

CIVIL SERVICE COMMISSION
AGENDA
Thursday, April 18, 2013
3:30 P.M., ROOM 102A, CITY HALL

- I. Approval of the minutes of the meeting (regular and executive) on March 28, 2013
- II. Commission Correspondence: None
- III. Classification/Reclassification:

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| DES/Operations & Parks/Building Svcs Classify: | (3) | Mechanic Helper / Seasonal Br. P462, \$12.07/hr Labor |
| DES/Operations & Parks/Solid Waste Classify: | (1) | Refuse Operations Manager/Temporary (Temporary 3/18/13 – 6/1/13) Br. 30, \$69,194 - \$91,237 Competitive |
| NBD/Inspection & Compliance Classify: | (1) | Property Conservation Inspector/Bilingual Br. 18, \$40,691 – \$53,110 Competitive |
| RPD/Administration/Personnel Classify: | (1) | Administrative Assistant/Temporary (Temporary 4/08/13 – 4/18/13) Br 16, \$38,212-\$49,049 Competitive |
| RPD/Administration/Personnel Classify: | (1) | Administrative Assistant Br 16, \$38,212-\$49,049 Competitive |
| RPD/Operations/West Classify: | (1) | Police Lieutenant/Temporary (Temporary 4/6/13 – 7/1/13) Br. 94, \$82,736 - \$87,724 Competitive |
| RPD/Operations/West Classify: | (1) | Police Sergeant/Temporary (Temporary 4/6/13 – 7/1/13) Br. 92, \$73,165 - \$77,072 Competitive |
| RPL/Community/Southeast /Highland Classify: | (1) | Literacy Aide/ Part Time Bkt N403, \$8.53/hr-\$10.13/hr CPNC |

- IV. Adoption of Job Specifications: None
- V. A. Establishment of Civil Service Eligible List(s):
 - Accountant, 13EP72244
 - Accountant, 13EOC66370
 - Associate Accountant, 13EOC66270
 - Dispatcher, 13EOC61448
 - Records Management Coordinator, 13ENCP77513
- B. Close-out of examination process:
 - Associate Accountant, 13EP72205
- VI. Request for Extension of Civil Service Eligible Lists(s): None
- VII. Request for extension of temporary positions:
 - Request to extend one position of Supervising Security Guard in the Police Department from 03/14/13 – 06/20/13
- VIII. Transfers: None
- IX. Reinstatement requests: None
- X. Report on Provisionals (3 years or longer)

THE END