



Department of Recreation and Youth Services
280 North Union Street
Rochester, New York 14609
www.cityofrochester.gov/publicmarket

HOLIDAYS "AT THE MARKET" 2019

www.cityofrochester.gov/holidaysatmarket

Sundays: December 1 December 8 December 15

Setup: 6:00 am - 8:00 am
Sales: 8:00 am - 2:00 pm
Cleanup: 2:00 pm - 3:00 pm

Rental fee: \$ 55.00 per Sunday per stall or
\$ 140.00 for 3 Sundays per stall

Contract Holders: \$ 40.00 per Sunday per stall or
\$ 100.00 for 3 Sundays per stall



Please note:

Vendors from 2018 wishing to return and occupy same location(s) must make reservation and payment by October 26, 2019. After this date, all reservations will be assigned on a first come, first serve basis with a non-refundable payment.

Checks should be made payable to the Rochester Public Market.

There will be a \$20.00 fee for all returned checks.

See back for Rules.

Name: Telephone #:

Business Name:

Address:

City/State/Zip:

E-mail: Product:

(Circle the dates requested)

Sundays: December 1 December 8 December 15



All vendors must provide a **physical copy of a Tax ID.**

Vendors with live plants, herbs, shrubs, trees, potted flowers, etc. must also provide a **physical copy of a Nursery Registration Certificate.**

Vendors with prepared foods must also provide a **physical copy of a City of Rochester Vending Permit or a Monroe County Health Certificate, Tax ID, Fire Safety Training Certificate, proof of Insurance \$1,000,000.00 (naming the City of Rochester as additional insured), a photo of vehicle (including length) and copy of proposed menu.**

If you need further information and/or guidance on the above please call:

City of Rochester - City Clerk	<b>(585) 428-6617</b>
City of Rochester - Fire Safety Training	<b>(585) 428-3682</b>
Monroe County Dept. of Health	<b>(585) 753-5065</b>
NYS Dept. of Agriculture & Markets	<b>(800) 554-4501</b> - Albany
NYS Dept. of Agriculture & Markets	<b>(585) 427-2273</b> Food Safety / <b>(585) 427-0200</b> Farm Products
NYS Dept. of Taxation	<b>(800) 698-2909 / (518) 485-2889</b>

**RULES AND REGULATIONS:**

- A. Stall(s) are 10' X 30' which includes vehicle parking. Stall(s) must be left clean and free of litter at the end of event.
- B. All items are to be confined within the boundary lines to prevent injuries and to facilitate foot traffic. If the vehicle area of the stall is utilized for display and/or sales, the vehicle must be moved to a parking lot of the Market.
- C. Vendors must occupy stall(s) by 8:00 am. If for any reason, the vendor cannot arrive by 8:00 am, the Market must be notified prior to 7:45 am that morning in order for the space to be held. If such notice is not provided, stall(s) will be reassigned on a needed basis. The Market will offer alternative stall(s), if available, to vendor at time of arrival. However, the Market does not guarantee that such accommodations will be made.
- D. Vendors must use the stall(s) assigned to them. Sub-licensing or sharing of stall(s) is not permitted.
- E. Vendors are prohibited from hawking, shouting, using music etc., to attract customers.

**FAILURE TO OBEY THE ABOVE RULES AND REGULATIONS MAY RESULT IN TERMINATION OF YOUR PARTICIPATION AT THE MARKET.**