

**AGENDA REVIEW**  
**UPDATED**  
**AUGUST 9, 2018**

**FINANCE COMMITTEE**

**FIN**

**Int. 286 (32) – Authorize On-Street Parking Fee Increases and Code Changes**

**Council Priority: Deficit Reduction and Long Term Financial Stability**

*Q: What is the revenue projection with this change from what was originally proposed? Clifford*

A: This change is expected to provide up to an additional \$81,000 for the current fiscal year from what was originally proposed.

*Q: Will parking enforcement staff levels be the same or will there be more enforcement? Evans*

A: Parking enforcement staff levels will remain unchanged.

*Q: Can all meters take up to 600 minutes, and if not what is the breakdown? Gruber*

A: Not all meters will allow the purchase of 600 minutes. There are 10 hour parking spaces on Franklin Square, on University Ave between Broadway and Chestnut, and on Savannah Street.

*Q: If this passes, when will the signs be taken down stating that pay parking is through 8pm? Gruber*

A: There are no signs that say paid parking is through 8PM. There are labels on each meter. Staff are currently working to update the labels; this will be complete by 8/22.

**Int. 288 (25) – Budget Amendment – Rochester Public Library**

**Council Priority: Support the Creation of Effective Educational Systems**

*Q: How many utilize the program and what is the makeup of those using them (in terms of ages)? Lightfoot*

A: **ESOL Classes (Maplewood)**

168 different Individuals attended total of 1303 times.

43 languages

54 Countries plus Puerto Rico

**TASC Classes**

Lyell, Arnett, Wheatley & Maplewood: 91 unique Students = 553 total attendance, 710 hours total

**TASC classes**

1. Are there age restrictions on the TASC tutoring Program? Spaul

**16 or older**

2. Is the program open to all City residents regardless of their neighborhood? How can residents access these services? Spaul

**It's open to all residents**

3. How are we notifying and Publicizing this opportunity? Flyers, Constant Contact newsletter? Spaul

**There are flyers, library web page events and Constant Contact newsletter (see attached)**

4. *Are there specific classes of tutoring hours? Spaul*

See attached flyers for all locations **ATTACHMENT A**

5. *How do they sign up? Spaul*

There is no sign up. They come when they can.

**For ESOL classes**

1. There are no age restrictions on ESOL classes
2. The program is open to all residents
3. There are flyers, library web page events, Constant Contact Newsletter, other organizations that help refugees.
4. Monday through Friday 11:30-1:00, Thursday 5-6:45 and Saturday 10-12. There are two citizenship classes Monday and Wednesday from 5-6:30
5. There is no sign up. They come when they can.

**Wheatley (Afterschool Tutoring)**

37 unique students; 217 total attendance; 89 total hours

*Q: Is there any interaction with OACES, and if so, what is it? Evans*

A: Yes, Outreach Librarian and New American Librarian (Shamika & Evanna) regular contact or outreach, visit school upon request. Collaboration is ongoing to speak about library services and provide library cards to new refugee adult programs.

**Int. 289 (19) – Lease Agreement – SUNY College at Brockport, Rochester Educational Opportunity Center**

**Council Priority: Support the Creation of Effective Educational Systems; Jobs and Economic Development; Public Safety**

*Q: What is the cost of the program and how are the costs shared between all groups? If the costs are not shared, why are they not? Lightfoot and Scott*

A: The City is responsible for the cost of the lease with REOC (\$7,700 annually) and roughly ten (10) hours a week of Firefighter's work schedule (\$30,161 salary including fringe benefits). The cost to the Rochester City School District is the primary staffing of the program which includes a program coordinator and an instructor for each of the four (4) Public Safety disciplines. The salary and fringe benefits associated with this for the 2017-18 school year was \$131,500.

*Q: From the 2017-18 school year, how many participants went through the programs? Clifford*

A: Fifty-Two (52) students went through the program in the 2017-18 school year, thirty-three (33) seniors and nineteen (19) juniors.

*Q: Is it possible to get quarterly updates on this program? Lightfoot*

A: The Department of Human Resource Management and the Rochester City School District will provide updates detailing participants by public safety discipline and activities on October 1<sup>st</sup>, January 1<sup>st</sup>, April 1<sup>st</sup>, and July 1<sup>st</sup>.

**Int. 291 (10) – Agreement – USI Insurance Services LLC, General Liability Insurance Program Administration**

**Council Priority: Deficit Reduction and Long Term Financial Stability**

*Q: Was this sent out for RFP? If yes, please provide information and if not please provide justification.*  
*Clifford*

**A: ATTACHMENT B**

**Int. 315 – Local Law – Amending Section 2-18 of the City Charter – Code of Ethics**

*Q: What will be the mechanism for candidates to get these forms going forward? Clifford*

*A: The Office of Public Integrity will mail a financial disclosure form to candidates for Mayor or City Council who are not currently City officers or employees, Mayor, a Member of City Council, or senior management. These statements will be mailed within seven days of the last day allowed by law for the filing of designating or nominating petitions, whichever is applicable and earlier in each candidate's case. (See City Code §2-18 (G) (3))*

*Q: Provide a list of all titles that are required to fill out a form, both the long and short form. Clifford*

**A: ATTACHMENT C**

FINANCE  
Int 288 (25)

ATT A

Maplewood COMMUNITY LIBRARY



Rochester  
Public Library  
www.libraryweb.org

## ESOL Classes

Monday, Tuesday, Wednesday, Thursday and Friday:  
11:30 a.m. - 1 p.m.

Thursday: 5 p.m. - 6:45 p.m.

Saturday: 10 a.m. - noon

(Thursday evening and Saturday classes provided by ESOL Associates of Rochester)

## Citizenship Classes

Monday and Wednesday: 5 - 6:30 p.m.

No registration necessary.

For more information, please call the  
Maplewood Community Library at 585-428-8220.

The Library is accessible to people with disabilities.  
To request specific accommodations, call 585-428-8304 ten days prior to the program.

6-632-03KS

MAPLEWOOD COMMUNITY LIBRARY • 1111 Dewey Ave. • 428-8220

Believe.

City of Rochester, NY  
Lovely A. Warren, Mayor  
Rochester City Council

Maplewood COMMUNITY LIBRARY



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Believe.

City of Rochester, NY  
Lovely A. Warren, Mayor  
Rochester City Council



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ATT A

Maplewood COMMUNITY LIBRARY



# GED/TASC Classes

**Want to earn your GED/TASC?  
Free tutoring is available.**

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**Mondays and Wednesdays: 5 - 7 p.m.**

*No registration required.*

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**Believe.**



Maplewood COMMUNITY LIBRARY



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MAPLEWOOD COMMUNITY LIBRARY • 1111 Dewey Ave. • 428-8220

**Believe.**





Here are the 2017-2018 hours for FREE Library TASC tutoring below:

**Arnett Branch:** Mon 12:30-2:30 p.m.

(#25 Bus – 310 Arnett Blvd.).

**Lyell Branch:** Mon, Tues & Wed 3-5 p.m.

(#3 Bus - Lyell Ave. / Avery St.).

**Wheatley Branch:** Thurs 4-6 p.m.

(#6 Bus - Ford St. / McCree Way).

**Maplewood Branch:** Mon & Tues 5-7 p.m.

(#10 Bus - Dewey Ave. next to Aquinas HS).

