City Hall Room 125B, 30 Church Street Rochester, New York 14614-1290 www.cityofrochester.gov

## Eligibility Requirements for a Single-Phase (Residential) License

You must have 3000 hours of experience as an apprentice/electrician/electrical contractor within the past five years. You must meet this requirement as follows:

- At least 50% or 1,500 hours out of the total of 3,000 hours of hands-on experience installing and repairing electrical systems covered by the National Electrical Code.
- The balance of not more than 1,500 out of the total of 3,000 hours may consist of either of the following types of experience or some combination of the two:
  - Electrical course work in an accredited school, two-year or four-year college program or apprentice program.
  - Electrical estimating, design or supervision of work covered by the National Electrical Code.

## Proof that you meet the requirements may be included as attachments

You may choose to provide attachments such as a resume, reference letter, diplomas, etc. These documents are not required for a complete application, although the Board may request to review them at any time. If you are self-employed, you must provide inspection certificates.

Requirement	Attachment	Employee	Self-Employed
Hours	Reference Letters, Resume, etc.	Optional	Optional
Worked			
Hours	If work for Union Hall, then copies	Optional	N/A
Worked	of hours of work (e.g. printout from		
	union)		
Proof of Work	Inspection Certificates	N/A	Required - 8
Education	Diplomas, Transcripts	Optional	Optional

Phone: 585.428.7045 Fax: 585.428.6059 TTY: 585.428.6054 EEO/ADA Employer



## Eligibility Requirements for a Master (Journeyman) License

You must have 6000 hours of experience as an apprentice/electrician/electrical contractor within the past ten years. You must meet this requirement as follows:

- At least 50% or 3,000 hours of the total 6000 hours of hands-on experience installing and/or repairing three phase electrical wiring, equipment, etc. covered by the National Electrical Code.
- The balance of not more than 3,000 hours out of the total 6,000 hours may consist of the following types of experience or some combination of the three:
  - A. Successfully completed electrical course work in an accredited school, twoyear or four-year college program, or apprentice program.
  - B. Electrical estimating, design, or supervision of work covered by the National Electrical Code.
  - C. Work in the field as an apprentice/electrician/contractor installing and/or repairing single phase electrical wiring, equipment, etc. covered by the National Electrical Code.

## Proof that you meet the requirements may be included as attachments

You may choose to provide attachments such as a resume, reference letter, diplomas, etc. These documents are not required for a complete application, although the Board may request to review them at any time. If you are self-employed, you must provide inspection certificates.

Requirement	Attachment	Employed	Self-Employed
Hours	Reference Letters	Optional	Optional
Worked		_	·
Hours	If work for Union Hall, then copies	Optional	N/A
Worked	of hours of work (e.g. printout from		
	union)		
Proof of Work	Inspection Certificates	N/A	Required - 20
Education	Diplomas, Transcripts	Optional	Optional