

If you are age **14 – 15**, in middle school, high school or TASC program, you must follow the 2019 timeline below for Summer Employment

## 1 Apply Online

Apply online at  
[www.summeryouthemployment.org](http://www.summeryouthemployment.org)  
 Between March 1<sup>st</sup> – March 29<sup>th</sup>  
**No applications will be accepted past the deadline.**  
 Residents outside of the City of Rochester, must meet  
 200% of Poverty Income Guidelines  
 (this information can be found on our website)

## 2 Supporting Documentation

Applicants are required to **bring a photocopy** of the following list of supporting documentation to the locations on the given dates and times listed below. **Please do not mail or fax supporting documents; they will not be accepted.**

- Photo ID
- Your **signed** social security card
- Your work permit (all applicants must be at least 14 years of age by May 31, 2019)
- Most recent report card
- Application Signature Report

Drop Off Dates	Drop Off Location
March 18 <sup>th</sup> – March 29 <sup>th</sup>	Danforth Recreation Center, 200 West Ave., Rochester, NY 14611 Monday, Tuesday, Wednesday, Thursday, Friday 2:00 pm – 7:00 pm

## 3 Parent Orientation

Parents/Guardians are invited to a **Mandatory One-hour Parent Orientation** at East High School, 1801 East Main St, Rochester, NY 14609 or view the Parent Orientation webinar at [www.summeryouthemployment.org/registration/](http://www.summeryouthemployment.org/registration/). RSVP is not required. Parents/Guardians can attend one of the days listed below. **Late arrivals will not be allowed to enter.** Though encouraged, youth are not required to attend.

**Saturday, March 23, 2019      3 pm – 4 pm**  
**(English & Spanish)**

## 4 Provider Fair

All eligible students are required to attend the Mandatory Provider Fair. Invitations to this event will be e-mailed to eligible students.

## 5 Interviews

All eligible youth will be contacted in late May regarding a job interview and their next steps.

