

AGENDA REVIEW QUESTIONS & RESPONSES

January 11, 2022

CITY COUNCIL MEETING JANUARY 18, 2022

FINANCE COMMITTEE

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Int. 3 (30) – Appointments Civil Service Commission

Council Priority: Jobs and Economic Development

Q: What was the reason for these two individuals' resignation? Lupien

A: One Commissioner was moving out of the City which required them to resign because City residency is required. The other Commissioner resigned due to personal commitments they would preclude them from providing the level of dedication necessary to perform the duties of a Commissioner.

Int. 5 (32) Financial Empowerment Center Grant Acceptance

Council Priority: Jobs and Economic Development

Q: What is the current staffing model and location of the Financial Empowerment Center? Lupien

A: The Rochester Financial Empowerment Center is administered by Consumer Credit Counseling Services of Rochester. Currently, the FEC has five counselors on staff and a counseling manager. Two of the five counselors are currently in training and are expected to begin seeing clients by March. The Rochester Financial Empowerment Center operates by co-locating counselors at various partner locations and during the COVID-19 pandemic offering remote counseling sessions. Our current co-location partners include OACES, MCC, Ibero, Rochester Housing Authority, and Foodlink. We are working to bring a counselor back onsite to the Department of Human Services and Center for Employment Opportunities.

Q: Please provide a breakdown of how these three grants will be spent? Martin

A: Please see the budget for Year 3 & 4 of the FEC operations below.

Program Year 3 (Oct 2021-Sept 2022)		Program Year 4 (Oct 2022-Sept 2023)	
ITEM	COST	ITEM	COST
Salary -- City Mgr.	In Kind	Salary -- City Mgr	In Kind
Salary -- Counseling Mgr.	57000	Salary -- Counseling Mgr.	67491.84
Salary - 5 Counselors	227136	Salary - 5 Counselors	236221.44
Admin Support	3780	Admin Support	5000
Fringe Benefits	61326.72	Fringe Benefits	63779.7888
Training (Consultant)	0	Training (Consultant)	0
Training (CCCS)	900	Training (CCCS)	1000
Credit Reports	7000	Credit Reports	8000
Equipment	12000	Equipment	13000
Marketing and Advertising	1000	Marketing and Advertising	3000
Space and Utilities	0	Space and Utilities	0
Supplies	1000	Supplies	3000
Section 8 Homeowner Grants	30000		
TOTAL	\$ 409,038.72	TOTAL	\$ 400,493

Q: Please provide the target population for the FECs and the Small Business Boost. Smith

A:

Although the Rochester Financial Empowerment Center is open to anyone within Monroe County, our outreach efforts focus on low to moderate income families in the City of Rochester. Of clients served so far: 57% identify as African American, 15% as Hispanic/Latinx, and 70% as female. Additionally, the average household income for an FEC client is \$29,000 per year and a 600 credit score. On average, a FEC client has 1.5 children in their household and 80% of clients are not in a relationship with shared finances.

In other words, our 'typical' client is a single female headed household with children making below \$30,000 per year. Single Female Headed Households with children make up the vast majority of households living in poverty in Rochester and continue to be a priority demographic for the FEC.

For many, entrepreneurship is a path out of poverty or provides a level of income smoothing for those whose wage incomes do not meet their basic needs. In March the Racial and Structural Equity Commission published a report highlighting key recommendations to address structural racism in our community. RASE reported that black and Hispanic businesses have limited access to capital and, "are more likely to have been denied credit and are less likely to receive the full requested amount." To address this inequity, the RASE report said that MWBE's need to become more bankable through credit building and professional accounting.

By integrating the FEC into the small business support ecosystem we suspect that business owners, especially low-income and minority business owners, will become more bankable and credit worthy to various lending institutions. Small Business Boost FEC counseling will support business owners in addressing the unique challenges when navigating the sometimes blurred lines between personal and business finances. SBB clients will work towards their financial goals, whether to build their personal credit, separate their personal and business finances, or get connected to banks, CDFIs or other lending institutions. This integration will begin to close the structural gaps for MWBEs and low-income entrepreneurs to access the capital necessary to stabilize or grow their businesses.

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NEIGHBORHOOD & BUSINESS DEVELOPMENT

NBD

Int. 7 (12) – Authorizing Grant Application – NYS Homes and Community Renewal, CARES Act CDBG CV

Council Priority: Creating and Sustaining a Culture of Vibrancy; Rebuilding and Strengthening Neighborhood Housing

Q: Is there a soft second lien on these homes in case the property owners were to sell within 5 years? What happens to the funds if the home sells during that time period? Peo

A: We do not record a second lien; however, property owners are required to sign a Program Agreement with the City that requires the owner retain the property for five years. On an annual basis, the City mails verification letters to enforce this requirement. If the owner is in violation of the terms of the agreement or the property is sold during the five-year period, the owner is required to repay the grant. The repayment is pro-rated based on the time elapsed.

Q: What does “privately-held” mean – does it have to be held in the owners’ name or can it be held in an LLC? Peo

A: Privately held means the property is owned by a non-government legal entity such as an individual(s) or company. Therefore, a property owned by an LLC is considered privately held.

Q: Is there a requirement that the landlord retain the housing for a certain period of time, whether it be five-years or more? Lupien

A: Landlords are required to retain the property for five years. If the property is sold during the five-year period, the owner is required repay the grant prior to conveying title. The repayment is pro-rated based the time elapsed since the date the Program Agreement is signed.