## JUSTIFICATION STATEMENT

### Awarding a Professional Services Agreement Without a Request for Proposals

The Procurement of Professional Services Policy (Ord. No. 2012-318) requires an RFP to be issued under most circumstances. If it is determined that an RFP will not be issued, this form must be completed, signed by the Department Head, and kept on file (electronically or hard copy). It must also be submitted:

1. To City Council as an attachment to the transmittal letter for any PSA that exceeds \$10,000, and
2. To the contract record when entered in Munis.

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**Department:** Finance      **Services(s):** Administration of the City's general liability insurance

**Vendor/Consultant selected:** USI Insurance Services LLC

**How was the vendor selected?** A request for proposal (RFP) was issued in 2015. Proposals for the provision of claims administration services were solicited through the City's website, public advertisement and direct mailings.

**Why was no RFP issued for this service?** USI is a unique provider of this service. The City recently completed an RFP process with First Niagara Management, now USI Insurance Services LLC in 2015 (City Council Ordinance 2015-280 authorizing one year (1) with two additional 1 year renewals as a part of a re-evaluation process of the market and services provided to the City of Rochester. The City has a strong working relationship with USI Insurance Services LLC.

- **Is there previous experience with the vendor?** Yes.

It is in the City's best interest to continue working with USI Insurance Services as the City more recently conducted an RFP evaluation process related to claims administration services. The market and those who can deliver this specific insurance requirement was extensively evaluated during the 2015 RFP process and USI Insurance Services LLC was selected.

Additionally, due to the 2015 evaluation, it is in the City's best interest related to cost effectiveness to continue with this firm.

As all of the City's needs have been met and the Law Department continues to have an effective working relationship with USI Insurance Services LLC. Both the Finance and Law Departments believe it is in the best interest of the City to continue working with USI.

- **Are there unique or emergency circumstances?** No.

A new RFP would jeopardize the success of the project as only a slight inflationary increase has been proposed by USI, keeping the next set of fees modest. In addition,

the terms of the proposed agreement keeps the time and expense rates flat. Entering into an RFP process risks more significant total fees payable by the City pursuant to a new vendor selection process.

- Is the service **specialized and unique**? Yes

The company is expected to administer and assist the City in settlement of New York State and Federal litigation matters working with the Law Department. The provider manages insurance claims for the City and compliance with applicable Federal, State and local laws, and City regulations. These considerations and the proven track record of the City and USI Insurance Services LLC's working relationship demonstrates that USI is the best fit for the City of Rochester and its needs related to claims administration.

- Is the number of **qualified providers limited**? Yes.

The City has years of experience and knowledge of the market as we have been contracting with private organizations for the administration of this programs since its inception in 1979. Putting out an RFP would not produce additional qualified consultants, the qualified providers are limited.

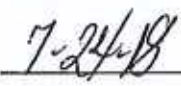
- Does the project include **multi-year State or Federal funding**? No.

### Compensation

**Amount:** The minimum amount over the five-year term is \$90,000 and the maximum amount shall not exceed \$100,000, per year.

Comparison to other providers, the relatively low cost for claims administration provided by USI is of great value to the City of Rochester. During the RFP process in 2015 the other providers who submitted proposals were at least twice the cost of USI. Additionally, the costs associated with USI, for extra time and services, is low compared to other providers.

  
Signature: Department Head

  
Date



B. In Subdivision G(1), the list of positions required to file financial disclosure statements to read in its entirety as follows:

FN INTRO 315  
At C

Mayor

Candidate for Mayor

Deputy Mayor

Director of Special Projects and Educational Initiatives

Executive Staff Assistant IV

Assistant to the Mayor

Member of City Council

Candidate for City Council

City Clerk

Deputy City Clerk

Chief of Staff

Chief Legislative Assistant

Senior Legislative Analyst

Legislative Aide (part-time)

~~Director of Budget and Efficiency~~

Director of the Office of Management and Budget

~~Chief of Performance Accountability and Customer Satisfaction~~

Director of Human Resource Management

Manager of Labor Relations

~~Executive Secretary of the Civil Service Commission~~

Director of Communications

~~Deputy Director/Communications~~

Corporation Counsel

~~Municipal Attorney IV~~

Deputy Corporation Counsel

~~Youth Intervention Supervisor~~

Assistance Manager/Parks & Recreation

Director of the Office of Public Integrity

~~Manager of Internal Audit~~

Chief Information Officer

IT Relationship Manager, Back Office

~~IT Relationship Manager, Front Office~~

Technical Infrastructure Service Manager

Business Process Services Manager  
Application Services Manager  
Information Services Manager  
Director of Finance  
Deputy Director of Finance  
~~Director of Accounting~~  
City Treasurer  
Deputy City Treasurer  
Assessor  
Parking Director  
Assistant Director of Parking  
Purchasing Agent  
Commissioner of Neighborhood and Business Development  
Neighborhood Service Centers Director  
Neighborhood Service Centers Administrator  
Director of Development Services  
Director of Buildings and Zoning  
Manager of Code Compliance  
Manager of Planning  
Manager of Zoning  
Manager of Housing  
Director of Real Estate  
Manager of Downtown Development  
Manager of Contract Services  
~~Manager of Small Market Development~~  
~~Principal Staff Assistant/Department of Neighborhood and Business Development~~  
Commissioner of Environmental Services  
Assistant Commissioner of Environmental Services  
City Engineer  
Assistant City Engineer  
Managing Engineer/Street Design

Managing Engineer/Construction  
Director of Operations  
~~Assistant Director of Operations~~  
Refuse Operations Manager  
~~Operations Manager~~  
Director of Buildings and Parks  
Manager/of Building Services  
Manager/of Environmental Quality  
Cemetery Manager  
City Forester  
Director of Equipment Services  
~~Managing Architect~~  
Director of the Water Bureau  
Managing Engineer/Water Design  
Manager/of Water Distribution  
Manager/of Water Production  
~~Fleet Manager~~  
~~Manager of Administrative Services~~  
Emergency Communications Center Director  
Deputy Director/Emergency Communications Department  
Chief of Police  
~~Executive Deputy Police Chief~~  
Deputy Chief of Police ~~Chief~~  
Deputy Chief of Community Engagement  
Police Commander  
Manager of Police Property  
Senior Property Clerk  
Property Clerk  
Director of Animal Services  
Chief of Security Operations  
~~Director, Pathways to Peace~~  
Fire Chief

ATF

Executive Deputy Fire Chief

Deputy Fire Chief

~~Director of Fire Administration~~

Fire Marshal

Superintendent/ of Fire Equipment Maintenance

Captain in Charge of Supply Depot

Commissioner of Recreation and Youth Services

Deputy Commissioner of Recreation and Youth Services

~~Assistant Commissioner/Recreation~~

~~Assistant Commissioner/Youth Services~~

~~Director/Office of Employment Opportunities~~

Library Director

Assistant Library Director III

Manager/ of Library Finance

Members of City Boards and Commissions, except for the Downtown  
Enhancement District Advisory Board and the Environmental Commission

City Appointees to Boards and Commissions, except for the Downtown  
Enhancement District Advisory Board and the Environmental Commission

Persons occupying other positions, determined by the Mayor to be policy-making positions in a document transmitted to the Secretary of the Board of Ethics by December 31 of each year, shall also be required to file financial disclosure statements as prescribed herein.



