

If you are age **14 – 15**, in middle school, high school or TASC program, you must follow the 2018 timeline below for Summer Employment

1 Apply Online

Apply online at
www.summeryouthemployment.org
Between February 26th – March 23rd

No applications will be accepted past the deadline.
Residents outside of the City of Rochester, must meet
200% of Poverty Income Guidelines
(this information can be found on our website)

2 Supporting Documentation

Applicants are required to **bring a photocopy** of the following list of supporting documentation to the locations on the given dates and times listed below. **Please do not mail or fax supporting documents; they will not be accepted.**

- Photo ID
- Your **signed** social security card
- Your work permit (all applicants must be at least 14 years of age by May 31, 2018)
- Most recent report card
- Application Signature Report

Drop Off Dates	Drop Off Location
March 12 th – March 16 th	Recreation Administration Office, 400 Dewey Avenue, Rochester, NY 14613 Monday, Tuesday, Thursday, Friday (No Wednesdays) 2:00 pm – 6:30 pm
March 19 th – March 29	Edgerton R-Center, 41 Backus Street, Rochester, NY 14608 Monday, Tuesday, Thursday, Friday (No Wednesdays) 2:00 pm – 6:30 pm

3 Parent Orientation

Parents/Guardians are invited to a **Mandatory One-hour Parent Orientation** at East High School, 1801 East Main St, Rochester, NY 14609 or view the Parent Orientation webinar at www.summeryouthemployment.org/registration/. RSVP is not required. Parents/Guardians can attend one of the days listed below. **Late arrivals will not be allowed to enter.** Though encouraged, youth are not required to attend.

Saturday, March 3, 2018	2 pm – 3 pm (English & Spanish)
Saturday, March 17, 2018	4 pm – 5 pm
Saturday, March 24, 2018	2 pm – 3 pm (English & Spanish)

4 Provider Fair

All eligible students are required to attend the Mandatory Provider Fair. Invitations to this event will be e-mailed to eligible students.

5 Interviews

All eligible youth will be contacted in late May regarding a job interview and their next steps.



CHERYL DINOLFO
COUNTY EXECUTIVE



City of Rochester, NY
Lovely A. Warren, Mayor
Rochester City Council



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