CIVIL SERVICE COMMISSION
GENERAL & EXECUTIVE
AGENDA
Friday, January 27, 2023
2:00 P.M., Training and Safety
107 Bridge View Drive

I. Approval of the Minutes of the meeting (General and Executive) on December 16, 2023.

II. Commission Correspondence(s): **None**

III. Classification/Reclassification(s):

Administration/Mayor's Office Classify (1)	Principal Staff Assistant Br. 29 ($80,454 - $106,079) Competitive
Administration/Mayor's Office Classify (3)	Senior Filed Coordinator/Temporary (12/19/22 – 1/26/22) Br. 20 ($52,621 - $69,752) Competitive
Administration/Mayor's Office Classify (3)	Senior Filed Coordinator Br. 20 ($52,621 - $69,752) Competitive
Administration/Mayor's Office Classify (2)	Special Assistant to the Mayor/On-Call Br. 368N ($56.21 - $72.56) CPEX
DES/Buildings & Parks/Parks Classify (1)	Senior Maintenance Mechanic/Parks Br. 65 ($21.70 - $27.43) CPNC
DES/Operations Classify (1)	Fleet Maintenance Technician/Temporary (Temporary 4 Months) Br. 16 ($46,351 - $59,494) Competitive
DES/Water/Distribution Classify (1)	Water Operations Supervisor/Temporary (Temporary 3 Months) Br. 18 ($49,358 - $64,418) Competitive
RPL/Central Classify (1)	Clerk III/ Temporary Br. 7 ($35,937 - $44,926) Competitive
RPL/Central Classify (1)	Clerk III Br. 7 ($35,937 - $44,926) Competitive
Information Services/Platform Services Classify (1)	Project Manager/Business Analyst III Br. 29 ($80,454 - $106,079) Competitive
FIN/Assessment Classify (1)	Clerk III/Typing/Seasonal Br. 70 ($19.75 - $24.68) Non-Competitive

FIN/Assessment Classify (1)	Clerk III/Temporary Br. 7 ($35,937 - $44,926) Competitive
FIN/Assessment Classify (1)	Clerk III Br. 7 ($35,937 - $44,926) Competitive
DRHS/Commissioner's Office Classify (1)	Animal Care Technician/Temporary Br. 2 ($32,172 - $39,601) Non-Competitive
DRHS/Commissioner's Office Classify (1)	Animal Care Technician Br. 2 ($32,172 - $39,601) Non-Competitive
DRHS/Commissioner's Office Classify (1)	College Junior Intern/Seasonal/Temporary Br. 408 ($15.75 - $17.62) Non-Competitive
DRHS/Commissioner's Office Classify (1)	College Junior Intern/Seasonal Br. 408 ($15.75 - $17.62) Non-Competitive

IV. Adoption of Job Specification(s):

- Library Catalog Clerk II

V. Establishment of Civil Service Eligible List(s):

- Close-out of examination process:

VI. Request for Extension of Civil Service Eligible Lists(s): **None**

VII. Request for Extension of Temporary Position(s): **None**

VIII. Transfer(s): **None**

IX. Reinstatement Request(s): **None**

X. Executive Session:

- Review 911 Dispatcher I/Telecommunicator Candidate Disqualification/Appeal Letter
- Review 911 Dispatcher I/Telecommunicator Disqualification and Candidate Input Procedures