# **NEIGHBORHOOD & BUSINESS DEVELOPMENT**

## **NBD**

### **Int. 190 (4) – Zoning Text Amendments – Definition of Official Neighborhood Contact**

*Q: How does the official list get shared within the Administration? DES project notification lists are very outdated. Clifford*

A: Upon request, NSC provides a list to the administration. The NSC list is made up of the Neighborhood Associations, Business Associations and Block Club leadership.

*Q: How does the Bureau of Neighborhood Initiatives and Bureau of Neighborhood Preservation differ? Evans*

A: The Bureau of Neighborhood Initiatives (eliminated in the 200-2008 fiscal year) provided technical support and resources to neighborhood groups, organizations, and City departments involved in planning efforts through the Neighbors Building Neighborhoods (NBN) process. It coordinated and oversaw implementation strategies. It built capacity of the City's neighborhood groups to develop and implement sector and neighborhood action plans.

*Q: What is the criteria for being an officially recognized neighborhood or community association? Can more than one association represent the same geographic area? What are the various types of organizations that can represent an area (business association vs block club vs neighborhood/community organization also there are hybrid organizations how are they counted? Patterson*

A: The criteria to be recognized as a neighborhood association/community association is described on the attached set of proposed guidelines. **ATTACHMENT A**

*Q: Do neighborhood organizations in this list include business organizations? McFadden*

A: No, they are kept separate.

*Q: The City map is outdated relating to the names of the neighborhoods, Mayor's Heights should be called the Changing of the Scenes Neighborhood they have been requesting this change for years, where are we on this? McFadden*

A: We are in the process setting up a meeting with NSC, Zoning and Comprehensive Plan staff.

*Q: Can we set up a meeting to identify how we designate a neighborhood, how it becomes named, and how to officially name and/or change a neighborhood name? Patterson*

A: Yes we can.

*Q: Can we have a copy of the most recent listings? Ortiz*

A: **ATTACHMENT B**

*Q: Is this listing the same or different from the new draft criteria proposed? Ortiz*

A: The current list of neighborhoods includes those that have been historically recognized by the City using various criteria that has changed over the years. This is why we are establishing one set of criteria for recognizing neighborhood groups in the future.

Q: Is there an opportunity to do electronic contact lists? Gruber

A: Electronic lists would be difficult to maintain in that email addresses can change constantly. We would like to explore with Communications re-instituting the RSS feeds on the city's website whereby people input their email address and then they are notified when updates occur.

Q: Going forward please provide quarterly lists of each neighborhood group and the contact for each group. Evans

A: Will do.

#### **Int. 287 (26) – Charter Amendment – Section 10-11 Affordable Housing**

Q: Are these categories utilized by other communities? Are they the official HUD definitions/designations? Clifford

A: The categories for 0-30% (Extremely Low Income), 31-50% (Very Low Income), 51-80% (Low income), are official HUD definitions. 120% is generally accepted as a definition of moderate income, but this can vary a few percentage points in either direction. Communities that receive HUD funding generally use all or some of these categories.

Q: Can you provide estimates of how many households fall into each category in the City? Clifford

A: The answer depends on the definition of "households". HUD definitions are based on family income, not household income, and compare to the median for the metro area. Family households are defined by HUD and the census as two or more people living together who are related by marriage, birth, or adoption. By this definition, an unmarried couple with no children would not qualify as a family household. Using the HUD definition of family households and the most recently available data, the Census American Community Survey 2016 5-year Public Use Microdata sample, the breakdown is as follows:

<b>AMI Categories</b>	<b>Family Households</b>	<b>% of Family Households</b>
ELI: 30% or Less of AMI	12,770	30%
VLI: 31-50% AMI	7,856	19%
LI: 51-80% AMI	7,865	19%
Mod: 81-120% AMI	6,388	15%
121% or Above of AMI	7,317	17%

Using the more expansive definition of a household that includes all individuals living together, the breakdown is as follows:

<b>AMI Categories</b>	<b>General Households</b>	<b>% of Households</b>
ELI: 30% or Less of AMI	29,458	34%
VLI: 31-50% AMI	16,093	19%
LI: 51-80% AMI	16,078	19%
Mod: 81-120% AMI	12,128	14%
121% or Above of AMI	11,794	14%

Q: Are we projecting housing development in these categories, and if so, how many units? Scott

A: We have many units under development in each of these categories. Due to differing income restrictions/requirements among the funding sources for these developments, not all of the housing

units we develop fall neatly into these categories. Most of the multi-family housing developed is affordable to households at or below 60% AMI.

	Total Units
30%	37
50%	124
80%	420
120%	78
	659

*\*Most 80% units above are actually further restricted to households earning at or below 60% AMI, to meet the criteria of the low-income housing tax credit program.*

Q: Going forward will NBD state in legislation how many units will fall into each category? Clifford

A: Yes

Q: Will the upcoming housing market study presentation reflect this new criteria and if not, can it be updated to include this information? And will there be a cost associated with this update to the study? Patterson

A: The new market study does not break down the market into these "bands", but it does analyze households (demand) by income level and market potential for individual affordability levels. It is too late in the process to add that information into the plan, but we should be able to pull that information from the plan.

Q: What is prompting this review? Is the new charter definition already adopted by other cities and is it accepted by HUD nationally? How will this clarification and redefinition impact some of our current projects around the city including some which have benefited from PILOT or other abatements? Spaul

A: The "new" affordability levels in the Charter are official HUD definitions, and are accepted by municipalities across the Country. This will not alter any current projects around the City. It allows for a greater understanding of affordable housing and affordability, and it will allow for more precise targeting of affordable housing programs in the future.

#### **Int. 292 (12) – Sale of Real Estate**

##### **Council Priority: Rebuilding and Strengthening Neighborhood Housing**

Q: What is the process/criteria for an owner to obtain city property adjacent to their own, and how for \$1. Lightfoot

A: A vacant lot that is sold to adjacent property owners for \$1.00 must be residentially zoned and have frontage of less than 40 feet or a depth of less than 100 feet and not be adjacent to another City owned vacant lot with which it could be combined to create a lot that has frontage of more than 40 feet or a depth of more than 100 feet. Adjoining owners may approach the City to purchase said lots and the Division of Real Estate contacts owners by mail to make them aware of their ability to purchase City owned vacant parcels.

#### **Int. 293 (31) – Authorizing the Assumption and Subordination of a City Loan by Seneca Building Partners LLC, and an Agreement with Seneca Building of Monroe County LLC to Repay City Reconstruction Grants**

Q: What is the balance of the \$5,000,000 loan? Clifford

A: As at July 17, 2018 the remaining principal balance on the loan was \$4,580,702.56.



Q: *Is this a lump sum payment at the end or monthly payments?* Patterson

A: The loan is serviced via payments of \$13,684.59 per month until April 1, 2051.

#### **Int. 294 (17) – CDBG Appropriation – 2018-2019 Street Liaison Agreements**

##### **Council Priority: Creating and Sustaining a Culture of Vibrancy**

Q: *Are the street managers paid the full sum allocated or on a prorated basis? What have the managers been paid last year (each one)?* McFadden

A: The contracts are paid on a prorated basis. Contracts range from \$5,000 to \$20,000. Contract were the same amount in Fiscal Year 17-18.

