



# City of Rochester



FAX (585) 428-7548  
TDD/Voice 428-6054

**Department of  
Environmental Services**

Maps & Surveys  
City Hall, Room 225-B  
30 Church Street  
Rochester, New York 14614-1278  
(585) 428-6874

## RECORD REQUEST

**(Please print or type)**

\_\_\_\_\_  
Date:

\_\_\_\_\_  
Address:

\_\_\_\_\_  
Print Name:

\_\_\_\_\_  
Representing:

\_\_\_\_\_  
Telephone:

\_\_\_\_\_  
Signature:

I hereby apply to inspect  and/or copy  the following record (s):

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Return completed application to:  
FAX: (585) 428-7548  
Telephone: (585) 428-8254 (Jacek) or  
(585) 428-6871 (Mark)

Jacek Szymanski or Mark Carden  
Maps and Surveys Office  
City Hall, Room 225-B  
30 Church Street  
Rochester, New York 14614

For agency use only

Date received by Maps & Surveys \_\_\_\_\_

Date requestor notified \_\_\_\_\_

Date requestor received information \_\_\_\_\_

Revised: August 9, 2008 - DM

G:/div/maps/forms/records request

Assigned to: JS \_\_\_\_\_

MC \_\_\_\_\_

DM \_\_\_\_\_

AS \_\_\_\_\_

JT \_\_\_\_\_

AP \_\_\_\_\_

MM \_\_\_\_\_

EEO/ADA Employer