Q: Is there a reason the units have to be in existence before 1978? Martin

A: The current HUD funding for the program limits the program to addressing lead paint hazards, and thereby eligibility is limited to buildings that would contain lead paint. The federal government banned the use of lead-based paint in 1978, so units built after 1978 would not contain lead paint. With expanded funding the program will continue to operate under the same eligibility with a priority to address lead paint hazards.

Q: What processes are in place to make sure the work in upgrading the units is done properly and up to code? Martin

A: During the application process, property owners are required to select five contractors from a City-approved contractor list. A bid process is conducted by the City and the low bid wins the job. All participating contractors are required to maintain Environmental Protection Agency (EPA) lead abatement certifications. The contractors must carry General Liability, Workers Compensation, and Disability insurance. The work performed is in accordance with a scope of work prepared by a City Property

Rehabilitation Specialist (PRS). The PRS inspects the property before, during and after construction. At the final inspection the property owner, contractor and City inspector is present to inspect that the work completed is in accordance with the scope of work. If the work completed is to the owner's and City's PRS satisfaction, the owner, PRS and contractor will sign a Certificate of Completion. Any disputes that may arise from owner dissatisfaction can be resolved through arbitration services provided by the Center for Dispute Settlement; however, most disputes are resolved without enacting arbitration services.

Q: How do we know these units are being rented affordably for the entire 5-year period? How will you enforce 50% AMI over the 5 years? Martin, Gruber

A: Landlords are required to submit to the City a letter annually which verifies the rent charged for each of the housing units and the re-verified income documents for each tenant household in the form of an annual report.

Q: Is there discretion on if we can extend the time period beyond 5 years? Gruber

A: Yes, it is possible, but that may create a disincentive for property owners to enroll in the program.

Q: I have gotten a number of complaints about contract work being done on behalf of the City – please schedule a Work Session on this process. Lightfoot

A: NBD will work to schedule a Work Session to include this topic.

Q: Are the rents affordable to the AMI of 50% or lower? Lupien

A: Yes, landlords are required to set rents at a level to be affordable to tenants at or below 50% AMI.

Q: At the end of the 5 years, can the landlord raise the rent to market rate from the affordable amount, which would ensure tenant displacement? Lupien

A: Landlords are required to maintain affordable rents for a period of five years from the date the program agreement was signed. Beyond the five years, the landlord can raise the rent.

Q: Are there any restrictions on the grant that ensures the landlords applying for these funds do not have any code violations on the property or any others they own? Lupien

A: In order to participate in the program property owners must not have code violations on any properties they own.

Q: Is the money flexible to be used for only landlords, or can we use it for homeowners? Can people use this money to purchase their home and make repairs? Lupien

A: The program funds are for owners of 1-4 unit structures to make repairs to their units. The owner is allowed to be an occupant of one of the units. The funding is not eligible for use to purchase a home.

Q: Can CARES Act or ARPA dollars be used to seed the Housing Trust Fund? Lupien

A: ARPA dollars are currently proposed to seed the Housing Trust Fund. This legislation will come before City Council for approval in a future month.

Q: Can we be provided a report of the CARES Act funding spending, allocations, and how much we have left? Lupien

A: Yes, please see **ATTACHMENT A**.

Q: Please provide more details about the application process for landlords. Harris

A: The Neighborhood Service Center (NSC) handles the application process. All applicants can visit their nearest NSC office to apply and submit their application to the NSC. Once an application is complete, the NSC office will send it to the program staff for a final review and approval/denial.

Q: How will this program be marketed? Harris

A: We will launch a citywide media campaign utilizing several media platforms to market all of our Housing Rehabilitation Programs.

Q: How are applications/properties chosen? Harris

A: We accept applications on a first-come; first-serve basis until the program funds are spent. We review each application for program eligibility. The property must be a one to four family residential structure built prior to 1978 and in good condition. Properties that are fire-damaged or structurally unsound are not eligible. The owner must be current with City and County property taxes. Property owners cannot be subject to a mortgage or tax foreclosure. Owner-occupants and tenants must meet income requirements. The property owner must not have code violations on any property they own. If all these conditions are satisfied, the owner will receive a pre-approval to the program.

Int. 8 (14) – Authority to Extend Qualifying PILOT Agreements – Affordable Rental Housing Projects

Council Priority: Rebuilding and Strengthening Neighborhood Housing

Q: At the December 23 Work Session, it was mentioned there were up to 80 PILOT agreements but only 6 that would be impacted – please provide two lists - every property that has a PILOT and every PILOT that is expiring. Smith, Gruber

A: There are approximately 80 Qualifying PILOT agreements, for affordable rental housing projects with remaining terms/expiration dates that vary, up until 2052. The proposed legislation would apply to each of them as they near the end of their current PILOT term. The six projects noted in the presentation to be impacted are projects for which Qualifying PILOTs have already expired, will expire prior to the taxable status date (February 1, 2022) for the upcoming 2022-23 City Property Tax Year, or will expire in 2022-23.

The 2021-22 Fiscal Year Shelter Rents PILOT (Qualifying PILOTs) list is attached **ATTACHMENT B**.

