

		Competitive
ADMIN/Law: Classify:	(1)	Municipal Attorney II/Temporary (6/2/14 – 6/29/14) Br. 29 (\$69,008 - \$90,990) Exempt
ADMIN/Law: Classify:	(1)	Municipal Attorney II Br. 29 (\$69,008 - \$90,990) Exempt
ADMIN/OMB: Classify:	(1)	College Junior Intern/Seasonal Br. N308 (\$13.25/hr) Non-Competitive
ADMIN/DHRM Classify:	(1)	Clerk III/Typing/Part-Time/Temporary (6/12/14 – 6/22/14) Br. N070 (\$16.60 - \$18.77/hr) Non-Competitive
ADMIN/Communications: Classify:	(1)	Press Officer Br. 27 (\$63,690 - \$83,979) CPNC
ADMIN/Communications: Classify:	(1)	Administrative Secretary/Bilingual Br. 13 (\$35,793 - \$45,854) Competitive
ADMIN/Communications: Classify:	(1)	Graphic Artist/Part-Time Br. N150 (\$20.91 - \$23.62) Non-Competitive
DES/Commissioner's Office: Classify:	(1)	Receptionist Typist Br. 6 (\$29,746 - \$37,143) Competitive
DES/Commissioner's Office/Security: Classify:	(1)	Director of Security Br. 31 (\$74,937 - \$98,810) CPNC
DES/Commissioner's Office/Security: Classify:	(1)	Superintendent of Security Br. 25 (\$58,496 - \$77,130) Competitive
DES/Commissioner's Office/Cemeteries: Classify:	(1)	Municipal Assistant/Temporary (7/1/14 – 6/30/14) Br. 18 (\$41,920 - \$54,714) Competitive
DES/Architecture & Engineering: Classify:	(1)	Senior GIS Analyst Br. 23 (\$53,724 - \$70,838) Competitive

DES/Operations & Parks/Building Services: Classify: (1)	Senior Maintenance Mechanic/Buildings Br. 65 (\$18.42 - \$23.31/hr) Non-Competitive
DES/Operations & Parks/Building Services: Classify: (1)	Master Electrician Br. 20 (\$44,691 - \$59,242) Competitive
DES/Operations & Parks/Equipment Services: Classify: (1)	Junior Equipment Trainer Br. 15 (\$38,051 - \$48,841) Competitive
DES/Operations & Parks/Equipment Services: Classify: (1)	Auto Aide Br. 58 (\$15.35 - \$19.11/hr) Non-Competitive
DES/Water/Upland: Classify: (1)	Assistant Superintendent of Water Plant Maintenance Br. 23 (\$53,724 - \$70,838) Competitive
DES/Water/Upland: Classify: (4)	Senior Maintenance Mechanic/Water Supply Br. 65 (\$18.42 - \$23.31/hr) Non-Competitive
DES/Water/Upland: Classify: (1)	Reservoir Operator Br. 16 (\$39,366 - \$50,531) Competitive
LIBRARY/Central/Local History Classify: (1)	Local History Tour Guide/Seasonal Br. N060 (\$16.34 - \$18.48/hr) CPNC
LIBRARY/Central/Local History Classify: (1)	Local History Tour Guide/On Call Br. N060 (\$16.34 - \$18.48/hr) CPNC
LIBRARY/Central/Security Classify: (1)	Security Guard/Seasonal Br. N528 (\$13.67 - \$15.14) Non-competitive
LIBRARY/Central/Teen Center Classify: (1)	Digital Media Associate/Part-Time Br. N140 (\$20.28 - \$22.93) Competitive
LIBRARY/Central/Tec - Acquisitions Classify: (1)	Clerk III/Typing/Part-Time Br. N075 (\$16.09 - \$18.36) Non-competitive

LIBRARY/Central/Tec - Catalog Classify: (1)	Library Catalog Clerk II Br. 9 (\$32,051 - \$40,463) Competitive
LIBRARY/Central/Outreach Classify: (1)	Librarian I Br. 18 (\$41,920 - \$54,714) Competitive
LIBRARY/Central/Outreach Classify: (1)	Library Assistant/Temporary (7/1/14 – 7/31/14) Br. 14 (\$36,903 - \$47,399) Competitive
LIBRARY/Central/Shipping Classify: (1)	Mail Room Clerk/Part-time Br. N090 (\$17.61 - \$19.90) Competitive
LIBRARY/Community/ Branch Admin Classify: (1)	Youth Services Manager Br. 26 (\$61,040 - \$80,485) Competitive
LIBRARY/Community/ Branch Admin Classify: (2)	Literacy Aide / Seasonal Br. N403 (\$8.96 - \$10.64) Non-Competitive
LIBRARY/Community/ Lincoln Branch Classify: (1)	Library Assistant/Part-time Br. N145 (\$19.46 - \$22.24) Non-competitive
LIBRARY/Community/ Maplewood Branch Classify: (1)	Clerk Typist/Part-time Br. N035 (\$14.71 - \$16.78) Non-competitive
IT/Technical Infrastructure: Classify: (1)	Systems Engineer I Br. 25 (\$58,496 - \$71,130) Competitive
IT/Information Services: Classify: (1)	Information Services Analyst I Br. 25 (\$58,496 - \$71,130) Competitive
IT/Information Services: Classify: (1)	IT Call Center Analyst Br. 17 (\$40,557 - \$52,553)
NBD/Commissioner's Office: Classify: (1)	College Junior Intern/Seasonal Br. N308 (\$13.25/hr) Non-Competitive