Q: *How is the impact of the street liaisons evaluated?* Gruber

A: The impact of the Street Liaisons is evaluated based on how well they meet the goals established for them in their Scope of Services **ATTACHMENT C**.

Q: *Why does the SE get more funding then the others?* Gruber

A: The SE does not receive more City grant funding. In 2016 the SE applied for a State of NY Grant from the office of Assembly member Bronson and was notified in June 2018 they were awarded the grant. The NYS grant was included in this legislation for receipt.

Q: *What are the goals of each quadrant?* Clifford

A: See attached **Scope of Services** document. **ATTACHMENT C**

Q: *How does a person become a street liaison – what are the qualifications?* Evans

A: They need to have commercial corridor familiarity and competencies in business and people skills, work collaboratively with the contracted organization and the business association.

#### **Int. 295 (16) – CDBG Appropriation – Quadrant Support**

##### **Council Priority: Creating and Sustaining a Culture of Vibrancy**

Q: *Are the funds equally divided between quadrants and if not, how are they divided and why?* Clifford

A: The funds to purchase the trash cans have been equally divided among the quadrants. Funding will also be used to complete projects that were started in 16-17 and 17-18 (i.e., the Charette for Lyell Avenue area, and beautification and public improvements for St. Paul and Upper Falls Blvd).

Q: *How will neighborhood input and requests be accommodated?* Clifford

A: Neighborhood input will be accommodated through NSC Quad meetings, neighborhood stakeholders and associations.

Q: *Does the \$52K for trash cans include recycling also?* Gruber

A: No, they do not include recycling.

Q: *As we review the street improvements, bike racks, etc. can we utilize local artists and designers rather than purchasing products "off the shelf"? There is an amazing program in Louisville that features bike racks all over the city and the artists are local and all very unique.* Spaul

A: Yes

#### **Int. 296 (15) – CDBG Appropriation – Business Association Support**

##### **Council Priority: Creating and Sustaining a Culture of Vibrancy**

Q: *Why are the business association for Park Avenue and Winton Road not able to access these funds?* Patterson

A: Park and Winton Rd areas exceed the HUD Median Income guidelines required for funding.

Q: *Provide the definition of a business association.* McFadden



A: We use the following criteria to identify eligible business associations for the Business association Support Program:

- Be organized under State law to carry out community development activities.
- Serve an area where at least 51% of the residents are low/moderate income persons.
- Have as its primary purpose the improvement of the physical, economic and social environment of its geographic area of operation.
- Maintain at least 51% of its governing body's membership to be made up of owners or senior officers of private establishments and other institutions located in and serving the geographic areas of operation.
- Members of the governing body must be nominated and approved by the organizations general membership.
- One year work plan developed with key result areas and key result measures.
- Demonstrated completion of the previous work plan, if applicable.
- Insurance (General Liability and, if there are paid employees, Workmen's Compensation).

*Q: How are business associations notified about this funding opportunity? Spaul*

A: Every spring notification goes out reminding of annual reports due and upcoming funding preparation requirements.

*Q: Provide the most updated list of business associations. Evans*

A: **SEE ATTACHMENT D**

*Q: How do we evaluate the impact of these funds? Gruber*

A: Annual reports, condition of improvements and corridor promotions.

*Q: What is the formal relationship between the business associations and the street liaisons? Gruber*

A: The relationship has been recognized as one of a partnership. The Liaisons attend association meetings, walk the corridors with the members and assist and attend events.

#### **Int. URA – 5 (34) – Contractual Services: Brooks Landing Urban Renewal District**

*Q: When was the last time this service was performed in this area? Is this done annually and if not, why has it not been or what is the reason for the frequency? Patterson*

A: The last time this vegetation was addressed was approximately eight years ago when the site improvements were completed. This work is not completed annually. The area of overgrowth is difficult to access due to the railing and drop-off along the promenade and with its proximity to the adjacent river. As such, it has not been included in routine maintenance operations. Once this work is completed however, the vegetation will be able to be managed annually to avoid the extent of overgrowth that now exists, thereby preserving views of the river.

*Q: Has a community meeting been scheduled for this? McFadden*

A: A community meeting has not been scheduled for this. However, discussions with John DeMott (19<sup>th</sup> Ward CA) have taken place at Southwest Quadrant meetings and requests from community members, most recently those attending the "Beats at Brooks Music Series", have been acknowledged.

*Q: What is the status of the allocation for art in this area? McFadden*

A: DES has secured City funds for the public art.

## Neighborhood Associations Recognized by the City of Rochester (July, 2018)

Neighborhood Associations are an important asset for our neighborhoods in the City of Rochester. To be effective, Neighborhood Associations ideally would deliver results in the following areas:

1. Advocacy – work with City Hall, Council members and other organizations
2. Building Community – host events, gatherings, information sessions
3. Direct Services – have a community office, newsletter, handle resident complaints

To be an officially recognized Neighborhood Association in the City of Rochester, an Association must:

1. Have a statement of purpose describing what the Association does.
2. Have published by-laws or Steering Committee guidelines that define how the Association operates.
3. Hold regular elections (no more than every 2 years) for all officer positions. All members must be eligible for election.
4. Have officers that include at least President/Chair, Vice President, Treasurer, and Secretary.
5. Have a term-limit for elected leader (President/Chairperson).
6. Have a defined service area that is no less than 4-5 streets but is smaller than the entire city.
7. Have membership that includes no less than 1% of the total households in the defined area.
8. Be inclusive of:
  - Homeowners
  - Business owners
  - Apartment residents, managers, owners
  - Church leaders
  - School teachers or administrators
9. Require that at least 51% of voting members live in the area.
10. Not discriminate against anyone due to race, ethnicity, disability, or any other protected category.
11. Create an annual budget and report financials annually to the membership.

Each Neighborhood Association should be a 501(c) (3) charitable organization as defined by the IRS, or have a written agreement with a 501(c) (3) organization that will act as their fiduciary.

Groups that meet ALL of the Guidelines will be officially designated as Neighborhood Associations by the City of Rochester. In some cases, more than one group may make a request to represent the same area, or some areas may overlap. The City will generally accept this as groups may have slightly different areas of focus, but would encourage groups in the same area to work together.

