

CITY OF ROCHESTER WATER SERVICE INSTALLATION DATA

PROPERTY ADDRESS: _____
 STREET SERVICE IS TAPPED ON (IF DIFFERENT): _____
 DATE OF INSTALLATION: _____ DOMESTIC OR HOLLY SYSTEM? _____
 TAP SIZE (IN.): _____ DISTANCE, MAIN TO R.O.W. LINE (FT.): _____ STREET SIDE (N,S,E OR W): _____
 CURB STOP/VALVE SIZE (IN.): _____ SERVICE LENGTH (FT.): _____ SERVICE MATERIAL: _____
 DEPTH OF COVER (FT.): MAIN AT TAP _____ & SERVICE AT CURB STOP OR OPERATING VALVE: _____
 NAME OF CONTRACTOR/PLUMBER: _____
 TAP INSTALLED BY: _____ INSPECTOR: _____
 CURB OR OPERATING VALVE LOCATION*: _____

** MEASURED IN FEET FROM R.O.W. OF NEAREST INTERSECTING STREET OR HYDRANT, WHICHEVER IS CLOSER*

TAP OR GUARD VALVE LOCATION (IF DIFFERENT): _____

INSULATOR INSTALLED? _____ IF YES, WHERE: TAP CURB STOP

ANODE INSTALLED? _____ IF YES, SIZE (LBS.) _____, ATTACHED TO: TAP , SERVICE , MAIN

INSIDE SERVICE MATERIAL: _____ INSIDE SERVICE SIZE: _____

WATER SERVICE FLUSHED? FLUSH DATE: _____ OR, WATER SERVICE FLUSH REFUSED?
WATER SERVICE TO BE FLUSHED FOR A MINIMUM OF 10 MINUTES

FILTER PITCHER DELIVERED? DELIVERY DATE: _____ OR, FILTER PITCHER REFUSED?

"IMPORTANT NOTICE REGARDING YOUR WATER SERVICE" DELIVERED TO RESIDENT?

Revised: November 2020

NOTES:

1. LINK TO FILLABLE PDF FORM IS: [HTTPS://WWW.CITYOFROCHESTER.GOV/WATERDOCUMENTS](https://www.cityofrochester.gov/waterdocuments)
2. ELECTRONIC OR PRINTED HARD-COPY VERSIONS OF COMPLETED WATER SERVICE CARDS SHALL BE RETURNED TO THE WATER BUREAU'S MAPS AND RECORDS OFFICE.
3. WATER SERVICE CARD FOR WATER SERVICE THAT IS ABANDONED AT TAP IS TO BE MARKED "ABANDONED AT TAP" IN THE "CURB OR OPERATING VALVE LOCATION" FIELD, WITH THE PROPERTY ADDRESS, CONTRACTOR'S NAME AND DATE ABANDONED BEING NOTED.
4. MEASUREMENT FOR LOCATION OF CURB STOP IS TO BE TAKEN FROM RIGHT-OF-WAY EXTENSION OF NEAREST INTERSECTING STREET AS MEASURED PARALLEL TO STREET ON WHICH WATER SERVICE IS INSTALLED, OR FROM NEAREST HYDRANT LOCATED OFF OF SAME WATER MAIN, WHICHEVER IS CLOSER (SEE NOTE 5 FOR EXCEPTION). WHENEVER POSSIBLE, MEASUREMENTS SHOULD BE LESS THAN 300 FEET.
5. IF NEAREST INTERSECTING STREET RIGHT-OF-WAY EXTENSION IS NOT PERPENDICULAR TO THE STREET RIGHT-OF-WAY ON WHICH THE CURB STOP IS LOCATED, THE CURB STOP MEASUREMENT SHOULD BE TAKEN FROM THE NEAREST HYDRANT ATTACHED TO THE WATER MAIN THAT THE WATER SERVICE IS CONNECTED TO. IF SUCH A HYDRANT IS NOT AVAILABLE, THEN ANOTHER PERMANENT FEATURE, PRE-APPROVED BY THE WATER BUREAU, SHALL BE USED FOR THE CURB STOP MEASUREMENT.
6. MEASUREMENTS ARE TO BE ENTERED IN TENTHS OF FEET. DO NOT USE INCHES. ROUNDING TO THE NEAREST 0.5 FEET IS ACCEPTABLE.
7. IF WATER SERVICE IS INSTALLED WITH A HORIZONTAL BEND, A SKETCH SHALL BE PROVIDED SHOWING THE LOCATIONS OF THE WATER MAIN, CORPORATION, SERVICE AND CURB STOP. THE DISTANCE BETWEEN THE BEND AND THE CURB STOP AND OFFSET DIMENSIONS BETWEEN THE BEND AND THE CORPORATION AND CURB STOP SHOULD BE SHOWN IN THE SKETCH.

CITY OF ROCHESTER

**WATER SERVICE
CARD**

ISSUED	9-2-91	STD. DWG.
REVISED	11-24-20	NO. R913-3