

CIVIL SERVICE COMMISSION
****MINUTES****
Thursday, November 21, 2013
2:30 P.M., ROOM 102A, CITY HALL

PRESENT: Commissioners: Sally Partner (Chair)
Alan Caine
John Feola
Diane Larter

STAFF SUPPORT: Thomas Johnson, Human Resource Coordinator
Deborah Callera, Senior HR Consultant
Yvette Chancellor Green, Law Department
Executive Deputy Chief William Curran, RFD
Police Lieutenant Korey Brown, RPD
Police Sergeant Darlene Rogers, RPD
Battalion Chief George Peterson, RFD

The Civil Service meeting was called to order at 2:30 PM

- I. *The Commission entered Executive Session immediately to review confidential correspondence, to hear scheduled fire related appeals and to consider recommendations to disqualify Police and Fire candidates. The Commission re-entered general session at 5:00pm.*
- II. The Commission approved the minutes of the meeting (regular and executive) on October 17, 2013.

III. Approved the following Classification/Reclassification Requests:

Administration/OMB Classify: (1)	Research Assistant/Temporary (10/13/13 – 6/12/14) Br. 16 (\$38,976 - \$50,030) Competitive
Administration/DHRM Classify: (1)	Research Aide/Temporary (9/30/13 – 6/30/14) Br. 11 (\$33,413 - \$42,592) Competitive
DRYS/Recreation Classify: (1)	Lifeguard/PT Br. P825 (\$9.97-\$10.79) Non-Competitive

DRYS/Recreation Classify: (1)	Lifeguard Captain/PT Br. P835 (\$12.92-\$13.76) Non-Competitive
Finance/Purchasing Classify: (1)	Project Assistant/Temporary (Temporary to 6/30/14) Br. 12 (\$34,384 - \$44,073) Competitive
Library/Central Classify: (1)	Security Guard/Temporary (10/21/13 - 4/21/14) Br. 52 (\$13.54 - \$16.46) Non-Competitive
Library/Central Classify: (1)	Librarian I/Part-Time Br. N185 (\$21.31 - \$24.82) Non-Competitive
Library/Community Classify: (1)	Librarian Assistant/Part-Time/Temporary (Temporary to 6/30/14) Br. N145 (\$19.27 - \$22.02) Non-Competitive
Library/Community Classify: (1)	Librarian Assistant/Part-Time/Temporary (Temporary to 6/30/14) Br. N145 (\$19.27 - \$22.02) Non-Competitive
Library/Community Classify: (1)	Librarian Assistant/Part-Time Br. N145 (\$19.27 - \$22.02) Non-Competitive
NBD/Commissioner's Office Classify: (1)	Clerk II/Bilingual/Temporary (10/15/13 – 6/28/14) Br. 9 (\$31,734 - \$40,063)
RPD/Oper/Investigations Classify: (1)	Police Investigator (Temporary 10/2/13 – 4/1/14) Br. 191, (\$72,160 - \$76,572) Competitive
RPD/Operations/West/957 Classify: (1)	Police Captain (Temporary 10/28/13 – 4/27/14) Br. 95, (\$93,357 - \$98,987) Competitive
RPD/Operations/West/957 Classify: (1)	Police Lieutenant (Temporary 10/28/13 – 4/27/14) Br. 94, (\$82,736 - \$87,724) Competitive
RPD/Operations/West/957 Classify: (1)	Police Sergeant (Temporary 10/28/13 – 4/27/14) Br. 92, (\$73,165 - \$77,072) Competitive

RPD/Animal Services/981 Classify: (1)	Shelter Vet/On-Call (Temporary 10/29/13 – 1/28/14) Br. N268, (\$28.77 - \$37.94) Competitive
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IV. A. The Commission established the following Civil Service Eligible Lists:

- Clerk II/Typing /RHA, 13EDCR1312P
- Clerk II/Typing, 13EDCR1311P
- Client Support, Analyst, 13EOC16672

B. The Commission acknowledged the close out of the following examination process (no list established):

- Library Automation Specialist, 13EOC16722

V. The Commission approved a request to extend the temporary position of Assistant Operations Supervisor (encumbered by Luis Cruz) in the Department of Environmental Services.

VI. The Commission approved the reinstatement of former Police Sergeant Richard Delorme to the title of Public Safety Aide

VII. The Commission approved the request from Dennis Sutton to have his name restored to the eligible list for Fire fighter

VIII. The Commission approved the voluntary demotion of Claretha Williams-Swift from 911 Dispatcher I to 911 Telecommunicator

IX. The Commission approved the proposed Civil Service Commission meeting dates for January 2014 thru June 2014

X. The Commission approved the promotion by Non-Competitive Examination and permanent appointment without the further testing of Daniel Mastrella to the title of Manager of Internal Audit in the Office of Public Integrity.

The meeting was adjourned at 6:00pm

Respectfully Submitted,



Thomas Johnson
Human Resource Coordinator