# Neighborhood Association Presidents Directory

Association Name	Name of President	Address	Telephone Number	Email
<b>Northeast Quadrant</b>				
Conca	Delaine Green	471 Hudson Avenue Rochester, NY 14605	585-325-1311 585-329-7756	<a href="mailto:CONEA@frontiernet.net">CONEA@frontiernet.net</a>
Dunn Nester Neighbors	Christine Goreczny		585-739-1684	<a href="mailto:cgoreczny@aol.com">cgoreczny@aol.com</a>
East Ridge Neighborhood Assoc.	Pat Canty	PO box 67888 Rochester, NY 14617	585-266-3632	<a href="mailto:ebony22@frontier.cm">ebony22@frontier.cm</a>
IADC (Ibero-American Development Corp) El Camino)	Miguel Melendez	954 Clifford Avenue Rochester, NY 14621	585-467-6410 ext. 28	<a href="mailto:mmelendez@iberodevelopment.org">mmelendez@iberodevelopment.org</a>
Marketview Heights	Francisco Rivera		585-423-1540	<a href="mailto:info@marketviewheights.org">info@marketviewheights.org</a>
Nead/Group 14621	Shirley Boone		585-482-7321	<a href="mailto:sboone@neadrochester.org">sboone@neadrochester.org</a>
Pathstone/MVH CAP-Collective Action Project	Judy Douglas		585-482-3518	<a href="mailto:jdouglas@pathstone.org">jdouglas@pathstone.org</a>
The Vineyards Neighborhood Assoc.	Vincent Russello	29 Sayne St Rochester, NY 14621	<a href="tel:585-944-4490">585-944-4490</a>	<a href="mailto:vineyards.na@gmail.com">vineyards.na@gmail.com</a>

NBD 100  
AMB

# Neighborhood Association Presidents Directory

Association Name	Name of President	Address	Telephone Number	Email
<b>Northwest Quadrant</b>				
Charles House Neighbors in Action	Luis Aponte	47 Trento Street Rochester, NY 14606	585-298-1211	<a href="mailto:lrascals23@gmail.com">lrascals23@gmail.com</a>
Charlotte Community Association	Jonathan Hardin	PO BOX 12768 Rochester NY 14612	585-865-6101	<a href="mailto:infocharlottecca@gmail.com">infocharlottecca@gmail.com</a>
Edgerton Neighborhood Assoc.	Debra Smith	55 Phelps Avenue Rochester, NY 14608	H)585-254-1797 (C)585-748-3877 585-458-7235	<a href="mailto:dts.grams@gmail.com">dts.grams@gmail.com</a> <a href="mailto:salena.boyd@frontier.rr.com">salena.boyd@frontier.rr.com</a>
Lyell Otis Neighborhood As.	Michael Visconte		585-748-1915	<a href="mailto:b380@aol.com">b380@aol.com</a>
Lyell Ave Neighbors	John Lipppa		585-748-1915	<a href="mailto:jnlippa@yahoo.com">jnlippa@yahoo.com</a>
Maplewood Neighbor. Asso	Sam Spoto	200 West Ridge Rd. Rochester, NY 14615-2919	585-764-3147	<a href="mailto:s.spoto17@gmail.com">s.spoto17@gmail.com</a>

ATTB NBD



# Neighborhood Association Presidents Directory

Association Name	Name of President	Address	Telephone Number	Email
Westside Neighborhood Association	Gwen Campbell	287 Bolknap Street Rochester, NY 14606	585-210-6843	<a href="mailto:gwencampbell77@gmail.com">gwencampbell77@gmail.com</a>
<b>Southeast Quadrant</b>				
ABC Streets Neighborhood Association	Tom Pastecki	51 Calumet Street	585-781-4949	<a href="mailto:Abc.streets@gmail.com">Abc.streets@gmail.com</a>
ACE Neighborhood	Sunshine Jacobs	Po box 90626 Rochester, NY 14609	(585) 376-ACE-0 (585-376-2230)	<a href="mailto:aceneighborhood@gmail.com">aceneighborhood@gmail.com</a>
Azalea Neighborhood	Monica McCullough	345 Highland Avenue	315-559-3181	<a href="mailto:theazaleaview@yahoo.com">theazaleaview@yahoo.com</a> (for mailing list) <a href="mailto:monica@MMDEVELOPMENTADVISO">monica@MMDEVELOPMENTADVISO</a> <a href="http://RS.COM">RS.COM</a> (FOR DIRECT COMMUNICATION)
Beechwood Neighborhood Coalition	Kyle Crandall	360 Webster Ave Rochester, NY 14609	585-654-9074	<a href="mailto:kylecrandall1@gmail.com">kylecrandall1@gmail.com</a>

NBD  
ATTB

# Neighborhood Association Presidents Directory

Association Name	Name of President	Address	Telephone Number	Email
Bensonhurst Neighborhood Assoc.	Lisa Cichocki-Lalka	PO Box 90411 Rochester, NY 14609	Voice Mail (585) 234-1535 (not recommended for time-sensitive messages) Cell (585) 509-0059	<a href="mailto:info@bensohnhurst14609.org">info@bensohnhurst14609.org</a>  FB: BensonhurstNeighborhood@Bensonhurst14609  URL: <a href="http://bensohnhurst14609.org">http://bensohnhurst14609.org</a>
Browncroft Neighborhood Association	James Seitz	220 Dorchester Road	585-754-4742	<a href="mailto:Jamesfseitz@gmail.com">Jamesfseitz@gmail.com</a>
CUE (Culver University East)	Sib Petix			<a href="mailto:Spetix@kw.com">Spetix@kw.com</a>
East Main, Mustard, & Atlantic Ave (Emma)	Dorothy Parham	1443 E Main Street	585-794-0111	<a href="mailto:Tilco7@yahoo.com">Tilco7@yahoo.com</a>
Highland Heights	Richard Miller			<a href="mailto:rmillard@rochester.rr.com">rmillard@rochester.rr.com</a>
Highland park Neighborhood Assoc.	Karl Waelder, Chair	P.O. Box 18103 Rochester, NY 14618		<a href="mailto:board@highlandparkrochester.org">board@highlandparkrochester.org</a>

NBD  
AHS

# Neighborhood Association Presidents Directory

Association Name	Name of President	Address	Telephone Number	Email
(HPNA)				
Laurelton Area Unities great homes (LAUGH)	Dan Culhane			<a href="mailto:irelonde@yahoo.com">irelonde@yahoo.com</a>
Lilac Neighbors	Joan Gray Lindberg		585 244-1217	<a href="mailto:jglindberg@rochester.rr.com">jglindberg@rochester.rr.com</a>
Lock 66 Neighborhood Middle Monroe Avenue	Colleen McCarthy	39 Wilcox Street, Rochester, NY 14607	585-775-8310	<a href="mailto:Lock66neighborhood@outlook.com">Lock66neighborhood@outlook.com</a> <a href="mailto:cmccarthy@monroecc.edu">cmccarthy@monroecc.edu</a>
Monroe Village Task Force	Allen Krisiloff			<a href="mailto:allenkrisiloff@triptar.com">allenkrisiloff@triptar.com</a>
Neighborhood of the Arts N. Assoc. (NOTONA)	Janet Collinge	50 Merriman Street apt5, Rochester NY 14607	585-244-8727	<a href="mailto:Janetcollinge1@gmail.com">Janetcollinge1@gmail.com</a>
Neighbors Building Neighbors (NBN6)	Judy Lee Hay	528 Benton Street Rochester, NY 14620	585-738-4871	<a href="mailto:judyhay.jh@gmail.com">judyhay.jh@gmail.com</a> <a href="http://nbn6.wordpress.com">nbn6.wordpress.com</a>
North East Main Neighbors United (NEMNU)	Bryce Miller	48 Maxson Street Rochester NY 14609	585-414-9098	<a href="mailto:nemnuroc@gmail.com">nemnuroc@gmail.com</a>
North Winton Village Neighborhood Assoc.	Mary Coffey	170 Corwin Rd	585-259-5529	<a href="mailto:marycoffey0@gmail.com">marycoffey0@gmail.com</a>

