

CIVIL SERVICE COMMISSION
GENERAL SESSION
MINUTES
February 28, 2019
3:30 P.M., ROOM 102A, CITY HALL

PRESENT: Commissioners: John Feola (Chair)
Alan Caine
Sally Partner
Fernan Cepero

IN ATTENDANCE: Tassie Demps, Executive Secretary
Yvette Green, Law Department
Deborah Callerame, Senior Human Resource Consultant
Sergeant Darlene Rogers, Rochester Police Dept.
Police Officer Gina Faggiano, Rochester Police Dept.
Police Officer Ted Coriddi, Police Officer Dept.

The Civil Service Commission meeting was called to order at 3:30 pm.

- I. The Commission approved the minutes of the meeting (Regular and Executive session) on **January 24, 2019**.
- II. The Commission reviewed the following items of Correspondence: **None**
- III. The following Classifications/Reclassifications were approved as presented:

Administration/DHRM Classify: (1)	Application Services Analyst I Br. 25 (\$62,698 - \$82,670) Competitive
DES/Architecture & Engineering Classify: (1)	Clerk II/Temporary (1/21/19 – 4/12/19) Br. 9 (34,693 - \$43,799) Competitive
DES/Operations/Solid Waste Classify: (1)	Ground Equipment Operator/Temporary (1/28/19 – 9/24/19) Br. 56 (\$15.90 - \$19.58) Non-Competitive
DES/Buildings & Parks/Building Services Classify: (1)	Senior Maintenance Mechanic/Buildings/Temporary (3/4/19 – 3/3/20) Non-Competitive
DES/Water/Distribution Classify: (1)	Water Distribution Trainee Br. 59 (\$17.02 - \$21.29) Competitive

DES/Water/Distribution Classify: (1)	Water Maintenance Worker/Construction Trainee Br. 60 (\$17.32 - \$21.77) Non-Competitive
Information Technology Classify: (1)	Laborer/On Call Br. 456N (\$11.10) Labor
NBD/Buildings & Zoning Classify: (1)	Clerk II/Bilingual Br. 9 (34,693 - \$43,799) Competitive
FINANCE/Accounting Classify: (1)	Accountant Br. 17 (\$43,901 - \$56,885) Competitive
FINANCE/Treasury Classify: (1)	Associate Administrative Analyst/On-Call/Temporary (2/11/19 – 2/10/20) Br. 268N (\$31.45 - \$41.47) Competitive
FINANCE/Assessment Classify: (1)	Supervising Real Property Appraiser/On- Call/Temporary (4/1/19 – 12/31/19) Br. 288N (\$34.17 - \$45.05) Competitive
DRYS/Recreation Classify: (1)	Grant Support Associate Br. 13 (\$38,744-\$49,634) Competitive
DRYS/BEST Classify: (10)	Youth Worker/Part-Time Br. P353 (\$11.10) 3/1/19-6/30/19
DRYS/Recreation Classify: (1)	Public Arts Coordinator/Seasonal Br.N160 (\$24.14-\$30.05)
DRYS/Recreation Classify: (1)	Public Arts Coordinator/Part-Time Br. N160 (\$24.14-\$30.05) Competitive
RPD/Operations/Animal Services Classify: (1)	Animal Care Technician/Temporary (2/4/2019-5/3/2019) Br. 2 (\$29,577-\$36,406) Non-Competitive

IV. The Commission adopted the following Job Specifications:

- Associate Library Director
- Clerk I
- Clerk III/Typing
- Clerk III/Typing/Bilingual
- Library Automation Specialist
- Police Captain
- Police Lieutenant

V. The Commission established the following Eligible List(s) for one (1) year, unless extended:

- Assistant Service Manager, 18EOC66660
- Assistant Service Manager, 18EP71477
- Employee Safety Coordinator, 18EOC65011
- Fleet Maintenance Technician, 18EOC66651
- Police Officer, ECRT7080J
- Police Officer, ECRT7080M

VI. The Commission affirmed the extension of the following Civil Service Eligible Lists for one year unless replaced with a new list: **None**

VII. The Commission approved the following extension of Temporary position(s): **None**

VIII. The Commission approved the following Transfer Request(s): **None**

IX. The Commission approved the following Reinstatement Request(s):

- The Finance Department request; Susan Caulfield to the title of Associate Administrative Analyst/On Call.
- The Finance Department: Robert Kubera to the title of Supervising Real Property Appraiser/On Call.

X. The Commission reviewed and signed the New York State Annual Civil Service Report.

The meeting was adjourned at 4:00 PM

Respectfully submitted,



Deborah Callerame
Senior Human Resource Consultant

THE END