

SUMMER RECREATION **EMPLOYMENT APPLICATION**

Please return completed application to the following address: 30 Church Street, Room 103A Rochester, NY 14614

SERVICE PHILOSOPHY

"We make a difference every day in people's lives by having a can-do attitude that delivers quality service in a caring and creative manner"

Name:

SERVICE STANDARDS

Safety Respect Responsiveness Efficiency

*APPLICANTS WILL BE CONSIDERED FOR ALL SUMMER RECREATION POSITIONS FOR WHICH THEY MEET THE MINIMUM QUALIFICATIONS AND SPECIAL REQUIREMENTS. HOWEVER, IF YOU ARE BETWEEN THE AGES OF 14 TO 21 PLEASE COMPLETE A SUMMER OF OPPORTUNITY **EMPLOYMENT APPLICATION, ALSO.**

*PER POLICY ALL SUMMER RECREATION EMPLOYEES MUST RESIDE WITHIN THE CITY OF ROCHESTER. RESIDENCY IS DEFINED AS THE ACTUAL PRINCIPLE DOMICILE OF AN INDIVIDUAL WHERE THE INDIVIDUAL NORMALLY SLEEPS, MAINTAINS USUAL PERSONAL AND HOUSEHOLD EFFECTS, AND LISTS AS AN ADDRESS ON TAX FILINGS, VOTER REGISTRATION, POSTAL ADDRESS, MOTOR VEHICLE REGISTRATION, ETC.

Name:					Telephone #		
	Last	Fir	st	M.I.			
Address:							
	No.	Street	City		State	Zip	
Mailing Add	dress:(If differe	nt than above):					
Date of Birt	h:		Socia	I Security #: _			• · · · · · · · · · · · · · · · · · · ·
EDUCA	TION						
Have you G	Braduated High	n School or Obtained H SCHOOL YOU NEE	a GED: YES [D TO COMPLET	or if- NO*	Highest Grade (Completed	 ΓAPPLICATION)
	<u>Na</u>	<u>me</u>	From/To	<u>Major</u>	Highest G	rade/Degree	
College							
							
WORK	<u>EXPERIEI</u>	NCE					
Have you ev	er worked for th	e City of Rochester? Y	ES 🗆 NO 🗆	-if yes-When			
Have you ever worked for the City of Rochester? Work Location:		Supervisor:		(m	o/yr to mo/yr)		
Duties:							

WORK EXPERIENCE (continued): List any previous relevant work experience:

1. Employer:						Title:	· · · · · · · · · · · · · · · · · · ·
Address:				From:	Mo/Yr	To: Mo/Yr	Hrs/Wk:
Duties:							
Reason for Leav	ing:		Supervisor:			Telephone Num	aber:
2. Employer:					-	Title:	
Address:				From:	Mo/Yr	To: Mo/Yr	Hrs/Wk:
Duties:							
Reason for Leav	ing:		Supervisor:			Telephone Num	nber:
			ation Leader Program wi				
			ation Loador i rogiam wi	ar are only	or reconceter.	120 - 110	
CERTIFICA Do You Have:	1.	New York State	Security Guard License?		YES 🗆	Expires	
	2.	CPR/Profession		NO \square	YES 🗌	Expires	
	3.	First Aid/Respor	nding to Emergencies?	NO 🗌	YES 🗌		
TERMINATION. CONVICTI	ON :	STATEMEN	ployed, you MUST take t <u>IT</u> of a violation of law		actions to kee		e to do so will result in
If yes, attach records sealed	sheet	with violations urt, or records fo	and dates. Do Not or a violation or crime for necessarily disqualify	Include: For which ye	Parking viola ou have rece	tions or traffic infeived adjournme	
OF MY KNOW	LEDG	E. I UNDERSTA	TS MADE ON THIS AI AND THAT ANY FALS RESULT IN IMMEDIA	SE STATE	MENTS MA	DE ON THIS AF	
Signature:						Date: _	
		S LINE (FOR OFFICE I	JSE ONLY)				
			☐ Senior Recreation				-
			☐ Playground Superv				rity Guard