The 6 projects referenced in the presentation are listed below:

Project Name	Number of Units	PILOT Term	Expiration Date
RARE II	10	15 years	2020
MONROE PLACE	11	20 years	2020
WOODWARD	23	25 years	2021
BROWN STREET	15	20 years	2020
NEAR WESTSIDE	26	20 Years	2023
NORTHSTAR	13	15 years	2020

Q: Can you please provide a breakdown of the units by AMI of the expiring PILOTs? Lupien

A: Please see chart below:

Project Name	Number of Units	Unit Affordability
RARE II	10	2 units < 50% MFI
		8 units < 60% MFI
Monroe Place	11	6 units < 50% MFI
		3 units < 65% MFI
		2 units < 80% MFI
Woodward	23	10 units < 50% MFI
		13 units < 60% MFI
Brown Street	15	11 units < 40% MFI
		4 units < 60% MFI
Near Westside	26	11 units < 50% MFI
		15 units < 60% MFI
Northstar	11	5 units < 60% MFI
		6 units < 50% MFI

Q: Please provide the NYS and City requirements to provide safe, decent and affordable housing. Martin

A: Please see below:

- Safe Housing is ensured by Code Enforcement, through property inspections required with the issuance and renewal of Certificates of Occupancy
- Decent Housing is assured by being constructed in compliance with the NYS Building Uniform Fire Prevention and Building Code.
 - City Inspectors inspect properties throughout construction, or rehabilitation, and facilitate issuance of the initial Certificate of Occupancy when establishing a use. A Certificate of Compliance is issued for properties or occupied spaces undergoing alterations where a use has not changed. Both documents assure that the property was found to be in substantial compliance with both State and local code regulations.
- Affordable Housing is generally accepted to be that which permits households to not pay more than 30% of their gross monthly income toward housing costs (rent and utilities).
- Attached **ATTACHMENT C** is Local Law No. 5, amending the Affordable Housing Policy for the City of Rochester, and defining Low and Moderate Income Levels.
- NBD is looking to schedule a meeting for City Council to learn from NYS Homes and Community Renewal Staff about their programs for the development and maintenance of affordable housing.

Q: Who is serving on the PILOT review committee currently; is there a plan for these seats to shift?
Gruber

A: The PILOT Review Committee is comprised of the senior administrative positions listed below, which are not anticipated to change. Following are the positions, and names of staff currently serving on the Committee:

- Commissioner of Neighborhood and Business Development – Dana K. Miller (Chair)

- Deputy Mayor – Patrick Cunningham
- Director of the Office of Management and Budget – Christopher M. Wagner
- Director of Finance – Kim D. Jones (Acting Director of Finance)
- Corporation Counsel – Linda S. Kingsley
- City Assessor – Michael S. Zazzara
- Deputy Commissioner of Neighborhood and Business Development – Erik L. Frisch

Q: At the December 23 Work Session, Mike Zazzara talked about net positive financial impact this would have; can this be quantified by comparing an example property if the PILOT expired versus the maintenance of the PILOT. Gruber

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*A: Please see attached document **ATTACHMENT D** that shows examples of taxes that would be due for a single family property (from a scattered site or in-fill project).*

- The **Value Based on 581-A** calculation, which would need to be calculated each year by Assessment staff, shows \$1,025.62 in total annual taxes due (without a PILOT).
- The **Annual Shelter Rent Payment** shows \$884 due annually under the PILOT agreement.

Q: Does the PILOT extend past the timeframe of mandated affordable housing? Martin

A: No, as proposed, the Qualifying PILOT agreements would not extend past the timeframe of mandated affordable housing.

Int. 9 (15) – Amend Ord. No. 96-9 – PILOT: Woodward Affordable Housing Project

Council Priority: Rebuilding and Strengthening Neighborhood Housing

Q: Are there any open code violations on any of these properties? Gruber

A: There are no open code violation cases for the properties included in the Woodward Affordable Housing Project.

Q: When the PILOT ends and it is refinanced, do they intend to provide affordable rents at the same level? Lupien

A: The request to extend the PILOT for the remainder of the project's affordability period will allow the developer/owner to develop a capital needs assessment and develop a plan for the project to be rehabilitated and sustained as affordable rental housing. While there are no specific details available regarding the developer's plans, the City of Rochester would advocate for rents to remain affordable at the same levels.

Q: Who is pursuing refinance for the projects – Woodward LP or PathStone? Peo

A: PathStone, as the entity responsible for Woodward LP, would pursue refinancing of the project. The Woodward LP entity has no staff and was formed specifically for the development of the project into affordable rental housing.

Int. 10 (16) – Zoning Map Amendment – 10-10.5 Jones Av

Council Priority: Creating and Sustaining a Culture of Vibrancy

Q: Please provide a list of the different Zoning districts and their description. Lupien

*A: Please see **ATTACHMENT E**.*

Q: Is the addition just an office space; Is there any concern about the environmental laboratory's impact to the neighborhood? Gruber

A: There is not an addition planned as part of the project following the zoning map amendment. They propose to renovate an apartment on the first floor of the existing house to an office. However, with the rezoning, offices are permitted as of right. In a C-2 district research labs are permitted with a Special Permit. A list of all permitted and specially permitted uses in C-2 is included in the attachment packet. The rezoning will introduce new land uses to this parcel.

Int. 11 (17) – Zoning Map Amendment – 222 and 226 Merchants Rd

Council Priority: Creating and Sustaining a Culture of Vibrancy

Q: Is this the same zoning district as the Ambassador Hotel on Union – where most things are “allowed by right”? Lupien

A: No, the Ambassador is located in the Center City District (zoning district) which has a more expansive list of allowed uses by right. This project is proposed to be rezoned to the C-2 zoning, a commercial district where not all uses are permitted as of right. A list of all permitted and specially permitted uses in the C-2 is included in the attachment packet.

