \$35,000 - \$46,000 Competitive

III. Classification/Reclassification (continued):

RHA/ Classify	(3)	Clerk I \$29,239 - \$40,323 Competitive
RHA/ Classify	(1)	Clerk II/Bilingual \$27,769 - \$38,670 Competitive
RHA/ Classify	(1)	Clerk II/Typing \$27,769 - \$38,670 Competitive
RHA/ Classify	(2)	Housing Specialist \$31,000 - \$43,528 Competitive

IV. Adoption of Job Specifications:

Assistant Program Development Specialist  
 Crisis Counseling Coordinator  
 Labor Relations Specialist  
 Youth Camp Supervisor

V. A. Establishment of Civil Service Eligible List(s): NONE

B. Close-out of examination process: NONE

VI. Request for Extension of Civil Service Eligible Lists(s): NONE

VII. Request for extension of temporary positions:

- Request to extend the position of Cleaner/Temporary (DRYS) from 10/8/12 – 11/8/12
- Request to extend the position of Clerk II/On-Call/Temporary (DES) from 10/1/12 – 11/2/12

VIII. Transfers: NONE

IX. Reinstatement requests: NONE

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- X. Resolution for placement of certain positions outside the competitive class
  - A. Public Hearing
  - B. Vote on Resolution
- XI. Proposed Civil Service meeting dates January 2013 – June 2013

THE END