NBD  
ATB

# Neighborhood Association Presidents Directory

Association Name	Name of President	Address	Telephone Number	Email
Park Avenue Neighborhood Association	Bruce Trombley			<a href="mailto:btromble@twc.com">btromble@twc.com</a>
Park Central Neighborhood Assoc.	Renee Stetzer			<a href="mailto:renee@rocville.com">renee@rocville.com</a>
Parks-Meigs Neighborhood Assoc.	Thomas Laduca (Rep) John Lembach			<a href="mailto:hipkid3@netzero.net">hipkid3@netzero.net</a> <a href="mailto:jlembach@rochester.rr.com">jlembach@rochester.rr.com</a>
Pearl-Meigs-Monroe Neighborhood Association	Matt DeLaus	144 1/2 Alexander St Rochester, NY 14607	585-645-3478	<a href="mailto:mdelaus1@gmail.com">mdelaus1@gmail.com</a>
Pocket Neighborhood Association	Sami Sheehan			<a href="mailto:slsheehan2012@gmail.com">slsheehan2012@gmail.com</a>
SEAC	Jesse Knoth	258 Alexander Street, Rochester NY 14607	585-210-9140	<a href="mailto:jknoth@seacrochester.org">jknoth@seacrochester.org</a> <a href="http://seacrochester.org">seacrochester.org</a>
Swillburg Neighborhood	Judy Lee Hay	528 Benton Street Rochester, NY 14620	585-738-4871	<a href="mailto:judylyhay.jh@gmail.com">judylyhay.jh@gmail.com</a> <a href="http://swillburg.com">swillburg.com</a>

NBD  
AHB



# Neighborhood Association Presidents Directory

Association Name	Name of President	Address	Telephone Number	Email
Upper Monroe Neighborhood Assoc. (UMNA)	Chris Stevens			<a href="mailto:ChristaUMNA@gmail.com">ChristaUMNA@gmail.com</a>
Nunda Blvd Neighborhood Association	Jeff Mills		585-734-4599	mills.jeff14@gmail.com
Wadsworth Square Neighbors	Jack Darcy	149 Monroe Avenue Rochester, NY 14607	585-671-2704	<a href="mailto:wadsworthsquare@gmail.com">wadsworthsquare@gmail.com</a>
<b>Southwest Quadrant</b>				
19 <sup>th</sup> Ward Community Association	Harlen Ost		585-529-5165	<a href="mailto:Tsoh1@rochester.rr.com">Tsoh1@rochester.rr.com</a>
Changing of the Scene (COTS)	Lynette Robinson	52 Cunningham Street	585-953-0415	<a href="mailto:Lynnrob10@hotmail.com">Lynnrob10@hotmail.com</a>
Corn Hill	Jeff Rodgers	106 Cornhill Place, Rochester, NY 14608	585-406-0930	<a href="mailto:xavier_oh@hotmail.com">xavier_oh@hotmail.com</a>

NBD  
ATTB

# Neighborhood Association Presidents Directory

Association Name	Name of President	Address	Telephone Number	Email
Grove Place Association	Jack Eisenberg			<a href="mailto:Jde5271@gmail.com">Jde5271@gmail.com</a>
Neighborhood United	Bill Washington			<a href="mailto:bill.washington@abm.com">bill.washington@abm.com</a>
Plex	Dorian Hall	1075 S. Plymouth Ave Rochester, NY 14608	585-615-3605	<a href="mailto:dorian@pl-ex.org">dorian@pl-ex.org</a>
Susan B. Anthony	Dawn Noto	42 Madison St, Rochester NY 14608	585-313-0995	<a href="mailto:dnoto1872@gmail.com">dnoto1872@gmail.com</a>
SW Common Council	Lynette Robinson	52 Cunningham Street	585-953-0415	<a href="mailto:Lynnrob10@hotmail.com">Lynnrob10@hotmail.com</a>
Swan	Jamone Alexander			<a href="mailto:jaalexander@swanonline.org">jaalexander@swanonline.org</a>
South Wedge (SWPC)	John Page			<a href="mailto:ipage@swpc.org">ipage@swpc.org</a>
Washington Sq. Pl. Neighborhood Assoc.	Jason Schwingle	1 Capron Street, Apt. 3D, Rochester, NY 14607	585-414-4628	<a href="mailto:president@rocwashingtonsquare.org">president@rocwashingtonsquare.org</a>

UBD  
ATTC

# Neighborhood Association Presidents Directory

Association Name	Name of President	Address	Telephone Number	Email
<b>Southeast/ Southwest</b>				
NBN6 Neighbors Building Neighbors	Lisa Reagan	220 Linden St, Rochester, NY 14620	585-256-3871	<a href="mailto:lisareagan@frontiernet.net">lisareagan@frontiernet.net</a>
Upper Mt Hope Neigh. (UMHN)	Bruce Mellen	114 Edgemont Rd, Rochester NY 14620	(585)261-3303	<a href="mailto:president@umhn.com">president@umhn.com</a> <a href="http://www.umhn.com">www.umhn.com</a>
<b>Southwest/ Center City</b>				
(C4) Midtown Community Association	Jeremy Cooney	280 E. Main Street, Rochester, NT 14604	585-313-9415	<a href="mailto:jeremy.cooney@gmail.com">jeremy.cooney@gmail.com</a>

NBD  
ATTC

## **STREET LIAISON SCOPE OF SERVICES**

### **III. Scope of Services.**

By acting as the City's representative, it is expected that the Consultant maintains customer service as an important core value and commits to deliver these services with the highest level of professionalism.

Deliverables include:

- Function as a liaison between the City of Rochester Business Development Team, NSC Administrators and neighborhood businesses.
- Meet the following annual goals:
  1. Attract a minimum of \$100,000 in new investment in designated business corridors.
  2. Assist in the retention of 30 jobs and creation of 20 new jobs.
  3. Submit a minimum of 10 qualified leads to the Division of Business Development.
  4. Meet goal of 80% occupancy rate in neighborhood business corridors.
  5. Attend 80% of business association meetings.
  6. Attend a minimum of four (4) quadrant meetings.
- Provide detailed reports (Attachment B) of business activities and concerns faced by businesses to City of Rochester staff by the 5<sup>th</sup> of each month.
- Work collaboratively with business associations and City of Rochester staff to attract and populate business corridors with products and services, including workshop presentations that meet the consumer needs of the local and greater community.
- Work collaboratively with other quadrant Street Liaisons and other interested citizens to share information and best practices for replication and successful business growth. Attend Street Liaison Meetings hosted by the City of Rochester, NSC office.
- Facilitate business recruitment functions that attract new businesses.
- Facilitate and promote the Shop the ROC program.
- Assist new and existing businesses with information and referral for effective permitting and compliance with regulatory requirements.

Report business corridor accomplishments monthly (5<sup>th</sup> of the month) to NSC Administrators, NSC Director and Business Association (s).