Q: On Google Maps, there is an unpaved parking lot behind business and green area adjacent to park; does the parcel include both of these areas? Lupien

A: The proposed zoning map amendment is for a vacant 0.09 acre lot and a vacant 0.11 acre lot. The vacant 0.09 acre lot appears to have been recently, illegally used as parking. The 0.11 acre vacant lot is currently grassed. These two lots will be incorporated into the adjacent auto repair business.

The adjacent park with 98 feet of frontage on Merchants Rd is not included in the proposal and will remain Open Space.

Int. 12 (18) – Zoning Map Amendment – 350 Benton St

Council Priority: Creating and Sustaining a Culture of Vibrancy

Q: Who is going to be responsible for the brownfield site cleanup – is it the owner? Peo

A: The owner is responsible for applying to NYSDEC for review.

Q: What is the parking lot for? Gruber

A: To serve the property owner's adjacent residential and commercial buildings.

Q: Is this the last time this will come before Council? Lupien

A: Yes, only the map amendment requires City Council approval. The parking lot will require a public meeting which solicits neighborhood comment and results in a vote/determination by the Planning Commission.

Q: How is the question from the Swillburg Neighborhood Association regarding 1023 South Clinton Avenue going to be addressed? Harris

A: 1023 S Clinton Av has been cited for code violations and is currently in enforcement.

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PARKS & PUBLIC WORKS

Int. 13, 14, 15, 16 (1) – State Street Reconstruction Project (Basin Street to Inner Loop)

Council Priority: Jobs and Economic Development

Q: Please provide something that shows the connection of bike facilities with the transformation currently at Charles Carroll Park and across the street? Specifically, the biking amenities. Gruber

A: Full ADA compliant pedestrian and bicycle access is being created throughout the Charles Carroll Plaza at all connection points as follows:

- North/South connection - Andrews Street to Main Street: Pedestrian and bicycle-friendly paths throughout Charles Carroll will connect with dedicated bike lanes on Andrews Street and shared bike lanes on Main Street. This will create yet another critical link in the larger Genesee Riverway Trail system. Further information on the transformative ROC the Riverway Charles Carroll Park Renovation can be found at:
<https://www.cityofrochester.gov/ccpp>
- North/South connection - Main Street: The Main Street Streetscape Phase II project now under construction is adjusting the pedestrian crossing from Aqueduct Park to better align with the link to the Charles Carroll trail connection. Cast trail medallions and decorative silica concrete are being used to accent the connection to the Genesee Riverway Trail.
- East/West connection -State Street at Federal Building to Charles Carroll Park and Sister Cities Bridge river crossing: ADA complaint, ramped pedestrian and bicycle access will be provided as part of the Genesee Crossroads Park Revitalization project. This link is still in the design phase and will include signage and gateway features that highlight this connection.
- State Street: The State Street project includes bike boxes at the intersection of State Street and Andrews Street to enhance connectivity with the Genesee River Trail at Charles Carroll Park and the City's bicycle network.

Q: Are scooters allowed on sharrow lanes? Peo

A: Yes. Scooters are considered the same as bicycles under NYS Vehicle and Traffic Law Title 7, Article 34-D, § 1281. Scooter users should ride to the right of traffic where a dedicated bike lane is not available unless it is unsafe or impractical to do so.

Q: Other cities have poles between bike lanes and vehicle lanes – have we looked into the cost of doing this on main arterials and around schools to keep lanes completely separate? Peo

A: Yes, removable bollards have been utilized temporarily on North Chestnut Street and the Broad Street Bridge. The bollards require frequent maintenance and historically have not been

left in place during the winter in order to facilitate plowing. Bollards cannot be placed at locations such as State Street since the bike lanes are located adjacent to the on-street parking spaces.

Int. 17, 18 (2) – Orange Street & Saxton Street Rehabilitation Project – Orange Street (Saxton Street to West Broad Street), Saxton Street (Jay Street to West Broad Street)

Council Priority: Jobs and Economic Development

Q: Has DES talked to the school about importance of bike lines attached to School 17? Has the school indicated anything about volume of students who ride their bike to school? Gruber

A: DES did not coordinate directly with School 17 for this project as the segment of Saxton Street in front of the school is not within the limits of this street project. With the exception of the existing City Bicycle Boulevard network that has been identified, bicycle lanes are generally not installed formally on local streets due to the narrow curb-to-curb widths and presence of on-street parking.

Q: Other cities have poles between bike lanes and vehicle lanes – have we looked into the cost of doing this on main arterials and around schools to keep lanes completely separate? Peo

A: Yes, removable bollards have been utilized temporarily on North Chestnut Street and the Broad Street Bridge. The bollards require frequent maintenance and historically have not been left in place during the winter in order to facilitate plowing. Additional limitations include, but are not limited to, adjacent uses such as on-street parking, narrow street widths, and operational activities such as refuse collection, street cleaning, and leaf collection.

Int. 19 (3) – Agreement – Bergmann Associates, Architects, Engineers, Landscape Architects & Surveyors, D.P.C., Brewery Line Trail Project

Council Priority: Jobs and Economic Development

Q: Are we anticipating putting other breweries there – are there any projects coming up to make this an actual brewery spot? Peo

A: The project was called Brewery Line Trail by the ROC the Riverway Vision Plan due to its proximity to the Genesee Brewery and its use of the former rail line that delivered goods to the brewery. There was never any intent to make space for additional breweries as this is a public park. The High Falls Terrace Park and former rail line acquired for trail purposes must remain open to the public.

