

meeting summary

City of Rochester Vacuum Oil Brownfield Opportunity Area (BOA) *Step 3 Implementation Strategy*

**Project Advisory Committee Meeting #1
November 3, 2014 • 6:00 PM**

MEETING ATTENDEES

Please see attached sign-in sheet.

MEETING HANDOUTS

- Copy of powerpoint presentation (attached)
- Copy of project timeline (attached)

MEETING SUMMARY

1. Welcome and Introductions

Mark Gregor (City of Rochester) opened the meeting by welcoming attendees and asking all present to introduce themselves.

2. Project Updates

Mark proceeded to share project updates on the following topics:

- *NYSDEC Brownfield Cleanup Program* – Mark discussed timing for these efforts specific to both the City owned properties and 5 & 15 Flint Street. Mark noted that the 5 and 15 Flint Street sites are slightly further ahead in the process than the City.
- *Civic Engagement* – Mark discussed the City's on-going collaboration with PLEX and their role in assisting with outreach efforts, including finalization of a project contract between the City and PLEX.
- *BOA Step 3* – Mark discussed status of contract with Department of State and Bergmann Associates.
- *DHD Plan* – Adam Driscoll, with DHD, provided an overview of the conceptual plan developed for 5 and 15 Flint Street, including potential range and mix of housing units. He noted DHD will have additional meetings with PLEX regarding their development plans as process moves forward. Bergmann offered to include plans from DHD into their 3D model of the study area as a means to share the future plans with the community.

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- *Exxon Mobil* – No significant updates noted.
- *Health Impact Assessment* – Valerie Garrison, with the University of Rochester, provided an update on their studies, noting she has been working closely with the City and PLEX to develop locally relevant planning documents for the neighborhood. Bergmann will obtain copies and integrate into the Implementation Strategy as appropriate.
- *Interagency Working Group* – Mark noted the number of state and federal agencies that will be involved in the realization of the Vacuum Oil BOA Master Plan. To facilitate discussion among these many groups, Mark is working on a one-day forum that will bring all the agencies together to discuss projects, opportunities for collaboration, resources and funding. The meeting is tentatively scheduled for March 18, 2015.

3. BOA Action Plan

Kimberly Baptiste (Bergmann) began discussion of the BOA project speaking in term of timeframes, process and overlap between the various efforts that will be undertaken over next 16 months, including the BOA Implementation Strategy, Generic Environmental Impact Statement (GEIS) and Brownfield Cleanup Program activities. A copy of the process timeline was distributed and is attached. Kimberly noted these are general targets for timeframes and the schedule may be updated and modified as the project moves forward.

Specific to the BOA Implementation Strategy, Kimberly and Andy Raus (Bergmann) reviewed the key project components and deliverables that will result from this effort. Each of these is shown in the attached powerpoint presentation.

Kimberly noted that Bergmann Associates has distributed Request for Proposals (RFP) for four projects / services within the BOA. These projects / services include geotechnical, land appraisals, housing reinvestment strategy and wetlands. The proposals are due from interested firms on November 14th and will be reviewed by the City and Bergmann Associates. Selected subconsultants will be introduced to the PAC at future meetings.

Dorraine Kirkmire (City of Rochester) reviewed the process, advantages and components associated with the development of a GEIS for the entire BOA study area. She noted that the Step 2 BOA process served to inform the scoping phase for the GEIS. This process will be further explored during future PAC meetings.

4. Next Steps

The meeting concluded with a summary of immediate next steps:

- Selection of subconsultants
- Continuation of technical predevelopment activities (structural assessments, traffic analysis, wetlands assessment, floodplain analysis, etc.)
- Commencement of the Housing Reinvestment Strategy process