

VOC SW –BUDGETING FOR PUBLIC SAFETY PROJECT CHARTER

Project Name: Education and Career Enhancement

Project Charter Date: December 2013 **Version #:** 1

1.0 Project Background:

Delegates from the Voice of the Citizen Call to Action and Partners of the SW Youth Engagement Network hereby referred to as the YEN/VOC are unified to progress the City of Rochester SW Neighborhood Service Center and SW Common Council strategies. Mission: We are a devoted and engaged team of community members who partner to provide services and support to at-risk youth and families living in the South West City of Rochester, by combining our talents and resources to help them develop and achieve their vision.

2.0 Project Goal:

Improve education, career development, job readiness, life skills, effective parenting, and civic engagement of youth and adults to enhance community building and neighborhood stability.

3.0 Project Description:

Delivering a variety of programs designed to meet the education and employment needs of the citizens of South West Rochester through existing and enhanced programs.

4.0 Project Scope:

Education career enhancement training for youth and adults that includes one year coaching and mentoring to assist residents with other support services provided by the vast number of YEN/VOC partners. These services will enhance the residents' ability to achieve their vision. Adult programs: financial literacy, home buyer seminars, adult pre-GED and GED, effective parenting, job readiness training, family health, job referrals and vocational training support.

Youth development: After school extended learning programs coordinated with schools and resource centers for career exploration, life skills, job readiness, college and vocational prep, tutoring and family health.

5.0 Milestones:

#	Milestone	Start	End	Responsibility
1	SW Strategic Planning: Three sessions with goals and performance outcomes for Block Clubs, Business Associations, Neighborhood Associations, and good neighbor education. Programs include financial literacy, home ownership, inter-generational community building, parents on patrol/public safety program, and develop adult and youth block club leaders. Three follow-up sessions coach the implementation of plans.	January 2014 session 1-3	February 2014	YEN/VOC members, residents, and multiple community partners develop programs to eliminate or reduce education, employment, and life skill barriers. Engage parents/caretakers, business associations, and the community for solutions to public safety and community development issues.

2	Adult Programs: Vocational training support, job readiness classes/life skills. Programs length ten weeks to one year. Sessions include; financial literacy, home buyer seminars, effective parenting, civic engagement, and block club participation and leadership.	January 2014	December 2014	The programming links to SW strategies. YEN/VOC also collaborates with Vocational Trainers to help fund books, materials, and vocational training test fees. Coaches are assigned for one year.
3	Youth Programs: Tutoring, job readiness classes, life skills, and career exploration. Programs length ten weeks to one year. Sessions include; distinguished young ladies, distinguished young men, problem solving mediation skills, youth voice, civic engagement, and block club youth leadership.	January 2014	December 2014	The programming links to SW strategies. YEN/VOC collaborates with schools, colleges, and resource centers for training sites and to secure essential volunteer facilitators. Mentors are assigned for one year.

6.0 Stakeholders:

Name	Role
Residents and community partners (schools, colleges, faith-based, business, neighborhood associations, resource centers, landlords, health and wellness programs, city government, and community advocates).	The Youth Engagement Network partners are community organizations that support the south west area of city through existing programming. Additional services provided by YEN/VOC will greatly enhance the education and career enhancement strategy. Major stakeholders are residents. Business owners also benefit from providing excellent products and service.

7.0 Core Project Team:

Name	Role	Area
Project partners are SW Youth Engagement Network (YEN) and Voice of the Citizen (VOC) Delegates. Essential education and career enhancement strategies will be provided through YEN/VOC partners. These services will speed up the change agenda through empowered residents and create sustainable strategies.	YEN/VOC develops the programming, delivers the services, and evaluates the outcomes. Services include coaching and mentoring. Assistance is provided to residents and the strategic planning committees for one year.	Strategic plans link to Neighborhood Association goals i.e. Block Clubs and collaboration with Business Associations. Neighborhoods that will work together are PLEX, SWAN, COTS, People of Dutch Town, Cornhill, Voters Block, Grove Place, 19 th Ward, Washington Square and Neighborhood United.