Int. 22 (6) – Appropriation – Rochester Pure Waters District, Street Improvement Projects

Council Priority: Jobs and Economic Development

Q: What is the schedule of the work and when will the locations be determined? Gruber

A: Funds are not appropriated until street improvement projects are in need of the funding for the pure waters work. The following projects are identified as needing the funds currently being appropriated:

\$118,426 – State Street project

\$168,528 – Orange Saxton project is a January Council action

\$358,895 – Weaver Street project is planned to go to Council for action in February.

M&R TIP PM 1 (East/Culver/South/University) – item to go before Council later this year

Int. 23 (7) – Agreement – MRB Group, Engineering, Architecture & Surveying, D.P.C. Hydraulic Model Simulation Support Services

Q: Do the other quadrants not have this hydraulic system? Why not? Peo

A: The software is utilized to model the entire City Water System; including the distribution system within the City limits and the uplands / conduits system from Hemlock and Canadice Lakes to the three reservoirs. In addition we have modeled the Canadice Water District which the Water Bureau operates under contract with the Town of Canadice.

Int. 25 (9) – Bond Authorization -2022 Water Main Lining & Lead Service Replacement Project

Q: Please provide an update on where we are at in getting to zero lead service lines in our City? Can this figure be provided to Council regularly? Lightfoot

A: As of January 1, 2021 there were 25,783 lead services in the City. Since that, 1003 have been removed leaving 24,780 to be addressed. The Water Bureau has created a dashboard that tracks our lead service line replacements by location that is used to regularly report progress to Council. The DES Water Bureau, in partnership with the DES A/E Street Design Division, is developing a plan to remove all lead services by 2030 contingent on needed funding being appropriated by Council. A budget Key Performance Indicator is being proposed to be added to the annual Budget to report on the status of this initiative.

Q: Is there a plan to get to zero lead service lines; if so, what are the benchmarking dates? Lupien

A: The DES Water Bureau, in partnership with the DES A/E Street Design Division, is developing a plan to remove all lead services by 2030, contingent on needed funding being appropriated by Council.

Q: Are there plans for this work to take place in the NW this year? Peo

A: Yes. Lining & Lead Service Replacement projects were carried out in 2018, 2019, and 2020 in the NW District with additional work planned in the NW District for 2022 in a project currently under development.

Q: Are there certain areas in the City that have higher concentrations of lead service lines? Lightfoot

A: No, lead services are found fairly uniformly throughout the City. A map has been included that shows the density of lead services by street. **ATTACHMENT F**

Q: Do we anticipate prioritizing lead service line replacement projects with the Infrastructure funds coming from the Federal government? Meléndez

A: Yes, lead service line replacement projects continue to be a top priority for the anticipated Infrastructure funding. The funding provided through the Infrastructure Investment and Jobs Act of 2021 (IIJA) is being distributed to States through the existing State Revolving Fund process. This will require the City to apply for funds through the State's Intended Use Plan. Currently we are waiting on updates about the timeline for this funding becoming available, which is expected in the 1st quarter of 2022. The administration and allocation formula for Lead Service Line Funding is still unknown at this time. The City Water Bureau is taking proactive steps to be first in line for this funding. Guidance suggest that funding will not actually be available for Construction until 2023 at the earliest.

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PUBLIC SAFETY, RECREATION, & HUMAN SERVICES

PSRHS

Int. 27 (19) – Appropriation of Federal Forfeiture Funds

Council Priority: Public Safety

Q: The material costs of 3D printing machines are high – is there a plan to anticipate this cost with federal forfeiture funds or in the Police budget? Lupien

A: The initial purchase of the 3D printer and filament will be through the use of asset forfeiture funds. The proposed purchase will include enough filament to last approximately 5 years. The filament that will be used is approximately \$23/roll. We estimate that a single roll will yield approximately 1.5 housing enclosures for our cameras. Currently, RPD purchases 2 to 3 factory made (standardized) enclosures per year at a cost of \$750/enclosure. Therefore, the 3D printer will save the department money over the long term.

Q: Please provide the document that defines federal forfeiture and their usage. Lightfoot

A: The link for the "Guide to Equitable Sharing for State, Local and Tribal Law Enforcement Agencies is: <https://www.justice.gov/criminal-afmls/file/794696/download>

Q: Please provide the list of equipment that would be protected using the 3D printer. Will the printers only be used to print those materials or for other things? Is the printer single use or are there plans for future usage? Martin

A: The 3D printer will be used to create new enclosures, and to maintain our current enclosures on existing cameras. The printer's intended purpose is to be used exclusively for creating parts (i.e., mounting brackets) related to installing the electronic equipment within the enclosure. The equipment "protected" by 3D printed enclosures would only be equipment used to operate the camera (camera, modem, and power supply).

Q: What bureau of RPD and position will be responsible for the printer? Is there money for training that will be allocated in the future? Peo, Lupien

A: The Surveillance Electronic Support Unit (SESU), which operates within the Operations Bureau's, Special Investigation Section, will house and be responsible for the 3D printer. SESU will be the sole operators/users of the 3D printer. Members assigned to SESU have extensive experience with the use of 3D printers, and as such no additional money is needed for future training.

Int. 28 (20) – Agreements – RASE Funds – Trauma Training and Officer Wellness for RPD

Council Priority: Public Safety

Q: How does this tie into Executive Order 203? Lightfoot

A: Executive Order 203 recommends the RPD "...seek additional outside resources training, monitoring, prevention, and response systems that protect officers, their families, and the people they serve from officers' stress and trauma."

