

CIVIL SERVICE COMMISSION
GENERAL SESSION AGENDA
Friday, May 22, 2015
3:30 P.M., ROOM 102A, CITY HALL

I. Approval of the minutes of the meeting (regular and executive) on **April 23, 2015**.

II. **Commission Correspondence:**

- Letter to John H. McMahon informing him of the Commission's decision to deny his request for reinstatement to the Senior Code Enforcement Officer, 12EP75011 eligible list.

III. **Classification/Reclassification:**

Emergency Communications/311 Classify: (1)	Service Representative/Bilingual/ Temporary (4/24/15 – 7/24/15) Br. 12 (\$34,728 - \$44,514) Competitive
DES/Commissioner's Office/Cemeteries Classify: (1)	Project Assistant/Seasonal (4/20/15 – 12/19/15) Br. N120 (\$19.07 - \$21.57/hr) Non-Competitive
LIBRARY/Community/Lincoln Classify: (1)	Clerk Typist PT / Temporary (4/27/15 – 9/26/15) Br. N035 (\$14.71 - \$16.78/hr) Non-competitive
FINANCE/Assessment Classify: (1)	Clerk II Br 9 (\$32,051 - \$40,463) Competitive
DRYS/Recreation Classify (2)	Day Camp Supervisor/Seasonal (6/13/15 – 8/22/15) Br. P460 (\$15.06/hr) Non-competitive
RPD/Patrol Classify: (5)	Police Sergeant/Temporary (4/20/15-5/20/15) Br. 92, (\$76,867 - \$81,502) Competitive
RPD/Patrol Classify: (1)	Police Captain/Temporary (5/13/15-5/19/15) Br. 95, (\$98,081 - \$103,996) Competitive
Rochester Housing Authority Classify: (1)	HVAC Mechanic Br: 12 (\$30,472 - \$38,944) Competitive
Rochester Housing Authority Classify: (2)	Senior Inspector Mechanic Br. 13Y (\$31,000 - \$43,528) Non-competitive

IV. **Adoption of Job Specifications:**

- Locksmith
- 911 Operations Manager

V. **A. Establishment of Civil Service Eligible List(s):**

- Clerk III/Typing/Bilingual, EDCRT0635
- IT Control Assistant, 15EP71862
- Lead Police information Clerk, 15EP74035
- Police Information Clerk, 15EOC62767

B. Close-out of examination process: None

VI. Request for Extension of Civil Service Eligible Lists(s): **None**

VII. **Request for Extension of Temporary Position(s):**

- One position of Animal Control Officer (encumbered by Greg Emerick) in the Rochester Police Department / Animal Control.
- One position of Police Sergeant (encumbered by Christopher Muscato) in the Rochester Police Department / Operations/Patrol.
- One position of Librarian I/Bilingual/Part-Time/Temp (encumbered by Magdianamy Carrillo) in the Library Department/Central/Information Desk.

VIII. Transfers: **None**

IX. Reinstatement requests: **None**

X. **Delegation of Authority (06/01/15 – 05/31/16):**

A. Public Hearing

B. Decision on Resolution

XI. **Election of a Chair (06/01/15 – 05/31/16)**

XII. **Proposed Civil Service Commission meeting dates for July 2015 thru Dec 2015.**

THE END