

**CIVIL SERVICE COMMISSION
GENERAL SESSION
MINUTES
Thursday, January 23, 2020
3:30 P.M., ROOM 102A, CITY HALL**

PRESENT: Commissioners: Fernan Cepero (Chair)
Alan Caine
Sally Partner
John Feola
Serina Brown

IN ATTENDANCE: Yvette Green, Law Department
Deborah Callerame, Senior Human Resource Consultant
Sergeant Darlene Rogers, Rochester Police Department

The Civil Service Commission meeting was called to order at 3:30 pm.

- I. The Commission approved the minutes of the meeting (General and Executive session) on December 19, 2019.
- II. The Commission reviewed the following items of Correspondence: **None**
- III. The following Classifications/Reclassifications were approved as presented:

ECD/911 Call Center Classify: (4)	Public Records Officer/On-Call Br. 445 (\$20.62 - \$21.83 Hourly) Competitive
DES/Commissioner's Office Classify: (2)	Security Guard Br. 52 (\$15.09 - \$18.36) Non-Competitive
DES/Architecture & Engineering Classify: (1)	Engineering Technician/Temporary (Temporary to 1 Year) Br. 12 (\$38,343 - \$49,148) Competitive
DES/Architecture & Engineering Classify: (1)	Senior Supervisor of Mapping/Temporary (1/6/20 - 1/5/21) Br. 24 (\$61,286 - \$80,808) Competitive
DES/Operations /Solid Waste Classify: (1)	Assistant Commercial Accounts Representative Br. 16 (\$43,464 - \$55,789) Competitive
DES/Buildings & Parks /Building Services Classify: (1)	Assistant HVAC Engineer Trainee Br. 149 (\$18.28 - \$21.38) Competitive

DES/Buildings & Parks /Building Services Classify: (1)	Maintenance Worker/Temporary (1/6/20 – 1/5/21) Br. 57 (\$16.61 - \$20.73) Non-Competitive
NBD/Business & Housing Development Classify: (1)	Economic Development Project Manager/On- Call/Temporary (2/3/20 – 6/30/20) Br. N248 (\$29.46 - \$38.85) Competitive
NBD/Buildings & Zoning Classify: (4)	Senior Service Assistant Br. 11 (\$37,260 - \$47,495) Competitive
NBD/Buildings & Zoning Classify: (2)	Senior Service Assistant/Bilingual Br. 11 (\$37,260 - \$47,495) Competitive
Finance/Treasury Classify: (1)	Senior Administrative Analyst Br. 24 (\$61,286 - \$80,808) Competitive
DRYS/Recreation Administration Classify: (1)	Receptionist Typist/Temporary (12/30/19 – 6/30/20) Br. 6 (\$32,842 - \$41,009) Competitive
DRYS/Recreation Administration Classify: (3)	Recreation Assistant/Educational Aide/Part- Time/Temporary (3/3/20 – 6/30/20) Br. 815N (\$11.80) CPNC
DRYS/Recreation/Gantt R-Center Classify: (1)	Facility Supervisor/Bilingual Br. 15 (\$42,012 - \$53,924) Competitive
DRYS/Recreation/Baden Street R-Center Classify: (1)	Assistant Pool Manager/Part-Time Br. 840N (\$16.97 - \$17.99) Non-Competitive
DRYS/Recreation/Baden Street R-Center Classify: (2)	Lifeguard/Part-Time Br. 825N (\$12.00 - \$12.96) Non-Competitive

IV. The Commission adopted the following Job Specification(s):

- Case Manager
- Senior Service Assistant/Bilingual

V. The Commission Established the following Eligible List(s) for one (1) year, unless extended:

- Police Officer, ECRT7080J-1
- Police Officer, ECRT7080M-1

VI. The Commission approved the following Extension of Temporary Position(s):

- One position of Animal Control Officer/On Call/Temporary (encumbered by Ronald Lodar) in the Operation Bureau in the Rochester Police Department.
- Two position of Project Assistant/Seasonal (encumbered by John Jablonski and Jasmine Oliver) in the 911 Bureau of the Emergency Communications Department.

VII. The Commission approved the following Reinstatement Request(s):

- The Rochester Police Department requested the reinstatement of Stacey Winter and David Mace, (2) former City of Rochester Police Officers to the title of Public Safety Aide/On-Call.

The meeting was adjourned at 3:45 PM

Respectfully Submitted,



Deborah Callerame
Senior Human Resource Consultant

THE END