NBD  
ATD

City of Rochester  
Neighborhood and Business Development Department  
Small Market Division  
**2017-2018**

**Business Association President List**

**Northeast**

Albert Algarin  
**North Clinton Ave. Business Association**  
76 Fieldwood Drive  
Rochester, NY 14609  
284-7609  
[albertalgarin@gmail.com](mailto:albertalgarin@gmail.com)

Kay Thompson  
**Downtown North Street Bus. Association**  
438 North Street  
Rochester, NY 14605  
423-9479  
[pkthompson@hotmail.com](mailto:pkthompson@hotmail.com)

Tom Burgess  
**Portland Avenue Business Association**  
49 Stone St  
Rochester, NY 14604  
585-456-7441

Marvin Maye  
**Hudson Avenue Business Association**  
585-503-3559  
Email: [mayedev@frontiernet.net](mailto:mayedev@frontiernet.net)

Tim Wilkes Photography

**Market District**

9 Public Market

Rochester, NY 14609

585.423.1966 studio

585.329.5464 mobile

[www.timwilkes.com](http://www.timwilkes.com)

Sherman Dickerson

**Joseph Avenue Business Association**

Dickerson's Barber Shop

P.O. Box 30147

Rochester, NY 14603

413-6514

[rahiem64@yahoo.com](mailto:rahiem64@yahoo.com)

**Southeast**

Sarah M. Farmer, President

**South Clinton Merchants Association**

Wedge 23 LLC

643 S. Clinton Avenue

Rochester, NY 14620

270-5468

[sarah@wedge23.com](mailto:sarah@wedge23.com)

Christine Jones [chris@historichouseparts.com](mailto:chris@historichouseparts.com)

co-President Karrie Laughton

[luxlounge666@gmail.com](mailto:luxlounge666@gmail.com)

**Business Association of South Wedge Area (BASWA)**

357 Gregory Street

Rochester, NY 14620

325-2329

John Coraggioso

**Triangle Merchants Association**

1985 E. Main Street

## **PARKS & PUBLIC WORKS**

### **PPW**

#### **Int. 297 (30) – Grant Acceptance – New York State Department of Environmental Conservation Municipal Zero-emission Vehicle (ZEV) & Infrastructure Rebate Program**

*Q: Provide utilization of current charging stations? Clifford*

A: Annual (calendar year) number of charging sessions since charging stations (24 ports) were commissioned in April 2014:

2014: 2,677

2015: 5,103

2016: 6,201

2017: 7,370

2018: 5,063 (thru 8/13/18)

#### **Int. 298 (28) – Official Map Amendment – Memorialization of College Avenue as Gary Stern Way**

*Q: What is the cost associated with the additional signs and which agency is responsible for the cost?*

*McFadden*

A: A quote was received from the Monroe County Department of Transportation (MCDOT) of \$298.51 for the County to manufacture and install the signs, to be paid by the Stern family.

#### **Int. 299, 300 (27) – Elmwood Avenue/Collegetown Cycle Track**

##### **Council Priority: Jobs and Economic Development**

*Q: Are there any local jobs being retained or created? Lightfoot*

A: There are an anticipated 20 full-time jobs to be created and/or retained for construction and inspection services. The contractor (Villager Construction) has agreed to participate in the Incentive Program for Public Works Contracts.

*Q: What is being done to secure employment for city residents, minorities, and women? What are the requirements to do the RPR services, what levels of certification are needed? Patterson*

A: This project is a Locally Administered Federal Aid Project and contains references to the Federal Disadvantaged Business Enterprise (D/M/WBE) Program, The RPR Contract contains a utilization goal pursuant to Federal Disadvantaged Business Enterprise (NYSDOT certification) of 20%. The team proposed will be using Ravi Engineers and Land Surveyors to meet the 20% DBE utilization Goal as there sub-consultant. Ravi Engineers and Land Surveyors have an office in Downtown Rochester. Required certification is regulated by individual titles and work requirements. Levels of Certification required for this project range from a ASCE Grade VII Project Manager processing a NYS P.E. license, to a ASCE Grade IV Resident Engineer to NICET level I and II site inspectors .

*Q: Provide a schematic picture at street level. Gruber*

A: The design professional service agreement did not include schematic design in its contract though prior to the award of funding for design of the two-way cycle track, a conceptual visualization was obtained through term contract for the purposes of securing stakeholder support and funding for the design and construction. The attached schematic is a general representation of how the cycle track will appear at street level. **ATTACHMENT A**

**Int. 303 (21) – Amending Ordinance No. 2017-186**

**Council Priority: Rebuilding and Strengthening Neighborhood Housing; Jobs and Economic Development**

*Q: What funding recently became available and why? Gruber*

A: The bonds for this are currently in the debt plan for milling and resurfacing, the additional funding is requested to fund a change order in the amount of approximately \$300,000 for additional scope of work on Woodward Street to meet the needs and requests from the community to provide full height curbs to ensure structural integrity and provide a defined edge of the pavement.



PPW  
Intro-299,300

ATA



EXISTING PHOTOGRAPH



# ELMWOOD AVENUE | CYCLE TRACK FACILITY

ROCHESTER, NEW YORK



LOT 6 - MIDDLE DR. DRIVEWAY CROSSING



## **PUBLIC SAFETY, YOUTH & RECREATION**

### **PSYR**

#### **Int. 305 (8) – Agreement – Monroe County, Tobacco Compliance Grant**

##### **Council Priority: Public Safety**

*Q: Why is this being sent in August if the program started in April? Does the City provide money and then get reimbursed? How does it work? Evans and Gruber*

*A: This item is being sent in August because it was just recently received from the County. The City does request reimbursement from the County for actual expenses spent.*

#### **Int. 308 (5) – Amendment – Ordinance No. 2017-400**

##### **Council Priority: Public Safety**

*Q: How does this relate to the study done last month regarding questionable data mining with the King Fish Stingray device? Gruber*

*A: Ordinance No. 2017-400 is not related to the study done regarding the King Fish Stingray device. Also, just to be clear, the device is used solely to determine the geographic location of a target phone. It does not capture nor do we retain any data from use of the device.*

*Q: Are we still able to use the stingray device or no, or only with a warrant? And how does this relate? Patterson*

*A: Ordinance No. 2017-400 is not related to the study done regarding the King Fish Stingray device. The last time we used this device was in January, 2016, which was authorized by a court order. RPD used this technology lawfully on all thirteen occasions referenced in the recent NYCLU report. In six cases RPD obtained a State search warrant authorizing its use. In three cases RPD obtained a Federal court order under 18 U.S.C. § 2703 authorizing its use. Thus, in nine cases, there was a lawful court order. In three cases, RPD obtained lawful consent to use the device, which does not require a court order. In one case, use of the device was lawfully based on exigent (emergency) circumstances, which, likewise, does not require a court order. In this case, the cell site simulator was used to quickly and safely locate a missing person who had threatened to commit suicide.*

#### **Int. 309 (4) – Agreement – LexisNexis Claims Solutions Inc., Motor Vehicle Accident Records Management**

##### **Council Priority: Public Safety**

*Q: There was no summary attached – please provide. Clifford*

*A: ATTACHMENT A*

*Q: How does this company make money if there is no cost? And why is there no cost? Clifford*

*A: LexisNexis provides this service at no cost to the City due to the fact that they charge a convenience fee of \$8.00 per report to insurance companies and unconfirmed involved parties.*



**Int. 310 (3) – Federal Forfeiture Funds****Council Priority: Public Safety**

Q: Provide a list of what can be paid for with this funds? Patterson

A: Please refer to pages 13 to 20, Section V, of the "Guide to Equitable Sharing for State, Local, and Tribal Law Enforcement Agencies" located at <https://www.justice.gov/criminal-afmls/file/794696/download>

