

**CIVIL SERVICE COMMISSION
GENERAL & EXECUTIVE
MINUTES
Friday, July 29, 2022
2:00 P.M., Training Center
107 Bridge View Drive**

PRESENT: Commissioners: Fernan Cepero (Chair)
Tashanda Thomas
Andrew Dimock
Carol Kramer

IN ATTENDANCE: Dr. Rose Nichols, Executive Secretary
Peachie Jones, Law Department
Kimberly Kamagate, Senior HR Consultant
Lieutenant Michael Ciulla, Rochester Police Dept.

The Civil Service Commission meeting was called to order at 2:15 pm.

- I. The Commission approved the minutes of the meeting (General and Executive Sessions) on June 30, 2022.
- II. The following Classifications/Reclassifications were approved as presented:

Administration/Mayor's Office Classify (1)	Chief Legislative Assistant – Mayor's Office Br. 26 (\$69,428 - \$91,545) CPEX
Administration/Mayor's Office Classify (1)	Business Analyst IV (Project Manager)/Temporary (7/1/22 – 7/22/22) Br. 31 (\$85,235 - \$112,388) Competitive
Administration/Mayor's Office Classify (1)	Business Analyst IV (Project Manager) Br. 31 (\$85,235 - \$112,388) Competitive
Administration/Mayor's Office Classify (1)	Manager of Project Management Br. 31 (\$85,235 - \$112,388) CPNG
DES/Architecture & Engineering Classify (1)	Accountant Br. 17 (\$46,589 - \$60,367) Competitive
RPL/Community Classify (10)	Library Branch Manager / Full Time Br. 22 (\$58,56 – \$77,217) Competitive
RPL/Community Classify (10)	Senior Library Clerk/Bilingual Br. 6 (\$34,169 - \$42,666) Competitive
FIN/Assessment Classify (1)	Clerk III/Temporary Br. 7 (\$35,060 - \$43,830) Competitive

FIN/Parking & Municipal Code Violations Classify (1)	Clerk III/Bilingual Br. 7 (\$35,060 - \$43,830) Competitive
FIN/Purchasing Classify (1)	MWBE Analyst Br. 22 (\$58,562 - \$77,217) Competitive
FIN/Purchasing Classify (1)	Compliance Analyst Br. 22 (\$58,562 - \$77,217) Competitive
DRHS/Animal Services Classify (1)	Community Relations & Engagement Coordinator Br. 18 (\$48,154 - 62,847) Competitive
DRHS/Youth Services Classify (1)	Roc Music Associate Br. 11 (\$38,765 - \$49,414) Competitive
DRHS/Human Services Classify (1)	Emergency Response Social Worker Supervisor Br. 24 (\$63,761 - \$84,072) Competitive
DRHS/Human Services Classify (1)	COVID Response Associate Br. 11 (\$38,765 - \$49,414) Competitive
DRHS/Human Services Classify (1)	Peer Navigator Br. 13 (\$41,115 - \$52,673) Competitive
DRHS/Human Services Classify (1)	Peer Navigator / Part Time Br. 13 (\$41,115 - \$52,673) Competitive
RHA/Information Technology Department Classify (1)	Business Analyst I (\$58,000 - \$73,500) Competitive
RHA/Information Technology Department Classify (1)	Business Analyst II (\$63,500 - \$80,000) Competitive
RHA/Information Technology Department Classify (1)	Systems Engineer II (\$60,000 - \$80,000) Competitive
RHA/Information Technology Department Classify (1)	Systems Engineer III (\$65,500 - \$89,500) Competitive

III. The Commission adopted the following Job Specifications:

- Community Relations & Engagement Coordinator
- COVID Response Associate
- Education Enrichment Associate
- Firefighter
- Peer Navigator
- ROC Music Operations Associate

IV. The Commission established the following Eligible List(s) for one (1) year, unless extended:

- Librarian I, ECRT1455
- Youth Service Assistant, 22EOC65629

V. The Commission approved the following extension of Temporary position(s):

- One position of Shelter Veterinarian-Temporary (encumbered by Catherin Mattson) in the Animal Service Unit of Recreation and Human Services.
- One position of Recreation Leader/Education Specialist in the Recreation Unit of Recreation and Human Services.
- One position of MWBE Analyst (encumbered by Shameka Davis) in the Purchasing Unit of Finance.
- One position of Compliance Analyst (encumbered by Kenneth Burrows) in the Purchasing Unit of Finance.
- One position of Maintenance Worker/FT (encumbered by Ricky Perez) in the Central Unit of Library.

VI. The Commission entered into Executive Session to discuss the following:

A. The Commission approved the temporary removal of Fire Captain candidate C.T. from the promotional eligible list.

B. The Commission rendered the following Police Officer candidates' appeals Votes/Determinations:

I. Permitted to continue in the employment process:

- V.H.
- J.G.
- V.S.

II. Disqualified from the Police Officer eligible list:

- N.C.
- S.M.
- E.S.

VII. The Commission entered into Executive Session to discuss the following (**Continued**):

C. The Commission rendered the following Votes/Determinations regarding the recommended disqualifications of prospective Police Officer candidates:

I. Disqualified from the Police Officer eligible list:

- K.A.D.
- J.D.C.
- M.J.D.II
- P.L.J.
- Z.S.L.
- D.R.L.
- A.L.M.
- A.R.M.
- Z.J.O.
- L.A.O.JR.
- J.G.O.
- D.T.P.
- O.A.P-C.
- J.A.P.
- M.A.P.
- C.A.W.

The meeting was adjourned at 3:05 PM