City of Rochester, New York
Department of
Community Development
30 Church Street
Rochester, New York 14614

Certificate of Occupancy Application

Case No. _____ Legal Use _____

Permit No. _____ CZC No. _____

C of 0 No. _____ Inspect Date: _____

1. BUILDING INFORMATION

Address _____ Classification - Use/Fire Hazard _____

Construction Type _____ No. Stories _____ Accessory Bldg(s). _____

Final C of 0 shall read as follows: _____

11. ZONING INFORMATION

Is the property vacant _____ Date vacated _____ Have there been

any vacancy periods since the issuance of the previous C of 0 _____

Vacancy dates: From _____ TO _____

Conditions of the following special approvals shall be stated on the final C of O:

_____

_____

_____ Zoning Approval _____ Date _____

FEE

III. CAUSE

☐ New ☐ Alteration ☐ Change Use* ☐ Transfer ☐ Reoccupation ☐ Partial _____

☐ Conditional, Expiration Date _____ ☐ Renewal ☐ Other _____

*Applicant shall forward Certified Electrical Agency Certificate

IV. APPLICANT/OWNER INFORMATION (The applicant owner acknowledges that the information contained in this application is true to the best of their knowledge.)

Applicant _____ Phone _____

Address _____ **Zip** _____

Owner _____ Phone _____

Address _____ Zip _____

Mail C of 0 To _____ Applicant Signature _____

V. APPROVALS REQUIRED

☐ Zoning ☐ Fire Safety ☐ BCI ☐ LPI ☐ Electrical ☐ MRL ☐ Prop. Conservation

The property has been inspected and found to be in substantial compliance with applicable codes.

Comments _____

Inspector Approval _____ Date _____ / Coordinator Approval _____ Date _____