NBD/Commissioner's Office: Classify: (1)	Senior Account Clerk Br. 10 (\$32,852 - \$41,719) Competitive
NBD/Business and Housing Development: Classify: (1)	Deputy Commissioner of Neighborhood and Business Development Br. 34 (\$84,571 - \$111,512) CPEX
NBD/Business and Housing Development: Classify: (1)	Legal Secretary Br. 9 (\$32,05 - \$40,463) Competitive
FINANCE/Accounting Classify: (2)	Accountant Br. 17 (\$40,557 - \$52,553) Competitive
FINANCE/Accounting Classify: (1)	Business Analyst I Br. 25 (\$58,496 - \$77,130) Competitive
FINANCE/Treasury Classify: (1)	Assistant Mail Room Coordinator Br. 12 (\$34,728 - \$44,514) Competitive
FINANCE/Treasury Classify: (2)	Resource Collector Br. 12 (\$34,728 - \$44,514) Competitive
FINANCE/Treasury Classify: (1)	Cash & Investment Manager Br. 26 (\$61,040 - \$80,485) Competitive
FINANCE/Assessment Classify: (1)	Clerk II Br. 9 (\$32,051 - \$40,463) Competitive
FINANCE/Purchasing Classify: (1)	Senior Purchaser Br. 22 (\$51,487 - \$67,889) Competitive
FINANCE/Purchasing Classify: (1)	Project Assistant Br. 12 (\$34,728 - \$44,514) Competitive
FINANCE/Purchasing Classify: (1)	Clerk III/Typing/Part-time Br. N707 (\$17.61 - \$18.39/hr) Non-competitive

DRYS/Commissioners Office Classify (1)	Communications Assistant Br. 18 (\$41,920 - \$54,714) Competitive
DRYS/Commissioners Office Classify (1)	Executive Assistant Br. 20 (\$44,691 - \$59,242) Competitive
DRYS/Commissioners Office Classify (1)	Program Development Specialist Br. 24 (\$56,058 - \$73,916) Competitive
DRYS/Commissioners Office Classify (1)	Manager of Youth Outreach & Violence Prevention Br. 27 (\$63,690 - \$83,979) Competitive
DRYS/Recreation Classify (1)	Deputy Commissioner of Recreation and Youth Services Br. 32 (\$78,013 - \$102,863) Exempt
DRYS/Recreation Classify (2)	Security Guard / Seasonal Br. P528 (\$13.66 - \$14.53) Non-Competitive
DRYS/Recreation Classify (1)	Senior Recreation Assistant / Part Time Br. P810 (\$13.45 - \$14.26) Non-Competitive
DRYS/Recreation Classify (7)	Recreation Assistant / Part Time Br. P815 (\$9.31 - \$9.93) Non-Competitive
DRYS/Recreation Classify (6)	Youth Worker / Part Time Br. P810 (\$8.25) Labor
DRYS/Recreation Classify (3)	Sr. Recreation Supervisor Br. 18 (\$41,920 - \$54,714) Competitive
DRYS/Recreation Classify: (4)	Sr. Recreation Assistant/Seasonal Br. P810 (\$13.31- \$14.12) Non-Competitive

DRYS/Recreation Classify	(1)	Area Coordinator Br. 23 (\$53,724 - \$70,838) Competitive
DRYS/Recreation Classify	(2)	Area Coordinator/Temporary (1 yr.) Br. 23 (\$53,724 - \$70,838) Competitive
DRYS/BESTYS Classify	(1)	Director/Bureau of Employment, Skills Training, and Youth Services Br. 30 (\$71,989 - \$94,923) CPNC
DRYS/BESTYS Classify	(1)	Manager of Employment Services Br. 26 (\$61,040 - \$80,485) Competitive
DRYS/BESTYS Classify	(1)	Grant Support Associate Br. 13 (\$35,793 - \$45,854) Competitive
DRYS/BESTYS Classify	(1)	Professional Development Specialist Br. 18 (\$41,920 - \$54,714) Competitive
DRYS/ BESTYS Classify	(1)	Professional Development Specialist Br. 18 (\$41,920 - \$54,714) Competitive
DRYS/ BESTYS Classify	(2)	Professional Development Specialist /Temporary (1 yr.) Br. 18 (\$41,920 - \$54,714) Competitive
DRYS/ BESTYS Classify	(3)	Sr. Professional Development Specialist Br. 23 (\$53,724 - \$70,838) Competitive
RPD/Operations Classify:	(1)	Police Sergeant/Temporary Temporary 3 months Br. 92, \$73,165 - \$77,577 Competitive
RPD/Operations Classify:	(1)	Police Investigator/Temporary Temporary 3 months Br. 191, \$72,665 - \$77,077 Competitive
RPD/Animal Services Classify:	(1)	Veterinary Technician Br. 10, \$32,852 - \$41,719 Competitive

