

CIVIL SERVICE COMMISSION
GENERAL SESSION AGENDA
Thursday, August 20, 2020
3:30 P.M., ROOM 102A, CITY HALL

I. Approval of the Minutes of the meeting (General and Executive) on July 23, 2020.

II. Commission Correspondence(s): **None**

III. Classification/Reclassification(s):

Administration/DHRM Classify: (1)	Staffing Consultant/Temporary (8/3/20 – 6/30/21) Br. 18 (\$46,284 - \$60,407) Competitive
Administration/DHRM Classify: (1)	Project Assistant/Temporary (Temporary to 6/30/21) Br. 12 (\$38,343 - \$49,148) Competitive
Administration/Communications Classify: (1)	Clerk III/Temporary (8/1/20 - 6/30/21) Br. 7 (\$34,373 - \$42,971) Competitive
DES/Architecture & Engineering Classify: (1)	Clerk III/Typing/Seasonal (7/20/20 – 1/17/21) Br. 70N (\$18.52 - \$20.93) Non-Competitive
DES/Operations/Special Services Classify: (4)	Ground Equipment Operator/Temporary (7/27/20 – 11/29/20) Br. 56 (\$16.54 - \$20.37) Non-Competitive
DES/Buildings & Parks/Parks Classify: (1)	Operations Supervisor/Temporary (8/24/20 – 10/25/20) Br. 19 (\$48,644 - \$64,107) Competitive
DES/Water/Distribution Classify: (1)	Meter Reader/Temporary (8/24/20 – 11/22/20) Br. 61 (\$18.62 - \$23.42) Competitive
NBD/Buildings & Zoning Classify: (1)	Senior Management Analyst/Temporary (8/17/20 – 8/20/20) Br. 23 (\$58,734 - \$77,445) Competitive
NBD/Buildings & Zoning Classify: (1)	Senior Management Analyst Br. 23 (\$58,734 - \$77,445) Competitive
NBD/Business & Housing Development Classify: (1)	Senior Management Analyst Br. 23 (\$58,734 - \$77,445) Competitive
RPD/Administration/Personnel Classify: (1)	Clerk II Br. 9 (\$36,095 - \$45,569) Competitive

IV. Adoption of Job Specification(s): **None**

V. Establishment of Civil Service Eligible List(s):

- Clerk II/Bilingual, 19EOC68809
- Clerk III/Bilingual, 19EOC69125

VI. Request for Extension of Civil Service Eligible Lists(s):

- 911 Dispatcher II/ECD, 17ELP1706
- Associate Real Estate Specialist, 19EOC69129
- Building Supervisor, 17EOC69560
- City Planner, 19EOC67285
- Clerk I, 19EP70661
- Clerk I, 19EOC64056
- Code Compliance Coordinator, 19EP74053
- Crime Research Specialist, 19EOC69103
- Fire Captain, 17EP77249
- Fire Lieutenant, 19EP76068
- Historical Services Consultant, 17EOC62537
- Integrity Compliance Officer, 19EOC64064
- Library Assistant/Bilingual, 19EOC60802
- Manager of Administrative Services, 17EP77309
- Manager of Employment Services, 17EOC63539
- Municipal Assistant, 17ELOC1719
- Plans Examiner, 19EOC68109
- Police Lieutenant, 19ELP1906
- Research Assistant, 19EOC61365
- Senior Code Enforcement Officer, 19EP74804
- Senior Code Enforcement Officer/Bilingual (Spanish), 19EP79839
- Service Representative, 17EOC69786
- Service Representative, 17EP77849
- Service Representative/Bilingual, 17EOC62033

VII. Request for Extension of Temporary Position(s): **None**

VIII. Transfer(s): **None**

IX. Reinstatement Request(s):

- The Rochester Police Department is requesting permission to reinstate retired Brighton Police Officer Jeffrey Hofmann to the title of Public Safety Aide/ Part – Time.

X. Voluntary Demotion:

- Michael Cerretto, Director of the Emergency Communications Department is requesting permission for the Voluntary Demotion of 911 Dispatcher II Phillip Tomasso III to the title of 911 Dispatcher I.

XI. Civil Service Seniority Tie Breaking :

- Human Resources is requesting approval of a policy indicating specific criteria for use in tie breaking on eligible lists for determining retention rights. Reference Rule XXV, Section 2. "Layoff of Competitive Class Employees" of the Rules of the Civil Service Commission for the City of Rochester.

THE END