

CIVIL SERVICE COMMISSION  
AGENDA  
**Thursday, May 16, 2013**  
3:30 P.M., ROOM 102A, CITY HALL

- I. Approval of the minutes of the meeting (regular and executive) on April 18, 2013.
- II. Commission Correspondence:

Letter to Sara Sanderson conveying the Commission's approval of her request to be restored to the Firefighter eligible list.

- III. Classification/Reclassification:

ADM/Communications Classify (1)	Communications Assistant/On-Call/Temporary (Temporary - 4/15/13 to 6/29/13) Br. N180 (\$22.14 / hr - \$28.89/hr) Competitive
ADM/DHRM Classify (1)	Clerk III/Typing/Part-Time (c) Br. N070 (\$16.27 / hr - \$18.40/hr) Non-Competitive
ADM/DHRM Classify (1)	Clerk III/Typing/Temporary (c) (Temporary 4/8/13 - to 7/6/13) Br. 7 (\$29,627 - \$37,037) Competitive
ADM/DHRM Classify (1)	Exam Supervisor/Temporary (c) (Temporary 4/7/13 – 4/20/13) Br. P460 (\$14.48/hr) Competitive
DES/Oper & Parks/Equip Services Classify (1)	Assistant Fleet Manager Br. 27 (\$61,217 - \$80,718) Competitive
DES/Oper & Parks/Equip Services Classify (1)	Assistant Service Manager Br. 23 (\$51,638 - \$68,087) Competitive
DES/Oper & Parks/Equip Services Classify (1)	Assistant Service Manager/Temporary (Temporary 4/28/13 – 5/16/13) Br. 23 (\$51,638 - \$68,087) Competitive

DES/Comm Office/Cemeteries Classify (2)	Ground Equipment Operator/Temporary (Temporary to 6/30/13) Br. 56 (\$14.26/hr - \$17.56/hr) Non-Competitive
DRYS/Recreation Classify (11)	Youth Worker/Seasonal (Seasonal 6/15/13-8/31/13) Br P353, \$7.93/Hour Labor
DRYS/Recreation Classify (15)	Youth Worker/Seasonal (Seasonal 6/15/13-8/31/13) Br P353, \$7.93/Hour Labor
ECD/Operations Classify: (1)	911 Shift Supervisor/Temporary (Temporary 5/1/13 – 10/31/13) Br. 210, \$46,508 - \$61,687 Competitive
FINANCE/Purchasing Classify: (1)	Clerk III/Typing PT / TEMPORARY (Temporary 5/16/13 – 11/15/13) Br. N707 \$16.27 -- \$18.40 Non-competitive
LIBRARY / Central / Security Classify: (1)	Security Guard / SEASONAL Br. P528 \$13.14 - \$13.97 Non-competitive
NBD/Business and Housing Development Classify: (1)	Senior Community Housing Planner Br. 24 (\$53,881 - \$71,046) Competitive
RPD/Administration/TSS Classify: (2)	Clerk III/Typing/PT Br. N707 (16.27-\$18.40) Non-competitive

- IV. Adoption of Job Specifications:
  - Client Support Analyst
  - Water Instrumentation Technician
- V. A. Establishment of Civil Service Eligible List(s): None
- B. Close-out of examination process: None

- VI. Request for Extension of Civil Service Eligible Lists(s): None
- VII. Request for extension of temporary positions:
  - Request to extend one position of Police Lieutenant in the Police Department from 04/28/13 – 07/27/13
  - Request to extend one position of Exam Supervisor in the Department of Human Resource Management from 04/21/13 – 04/27/13
- VIII. Transfers: None
- IX. Reinstatement requests: None
- X. Delegation of Authority (6/1/13-5/31/14)
  - A. Public Hearing
  - B. Decision on Resolution
- XI. Election of a Chair (6/1/13-5/31/14)
- XII. Commission Dates: July 1, 2013-December 31, 2013
- XIII. Creating a reviewable record of appeals
- XIV.. Executive Session hear candidate appeals (Fire and 911), to consider recommendations to disqualify firefighter candidates, and to review confidential correspondence.

THE END