Q: Provide a listing of the last 2 years and what was purchased / done with this money? Evans

A:

	2017-18	2016-17
<b>Use</b>	<b>Amount</b>	<b>Amount</b>
General Overtime	\$100,000.00	\$100,000.00
Overtime for heroin detail in Clinton Section		\$267,600.00
Lease with Bivona Child Advocacy	\$28,759.92	\$28,759.92
Purchase of a seized vehicle	\$3,174.75	
Judicial Process Commission (community org)	\$1,000.00	\$3,000.00
Center for Teen Empowerment (community org)	\$6,000.00	
Crime Stoppers (community org)	\$15,000.00	\$15,000.00
Storage moving rail file system for Major Crimes Unit	\$22,949.10	
Monroe County Swift, Certain, and Fair program (community org)		\$3,000.00
Police Explorers uniforms (community org)		\$2,988.60
Purchase of vehicles for Special Investigations Section		\$78,460.65
Purchase of a K9 dog		\$7,400.00
<b>TOTAL</b>	<b>\$176,883.77</b>	<b>\$506,209.17</b>

**Int. 311 (2) – Appropriation – Federal Forfeiture Funds for Crime Stoppers****Council Priority: Public Safety**

Q: Provide a list of what can be paid for with this funds? Patterson

A: Please refer to pages 13 to 20, Section V, of the "Guide to Equitable Sharing for State, Local, and Tribal Law Enforcement Agencies" located at <https://www.justice.gov/criminal-afmls/file/794696/download>

**Int. 312 (1) – Grant Acceptance – Monroe County, Rochester-Monroe County Youth Bureau****Council Priority: Support the Creation of Effective Educational Systems**

Q: What are the specifics of this program (who, what, where, when, how, etc.)? Evans and Gruber

A: The Youth Bureau grant funding is currently used to support staff and program material costs for several Recreation programs including:

1. Recreation athletic leagues: Funding is used to fund "Refs on the Move" staff. These staff act as referees and assist with transportation of youth sports team for Recreation-managed softball, flag football, and basketball leagues. Referees are trained in sportsmanship best practices as well as other safety and youth development practices (ex. First Aid and CPR). These leagues primarily serve both male and female youth ages 16 and under, includes participants from the majority of the R-Centers, and are often a youth's first or early experience with athletics prior to participation on a more competitive school team.
2. Youth Leadership programming: Funding is used to support part-time staff, program supplies, and consultants for two youth leadership programs – the Girls Coalition and Team IMPACT. The Girls Coalition strives to empower young ladies and promote leadership within, among and between girls

and with their advisors. Members are able to participate in weekly girls-only activities at their R-Centers, monthly city-wide Girls Nights Out meetings or field trips, and semi-annual special events (ex. Voices of Experience). Girls Coalition advisors participate in monthly professional development. Team IMPACT (Inspire Male Participants who Acknowledge their Choice to Transform) follows a similar program model with a focus on boys. Members are able to participate in weekly IMPACT activities and semi-annual service projects and field trips. Male advisors meet on a monthly basis for program planning and professional development. Team IMPACT utilizes the Dare to Be King curriculum, while Girls Coalition partners with Nazareth College Community Youth Development program to align with positive youth development and youth-adult partnerships best practices.

All of these programs are free and open to registered R-Center participants, though some programs may target specific age groups or genders.

*Q: Provide the funding amount for the last 3 years for this program. Scott*

A: 2015 funding allocation - \$63,055, 2016 funding allocation - \$55,267, 2017 funding allocation - \$54,301



PSYR Jostn-309(4)  
ATT- A

**City Council Transmittal Attachment  
Request for Proposal Process Summary**

**Project / Service sought:** Motor Vehicle Accidents Records Management

**Department:** Rochester Police Department

**Date RFP issued:** 4/30/2018

**RFP also sent to:**

A Consulting, Inc.  
ATS Consulting Group Corp  
Capstone Information Technologies, Inc.  
Edge-Global Technology Solutions, Inc.  
Ethany Corporation  
Free Solutions, LLC  
Green Kelly, LLC  
PoliceReports.us

**Proposals received from**

FIRM

LexisNexis  
Exela Technologies

CITY / STATE

Alpharetta, Georgia  
Irving, Texas

**Proposal evaluation criteria**

Criteria	Weighting	Possible Points	Points Received
City location	1	5	0
M/WBE	1	5	0
Cost	2	10	10
Ability to import MVA data	3	15	15
Willingness to provide all hardware	2	10	8
Ability to provide crash data analytics	1	5	5
Ability to provide logins at no cost	2	10	8
Provide reports to citizens at no cost	3	15	9
Reports available within 3 days	1	5	4
Provide handouts for citizens	1	5	4
Cost benefit to City (vendor reimbursement)	3	15	9
Experience in providing MVA reports	2	10	10
Provide reports to insurance carriers	3	15	12
Provide funds to City via EFT	1	5	3
Provide financial reports	1	5	4
Retain 5 years of reports	3	15	9
Import 5 years of historical data	3	15	9
Begin project at earliest agreeable time	1	5	5
References	2	10	8
Quality of RFP	1	5	4
<b>TOTAL</b>		<b>185</b>	<b>136</b>

PSYR  
ATTN

**Review team included:**

2 staff from Police Department

1 staff from Information Technology

**Additional considerations/explanations**

LexisNexis is our current vendor, so there would be no transition period and their service would be cost neutral.

Excela Technologies has an initial start-up cost of \$406,463.00. Then there are yearly maintenance fees of \$199,848.00.

# **ARTS & CULTURE COMMITTEE**

## **ACC**

### **Int. 313 (23) – Clarissa Street Reunion Committee, Inc., Production of the 2018 Clarissa Street Reunion Festival**

*Q: Is #3 School going to be the temporary or permanent location of the Clarissa Street Reunion?* Evans

A: The location is determined by the organizers year to year. They have worked hard to create a sustainable festival for the community. Moving the event off-street to school #3 has been a successful and a financially feasible way to continue the festival's legacy in the neighborhood.

### **Int. 314 (9) – Agreement – Jenna Knauf – Roc Holiday Village Event**

#### **Council Priority: Creating and Sustaining a Culture of Vibrancy**

*Q: Will there be celebrations for holidays (Hanukkah, Kwanza) other than Christmas – seems specific to Christmas traditions.* Gruber

A: Event organizers fully intend to incorporate other holidays. They were deliberate with naming it the "Holiday Village" vs Christmas Market, as it is called in other cities and countries.

The inclusion of Santa Clause was a way for organizers to pay homage to Rochester's storied Midtown Plaza Magic Mountain celebrations and nostalgic history with the holiday season.

*Q: The city support referenced at the end of the Transmittal – is that same amount/ same services given to other events? How much money does that represent?* Clifford

A: Dr. Martin Luther King, Jr. Park has become the city's de facto festival site. The City prepares the park with amenities that events are able to take advantage of, like barricades, cardboard boxes and liners, a dumpster (and related tipping services), and port a johns. During summer months, the park is used weekly and often times, multiple times per week. The winter months bring little to no special events programming there, so we are excited that the Holiday Village will bring residents to the park during off-peak times.

Support will vary based upon how much equipment is actually needed for this particular event, and we will know a more firm amount as we get closer, but in general, we estimate that the typical value during a major summer event is about \$5,000.