

CIVIL SERVICE COMMISSION
GENERAL SESSION AGENDA
Thursday, October 22, 2020
3:30 P.M., ZOOM MEETING

I. Approval of the Minutes of the meeting (General and Executive) on September 24, 2020.

II. Commission Correspondence(s): **None**

III. Classification/Reclassification(s):

Administration/Law Classify: (1)	Municipal Attorney IV/On-Call/Temporary (Temporary 1 Year) Br. 328N (\$41.00 - \$54.07) Exempt
ECD/911 Call Center Classify: (1)	Clerk III Br.7 (\$34,373 - \$42,971) Competitive
ECD/311 Call Center Classify: (1)	Service Representative/Temporary (9/28/20 – 12/27/20) Br.12 (\$39,110 - \$50,131) Competitive
DES/Operations/Solid Waste Classify: (1)	Assistant Operations Superintendent/Temporary (9/14/20 – 9/13/21) Br. 23 (\$58,734 - \$77,445) Competitive
DES/Water/Engineering Classify: (1)	Engineer IV/Water/On-Call/Temporary (Temporary 1 Year) Br. 288N (\$34.85 - \$45.95) Competitive
Library/Central/Finance Classify: (1)	Senior Accountant Clerk Br. 10 (\$36,997 - \$46,982) Competitive
Library/Community/Maplewood Classify: (1)	Security Guard/Part-Time Br. N015 (\$15.69 - \$17.91) Non-Competitive
Library/Community/Douglass Classify: (1)	Library Assistant/Part-Time Br. N145 (\$21.76 - \$24.86) Competitive
IT/Administration Classify: (1)	Principal Technical Consultant Br. 31 (\$81,925 - \$108,024) Competitive
IT/Infrastructure & Operations Classify: (1)	Client Support Analyst Br. 23 (\$58,734 - \$77,445) Competitive
NBD/Business & Housing Development Classify: (1)	Business Liaison/Bilingual Br. 22 (\$56,289 - \$74,220) Competitive
NBD/Business & Housing Development Classify: (1)	Senior Administrative Analyst Br. 24 (\$61,286 - \$80,808) Competitive
Finance/Purchasing Classify: (1)	Assistant Purchasing Control Clerk Br. 9 (\$36,095 - \$45,569) Competitive

DRYS/Commissioner's Office Classify: (1)	Comprehensive Crisis Response Coordinator/Temporary Br. 23 (\$58,734 - \$77,445) Competitive
DRYS/Youth Services Classify: (13)	Youth Worker/Part-Time Br. 400 (\$11.80) Labor

IV. Adoption of Job Specification(s): None

V. Establishment of Civil Service Eligible Lists:

- Code Enforcement Inspector/Part-Time, 20EOC69146
- Manager of Library Administration, 20EP70754
- Principal Finance Clerk, 20EP73854
- Senior Code Enforcement Inspector, 20EOC69160

VI. Request for Extension of Civil Service Eligible Lists:

- Administrative Analyst
- Assistant HVAC Engineer/RHA
- Assistant Operations Superintendent
- Assistant Operations Superintendent
- Assistant Service Manager
- Assistant Service Manager
- Assistant Special Events Operations Manager
- Assistant Supervisor of Animal Control
- Associate Administrative Analyst
- Automated Systems Control Specialist
- Clerk III
- Computer Aide Library/PT
- Contract Administrator
- Credit Manager
- EMD Quality Improvement Coordinator II
- Employee Safety Coordinator
- Family Self Sufficiency Supervisor/RHA
- Firefighter
- Fleet Maintenance Technician
- Housing Specialist/RHA
- Police Evidence Technician
- Pregnancy Prevention Trainer

VI. Request for Extension of Civil Service Eligible Lists: (Continued):

- Principal Engineering Technician
- Principal Engineering Technician
- Principal Engineering Technician/CADD
- Program Development Specialist
- Senior Administrative Analyst
- Supervising Engineering Technician
- Water Quality Laboratory Assistant
- Water Quality Laboratory Technician
- Youth Services Assistant

VII. Request for Extension of Temporary Position(s):

- One position of Maintenance Worker (encumbered by Warren Wymore) in the Community/Branch Maintenance Bureau of the Library Department.

VIII. Transfer Of Function(s):

- The Family and Victims Services Unit of the Rochester Police Department will transfer to The Department of Recreation and Youth Services.

IX. Reinstatement Request(s): None

X. Voluntary Demotion(s):

- Michael Cerretto, Director of the Emergency Communications Department is requesting the Voluntary Demotion of Jessica Andujar, 911 Dispatcher to the title of 911 Telecommunicator.

THE END