

CIVIL SERVICE COMMISSION
GENERAL SESSION AGENDA
Thursday, January 22, 2015
3:30 P.M., ROOM 102A, CITY HALL

I. Approval of the minutes of the meeting (regular and executive) on **December 18, 2014**

II. Commission Correspondence: **None**

III. Classification/Reclassification:

ADMIN/Mayor's Office Classify: (1)	Executive Staff Assistant IV/Temporary (12/29/14 – 3/31/15) Br. 31 (\$74,937 - \$98,810) Exempt
ADMIN/Mayor's Office Classify: (1)	Executive Staff Assistant IV Br. 31 (\$74,937 - \$98,810) Exempt
ADMIN/Mayor's Office Classify: (2)	College Junior Intern/Seasonal Br. N308 (\$13.38/hr) Non-Competitive
DES/Commissioner's Office Classify: (1)	College Junior Intern/Seasonal Br. N308 (\$13.38/hr) Non-Competitive
DES/Commissioner's Office Classify: (2)	Clerk III/Typing/Part-time/Temporary (1/5/15 – 6/30/15) Br. N707 (\$16.76 - \$18.39/hr) Non-Competitive
DES/Operations & Parks/Building Services Classify: (2)	Maintenance Worker/Temporary (1/4/15 – 4/3/15) Br. P578 (\$15.04 - \$17.00/hr) Non-Competitive
LIBRARY/Central/ Maintenance Classify: (1)	Maintenance Worker/Temporary (1/12/15 – 4/10/15) Br. 7 (\$30,521 - \$38,156) Non-competitive
LIBRARY/Central/Shipping Classify: (1)	Mail Room Coordinator/On Call/ Temporary (1/23/14 – 6/30/14) Br. N145 (\$19.46 - \$22.24/hr) Competitive
NBD/Commissioner's Office Classify: (1)	Graduate Intern/Seasonal Br. P463 (\$16.16/hr) CPNC
FINANCE / Treasury Classify: (1)	Senior Accountant / Temporary (1/2/15 – 2/2/15) Br. 20 (\$44,691 - \$59,242) Competitive
FINANCE / Treasury Classify: (1)	Senior Accountant Br. 20 (\$44,691 - \$59,242) Competitive

DRYS/Employment, Skills Training & Youth Services Classify: (1)	Professional Development Specialist/Temporary (1/12/15 - 6/30/15) Br. 18 (\$41,920 - \$54,714) Competitive
DRYS/Employment, Skills Training & Youth Services Classify: (1)	Project Assistant/Bilingual/Temporary (2/1/15 - 6/30/15) Br. 12 (\$34,728-\$44,514) Competitive
DRYS/Employment, Skills Training & Youth Services Classify: (7)	Youth Worker/Part-Time Br. P353 (\$8.75/hr) Labor

IV. Adoption of Job Specifications:

- Assistant Plans Examiner
- Battalion Chief
- Communications Assistant
- Plans Examiner

V. Establishment of Civil Service Eligible List(s): **None**

- Close-out of examination process: **None**

VI. Request for Extension of Civil Service Eligible Lists(s): **None**

VII. Request for extension of temporary positions:

- One position of Police Sergeant (encumbered by J. Cropo) in the Rochester Police Department.

VIII. Transfers: **None**

IX. Reinstatement requests: **None**

X. Civil Service 2015 Law Books Inserts; Books 9 – 10A

THE END