

**CIVIL SERVICE COMMISSION  
GENERAL SESSION  
MINUTES  
Thursday, November 21, 2019  
3:30 P.M., ROOM 102A, CITY HALL**

**PRESENT: Commissioners:** Fernan Cepero (Chair)  
Alan Caine  
Sally Partner  
Serina Brown  
John Feola

**IN ATTENDANCE:** Tassie Demps, Executive Secretary  
Yvette Green, Law Department  
Deborah Callerame, Senior HR Consultant  
Executive Deputy Chief, Felipe Hernandez RFD  
Principal Staff Assistant, Kathy McManus RFD  
Police Officer Gina Faggiano, RPD  
Sergeant Darlene Rogers, RPD

The Civil Service Commission meeting was called to order at 3:30 pm.

- I. The Commission approved the Minutes of the meeting (General and Executive session) on October 24, 2019.
- II. The Commission reviewed the following items of Correspondence: **None**
- III. The following Classifications/Reclassifications were approved as presented:

Administration/Communications Classify: (1)	Project Assistant/Temporary (11/12/19 – 6/30/20) Br. 12 (\$38,343 - \$49,148) Competitive
RFD/Suppression Classify: (34)	Firefighter Br. 80 (\$45,172 - \$88,602) Competitive
DES/Buildings & Parks/Administration Classify: (1)	Deputy Commissioner of Environmental Services Br. 35 (\$96,274 - \$116,941) Exempt
LIBRARY/Community/Branch Maintenance Classify: (1)	Maintenance Worker-Library/Temporary (Temporary to 2/29/20) Br. 57 (\$16.61 - \$20.73) Non-Competitive
IT/Application & Systems Classify: (1)	Application Services Analyst II/On-Call Br. N278 (\$33.48 - \$44.14) Competitive

NBD/Commissioner's Office Classify: (1)	Assistant Commissioner of Neighborhood & Business Development Br. 30 (\$78,703 - \$103,775) CPNC
NBD/Business & Housing Development Classify: (1)	Deputy Commissioner of Neighborhood & Business Development Br. 34 (\$92,458 - \$121,912) CPEX
FINANCE/Traffic Violations Agency Classify: (1)	Motor Vehicle Representative/Bilingual Br. 10 (\$36,272 - \$46,061) Competitive
DRYS/Youth Services Classify: (1)	Youth Intervention Aide/Seasonal Br. P850 (\$20.97) CPNC

IV. The Commission established the following Eligible List(s) for one (1) year, unless extended:

- Fire Lieutenant, 19EP76068

V. The Commission approved the following Extension of Temporary position(s):

- One position of Animal Care Technician (encumbered by Heather Smeltzer) in the Operations Bureau of the Rochester Police Department.
- One position of Animal Services Client Specialist (encumbered by Rebecca Weber) in the Operations Bureau of the Rochester Police Department.

VI. The Commission approved the following Proposed Civil Service Commission Dates January – June 2020:

- January 23, 2020
- February 27, 2020
- March 26, 2020
- April 23, 2020
- May 21, 2020
- June 25, 2020

**The meeting was adjourned at 4:20 PM**

Respectfully Submitted,



Deborah Callerame  
Senior Human Resource Consultant