

Attachment A – Proposal Submission Checklist

Please include this checklist with your submission

Address of Property of Interest: _____

Developer Information

Developer's Name:	
Address:	
City, State & Zip:	
Contact Person (Name, Title):	
Telephone Number:	
Email Address:	
Federal Taxpayer I.D. No.:	

Proposed Use(s)

Market Rate Residential		Mixed Use		Retail		Industrial	
Affordable Residential		Office		Restaurant		Other	

Proposed Unit Size & Rent Mix (Residential)

Bedroom Size	<60% AMI	61-80% AMI	Market Rate	Total No. of Units
Studio				
1				
2				
3+				
Total No. of Units				

Other Uses

	No. of Units	Square Footage	Rent / Sq. Ft.
Residential			
Retail			
Restaurant			
Office			
Industrial			
Parking spaces			
Amenities			

Affirmations (Check to confirm if applicable)

Projected total development cost realistically accounts for all aspects of the proposed development.		I understand the City's MWBE and workforce requirements and will adhere to them if selected.	
A market analysis shows proposed uses and proposed rents are attainable and can be supported in this area.		Affordable units for 60% and 80% AMI households are included where residential units are proposed.	