

**CIVIL SERVICE COMMISSION
GENERAL SESSION
MINUTES
Friday, February 28, 2020
10:30 AM., ROOM 102A, CITY HALL**

PRESENT: Commissioners: Fernan Cepero (Chair)
Sally Partner
Alan Caine

IN ATTENDANCE: Deborah Callerame, Senior HR Consultant
Deputy Director Gregory Roney, ECD
Deputy Director Stephen Cusenz, ECD
Police Officer Gina Faggiano, RPD
Sergeant Darlene Rogers, RPD
Yvette Green, Law Department

The Civil Service Commission meeting was called to order at 3:30 pm.

- I. The Commission approved the minutes of the meeting (General and Executive Session) on January 23, 2020.
- II. The Commission reviewed the following items of Correspondence: **None**
- III. The following Classifications/Reclassifications were approved as presented:

Administration/DHRM Classify: (1)	Human Resource Consultant II/Temporary (1/13/20 – 6/30/20) Br. 21 (\$51,313 – \$68,122) Competitive
Administration/Communications Classify: (2)	College Junior Intern/Seasonal Br. N408 (\$14.77 - \$16.52) Non-Competitive
ECD/911 Call Center Classify: (1)	Deputy Director of ECD Br. 33 (\$87,054 - \$114,788) Competitive Pending Exempt
DES/Commissioner's Office Classify: (1)	Security Guard/Temporary (2/10/20 – 5/22/20) Br. 52 (\$15.09 - \$18.36) Non-Competitive
DES/Architecture & Engineering Classify: (1)	Administrative Assistant/Bilingual/Temporary (2/3/20 – 6/30/20) Br. 16 (\$43,464 - \$55,789) Competitive

DES/Operations /Special Services Classify: (1)	Project Assistant/Seasonal Br. N120 (\$21.07 - \$27.00) Non-Competitive
DES/Operations /Special Services Classify: (2)	Dispatcher/Temporary (2/3/20 – 5/3/20) Br. 64 (\$19.67 - \$24.98) Competitive
DES/Buildings & Parks/Cemeteries Classify: (1)	Cemetery Worker/Temporary (2/11/20 – 2/10/21) Br. 42 (\$18.26 - \$23.05) Non-Competitive
DES/Buildings & Parks/Building Services Classify: (1)	Principal Account Clerk Br. 15 (\$42,012 - \$53,924) Competitive
DES/Equipment Services Classify: (1)	Heavy Mechanic II Br. 15 (\$42,012 - \$53,924) Non-Competitive
Library/Central/Children's Center Classify: (1)	Librarian I/Part Time Br. N185 (\$23.58 - \$27.48) Non-Competitive
Information Technology Classify: (1)	Networking Manager Br. 29 (\$75,444 - \$99,474) Competitive
Information Technology Classify: (1)	Systems Engineer II Br. 27 (\$69,630 - \$91,810) Competitive
Information Technology Classify: (1)	Chief Information Security Officer Br. 29 (\$75,444 - \$99,474) Competitive
Information Technology Classify: (1)	Technical Administrative Assistant Br. 18 (\$46,284 - \$60,407) Competitive
NBD/Buildings & Zoning Classify: (1)	Associate Zoning Analyst Br. 26 (\$66,732 - \$87,990) Competitive
NBD/Buildings & Zoning Classify: (1)	Zoning Analyst Br. 20 (\$49,344 - \$65,409) Competitive
Finance/Parking Violations Classify: (1)	Parking Enforcement Officer Br. 10 (\$36,272 - \$46,061) Competitive

DRYS/Recreation Classify: (1)	Community Center Manager/Temporary (2/27/20 - 6/30/20) Br. 22 (\$56,289 - \$74,220) Competitive
DRYS/Recreation Classify: (1)	Senior Recreation Assistant/Youth Development Aide/Part-Time/Temporary (2/27/20-6/30/20) Br.810N (\$15.58) Competitive Pending Non-Competitive
DRYS/Recreation Classify: (1)	Senior Recreation Assistant/Education Aide/Part- Time/Temporary (2/27/20-6/30/20) Br. 810N (\$15.58) Competitive Pending Non-Competitive
DRYS/Recreation Classify: (2)	Recreation Assistant/Sports and Fitness Aide/Part- Time/Temporary (2/27/20-6/30/20) Br. 815N (\$11.80) Competitive Pending Non-Competitive
DRYS/Commissioner's Office Classify: (1)	Business Analyst Br. 23 (\$58,734 - \$77,445) Competitive
DRYS/Recreation Classify: (1)	Senior Recreation Assistant/Sports and Fitness/Seasonal (3/16/20-6/30/20) Br. 810N (\$15.58) Competitive Pending Non-Competitive
DRYS/Commissioner's Office Classify (1)	Coordinator of Roc MBK Initiatives Br.26 (\$66,732 - \$87,990) Competitive
RPD/Operations/Animal Services Classify: (1)	Animal Care Technician/Temporary (2/10/20-8/9/20) Br. 2 (\$29,577-\$36,406) Non-Competitive

IV. The Commission Adopted the following Job Specification(s): **None**

V. The Commission Established the following Eligible List(s) for one (1) year, unless extended:

- Firefighter, 19ELOC1913

VI. The Commission approved the following extension of Temporary Position(s):

- One position of Animal Services Client Specialist (encumbered by Rebecca Weber) in the Operations Bureau of the Rochester Police Department.
- One position of 911 Shift Supervisor (encumbered by Phillip Coffey) in the 911 Call Center of the Emergency Communications Department.

VII. The Commission approved the following request to extend the following Provisional Assignment(s):

- The Rochester Housing Authority requested permission to extend the (3) Clerk III/Typing/Bilingual failed provisional employees for an additional (30) days.

The meeting was adjourned at 11:00 AM

Respectfully Submitted,



Deborah Callerame
Senior Human Resource Consultant

THE END