

CIVIL SERVICE COMMISSION
GENERAL & EXECUTIVE
AGENDA
Thursday, August 16, 2023
2:00 P.M., Training and Safety

I. Approval of the Minutes of the meeting (General and Executive) on July 20, 2023.

II. Commission Correspondence(s):

III. Classification/Reclassification(s):

Administration/Mayor's Office Classify (1)	Manager of Pathways to Peace Br. 24 (\$67,480 - \$88,975) CPNC
Administration/Mayor's Office Classify (1)	Associate City Planner/Temporary (7/26/23 – 8/16/23) Br. 26 (\$73,477 - \$96,884) Competitive
Administration/Mayor's Office Classify (1)	Associate City Planner Br. 26 (\$73,477 - \$96,884) Competitive
Administration/DHRM Classify (1)	Secretary to the Director of Human Resource Management Br. 16 (\$47,857 - \$61,428) Competitive
DES/Operations/Director's Office Classify (1)	Senior Administrative Analyst/On-Call/Temporary (7/31/23 – 12/31/23) Br. 248N (\$32.44 - \$42.78) Competitive
DES/Water/Distribution Classify (1)	Water Maintenance Worker/Temporary (Temporary 1 Year) Br. 62 (\$20.56 - \$25.95) Non-Competitive
DES/Equipment Services Classify (1)	Senior Administrative Analyst/Temporary (8/2/23 – 8/16/23) Br. 24 (\$67,480 - \$88,975) Competitive
DES/Equipment Services Classify (1)	Senior Administrative Analyst Br. 24 (\$67,480 - \$88,975) Competitive
RPL/Central Classify (1)	Library Finance Specialist Br. 23 (\$64,671 - \$85,272) Competitive
Information Technology/Data & Digital Services Classify (1)	Digital Services Developer I Br. 25 (\$70,415 - \$92,844) Competitive
Information Technology/Data & Digital Services Classify (1)	Data Analyst Br. 26 (\$73,477 - \$96,884) Competitive
NBD/Business & Housing Development Classify (1)	Senior Community Housing Planner Br. 24 (\$67,480 - \$88,975) Competitive

NBD/Business & Housing Development Classify (1)	Senior Economic Development Specialist/Bilingual Br. 24 (\$67,480 - \$88,975) Competitive
FIN/Accounting Classify (1)	Accountant Br. 17 (\$49,306 - \$63,887) Competitive
FIN/Treasury Classify (1)	Senior Account Clerk Br. 12 Competitive
FIN/Parking Classify (1)	Clerk II/Bilingual Br. 9 (\$38,963 - \$49,190) Competitive
FIN/Rochester Traffic Violations Agency Classify (1)	Lead Motor Vehicle Representative Br. 12 (\$42,218 - \$54,115) Competitive
DRHS/Commissioner's Office Classify (1)	DRHS Project Manager Br. 26 (\$64,671 - \$85,272) Competitive
DRHS/Commissioner's Office Classify (1)	Community Outreach Specialist Br. 10 (\$39,932 - \$50,716) Competitive
DRHS/Commissioner's Office Classify (1)	Foster Care and Transfer Coordinator Br. 16 (\$47,857 - \$61,428) Competitive
DRHS/Commissioner's Office Classify (2)	Animal Care Technician/Part – Time (6 months) Br. 702 (\$15.47 - \$19.04) Non-Competitive
RPD/Administration/Personnel Classify (1)	Clerk III/Typing/Part-Time Br. 707AP (\$19.75 – \$24.08) Non-Competitive
RPD/Administration/Technical Services Section Classify (1)	Lot Attendant/Part-Time Br. 709AP (\$20.73 - \$24.03) Competitive

IV. Adoption of Job Specification(s):

- Assistant to the Budget Director

V. Establishment of Civil Service Eligible List(s):

- Close-out of the examination process:

VI. Request for Extension of Civil Service Eligible List(s):

VII. Request for Extension of Temporary Position(s):

VIII. Transfer(s):

IX. Reinstatement Request(s):

X. Misc:

- I. Resolution of the Civil Service Exam Fee
- II. Revision of Meeting minutes for Senior Recreation Assistance from June 29, 2023, Civil Service Commission meeting
- III. Revision of Meeting minutes for Deputy Fire Chief from June 29, 2023, Civil Service Commission meeting

XI. Executive Session:

- I. The Commission will hear, discuss and render final decisions regarding the following:
 - a. Approve or decline Psych Evaluation.
 - b. Rochester Police Department is recommending disqualifications of prospective Police officer candidates.

THE END