Position _.	
Rating	

2014 Bureau of Recreation Skills Inventory and Employment Agreement

NAME:			SS#	PHONE#:			
ADDRESS:				ZI	P CODE: M	F	
Skil	ls inventory mu	ust be completed b	y <u>all</u> job candidates.				
Coo	de 1 - No Skill (de 2 - Can Assi	f expertise for each (No experience in a ist (Basic knowledo ch (Skilled in that p	n particular area) ge of the activity)				
DD	DEESSIONAL	BACKGROUND	CODE	CIII TII	RAL & PERFORMING ARTS	s cone	
<u> </u>	Asset Building		1 2 3	COLIU	RAL & PERFORMING ART	5 CODE	
2)		e nics Techniques		1)	Creative Dramatics	1 2 3	
2) 3)	Public Relatio		1 2 3	2)	Dance (Tap,Modern,Balle		
4)		inciples & Organiz		3)	Music (Basic)	•	
5)	Teaching Skil		1 2 3	4)	Puppetry	1 2 3	
6)		lution/Mediation		5)	Step	1 2 3	
•,			v	6)	Language Arts	1 2 3	
				7)	Storytelling	1 2 3	
FIR	ST AID/SAFE	TY		8)	Baking	1 2 3	
		e expiration date		9)	Cooking/Nutrition	1 2 3	
				10)	Sewing	1 2 3	
1)	Standard F	irst Aid Exp. [Date	-,	3		
2)		nunity Exp. [
3)		, Exp. [CRAF	T/ART FORMS		
4)	CPR Profes	ssional Exp. I	Date				
5) Responding to				1)	Specialty Crafts	1 2 3	
,		es Exp. [Date	2)	Advanced Crafts	1 2 3	
		·		3)	Jewelry Making	1 2 3	
<u>ATI</u>	HLETIC ACTIV	<u> (ITIES</u>	CODE	4)	Painting & Drawing	1 2 3	
				5)	Ceramics	1 2 3	
Α.	<u>Team</u>			6)	Woodworking	1 2 3	
	1) Bask	etball	1 2 3	7)	Fishing	1 2 3	
	2) Socc	er	1 2 3	8)	Nature Study (Identifying)	1 2 3	
	Softb	all	1 2 3	9)	Gardening	1 2 3	
	4) Track	< & Field	1 2 3				
	5) Volle		1 2 3	<u>GAMI</u>	<u>ES</u>		
	6) Footh		1 2 3				
	,	le Dutch	1 2 3	1)	Word Games & Puzzles	1 2 3	
В.		<u>Dual Activities</u>		2)	Board Games	1 2 3	
	8) Bikin	0	1 2 3	3)	Group Games	1 2 3	
	9) Boxir	ng	1 2 3				
	10) Golf		1 2 3		<u>TIONAL SKILLS & ABILITII</u>		
	•	ical Fitness	1 2 3	(i.e. fo	oreign language, computer, e	etc.)	
	12) Tenn		1 2 3				
_		ht Lifting	1 2 3	1)			
C.	Officiating		4.0.0	6 \			
	14) Softb		1 2 3	2)			
	,	etball	1 2 3	<u> </u>			
	17) Volle		1 2 3	3)			
	18) Footh	oall	1 2 3				

I understand that if I am offered a position with the City of Rochester, Bureau of Recreation, acceptance of that offer will constitute a commitment to work approximately 35 hours per week. I understand that my work hours may vary and will be scheduled at the discretion of the facility director. I understand that failure to meet that schedule may subject me to termination.

If I am offered and accept work with the Bureau of Recreation, I understand and agree to the following:

- 1. Attend orientation on Saturday, June 14th at East High School.
- 2. To be available to work from Monday, June 23th through Saturday, August 17th. Time off for vacation will not be granted.
- 3. To work any schedule given me, including weekends and evenings.
- 4. To accept any assignment location given me.
- 5. To adhere to any uniform regulations applicable to me.
- 6. To conduct myself in a manner that will protect and promote safety as well as the safety of other staff and all participants; to observe all safety related policies and regulations.
- 7. To treat all participants with respect and consideration; to observe all customer service related policies and regulations.

Applicant's Signature):			D	ate:	
======================================		=====		=====		:===
Recommended Rating: (Circle Rating)	1 Poor	2	3_ Average	4	5_ Excellent	
Interviewer's Signature			Recommend	ed Assig	nment	