

CIVIL SERVICE COMMISSION  
GENERAL SESSION AGENDA  
**Thursday, July 21, 2016**  
3:30 P.M., ROOM 102A, CITY HALL,

- I. Approval of the minutes of the meeting (regular and executive) on June 28, 2016.
- II. Commission Correspondence: **None**
- III. Classification/Reclassification:

DES/Buildings & Parks/Building Services Classify: (2)	Building Maintenance Helper/Temporary (7/24/16 – 12/31/16) Br. 52 (\$14.22 - \$17.30) Non-Competitive
DES/Water/Distribution Classify: (1)	Assistant Superintendent of Water Distribution Br. 23 (\$55,346 - \$72,977) Competitive
DES/Equipment Services Classify: (1)	Senior Automotive Parts Clerk/Temporary (7/24/16 – 12/31/16) Br. 14 (\$38,394 - \$49,314) Competitive
NBD/Commissioner's Office Classify: (1)	Clerk III/Temporary (7/3/16 – 12/31/16) Br. 7 (\$31,755 - \$39,698) Competitive
Finance/Parking Classify: (1)	Clerk III Br. 7 (\$31,755 - \$39,698) Competitive
Finance/Parking Classify: (1)	Clerk III/Typing/Temporary (7/11/16 – 10/10/16) Br. 7 (\$31,755 - \$39,698) Competitive
RPD/Administration/Budget Classify: (1)	Clerk II Br. 9 (\$33,346-\$42,098) Competitive
RPD/Administration/Budget Classify: (1)	Clerk II/Typing Br. 9 (\$33,346-\$42,098) Competitive

- IV. Adoption of Job Specifications: **None**
- V. Establishment of Civil Service Eligible List(s):
  - ❖ Assistant Plans Examiner, 16EOC63146
  - ❖ Field Auditor, 16EOC63131
  - ❖ Integrity Compliance Officer/PT, 16EOC64604
  - ❖ Plans Examiner, 16EP70998
  - ❖ Police Identification Technician, 16EOC60187
  - ❖ Police Stenographer, 16EOC63646
  - ❖ Purchaser/RHA, 16EOC63106
  - ❖ Senior Police Identification Technician, 16EP71017

**VI. Request for Extension of Civil Service Eligible Lists(s):**

- ❖ 911 Dispatcher I, 15ELCR1504
- ❖ 911 Operations Manager, 15ELP1508
- ❖ Administrative Analyst, 13EP72654
- ❖ Assistant Operations Superintendent, 15EOC66614
- ❖ Assistant Operations Superintendent, 15EP75647
- ❖ Assistant Service Manager, 14EOC66469
- ❖ Assistant Superintendent/Water Distribution, 14EOC62763
- ❖ Assistant Superintendent/Water Distribution, 14EP74034
- ❖ Assistant to the Circulation Supervisor, 13EOC67653
- ❖ Assistant to the NSC Administrator, 13EP72127
- ❖ Associate Administrative Analyst, 13EP72129
- ❖ Automotive Parts Clerk, 14EOC60070
- ❖ Backflow Prevention Inspector, 14EOC63105
- ❖ Backflow Prevention Inspector, 14EP74171
- ❖ Benefits Manager, 14EOC60328
- ❖ Building Maintenance Supervisor/RHA, 15EOC66265
- ❖ Clerk I/RHA, 14EP73542
- ❖ Clerk II, 15EP75506
- ❖ Clerk II/Bilingual, 15EOC66293
- ❖ Clerk III, 13EOC64852
- ❖ Clerk III/Bilingual, 15EOC66285
- ❖ Communications Assistant, 15EOC67171
- ❖ Crisis Counseling Coordinator, 14EOC60384
- ❖ Crisis Counseling Coordinator, 14EP73166
- ❖ Engineer III/Water, 15EOC62708
- ❖ Engineer III/Water, 15EP73551
- ❖ Equipment Trainer, 14EOC61436
- ❖ GIS Analyst/City Planner, 13EOC66908
- ❖ GIS Developer, 13EOC66942
- ❖ Grant Support Associate, 13EOC67681
- ❖ Human Resource Assistant, 14EOC60191
- ❖ Human Resource Assistant, 14EP73077
- ❖ Human Resource Assistant/Bilingual, 14EOC60193
- ❖ Human Resource Assistant/Bilingual, 14EP73078
- ❖ Human Resource Consultant I, 14EOC67931
- ❖ Human Resource Consultant II, 14EP72583
- ❖ Human Resource Coordinator, 14EP72582
- ❖ Integrity Compliance Officer/Part Time, 14EOC61445
- ❖ Librarian II, 13EOC60387
- ❖ Librarian IV, 13EOC60389
- ❖ Librarian IV, 13EP73170
- ❖ Manager of Library Administration, 14EP73571
- ❖ Operations Superintendent, 13EP72167
- ❖ Operations Supervisor, 13EOC66177
- ❖ Operations Supervisor, 13EP72172

VI. Request for Extension of Civil Service Eligible Lists(s) (**Continued**):

- ❖ Payroll Auditor, 15EOC66234
- ❖ Police Evidence Technician, 13EOC65263
- ❖ Property Maintenance Supervisor/RHA, 14EP72360
- ❖ Public Housing Inspector/RHA, 14EOC66794
- ❖ Public Safety Communicator I, 15ELOC1516
- ❖ Public Safety Communicator II, 14ELOC1408
- ❖ Receptionist Typist, 14EOC61452
- ❖ Recreation Center Director, 14EP72159
- ❖ Recreation Supervisor, 14EP73228
- ❖ Recreation Supervisor/Bilingual, 14EP73229
- ❖ Senior Administrative Analyst, 13EP72130
- ❖ Senior Automotive Parts Clerk, 14EOC61916
- ❖ Senior Automotive Parts Clerk, 14EP73759
- ❖ Senior Cashier, 15EOC67165
- ❖ Senior Cashier, 15EP75957
- ❖ Senior Cashier/Bilingual, 15EOC67166
- ❖ Senior Cashier/Bilingual, 15EP75958
- ❖ Senior GIS Analyst, 13EOC66952
- ❖ Senior GIS Analyst/City Planner, 13EOC66912
- ❖ Senior Marketing Specialist, 15EOC60068
- ❖ Senior Service Representative, 13EP72203
- ❖ Senior Service Representative/Bilingual, 13EP72204
- ❖ Service Manager, 14EP72294
- ❖ Service Representative, 13EOC66171
- ❖ Service Representative, 13EP72161
- ❖ Service Representative/Bilingual, 15EOC66325
- ❖ Special Events Operations Manager, 15EP73032
- ❖ Superintendent of Fire Equipment Maintenance, 15ELP1513
- ❖ Superintendent of Water Supply Maintenance, 14EOC62772
- ❖ Supervising Dispatcher, 13EP72479
- ❖ Supervising Stock Clerk, 14EOC61794
- ❖ Veterinary Technician, 15EOC60326
- ❖ Victim Assistance Counselor, 14EOC63374
- ❖ Water Distribution Trainee, 14EOC62774
- ❖ Youth Camp Supervisor, 14EOC69875
- ❖ Youth Services Assistant/Part-Time, 14EOC66541
- ❖ Youth Services Coordinator, 14EOC63167

VII. Request for extension of temporary positions: **None**

VIII. Transfers:

- Request to Transfer Virginia Fox **from** Police Information Clerk in the Rochester Police Department/Headquarters-Records **to** Clerk III in the Finance Department/Parking Bureau.

IX. Reinstatement requests: **None**

THE END