

CIVIL SERVICE COMMISSION
AGENDA
Thursday, August 9, 2012
3:30 P.M., ROOM 102A, CITY HALL

- I. Approval of the minutes of the meeting (regular and executive) on July 12, 2012 and July 26, 2012.
- II. Commission Correspondence: NONE
- III. Classification/Reclassification:

City Clerk's Office Classify	(1)	Legislative Clerk/Temporary (Temporary to 12/31/12) Br 7 \$29,046 - \$36,311 Unclassified
DES/Operations & Parks/Bldg. Services Classify	(1)	Maintenance Mechanic/Temporary (Temporary – 6 months) Br P608 \$15.38 - \$16.34 Non-Competitive
DES/Operations & Parks/Bldg. Services Classify	(1)	Senior Maintenance Mechanic/Temporary (Temporary – 6 months) Br 62 \$16.09 - \$20.33 Non-Competitive
DES/Water/Engineering Classify	(1)	Principal Engineering Technician/Seasonal (Seasonal – 8 months) Br P188 \$19.18 - \$25.03 Competitive
DRYS/Youth Services Classify	(1)	Summer Program Coordinator/Seasonal Br P338 \$18.14 Non-Competitive
ECD/Operations Classify	(1)	911 Operations Manager-Temporary (Temporary – 3 months) Br 29 \$66,329 - \$87,456 Competitive
ECD/Operations Classify	(4)	911 Dispatcher I Br 150 \$23.03 - \$27.01 Competitive
NBD/Bureau of Housing Development Classify	(1)	Research Assistant/Temporary (Temporary – 1 year) Br 16 \$37,463 - \$48,088 Competitive

III. Classification/Reclassification (continued):

NBD/Planning & Zoning Classify	(1)	Senior Zoning Analyst Br 24 \$53,881 - \$71,046 Competitive
RPD/Administration/TSS Classify	(1)	Clerk II Br 9 \$30,501 - \$38,507 Competitive
RPL/Central/Local History Classify	(1)	Historical Researcher Br 18 \$39,893 - \$52,069 Competitive
RPL/Community/Lincoln Classify	(1)	Literacy Aide/Part-Time/Temporary (Temporary – 3 months) Br N403 \$8.62 - \$10.23 Competitive

IV. Adoption of Job Specifications:

- Accountant
- Grant Support Associate
- Junior Accountant
- Manager of Administrative Services
- Police Sergeant
- Research Assistant
- Senior Accountant
- Senior Water Plant Operator

V. A. Establishment of Civil Service Eligible List(s): NONE

B. Close-out of examination process: NONE

VI. Request for Extension of Civil Service Eligible Lists(s): NONE

VII. Request for extension of temporary positions: NONE

VIII. Transfers: NONE

IX. Reinstatement requests:

- Request to reinstate James Felice to the position of Dispatcher I/Part-Time in the Emergency Communications Department [PENDING APPROVAL]

THE END