

CIVIL SERVICE COMMISSION  
GENERAL SESSION AGENDA  
**October 25, 2018**  
3:30 P.M., ROOM 102A, CITY HALL

- I. Approval of the Minutes of the meeting (regular and executive) on **September 27, 2018**.
- II. Commission Correspondence: **None**
- III. Classification/Reclassification:

DES/Architecture & Engineering Classify: (1)	Architect/Temporary (12 Months) Br. 24 (\$60,084 - \$79,224) Competitive
DES/Operations/Special Services Classify: (1)	Ground Equipment Operator Br. 56 (\$15.90 - \$19.58) Non-Competitive
DES/Operations/Special Services Classify: (1)	Ground Equipment Operator/Temporary (12 Months) Br. 56 (\$15.90 - \$19.58) Non-Competitive
Information Technology Classify: (1)	Project Assistant/Temporary (3 Months) Br. N120 (\$20.65 - \$23.35) Non-Competitive
NBD/Buildings & Zoning Classify: (1)	Senior Code Enforcement Officer/Bilingual Br. 24 (\$60,084 - \$79,224) Competitive
NBD/Buildings & Zoning Classify: (1)	Electrical Inspector Br. 21 (\$50,307-\$66,786) Competitive
FINANCE/Accounting Classify: (1)	Senior Accountant Br. 20 (\$48,376 - \$64,126) Competitive
FINANCE/Traffic Violations Agency Classify: (1)	Clerk III/Typing/Part-Time/Temporary (10/15/18 – 6/30/19) Br. N707 (\$18.15 - \$20.52) Non-Competitive
DRYS/Recreation Classify: (4)	Grant Support Associate Br. 13 (\$38,744-\$49,634) Competitive
DRYS/Recreation Classify: (1)	Recreation Center Director/Temporary (9/21/18-10/31/18) Br. 21 (\$50,307-\$66,786) Competitive
DRYS/Recreation Classify: (1)	Recreation Supervisor/Temporary (9/21/18-10/31/18) Br. 15 (\$41,188-\$52,867) Competitive

DRYS/Recreation Classify: (5)	Literacy Aide/Part-Time/Temp Br. 403 (\$10.40-\$11.51) (10/1/18-6/21/2019) Non-Competitive
DRYS/Recreation Classify: (1)	Executive Assistant/Temporary Br. 20 (\$48,376-\$64,126) (10/12/18-11/30/18) Competitive

**IV.** Adoption of Job Specifications:

- IT Relationship Manager

**V.** A. Establishment of Civil Service Eligible List(s):

- 911 Dispatcher I, ELCR1031-1
- 911 Telecommunicator, ELCR2851-1
- Public Safety Communicator I, 18ELOC1810

B. Close-out of examination process: **None**

**VI.** Request for Extension of Civil Service Eligible Lists(s): **None**

**VII.** Request for Extension of Temporary Position(s):

- Two positions of Animal Care Technician (encumbered by Heather Smeltzer and Emily Falcheck) in the Operations Bureau of the Rochester Police Department.

**VIII.** Transfers: **None**

**IX.** Reinstatement Requests: **None**

THE END