RPD/Administration Classify: (1)	Personnel Management Supervisor Br. 23, \$53,724 - \$70,838 Competitive
Rochester Housing Authority Classify: (2)	Clerk III / Bilingual Range: \$26,444 - \$36,162 Competitive

IV. The Commission adopted the following job specifications:

- § 911 Dispatcher II
- § Digital Media Associate
- § Director of Animal Services
- § Director/Office of Employment, Skills Training & Youth Services
- § Library Cataloging Clerk II
- § Local History Tour Guide
- § Mail Room Clerk/ Part-Time
- § Material Processor
- § Purchasing Control Clerk
- § Real Property Appraiser
- § Resource Collector
- § Senior Purchaser

V. The Commission established the following eligible list(s) for one (1) year, unless extended:

- § Firefighter Trainee, 14ELOC1404

VI. The Commission closed out the following exam process with no successful candidates: **NONE**

VII. The Commission established the following Preferred List(s) for one (1) year, unless extended:

- § Senior Administrative Analyst
- § Chief of Security Operations
- § Manager of Administrative Support
- § Purchaser

VIII. The Commission affirmed the extension of the following Civil Service eligible lists for one year unless replaced with a new list:

- § Administrative Analyst, 13EP72654
- § Administrative Secretary, 13EP71808
- § Animal Control Officer, 12EOC68483
- § Assistant HVAC Engineer, 12EOC64679
- § Assistant Operations Supt, 13EP72173
- § Assistant Operations Supt, 13EOC66181
- § Assistant to the Circulation Supv, 13EOC67653
- § Associate Administrative Analyst, 13EP72129
- § Clerk II/Typing, 12EDCR1118
- § Clerk II/Typing/Bilingual, 13EDCR1308
- § Clerk III/Bilingual, 13EOC64854
- § Clerk III/Typing, 13EDCR1306
- § Communications Aide, 12EOC68423
- § Communications Aide/Bilingual, 12EOC60711
- § Director of Human Resources/RHA, 13EOC64267
- § Equipment Training Coordinator, 12EOC60603
- § Fire Equipment Maintenance Supv, 12EOC64903
- § Forestry Technician, 12EOC63221
- § GIS Analyst/City Planner, 13EOC66908
- § GIS Developer, 13EOC66942
- § Grant Support Associate, 13EOC67681
- § Labor Relations Specialist, 13EOC66566
- § Mgr of Library Administration, 13EP71897
- § Operations Superintendent, 13EP72167
- § Operations Supervisor, 13EP72172
- § Operations Supervisor, 13EOC66177
- § Parking Compliance Monitor, 12EOC65295
- § Parking Enforcement Supv, 12EP79775
- § Police Captain, 12EP70929
- § Police Evidence Technician, 13EOC65263
- § Project Assistant, 11EP79156
- § Project Assistant, 11EOC63223
- § Project Assistant/Bilingual, 11EOC63224
- § Property Clerk, 12EOC69999
- § Recreation Center Director, 12EP70874
- § Recreation Leader, 12EOC69063
- § Recreation Supervisor, 12EP70875
- § Recreation Supervisor/Bilingual, 12EP70876
- § Secretary/Dir of Communications , 13EP71721

IX. The Commission affirmed the extension of the following Civil Service eligible lists for one year unless replaced with a new list (**CONTINUED**):

- § Senior Administrative Analyst, 13EP72130
- § Senior Forestry Worker, 12EOC60593
- § Senior GIS Analyst, 13EOC66952
- § Senior GIS Analyst/City Planner, 13EOC66912
- § Senior Human Resource Consultant, 13EOC67774
- § Senior Purchaser, 13EP71878
- § Service Representative/Bilingual, 11EP79157
- § Supervising Dispatcher, 13EP72479
- § Supervisor of Electrical Trades, 13EOC66611

IX. The Commission approved a transfer in the Security Division of the Rochester Police Department and the Department of Recreation & Youth Services, along with its personnel and other resources, to the Department of Environmental Services.

X. The Commission approved a reinstatement in the Department of Environmental Service (DES). DES will reinstate Mia Roan to the title of Receptionist / Typist, effective July 1, 2014.

XI. The Civil Service Commission Meeting Schedule for July – December 2014 was provided to the Commission.

The meeting was adjourned at 4:30 PM

Respectfully submitted,



Deborah Callerame
Senior Human Resource Consultant

THE END