

CIVIL SERVICE COMMISSION  
**GENERAL MINUTES**  
**Thursday, February 23, 2017**  
3:30 P.M., ROOM 102A, CITY HALL

PRESENT: Commissioners: Sally Partner (Acting Chair)  
Alan Caine  
Fernan Cepero

IN ATTENDANCE: Tassie Demps, Executive Secretary  
Yvette Green, Law Department  
Brendan Fleming, Law Department  
Deborah Callerame, Senior Human Resource Consultant  
Kimberly Kamagate, Senior Human Resource Associate  
Police Officer Theodore Coriddi, RPD  
Lieutenant Charles Gorman, RPD  
Executive Deputy Chief, Thomas Szatko  
Kathy McManus, RFP

The Civil Service Commission meeting was called to order at 3:00 pm.

- I. The Commission approved the minutes of the meeting (regular and executive session) on **January 26, 2017**.
- II. The Commission reviewed the following items of correspondence: **None**
- III. The following classifications/reclassifications were approved as presented:

Administration/Mayor's Office Classify: (1)	Administrative Analyst/Seasonal (1/23/17 – 4/23/17) Br. N200 (\$25.54 - \$33.87) Non-Competitive
Administration/DHRM Classify: (1)	Project Assistant/Seasonal (1/23/17 – 6/30/17) Br. N120 (\$19.85 - \$22.44) Non-Competitive
Administration/Communications Classify: (1)	Administrative Analyst/Seasonal (1/23/17 – 4/23/17) Br. N200 (\$25.54 - \$33.87) Non-Competitive
RFD/Fire Chiefs Office Classify: (1)	Battalion Chief/Temporary (2/3/17 – 3/31/17) Br. 85 (\$102,987 - \$108,087) Competitive

DES/Commissioner' Office Classify: (1)	Principal Staff Assistant/On-Call/Temporary (1/23/17 – 6/30/17) Br. N298 (\$34.18 - \$45.07) Competitive
DES/Commissioner' Office/ Environmental Quality Classify: (1)	Associate Economic Development Specialist/On- Call Br. N268 (\$30.23 - \$39.86) Competitive
DES/Water/Upland Classify: (1)	Superintendent of Water Plant Maintenance/On- Call/Temporary (1/30/17 – 6/30/17) Br. N258 (\$28.97 - \$38.20) Competitive
Library/Central/Maintenance Classify: (1)	Supervisor of Library Buildings/Temporary (1/23/17 – 4/30/17) Br. 23 (\$55,346 - \$72,977) Competitive
NBD/Planning & Zoning Classify: (1)	Planning Manager/Temporary (Temporary to 6/30/17) Br. 30 (\$74,164 - \$97,790) Competitive

IV. The Commission established the following eligible list(s) for one (1) year, unless extended:

- Computer Aide library P/T, 16EOC69789
- Dispatcher, 16EOC69789
- Examination Administrator, 16EOC63256
- Genealogy Specialist, 16EOC63264
- Junior Architect, 16EOC63845
- Mail Room Clerk/Part Time, 16EOC63412
- Public Safety Aide/PT, 16EOC60964
- Resource Collector, 16EOC63647
- Resource Collector, 16EP70999
- Senior Property Clerk, 16EP70936
- Water Plant Operator, 16EOC63800

V. The Commission approved the following Extension of Temporary position(s):

- One position of Police ID Technician/Trick/Temporary (encumbered by Kenan Hasansegovic) in the Administration/Police Department.

**The meeting was adjourned at 5:20 PM**

Respectfully submitted,

A handwritten signature in cursive script that reads "Deborah Callerame". The signature is written in black ink and is positioned above the printed name.

Deborah Callerame  
Senior Human Resource Consultant

**THE END**