

CIVIL SERVICE COMMISSION
GENERAL SESSION AGENDA
Thursday, November 18, 2021
2:00 P.M., ZOOM Meeting, CITY HALL

I. Approval of the Minutes of the meeting (General and Executive Sessions) on October 28, 2021.

II. Commission Correspondence(s): **None**

III. Classification/Reclassification(s):

City Council & Clerk/Police Accountability Board Classify: (2)	Deputy Chief of Accountability Inspection Br. 26 (\$69,428 - \$91,545) Competitive
City Council & Clerk/Police Accountability Board Classify: (8)	Accountability Inspector Br. 23 (\$61,107 - \$80,574) Competitive
City Council & Clerk/Police Accountability Board Classify: (1)	Clerk III/Typing/Temporary (11/8/21 – 11/7/22) Br. 7 (\$35,060 – \$43,830) Competitive
Administration/Mayor's Office Classify: (1)	Kiva Capital Access Manager Br. 12 (\$39,892 - \$51,134) Competitive
Administration/DHRM Classify: (1)	Human Resource Consultant I/Temporary (11/1/21 – 11/18/21) Br. 18 (\$48,154 - \$62,847) Competitive
Administration/DHRM Classify: (1)	Human Resource Consultant I Br. 18 (\$48,154 - \$62,847) Competitive
Administration/DHRM Classify: (1)	Human Resource Assistant/Temporary (11/1/21 – 11/18/21) Br. 16 (\$45,220 - \$58,043) Competitive
Administration/DHRM Classify: (1)	Human Resource Assistant Br. 16 (\$45,220 - \$58,043) Competitive
Administration/DHRM Classify: (1)	Clerk II Br. 9 (\$36,817 - \$46,480) Competitive
Administration/DHRM Classify: (1)	Examination Supervisor/Part-Time Br. 460N (\$17.30) Non-Competitive
DES/Buildings & Parks/Parks Classify: (1)	Assistant Operations Superintendent/Temporary (Temporary to 6/30/21) Br. 23 (\$61,107 - \$80,574) Competitive
RPL/Central/Library Automation Classify: (1)	Computer Communication Technician Br. 21 (\$53,386 - \$70,874) Competitive
IT/Data Analytics & Performance Classify: (1)	Senior Administrative Analyst Br. 24 (\$63,762 - \$84,072) Competitive

NBD/Business & Housing Development Classify: (1)	Business Liaison/Bilingual Br. 22 (\$58,563 - \$77,218) Competitive
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IV. Adoption of Job Specification(s): **None**

V. **A.** Establishment of Civil Service Eligible List(s):

- Library Assistant, 21EOC68578
- Senior Service Representative, 21EP73852
- Senior Service Representative/Bilingual, 21EP73858

B. Close-out of examination process:

- Service Representative/Bilingual, 21EP73225
- Supervising Service Representative, 21EP70115

VI. Request for Extension of Civil Service Eligible Lists(s): **None**

VII. Request for Extension of Temporary Position(s): **None**

VIII. Transfer(s): **None**

IX. Reinstatement Request(s):

- The Rochester Police Department is requesting the reinstatement of retired Police Sergeant, Herbert Everson to the title of Public Safety Aide/Part-Time.
- The Rochester Police Department is requesting the reinstatement of Richard Looby to the position of Police Officer with the City of Rochester.
- The Department of Environmental Services is requesting the reinstatement of Carla Johnson to the position of Senior Administrative Analyst.

X. Proposed Civil Service Commission Meeting Dates – Jan – Jun 2022:

- January 27, 2022
- February 24, 2022
- March 24, 2022
- April 21, 2022
- May 26, 2022
- June 30, 2022

END