

CIVIL SERVICE COMMISSION
GENERAL SESSION AGENDA
Thursday, April 23, 2015
3:30 P.M., ROOM 102A, CITY HALL

I. Approval of the minutes of the meeting (regular and executive) on **March 19, 2015**.

II. Commission Correspondence: **None**

III. **Classification/Reclassification:**

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| ADMIN/Mayor's Office Classify: (2) | College Junior Intern/Seasonal N308 (\$13.38 - \$14.96/hr) Non-competitive |
| ADMIN/Mayor's Office Classify: (1) | Executive Staff Assistant I Br. 16 (\$39,366 - \$50,531) Exempt |
| ADMIN/Mayor's Office Classify: (1) | Business Analyst III Br. 29 (\$69,008 - \$90,990) Competitive |
| ADMIN/Mayor's Office Classify: (1) | Executive Staff Assistant IV/On-Call/Temporary (4/1/15 – 4/30/15) Br. N318 (\$36.03 - \$47.50/hr) Exempt |
| ADMIN/OMB Classify: (2) | College Junior Intern/Seasonal N308 (\$13.38 - \$14.96/hr) Non-competitive |
| ADMIN/DHRM Classify: (1) | College Junior Intern/Seasonal N308 (\$13.38 - \$14.96/hr) Non-competitive |
| ADMIN/DHRM Classify: (1) | Summer Program Coordinator/Seasonal N325 (\$18.87/hr) Non-competitive |
| DES/Commissioner's Office/Security Classify: (1) | Security Guard/Temporary (4/5/15 – 7/25/15) Br. 52 (\$13.67 - \$16.63/hr) Non-Competitive |
| DES/Commissioner's Office/Cemeteries Classify: (1) | Horticultural Technician/Part-Time/Temporary (3/16/15 – 4/11/15) Br. P168 (\$18.93 - \$21.40/hr) Competitive |
| DES/Commissioner's Office/Cemeteries Classify: (1) | Horticultural Technician/Seasonal Br. P168 (\$18.93 - \$21.40/hr) Competitive |
| DES/Architecture & Engineering Classify: (1) | Engineer III/On-Call/Temporary (4/6/15 – 12/31/15) Br. N268 (\$29.35 - \$38.69) Competitive |
| DES/Architecture & Engineering Classify: (1) | Engineer II Br. 24 (\$56,058 - \$73,916) Competitive |

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|---|---|
| DES/Water/Distribution Classify: (1) | Water Operations Supervisor/Temporary (3/16/15 – 4/25/15) Br. 18 (\$41,920 - \$54,714) Competitive |
| DES/Water/Upland Classify: (1) | Water Quality Laboratory Assistant/Temporary (12 months) Br. 15 (\$38,051 - \$48,841) Competitive |
| FINANCE/Assessment Classify: (1) | College Junior Intern/Seasonal N308 (\$13.38 - \$14.96/hr) Non-competitive |
| NBD/Planning & Zoning Classify: (1) | Associate City Planner Br. 26 (\$61,040 - \$80,485) Competitive |
| NBD/Planning & Zoning Classify: (1) | Senior City Planner Br. 24 (\$56,058 - \$73,916) Competitive |
| RPD/Patrol Classify: (1) | Police Sergeant/Temporary (4/20/15-4/19/16) Br. 92, (\$76,867 - \$81,502) Competitive |
| RPD/Operations Classify: (1) | Police Investigator/Temporary (3 months) 3/16/15-6/16/15 Br. 191, (\$76,367- \$81,002) Competitive |
| RPD/Operations Classify: (1) | Police Lieutenant /Temporary (4/6/15-7/5/15) Br. 94, (\$86,922- \$92,163) Competitive |
| RPD/Administration/Technical Services/Property Clerk Classify (1) | Sr. Property Clerk/Temporary (4/13/2015-3/13/2016) Br. 16 (\$39,366-\$50,531) Competitive |
| Rochester Housing Authority Classify: (1) | Senior Human Resource Associate Br. \$30,166 - \$44,405 Competitive |

IV. Adoption of Job Specifications:

- Fire Equipment Maintenance Supervisor
- Superintendent of Fire Equipment Maintenance
- Water Quality Laboratory Assistant

V. A. Establishment of Civil Service Eligible List(s):

- 911 Dispatcher II/ECD, 15ELP1506
- 911 Shift Supervisor, 15ELP1507
- Accountant, 15EOC66237
- Accountant, 15EP75485
- Associate Accountant, 15EOC66238
- Battalion Chief, 15EP74662
- Clerk III/Typing, 15EDCR1509
- Clerk III/Typing, 15EDCR1510P
- Code Enforcement Officer Trainee, 15ELOC1502
- Code Enforcement Officer Trainee/Bilingual, 15ELOC1503
- Management Trainee, 15ELOC1501
- Retrieval Room Aide/Part Time, EDCRT2154
- Senior Field Auditor, 15EOC66263
- Senior Forestry Worker, 15EOC60599
- Senior Forestry Worker, 15EP73224

B. Close-out of Examination Process:

- Associate Accountant, 15EP75486

VI. Request for Extension of Civil Service Eligible Lists(s): **None**

VII. Request for Extension of Temporary Positions:

- One position of Police Lieutenant (encumbered by Jorge Perez) in the Rochester Police Department, Operations/Patrol.
- One position of Police Sergeant (encumbered by Daniel Marsh) in the Rochester Police Department, Operations/Patrol.

VIII. Transfers: **None**

IX. Reinstatement Requests

- John H. McMahon requests to be reinstated to the 12EP70511, Senior Code Enforcement Officer eligible list.

THE END