

CIVIL SERVICE COMMISSION  
AGENDA  
**Thursday, February 16, 2012**  
3:30 P.M., ROOM 102A, CITY HALL

- I. Approval of the minutes of the meeting (regular and executive) on January 19, 2012.
- II. Commission Correspondence: NONE
- III. Classification/Reclassification:

ADM/Bureau of Human Resource Mgt. Classify (2)	Clerk III/Typing/Part-Time (C) Br N070 \$15.95 - \$18.04 Non-Competitive
DES/Architecture & Engineering Classify (1)	Accountant Br 17 \$38,896 - \$50,012 Competitive
DES/Oper. & Parks/Building Ser. Re-Classify (1)	Municipal Assistant (C) Br 18 \$39,893 - \$52,068 Competitive TO Administrative Analyst (C) Br 20 \$42,530 - \$56,377 Competitive
DES/Oper. & Parks/Director's Office Classify (1)	GIS Coordinator Br 23 \$51,126 - \$67,413 Competitive
DES/Oper. & Parks/Special Services Classify (2)	Operations Worker/Temporary (Temporary - 6 months) Br 41 \$15.18 - \$19.05 Non-Competitive
DES/Oper. & Parks/Special Services Classify (1)	Ground Equipment Operator/Temporary (Temporary - 6 months) Br 56 \$13.98 - \$17.21 Non-Competitive
DES/Water/Distribution Classify (1)	Water Maintenance Worker/Construction/Trainee/Temporary (Temporary - 6 months) Br 60 \$15.23 - \$19.13 CPNC

III. Classification/Reclassification (**continued**):

DRYS/Youth Services Classify	(1)	Public Art Coordinator/Seasonal Br N140 \$19.30 - \$21.82 Competitive
DRYS/Youth Services Classify	(1)	Pregnancy Prevention Trainer/Bilingual Br 9 \$30,501 - \$38,507 Competitive
FIN/Parking Classify	(1)	Executive Assistant/On-Call (C) Br N200 \$23.37 - \$26.42 Competitive
FIN/Accounting Classify	(1)	Clerk II/Typing Br 9 \$30,501 - \$38,507 Competitive
ITD/Technical Infrastructure Classify	(1)	Client Support Analyst Br 23 \$51,126 - \$67,413 Competitive
ITD/Application Services Re-Classify	(2)	Data Entry Clerk Br 7 \$29,045 - \$36,311 Competitive TO IT Control Assistant Br 12 \$33,049 - \$42,362 Competitive
NBD/Commissioner' Office Re-Classify	(1)	Clerk III/Typing/Bilingual Br 7 \$29,045 - \$36,311 Competitive TO Clerk II/Typing/Bilingual Br 9 \$30,501 - \$38,507 Competitive
RPL/Central/Security Classify	(1)	Security Guard/Part-Time/Temporary (Temporary – 3 months) Br N015 \$13.30 - \$15.18 Non-Competitive

III. Classification/Reclassification (continued):

RPL/Community/Lyell Classify	(1)	Cleaner/Temporary/On-Call (Temporary – 3 months) Br 1 \$25,358 - \$31,230 Labor
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IV. Adoption of Job Specifications:

Historical Researcher  
Navigator

V. A. Establishment of Civil Service Eligible List(s): NONE

B. Close-out of examination process: NONE

VI. Request for Extension of Civil Service Eligible Lists(s): NONE

VII. Request for extension of temporary positions:

- Request to extend temporary position of Real Property Appraiser encumbered by Mark Simolo from 3/30/12 – 4/30/12 (total of 10 months)

VIII. Transfers: NONE

IX. Reinstatement requests:

- Request to reinstate former Police Officer Carl Scarpulla to the title of Public Safety Aide in the Rochester Police Department

X. Recommendation to grant status to Lisette Soto in the title of Clerk II/Typing/Bilingual in accordance with CSL Section 52(7)—Non-competitive promotional examination

XI. Police Department's Tattoo Policy

XIII. EXECUTIVE SESSION

THE END