Executive Order 203 also recommends RPD "Conduct in-service training to familiarize officers with how all the dimensions of officers' lives are one interdependent system and how deficiencies in any one dimension can create or exacerbate problems in other dimensions. In-service training can help officers and their families not only identify, but also problem-solve issues that hurt their overall wellness and well-being."

Executive Order 203 also recommends that RPD "Promote peer support as an effective method to assist officers throughout their career, but more importantly, following a traumatic event. Many officers may be hesitant to utilize outside counseling services following a traumatic event, however many are willing to turn to their fellow officers to seek support. Peer services have a significant and positive impact increasing officer morale and ameliorating post-traumatic stress."

Executive Order 203 recommends the RPD "Utilize Smartphone applications as an increasingly common method to assist Officers after a traumatic event. An example of a widely used app is the CordicoShield Employee Wellness App. Cordico provides confidential and anonymous access to powerful resources and self-evaluations 24/7/365 via a smartphone app that is custom tailored to a specific department. Several departments nationally have provided this resource as an option to their officers."

Q: Why we did go out for RFPs for this work; why are we not using a local firm? Meléndez

A: RPD is interested in a vendor that has current or former Police Officers on staff that have experience in a Police Wellness Unit, experience in responding to mental health issues, and experience with training Police Officers in dealing with their own well-being and understanding the trauma related issues of members of the community. We also require a company that will customize a training program specifically for our department. Of the companies that were researched, Solution Point Plus is the most cost effective and are willing to customize the training to the needs of the Rochester Police Department.

Solution Point Plus has built a reputation as a premier leader in this industry. They put an innovative and compassionate approach to policing into action. To communicate with people in extreme circumstances is one thing; to understand your own anxieties, and the toll that constant exposure to trauma takes, is another. Ideally, they're inextricably linked. This is what separates the training provided by Solution Point Plus from all the rest.

Q: Why not utilize ongoing services from mental health professionals and peers instead of relying on other officers to provide mental health services in addition to their other work? Martin

A: Other officers offer a unique perspective and can relate to the ongoing effects of trauma that is caused from the direct exposure to law enforcement critical incidents. Officers want to be able to talk to experts who not only have an academic understanding of trauma but also are able to relate with them as they too have lived through similar experiences. It's more impactful to have a person stand on experience to make a substantial impact on the targeted audience (police officers).

Q: Could there be other individuals trained in this model besides sworn officers? Meléndez

A: Yes. Other City employees and members of the community can be trained in this model. Trauma affects everyone – both Police and community members. This training will serve as a bridge between the Police and the community to broaden the understanding of trauma and the effects it has on individuals.

Q: What portion of the training covers dealing with mental health responses in the community versus the officers own mental health? Lupien

A: There will be a one-hour block designated to linking the effects on trauma between the community and the officers. This block will be used to show that the traumatic events are a commonality that both officers

and victims share. Officers who are more aware of trauma and have better overall wellness are better suited to seek healthy solutions and to serve the community. If we increase the overall wellness of officers and teach them how to identify and deal with job related trauma, we will effectively decrease complaints. The community will not only benefit from officers who are more knowledgeable about trauma, but they will in turn be able to assist community members who are experiencing trauma and be far more equipped to help them in their greatest time of need. It's this type of compassion that will help to build bridges between the police and the community.

Q: The RASE Report included addressing trauma in officers and members; where does the community piece come in? Is there any evidence of this model impacting the community outside of the officers in Antonio? Martin

A: Officers who are aware of trauma are better suited to seek healthy solutions. If we increase the overall wellness of officers and teach them how to identify and deal with job related trauma, we will effectively decrease complaints. If officers are able to understand trauma and how it affects a person, they can in turn use those skills to be more empathetic to the public they serve. The community will not only benefit from officers who are more knowledgeable about trauma, but they will in turn be able to assist community members who are experiencing trauma and be far more equipped to help them in their greatest time of need. It's this type of compassion that will help to build bridges between the police and the community. Additionally, there are more than 8,000 first responder agencies across the country who have invested in wellness programs to assist their employees. Agencies who have these programs have seen significant decreases in sick time used by the employee and an overall decline in customer service complaints.

Q: Please provide an update of the \$1M RASE allocation and what has been spent. Gruber

A:

RASE \$1 Million Allocation in F2021-22 Undistributed Budget

Dept	City of Rochester Project Description	RASE Funding	Status 1/11/22
Mayor's Office	Qwally software - more inclusive digital landscape through online small business, procurement, and supplier diversity programs.	\$150,000	July 2021 council (2021-230) \$150,000 contract encumbered (\$75,000 remaining)
DRHS	Hire a consultant to assess and provide recommendations to increase the interconnectedness of the shared services, programs and resources provided among the City and County Human Services infrastructures - prioritizing mental health and addiction services.	\$130,000	No funds expended
DHRM	Guaranteed Basic Income - RUBI travel to IL to learn about pilot programs.	\$10,000	\$6,861 expended

