City of Rochester

Department of Finance
City Hall Room 101A, 30 Church Street
Rochester, New York 14614-1299
www.cityofrochester.gov

one city ROCHESTER

Bureau of Assessment

Enhanced STAR Exemption **Renewal**

Dear Enhanced STAR Applicant:

This is the Enhanced STAR renewal application. Annual renewal of Enhanced STAR exemptions is required by State of New York law. We encourage you to **mail** in your application with documentation to avoid the long lines.

PLEASE READ ALL DIRECTIONS AND QUESTIONS CAREFULLY. Include a copy of page 1 from your **2011** Federal or New York State Income tax returns if you file a return. If you do not file tax returns, you must submit all **2011** income statements to verify income. To qualify for the Enhanced STAR exemption, the **2011** Federal Adjusted Gross Income minus taxable IRA distributions for all owner(s) and spouse(s) must be $79,050.00 or less. If your income exceeds that amount you will still be eligible to obtain the Basic STAR exemption if you sign, date and return the application. **Please mark the application with "Income exceeds the limit". This will indicate to us that you continue to reside on the property.**

You should have already received the **2011** year end statements and tax return which you need to file with your renewal application. Your completed STAR renewal application **should** be returned as soon as possible to avoid processing delays. **The application must be returned no later than February 1, 2013.** You will receive a written notice from this Bureau if you qualify, or not qualify, for the Enhanced STAR exemption.

Starting in 2013, you may authorize this Bureau to transmit your Social Security number(s) to the New York State Department of Taxation and Finance (DTF) for verification of reported income. If you choose this option and the DTF qualifies your income, you will no longer be required to submit paper documentation to this Bureau. You must continue to reside on the property to qualify for the exemption. Please indicate your preference in this area on the application. Even if you choose this option, you must submit the paperwork requested this year. You will not receive a renewal notice in 2013.

As always, the Assessment staff is available to help you. Please call the **Exemption Hotline at 585-428-6994**, Monday through Friday, between 9:00 a.m. and 5:00 p.m., if you have any questions.

Very truly yours,

Thomas G. Huonker
City Assessor

City of Rochester, New York

ENHANCED STAR EXEMPTION
2013 - 2014 RENEWAL APPLICATION

MAIL APPLICATION BY: _____

THE LAST LEGAL DATE TO FILE AN APPLICATION IS FEBRUARY 1, 2013

Applicant's Name and Mailing Address:

Was the **2011** Federal Adjusted Gross Income minus taxable IRA distributions for all owner(s) and spouse(s) $79,050.00 or less?	☐ Yes ☐ No
Did applicant(s) and spouse(s) file for **2011** Federal Income Tax Return? New York State Return?	☐ Yes (see #1) ☐ No (see #2) ☐ Yes (see #1) ☐ No (see #2)

*1. If **YES** for either, attach a **copy** of page 1 of your returns.*

*2. If NO, submit all **2011** income statements (1099's, Social Security, interest, etc.).*

YES ☐ NO ☐ Is there another person the City should contact if we have any questions regarding your application?

Name _____ Telephone # _____

e-mail: _____

YES ☐ NO ☐ Since filing last year's application, has there been any change in the **OWNERSHIP** of the property? (If an owner has died, please attach a **copy** of the death certificate, if not previously submitted.)

YES ☐ NO ☐ Does at least one of the property owners use the property as their legal residence? (If NO, please explain on back of form.)

IMPORTANT NOTICE: ALL OWNERS AND SPOUSES MUST SIGN THIS APPLICATION

**** YOU MUST FILE A 2012 NY STATE INCOME TAX RETURN TO USE THIS OPTION ****

In the Fall of 2013 you will be able to renew your Enhanced STAR Exemption without submitting any paperwork. Please indicate below if you wish to have the City of Rochester Assessor contact the New York State Department of Taxation and Finance to verify your income for the next exemption period. The Social Security numbers that you provide in the certification area of this form (backside) will be used for that purpose. Please be assured that the utmost security and confidentiality will be observed in the use of those Social Security numbers.

_____ **Yes, please use my/our Social Security numbers to verify income eligibility for future years.** **I/We will file NY State Income Tax Returns as required to use this option.**

_____ **No, do not use my/our Social Security numbers to verify income eligibility. I/we will submit all income tax returns and earnings statements annually.**

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NOTE:

You can only have one STAR exemption in New York State and you cannot apply for or receive a residency or homestead exemption from any other state.

IMPORTANT NOTICE: ALL OWNERS AND SPOUSES MUST SIGN THIS APPLICATION

I certify that all the above information is correct and that the property listed above is my primary residence. I understand it is my obligation to notify the assessor if I relocate to another primary residence and to provide any documentation of eligibility that is requested. I understand that any misrepresentation of primary residence, age or income shall be subject to a $100 penalty, result in the inability to receive the STAR exemption for five years and may be subject to criminal prosecution.

SIGNATURE(S)	DATE	TELEPHONE #	SOCIAL SECURITY NUMBER
X _____ YOUR SIGNATURE	_____	_____	_____ - ___ - _____
X _____ SPOUSE'S OR OTHER OWNER'S SIGNATURE	_____	_____	_____ - ___ - _____

IF YOU HAVE ANY QUESTIONS, PLEASE CALL: 585-428-6994

Please mail to:
City of Rochester
Bureau of Assessment
30 Church Street, Room 101A
Rochester, NY 14614

YOU MUST RETURN THE <u>ORIGINAL</u> SIGNED FORM WITH PROOF OF INCOME BEFORE WE CAN PROCESS YOUR APPLICATION.