

**CIVIL SERVICE COMMISSION**  
**MEETING MINUTES**  
**Friday, January 27, 2023**  
2:00 P.M., Office of Training and Safety  
107 Bridge View Drive

PRESENT: Commissioners: Fernan Cepero (Chair)  
Tashanda Thomas  
Andrew Dimock  
Carol Kramer

IN ATTENDANCE: Dr. Rose Nichols, Executive Secretary  
Peachie Jones, Law Department  
Kimberly Kamagate, Senior HR Consultant

The Civil Service Commission meeting was called to order at 2:04 pm.

I. The Commission approved the Minutes of the meeting (General & Executive Sessions) on December 16, 2022.

II. The following Classification/Reclassification(s) were approved as presented:

Administration/Mayor's Office Classify (1)	Principal Staff Assistant Br. 29 (\$80,454 - \$106,079) Competitive
Administration/Mayor's Office Classify (3)	Senior Filed Coordinator/Temporary (12/19/22 – 1/26/22) Br. 20 (\$52,621 - \$69,752) Competitive
Administration/Mayor's Office Classify (3)	Senior Filed Coordinator Br. 20 (\$52,621 - \$69,752) Competitive
Administration/Mayor's Office Classify (2)	Special Assistant to the Mayor/On-Call Br. 368N (\$56.21 - \$72.56) CPEX
DES/Buildings & Parks/Parks Classify (1)	Senior Maintenance Mechanic/Parks Br. 65 (\$21.70 - \$27.43) CPNC
DES/Operations Classify (1)	Fleet Maintenance Technician/Temporary (Temporary 4 Months) Br. 16 (\$46,351 - \$59,494) Competitive
DES/Water/Distribution Classify (1)	Water Operations Supervisor/Temporary (Temporary 3 Months) Br. 18 (\$49,358 - \$64,418) Competitive

RPL/Central Classify (1)	Clerk III/ Temporary Br. 7 (\$35,937 - \$44,926) Competitive
RPL/Central Classify (1)	Clerk III Br. 7 (\$35,937 - \$44,926) Competitive
Information Services/Platform Services Classify (1)	Project Manager/Business Analyst III Br. 29 (\$80,454 - \$106,079) Competitive
FIN/Assessment Classify (1)	Clerk III/Typing/Seasonal Br. 70 (\$19.75 - \$24.68) Non-Competitive
FIN/Assessment Classify (1)	Clerk III/Temporary Br. 7 (\$35,937 - \$44,926) Competitive
FIN/Assessment Classify (1)	Clerk III Br. 7 (\$35,937 - \$44,926) Competitive
DRHS/Commissioner's Office Classify (1)	Animal Care Technician/Temporary Br. 2 (\$32,172 - \$39,601) Non-Competitive
DRHS/Commissioner's Office Classify (1)	Animal Care Technician Br. 2 (\$32,172 - \$39,601) Non-Competitive
DRHS/Commissioner's Office Classify (1)	College Junior Intern/Seasonal/Temporary Br. 408 (\$15.75 - \$17.62) Non-Competitive
DRHS/Commissioner's Office Classify (1)	College Junior Intern/Seasonal Br. 408 (\$15.75 - \$17.62) Non-Competitive

III. The Commission adopted the following Job Specification(s):

- Library Catalog Clerk II

IV. The Commission entered into Executive Session and discussed the following:

- Review 911 Dispatcher I/Telecommunicator Candidate Disqualification/Appeal Letter
- Review 911 Dispatcher I/Telecommunicator Disqualification and Candidate Input Procedures

**The meeting was adjourned at 2:40 PM**