

CIVIL SERVICE COMMISSION
AGENDA
Thursday, October 17, 2013
2:30 P.M., ROOM 102A, CITY HALL

I. Approval of the minutes of the meeting (regular and executive) on September 19, 2013.

II. Commission Correspondence:

- o Letter to Andrew Beyea informing him of the Commission's decision to deny his request to be added back to the fire fighters eligible list. He accepted employment elsewhere and is now a non-city resident.

III. Classification/Reclassification:

DES/Commissioner's Office/Cemeteries Classify (1)	Cemetery Worker / Temporary (Temporary to 6/30/14) Br. 42, (\$16.38-\$20.68/hr) Non-Competitive
DES/Architecture & Engineering Classify (1)	Engineering Technician/Temporary (Temporary to 6/30/14) Br. 12, (\$34,384-\$44,073) Competitive
DES/Operations & Parks/Director's Office Re-Classify (1)	Administrative Analyst Br. 20, (\$44,249-\$58,656) Competitive to Senior Administrative Analyst Br. 24, (\$54,959-\$72,467) Competitive
DES/Operations & Parks/Director's Office Re-Classify (1)	Associate Administrative Analyst Br. 26, (\$59,843-\$78,907) Competitive to Manager of Administrative Services Br. 28, (\$65,007-\$85,715) Competitive
DES/Operations & Parks/Solid Waste Classify (1)	Assistant Operations Superintendent/Temporary (9/6/13 - 10/25/13) Br. 23, (\$52,670-\$69,449) Competitive
DES/Operations & Parks/Building Services Re-Classify (1)	Administrative Analyst Br. 20, (\$44,249-\$58,656) Competitive to Senior Administrative Analyst Br. 24, (\$54,959-\$72,467) Competitive

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DES/Water/Director's Office Re-Classify (1)	Executive Assistant Br. 20, (\$44,249-\$58,656) Competitive to Senior Administrative Analyst Br. 24, (\$54,959-\$72,467) Competitive
DES/Water/Distribution Classify (1)	Water Distribution Trainee Br. 59, (\$15.57-\$19.47/hr) Competitive
Library/Community Classify (1)	Library Area Coordinator Br. 26, (\$59,843-\$78,907) Competitive
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NBD/Inspection & Compliance Classify: (1)	Clerk III / Typing/Temporary (9/30/13 – 12/30/13) Br. 7 (\$30,219 - \$37,778) Competitive
NBD/Inspection & Compliance Re-Classify (1)	Executive Assistant Br. 20, (\$44,249-\$58,656) Competitive to Senior Administrative Analyst Br. 24, (\$54,959-\$72,467) Competitive
DRYS/Recreation Classify: (4)	Sr. Recreation Assistant/PT Br. N707 (\$13.31- \$14.12) CPNC
DRYS/Recreation Classify: (2)	Sr. Recreation Assistant/Seasonal Br P810, (\$13.31- \$14.12) CPNC
DRYS/Recreation Classify: (2)	Sr. Recreation Assistant/PT/Temp Br. N707 (\$13.31- \$14.12) CPNC
RPD/Operations Classify: (1)	Police Sergeant/Temporary (Temporary 9/26/13 – 12/15/13) Br. 92, \$73,165 - \$77,072 Competitive
RPD/Operations Classify: (1)	Police Lieutenant/Temporary (Temporary 9/26/13 – 12/15/13) Br. 94, \$82,736 - \$87,724 Competitive
RPD/Animal Services Classify: (1)	Animal Care Tech/Temporary (Temporary 9/29/13 – 12/28/13) Br. 2 Non-competitive

IV. Adoption of Job Specifications: **None**

V. **A. Establishment of Civil Service Eligible List(s):**

- ⌘ 911 Dispatcher I, 13ELCR1031-1
- ⌘ 911 Telecommunicator, 13ELCR2851-1

B. Establishment of Civil Service Preferred Eligible List(s):

- ⌘ Administrative Assistant, PREF9075
- ⌘ Clerk III / Typing, PREF9630
- ⌘ Safety Coordinator, PREF9130

C. Close-out of examination process: **None**

VI. Request for Extension of Civil Service Eligible Lists(s): **None**

VII. Request for extension of temporary positions: **None**

VIII. Transfers: **None**

IX. Reinstatement requests: **None**

X. Informational: Follow up regarding jurisdictional class determination for Director of Parking Violations.

XI. Informational: Challenges to Fire Lieutenant exam- Correspondence with Timothy D'Imperio and anonymous complaints.

XII. Executive Session to review confidential correspondence, to hear police and fire related appeals and to consider recommendation to disqualify Police and Fire candidates.

THE END