

CIVIL SERVICE COMMISSION
Minutes
February 29, 2024
10:30 A.M. @ City Hall, Room 102A

Attendees	Present	Arrived Late	Left Early	Absent	
Carol Kramer, Commissioner, Chair	X				
Zahira Jimenez	X				
Orlando Rivera, Commissioner	X				
Edward Stulginsky, Commissioner	X				
Tashanda Thomas-Brown, Commissioner				X	
Dr. Rose Nichols, Executive Secretary	X				
Time Meeting Began: 10:35 AM					

I. Approval of the Minutes of the meeting on **January 25, 2024.**

Commissioner	Motioned	2 nd	Agree	Nay	Abstain
Carol Kramer			X		
Zahira Jimenez					X
Orlando Rivera	X		X		
Edward Stulginsky		X	X		
Tashanda Thomas-Brown					

II. Commission Correspondence(s): **NONE**

Commissioner	Motioned	2 nd	Agree	Nay	Abstain
Carol Kramer					
Zahira Jimenez					
Orlando Rivera					
Edward Stulginsky					
Tashanda Thomas-Brown					

III. Classification/Reclassification(s):

DES/Architecture & Engineering Classify (1)	Permit Coordinator/Temporary (Temporary 2 Months) Br. 26 (\$73,477 - \$96,884) Competitive
DES/Buildings & Parks/Forestry Classify (1)	Forestry Worker Br. 61 (\$20.09 - \$25.29) Non-Competitive
DES/Buildings & Parks/Building Services Classify (1)	Assistant HVAC Engineer Trainee/Temporary (Temporary 1 Year) Br. 149 (\$19.98 - \$24.08) Competitive
RPL/Central Classify (1)	Library Technology Services Specialist Br. 14 (\$44,862 - \$57,622) Competitive
RPL/Central Classify (1)	Administrative Assistant Br. 16 (\$47,857 - \$61,428) Competitive

RPL Classify	(2)	Librarian II Br. 20 (\$54,331 - \$72,019) Competitive																																				
RPL Classify	(1)	Account Clerk Br. 5 (\$35,278 - \$44,049) Competitive																																				
RPL/Central Classify	(1)	Clerk I Br. 11 (\$41,025 - \$52,295) Competitive																																				
RPL/Community Branch Classify	(1)	Security Guard Br. 59 (\$19.11 - \$23.90) Non-competitive																																				
NBD/Neighborhood Preservation Classify	(4)	Project Assistant/Seasonal (Seasonal 4 Months) Br. 120N (\$23.20 - \$26.22) Non-Competitive																																				
FIN/Purchasing Classify	(1)	Purchasing Control Clerk/Temporary (Temporary 4 Months) Br. 16 (\$47,857 - \$61,428) Competitive																																				
FIN/Purchasing Classify	(1)	Assistant Purchasing Control Clerk /Temporary (4 months) Br. 9 (\$38,963 - \$49,190) Competitive																																				
DRHS/Commissioner's Office Classify	(1)	Senior Community Outreach Specialist Br. 14 (\$44,862 - \$57,622) Competitive																																				
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Orlando Rivera		X	X																																			
Edward Stulginsky	X		X																																			
Tashanda Thomas-Brown																																						
IV. Adoption of Job Specification(s):																																						
<ul style="list-style-type: none"> Library Finance Specialist Library Technology Service Specialist Manager of Library Building 																																						
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Tashanda Thomas-Brown																																						

V. Establishment of Civil Service Eligible List(s):					
• 911 Dispatcher I, ELCR1031					
Commissioner	Motioned	2nd	Agree	Nay	Abstain
Carol Kramer			X		
Zahira Jimenez					X
Orlando Rivera		X			
Edward Stulginsky	X				
Tashanda Thomas-Brown					
• Close-out of examination process: NONE					
Commissioner	Motioned	2nd	Agree	Nay	Abstain
Carol Kramer					
Zahira Jimenez					
Orlando Rivera					
Edward Stulginsky					
Tashanda Thomas-Brown					
VI. Request for Extension of Civil Service Eligible Lists(s): NONE					
•					
Commissioner	Motioned	2nd	Agree	Nay	Abstain
Carol Kramer					
Zahira Jimenez					
Orlando Rivera					
Edward Stulginsky					
Tashanda Thomas-Brown					
VII. Request for Extension of Temporary Position(s): NONE					
•					
Commissioner	Motioned	2nd	Agree	Nay	Abstain
Carol Kramer					
Zahira Jimenez					
Orlando Rivera					
Edward Stulginsky					
Tashanda Thomas-Brown					
VIII. Transfer(s): NONE					
•					
Commissioner	Motioned	2nd	Agree	Nay	Abstain
Carol Kramer					
Zahira Jimenez					
Orlando Rivera					
Edward Stulginsky					
Tashanda Thomas-Brown					

IX. Reinstatement Request(s): **NONE**

-

Commissioner	Motioned	2nd	Agree	Nay	Abstain
Carol Kramer					
Zahira Jimenez					
Orlando Rivera					
Edward Stulginsky					
Tashanda Thomas-Brown					

X. Misc.: Extension of Carol Kramer's Term

- Carol Kramer will extend her term.

Commissioner	Motioned	2nd	Agree	Nay	Abstain
Carol Kramer					
Zahira Jimenez					
Orlando Rivera					
Edward Stulginsky					
Tashanda Thomas-Brown					

XI. Executive Session

Commissioner	Motioned	2nd	Agree	Nay	Abstain
Carol Kramer			X		
Zahira Jimenez			X		
Orlando Rivera		X	X		
Edward Stulginsky	X		X		
Tashanda Thomas-Brown					

Time Executive Session Began: 10:42 AM *(move to go into & state reason)*

Attendees	Present	Arrived Late	Left Early	Absent	
Carol Kramer, Commissioner, Chair	X				
Zahira Jimenez	X				
Orlando Rivera, Commissioner	X				
Edward Stulginsky, Commissioner	X				
Tashanda Thomas-Brown, Commissioner				X	
Dr. Rose Nichols, Executive Secretary	X				

The Commission will hear, discuss, and render final decisions regarding the following:

- Rochester Police Department is recommending the disqualifications of prospective Police Officer candidates

- V.M.A.
- I.M.C.B
- M.I.F.
- Y.S.G.
- C.E.G.
- F.C.G.

- A.J.K.
- R.F.L.
- T.S.L.
- M.N.
- E.V.O.
- S.Y.V.

Commissioner	Motioned	2 nd	Agree	Nay	Abstain
Carol Kramer			X		
Zahira Jimenez					X
Orlando Rivera	X		X		
Edward Stulginsky		X	X		
Tashanda Thomas-Brown					

- Rochester Fire Department is recommending the disqualifications of prospective Firefighter candidates

- A.L.III
- S.M.
- K.W.

Commissioner	Motioned	2 nd	Agree	Nay	Abstain
Carol Kramer			X		
Zahira Jimenez					X
Orlando Rivera		X	X		
Edward Stulginsky	X		X		
Tashanda Thomas-Brown					

Time Executive Session Ended: 10:48 am

Commissioner	Motioned	2 nd	Agree	Nay	Abstain
Carol Kramer			X		
Zahira Jimenez		X	X		
Orlando Rivera			X		
Edward Stulginsky	X		X		
Tashanda Thomas-Brown					

Time Ended: 10:50 am