DHRM	Revise local government job postings requirements for experience and skills beyond the minimum necessary.	\$100,000	No funds expended
DHRM	Make the Civil Service test free for all--City would pay NYS directly. Projected cost varies depending on number of exam candidates. Costs higher when entry Police Officer or entry Firefighter exams are held.	\$25,000	No funds expended*
DHRM	Hire consultant to facilitate the development of the RASE Council's annual report, and track the progress on RASE recommendations.	\$50,000	Nov 2021 Council (2021-342) \$50,000 to be encumbered
RPD	Trauma impact training program for recruits as well as experienced police officers, investigators and supervisors. Engage a train the trainer approach.	\$240,000	January 2022 Council item submitted
RPD	Upgrade RPD's use of IAPRO early warning software to its fullest capacity to ensure any personnel concerns are identified as quickly as possible and addressed.	\$50,000	No funds expended
Finance	Hire a Compliance Analyst to manage an apprenticeship/work develop program and conduct compliance field investigation work that is required on all state and Federal contracts.	\$79,500	No funds expended. December (2021-380). Position was advertised; interviewing underway
Finance	Incentivize construction hiring from disadvantaged zip codes.	\$50,000	No funds expended December (2021-380)
Finance	Hire an MWBE Analyst to provide direct training and outreach events for MWBE businesses, such as OSHA 10 training, bidding, insurance and bonding training, and RFP and grant workshops.	\$70,500	No funds expended. December (2021-380). Position was advertised; interviewing underway

Total Proposed Expense: \$955,000

Earmark for Pending City Council items: \$45,000

Total allocated: \$1,000,000

Q: Please provide a table depicting how the \$122,400 will be allocated. Lupien

A:

Use	Amount
Agreement – Solution Point Plus	\$50,000
Overtime to backfill for above training	\$72,400
TOTAL	\$122,400

Q: How will this program be integrating when training new recruits in the Academy? Harris

A: Twenty RPD officers will be certified as instructors. Officers will be selected from this group of instructors to train recruits at the Police Academy. Officer Wellness will be a continuing program that will be constantly examined and updated. The Officer Wellness Unit will continue to evaluate ways to expand this program to include civilian employees and the community.

Q: *How many hours does the training take over the 7-week period?* Harris

A: It will take 280 hours over the course of the 7-week period to train all sworn members of the department.

Int. 29 (21) – Appropriation and Budget Amendment – American Rescue Plan Act (ARPA), the International Plaza

Council Priority: Jobs and Economic Development

Q: *Please provide a table of how the \$75,000 will be allocated.* Lupien

A: Estimates are below

8' by 8' vending kiosks, 3@ \$16,000	\$48,000
Provide electric to containers	\$9,000
Bistro furniture	\$5500
<u>Sound equipment/stage enhancements</u>	<u>\$12,500</u>
	\$75,000

Q: *The original request was for \$165,000 – why was only \$75,000 awarded?* Lupien

A: The remainder of the funds are earmarked for permanent shade structures. These require design and engineering.

Q: *Please provide the list of the occupants at the current vending kiosks – are they fully utilized year round?* Peo

A: Currently there are 5 vending kiosks. Only 2 of them are designed and intended for year-round use. Tenants of these two kiosks are Borinquen Bakery and New Generation Meats, both have opened for market days and events but due to COVID and their inability to find and retain staff, have not yet opened on a regular basis. Both plan to this spring. The other three were intended to be open seasonally, primarily when the Plaza is open. We had several tenants last year and are currently working with a number of interested prospects. There is a desire by vendors to have a secure unit to store goods on the site and we expect that the three existing units as well as the three smaller new units, will be fully occupied when the Plaza reopens on May 1.

Int. 30 (23) – Agreement – Youth Basketball Training

Council Priority: Creating and Sustaining a Culture of Vibrancy; Support the Creation of Effective Educational Systems

Q: *Does this program take place at the Sports Complex? Is this drop-in or do the participants have to sign up for the program?* Gruber

A: Yes, this program will be conducted at the Sports Complex. Participants will need to register via R-Central.

Q: *The transmittal states the consultants deliver 500 hours/year at less than market rate – why can't we fund them at a more appropriate rate if they are doing good work?* Meléndez

A: This rate was negotiated in conjunction with the consultant. It reflects and accounts for the City's contributions to this collaboration, in the form of in-kind supports including participant registration through R-Central, marketing of the program in the R-Guide, City website and social media, use of the facility and supplies such as balls and other training equipment needed to run the program. All of these supports ultimately decrease some of the overhead costs to the vendor.

Int. 31 (24) – Inter-Municipal Agreement – Monroe County's Improving Criminal Justice Responses to Domestic Violence, Dating Violence, Sexual Assault, and Stalking Grant

Council Priority: Public Safety

Q: The County received \$1M – what else is the County using these funds for and why did the City not receive a higher allocation? Lupien

A: This grant is in partnership with the County as well as not-for-profit partners to provide wrap-around services for victims of domestic violence. The breakdown of the remaining funds are:

- Monroe County Probation: \$324,199
- RESTORE: \$98,570
- Willow Domestic Violence Center: \$168,204
- Domestic Violence Consortium: \$96,493
- Legal Assistance of Western NY: \$200,644

We believe that this allocation is sufficient to provide the necessary support for victims.

Q: Please provide a breakdown of the remaining grant funds, and specifically if any has been or is allocated to survivors of violence and long term services for them? Martin

A: Please see the breakdown of the rest of the grant funds above. The portion of the grant funds going to DRHS, \$74,401.22, will be used to hire a part-time Community Support Counselor who will be dedicated to providing case management assistance to survivors of domestic violence, stalking, sexual assault, and dating violence.

Q: Please provide the charge for the RPD DART team? Lupien

A: The grant funds will be used to pay overtime for officers to locate and arrest domestic violence offenders and offer assistance to victims/households that have experienced domestic violence. DART Team officers are selected from those who have completed Crisis Intervention Training; the Team currently has seven members. Three methods are used to identify the offenders: 1. All individuals with active warrants for Criminal Contempt due to violation of orders of protection; 2. Individuals wanted by the police for domestic violence felonies; and 3. Offenders (and victims) referred by the police or victims assistance for follow-up support and safety checks.

