

**CIVIL SERVICE COMMISSION
GENERAL & EXECUTIVE
MEETING MINUTES
Thursday, April 21, 2022
2:00 P.M., TEAMS, CITY HALL**

PRESENT: Commissioners: Fernan Cepero (Chair)
Terrance Youmans
Tashanda Thomas
Carol Kramer

IN ATTENDANCE: Dr. Rose Nichols, Executive Secretary
Peachie Jones, Law Department
Kimberly Kamagate Human Resource Consultant I – DHRM
Thomas Miller, Principal Staff Assistant – DHRM
Shakee'la Pinckney, Project Assistant – DHRM
Police Officer Theodore Coriddi – RPD (*Executive Session Only*)

The Civil Service Commission meeting was called to order at 2:00 pm.

- I. The Commission approved the minutes of the meeting (General and Executive) on March 24, 2022 and the Amended (General and Executive) minutes of the meeting held on February 24, 2022.
- II. The Commission reviewed the following items of Correspondence: **None**
- III. The following Classifications/Reclassifications were approved as presented:

Administration/Mayor's Office Classify (1)	Executive Staff Assistant IV Br. 31 (\$85,235 - \$112,388) Exempt
Administration/Mayor's Office Classify (1)	Constituent Services Specialist Br. 16 (\$45,220 - \$58,043) Competitive
Administration/Mayor's Office Classify (1)	Senior Field Auditor Br. 23 (\$61,107 - \$80,574) Competitive
Administration/DHRM Classify (1)	Clerk II/Temporary (4/13/22 – 4/21/22) Br. 9 (\$36,817 - \$46,480) Competitive
Administration/DHRM Classify (1)	Clerk II Br. 9 (\$36,817 - \$46,480) Competitive
DES/Buildings & Parks/Cemeteries Classify (1)	Cemetery Manager/On-Call/Temporary (Temporary 1 Year) Br. 308N (\$39.37 - \$51.91) Competitive

RPL/Central/Facilities Classify (1)	Building Maintenance Helper/Part-Time Br. 528N (\$15.70 - \$17.75) Non-Competitive
DHRS/Commissioner's Office Classify (1)	Grounds Equipment Operator/Seasonal Br. 756 (\$16.87) Non-Competitive
NBD/Buildings & Zoning Classify (1)	Plumbing Inspector/Temporary (4/11/22 – 4/29/22) Br. 21 (\$53,386 - \$70,874) Competitive

- IV. The Commission established the following Eligible Lists for one (1) year, unless extended:
- 911 Dispatcher I, ELCR1031-2
 - 911 Telecommunicator, ELCR2851-2
- V. The Commission approved the following Reinstatement Request:
- The Emergency Communications Department received permission to reinstate Antonia Anthony to Service Representative/Bilingual.
- VI. The Commission discussed members of the community speaking at public Civil Service Commission meetings and made the following determination:
- The process will remain as is; the Commission would address questions/concerns that have been presented in writing prior to the meeting.
- VII. The Commission entered Executive Session (to discuss closed appeal hearings for the following Police Officer candidates):
- A.** Votes/Determination by the Commission:
- (i) Permitted to continue in the employment process:
- T.A.
 - L.B.
 - S.C.
- (ii) Disqualified from eligible list:
- P.H.
 - D.M.
 - A.T.

The meeting was adjourned at 2:34 PM