



CORN HILL PARKING PERMIT APPLICATION

City Clerk's Office, Licensing Unit, 30 Church Street, Room 100-A, Rochester, NY 14614, 585-428-6617

A Corn Hill Permit or Visitor Pass is issued only when all required documents are provided along with completed application. Please read requirements below carefully and check the appropriate box.

☐ **I AM APPLYING FOR A NEW CORN HILL RESIDENTIAL PERMIT. I am a Corn Hill resident (owner/renter), and I have filled out this application and supplied the documents below:**

1. Proof of identity: valid driver's license or government issued photo identification.
2. Proof of residency: Lease, deed, utility bill, letter addressed to you at a Corn Hill address, driver's license.
3. Current registration for up to two vehicles per household. (\$24 per vehicle)

\$24.00

☐ **I AM RENEWING A CORN HILL RESIDENTIAL PERMIT. I am a Corn Hill resident (owner/renter), and I have filled out this application and supplied the documents below:**

1. Proof of identity: valid driver's license or government issued photo identification.
2. Proof of residency: Lease, deed, utility bill, letter addressed to you at a Corn Hill address, driver's license.
3. Current registration for up to two vehicles per household. (\$24 per vehicle)

\$24.00

☐ **I AM APPLYING FOR A NEW CORN HILL EMPLOYEE PERMIT. I am an employee at a Corn Hill business, and I have filled out this application and supplied the documents below:**

1. Proof of identity: valid driver's license or government issued photo identification.
2. Proof of employment at a Corn Hill business: a letter on employer's letterhead.
3. Current registration for one vehicle.

\$24.00

☐ **I AM APPLYING FOR A NEW CORN HILL BUSINESS VISITOR PASS. I am the owner or authorized representative of a Corn Hill business, and I have completed this application and supplied the documents below:**

1. Proof of identity: valid driver's license or government issued photo identification.
2. Proof of ownership of Corn Hill business: business card or letterhead.

(Please note: There is a limit of five visitor passes per business.)

\$12.00

☐ **I AM APPLYING FOR A NEW OR RENEWAL CORN HILL RESIDENTIAL VISITOR PASS ONLY. I am a Corn Hill resident (owner/renter), and I have completed this application and supplied the documents below:**

1. Proof of identity: valid driver's license or government issued photo identification.
2. Proof of residency: Lease, deed, utility bill, letter addressed to you at a Corn Hill address, driver's license.
3. Current registration for one vehicle.

(Please note: Corn Hill residents may get visitor passes for their visitors; visitors may not get them for themselves.)

\$12.00

*** At the discretion of the City Clerk, Corn Hill property owners may obtain limited-time passes for use by workers conducting business at their Corn Hill address. There is a limit of five passes per address.**

**MAKE OUT CASH, CHECK OR MONEY ORDER TO CITY OF ROCHESTER.
DISCOVER, MASTERCARD AND VISA ACCEPTED. FEES WILL NOT BE PRORATED.**

**RENEWALS CAN BE MAILED: CITY CLERK'S OFFICE, LICENSING UNIT, 30 CHURCH STREET, ROOM 100-A, ROCHESTER, NY 14614.
ALLOW TEN CALENDAR DAYS FOR PROCESSING.**

Your Contact Information

Name: _____

Home Address (for residential permit/visitor pass): _____

Work Address (for employee permit): _____

Phone: (H) _____ (W) _____

Vehicle Information (Limit 2 Vehicles w/Residential Permit; Limit 1 Vehicle w/Employee Permit)

Car #1:
Make/Model: _____ Color: _____ Plate #: _____

Car #2:
Make/Model: _____ Color: _____ Plate #: _____

I HAVE READ THIS APPLICATION, AND BY MY SIGNATURE I AFFIRM THAT THE INFORMATION I HAVE SUPPLIED IS CORRECT. I UNDERSTAND THAT FALSE OR MISLEADING INFORMATION INVALIDATES THE PERMIT AND MAKES ME SUBJECT TO TICKETING.

Signature: _____ **Date:** _____

Office Use:

Date of Permit Issue: _____ Permit Number: _____