Q: Do we have any funds available to house victims and get them out of dangerous situations at the City or County level? Peo

A: The City has set aside \$100,000 to provide such relocation services to victims of violence. City Council approved an agreement with Rise Up Rochester to provide relocation and other wrap-around services to victims, which will use these funds, on October 12, 2021 through Ordinance No. 2021-324. The County has set aside some funds for similar services and we are coordinating with the County to ensure that City, County, and State funds go towards assisting victims of crime.

Int. 33 (26) – Appropriation and Budget Amendment – American Rescue Plan Act, COVID Response and Vaccination Incentives

Council Priority: Public Safety

Q: How will the \$5,000 of vaccine incentives be distributed? Incentives at events clearly increase attendance. Lightfoot

A: The \$5,000 of vaccine incentives will be used to reimburse United Way for the purchase of gift cards for distribution at a vaccine clinic for city residents.

Q: Please provide the COVID response plan. Lightfoot

A: The City continues to work in partnership with the County, the State and partner organizations to ensure our COVID-19 response is equitable and data-driven. Our R-Centers and libraries have become important equalizers in our efforts to respond to COVID 19. To date, more than 6,000 unique individuals have been vaccinated through our libraries and R-Centers -- the majority from our most challenged zip codes. R-Centers and libraries have also become distribution points for food, masks and rapid test kits. As rapid test kits and KN95 masks become more readily available, we will continue to use City assets as distribution points. Vaccine clinics at the Edgerton, Gantt and Carter R-Centers, and the Arnett, Maplewood, Lyell and Lincoln libraries are now well established and will continue for as long as there is a need, offering both first, second and booster doses of all three vaccines. The Edgerton R-Center also hosts our weekly pediatric clinic, and we will be looking at other sites. We will be working on improving our point of distribution process to ensure equity -- and that neither transportation nor the digital divide are barriers to families getting what they need to protect themselves. In addition, we will be looking at how we can strengthen our partnerships with faith-based, business and community organizations, to rely on them as trusted messengers in any crisis situation.

Q: Why is the amount so low? Lightfoot

A: The amount in this transmittal reflects the need for one event, that was requested of the City at a time when the County incentives were reported to be low and on the way to ending. It is our understanding that the County will not be able to continue to provide incentives for vaccination.

Q: Can ARPA money be used to advertise vaccination events? Lupien

A: Yes, ARPA funds can be used for COVID-19 mitigation and prevention efforts including vaccination programs and public health communications.

Q: Is there expanded availability in this program for boosters for younger children in the City? Lupien

A: Monroe County currently provides clinical staff and guidance for all City vaccine clinics. Monroe County follows CDC/FDA guidance which currently allows anyone age 12+ to get a booster shot. We will continue to follow CDC/FDA and Monroe County Department and Health guidance as new populations become eligible

Q: Is there any way to use ARPA Funding for gym memberships or food security to think about the long-term health of members? Peo

A: ARPA funds can be used for food banks and food assistance for households impacted by the pandemic. Gym memberships are not an eligible ARPA expense. All ARPA funds must be obligated by December 31, 2024 and expended by December 31, 2026.

Int. 34 (27) – Appropriation and Budget Amendment – American Rescue Plan Act, Healthcare Workforce Resiliency

Council Priority: Jobs and Economic Development

Q: Is there any connection to the County on this project, including monetary contribution? Meléndez

A: Yes, 1199 SEIU staff met with the Deputy County Executive and the County Executive's Chief of Staff in November 2021 and they expressed an interest in supporting the project. There are not currently any details on available funds because the county is not releasing its Request for Proposals (RFP) until later in 2022.

Q: What are cooperative services? Lupien

A: The reference to cooperative services in the transmittal appears to have been a typo; cooperative services should have been wrap around services. This project will provide all necessary wraparound services to support success and ensure equitable access to healthcare career pathways. These services will include access to resources for wrap around supports, such as transportation and dependent care, along with supplemental income will remove barriers to education and career advancement many adults encounter.

Q: Is there a way we can layer the supports from this program with RUBI to measure the combined benefits? Lupien

A: Yes, we believe supports could be layered if there are individuals who participate in both programs. Doing so would require coordination between the 1199SEIU Training & Employment Funds (TEF) and the body overseeing the RUBI program. TEF is certainly willing to discuss opportunities for coordination and layering with that group.

Q: Governor Hochul announced \$10B investment in creating new healthcare jobs at State of the State this week – can the Administration comment on the possibility of dovetailing that investment with this legislation? Gruber

A: We believe that there is however, given how recently this opportunity was announced, the full range of possibilities is unclear and we will continue to explore what is possible.

Q: How many net jobs will this create and train for? Gruber

A: With this level of funding, we anticipate being able to train up to 60 people in occupational certificate programs. These programs include Certified Nurse Assistant, Licensed Practical Nurse, Phlebotomist, Patient Care Technician, and potentially Certified Home Health Aide.

Q: Has there been any outreach to Rochester Regional Health or URMC; if so, what is their role in this project? Gruber

A: No, but the programs labor partner, 1199SEIU United Healthcare Workers East, is in the process of contacting Strong Memorial Hospital and long term care facilities to discuss and secure their support for our project. Our vision for healthcare facility involvement is such that we would be able to refer program graduates to partner institutions for employment interviews and potential placement after program completion.